

**RECORD OF PROCEEDINGS**  
**MEETING OF THE LORDSTOWN VILLAGE BOARD OF PUBLIC AFFAIRS**  
**1455 Salt Springs Road, Lordstown, Ohio**  
**January 16, 2018**  
**4:00 p.m. to 5:25 p.m.**

**IN ATTENDANCE:** Mr. Kevin Campbell, President  
Mr. Michael Sullivan, Vice-president  
Mr. L. Bruce Platt, Supt. of Utilities  
Ms. Cinthia Slusarczyk, Clerk

**ALSO PRESENT:** Douglas and Christine Potter

RECORD OF PROCEEDINGS taken before me, DEBORAH LAVELLE, RPR, a court reporter and Notary Public within and for the State of Ohio on this 16th of January, 2018.

MR. CAMPBELL: All right. We'll go ahead and call the meeting to order. Would you please stand with me for the Lord's Prayer and Pledge of Allegiance.

**LORD'S PRAYER AND PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

MR. CAMPBELL: Thank you. Roll call please.  
MS. SLUSARCZYK: Kevin Campbell.  
MR. CAMPBELL: Here.  
MS. SLUSARCZYK: Thomas Dietz. Michael Sullivan.  
MR. SULLIVAN: Here.  
MS. SLUSARCZYK: Bruce Platt.  
MR. PLATT: Here.  
MS. SLUSARCZYK: Cinthia Slusarczyk, present. Chris

Kogelnik.

MR. CAMPBELL: I'll make a motion to excuse Tom and Chris tonight.

MR. SULLIVAN: Second.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

**APPROVAL AND CORRECTION OF MINUTES:**

MR. CAMPBELL: Okay. Approval of -- we don't have any minutes for approval, so we'll move on down to --

**CORRESPONDENCE:**

MR. CAMPBELL: Any correspondence, Cindy?

MS. SLUSARCZYK: No correspondence.

**PUBLIC COMMENTS:**

MR. CAMPBELL: All right. We're down to our Public Comments. I assume we have some public comments at this point, or are they --

MR. PLATT: They're on the agenda.

MR. CAMPBELL: All right, we'll save it for that.

**NEW BUSINESS:**

**1. Election of Officers**

MR. CAMPBELL: New Business items, we have election of officers. So I guess we can just fumble through that with the two people that are here.

MR. SULLIVAN: Okay. I nominate you.

MR. CAMPBELL: You nominate me for what, president?

MR. SULLIVAN: Yeah.

MR. CAMPBELL: Well, I guess I'll second that. All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: Well then, I nominate you for vice-president.

MR. SULLIVAN: All right. I'll second that.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: All right, sir. Moving on down.

## **2. Douglas Potter - Sanitary Sewer Installation**

MR. CAMPBELL: Number 2, Douglas Potter, sanitary sewer installation. Is that --

MR. PLATT: Right, yeah that's -- Mr. Potter came to us with a request. Your address is --

MR. POTTER: 730 Hallock Young.

MR. PLATT: 730 Hallock Young Road, which is over on our east side sewer. Requested to -- he's remodeling the basement, turning it into living space, needs to install a sewer.

MR. SULLIVAN: For the downstairs?

MR. PLATT: Yeah. And the way to get the sanitary sewer -- he's already connected, okay, with the first story.

MR. CAMPBELL: Okay.

MR. PLATT: He needs though run a lateral out from the basement, install a grinder pump and then pump it into our sanitary lateral, okay. So it would be kind of like two connections going into one out to the -- to our main.

MR. SULLIVAN: The two meet at the lateral?

MR. PLATT: Yes, uh-huh. Yeah. There would be one connection out at the sewer main, correct.

MR. POTTER: One at the sewer main and -- one connection will be for the upstairs, the existing house, and the other connection will be for the grinder pump.

MR. PLATT: And so it would just be a Y that runs into that. Everything would be on their property, it would be, you know, owned by the homeowner, you know, maintained by the homeowner, you know.

MR. SULLIVAN: The laterals not out at the street?

MR. PLATT: No, he just has the one connection; and he would tie in to the existing lateral at some point in between the street and the home. The home sets back rather a long ways.

MR. POTTER: Over 300 feet.

MR. PLATT: Yeah, so -- so I'll have to pump it a ways there.

MR. CAMPBELL: So I'm just trying to picture this. Are you connecting all the way out by the road or connect it by the house and pump it up there and just -- I was just curious if you're gonna run 300 feet.

MR. POTTER: The existing sewer runs from the street to the house. When we originally installed that there was no basement drains or any toilets down there at that time. I raised the house up, put a whole new basement underneath there. I have drains in the floor now, I have a --

MR. SULLIVAN: Sump pump?

MR. POTTER: No, toilet and everything down there. Now my original plan was to go ahead and relay that line from the house to the street, tie everything in one shot, let the upstairs come right down into the basement and then tie onto there. Very costly to lower 300 feet of 6-inch pipe roughly 42 inches is what it would have to be deeper to get deep enough to catch the basement. Instead of doing that, I'm gonna use the existing for the upstairs. Now the downstairs will go inside of a grinder pump, the float will kick on, it will pump it up into the sewer and it goes just like the upstairs.

MR. SULLIVAN: The grinder pump's in -- actually in basement

already?

MR. POTTER: It will be outside. It will just be for the basement.

MR. CAMPBELL: Mine's in the basement, same principal.

MR. PLATT: And he would have to install it that only gray water, or as they call it now black water, goes into the grinder pump, you know. He wouldn't be putting the floor drains or anything like that. It would be installed so it would be sealed, you know, a little bit above ground so water wouldn't run into it off of the surface, you know, and that kind of thing. After he came I had a conversation with our zoning inspector.

MR. CAMPBELL: Okay.

MR. PLATT: And she gave us a letter regarding his request that, you know, they have no objections. He's obtained all the permits, zoning permits, needed. So as long as it remains an R-1 property, single family structure, you know, they have no objection to that, you know, so.

MR. CAMPBELL: I can't think of an objection from our side.

MR. SULLIVAN: No.

MR. PLATT: So --

MR. CAMPBELL: Okay.

MR. SULLIVAN: You don't need a motion or anything, do you?

MR. PLATT: I would say a motion to allow Mr. Potter and Mrs. Potter to do that would be appropriate, you know.

MR. CAMPBELL: And you don't have any issues from our side of things?

MR. PLATT: No.

MR. CAMPBELL: Technical --

MR. PLATT: It's something -- this is the first request like this that we've come across. And I think it makes perfect sense to do something like that as long as it's done properly, and I think we're on the right path to do that.

**MR. CAMPBELL: All right. I'll make a motion to approve the grinder pump on the property at 730 Hallock Young Road. Second?**

**MR. SULLIVAN: Second.**

**MR. CAMPBELL: All in favor?**

**(All respond aye.)**

**MR. CAMPBELL: All opposed?**

**(No response.)**

MR. CAMPBELL: All right. Well, good luck with the remodel and have an enjoyable basement.

MR. POTTER: Thank you very much. I appreciate that.

(Mr. and Mrs. Potter leave the meeting at this time.)

#### **OLD BUSINESS:**

##### **1. Review of Water and Sewer Regulations**

MR. CAMPBELL: All right, very good. Old Business, Review of Water and Sewer Regulations. Is that something we want to -- we'll probably just wait until Chris is back to cover because I saw the e-mail's back with the stuff. Let's back up a step. I didn't get through all of them as I hoped to. I got bits and pieces, but I actually want to go through and make some better notes through them. But I know they asked like when we go through they want a consolidated list. If he was here tonight, we would have probably covered the ones you touched base. But without him here --

MS. SLUSARCZYK: He did call this morning and recommended that, you know, since he wasn't gonna be here and that maybe we can do a work session and work through those. That will give everybody a chance to review them. And then not next week because he's out of the office the next week, but I believe the following week, I believe it's the 29th, he would be back if we wanted to coordinate something for that week he would be -- Monday, January 29, that week.

MR. CAMPBELL: Monday what?

MS. SLUSARCZYK: He didn't necessarily say that day, but that week he would be back.

MR. CAMPBELL: And I was thinking the same thing. As painful as it is to sit down and go through, but at least we can sit there and make notes on one or whatever we're gonna do all as one party. And I mean, I still ask that we read through and mark stuff, but it will speed it up a lot if we at least all have a brief review and mark some things and just go through pages, anything on this, no. I think that's probably the best thing to do with them unless you guys have a better suggestion.

MR. SULLIVAN: And I'm kind of planning on doing some vacation about the second week in February so --

MR. CAMPBELL: Okay.

MR. SULLIVAN: Probably -- if we could do it before then.

MR. CAMPBELL: I would like to do it that week. I'll look at my calendar.

MS. SLUSARCZYK: Would you be gone one week, because our --

MR. CAMPBELL: He'll be gone until spring.

MS. SLUSARCZYK: Our meeting is actually February 20, so I'm not sure if Mr. Dietz would be back.

MR. SULLIVAN: Well, I'll let you know. I have two granddaughters gonna go to college, and my daughter wanted us to go to North Carolina or Georgia, Savannah. We're gonna go down there for a couple days and then down to Florida for probably two weeks.

MS. SLUSARCZYK: Okay.

MR. SULLIVAN: If they want to push the meeting back to the last week, or that is the last week.

MS. SLUSARCZYK: The 27th would be the last Tuesday. That's just the February calendar there Well I mean, if you're gonna be gone and I'm probably sure Tom could use a little bit more -- if we do the work session and do the review of the sewer regs, we would also have the results the week of the 29th, we would know -- the bid opening for the project would be on the 24th and CT said he would have something. So if you went later the week of the 29th it would --

MR. CAMPBELL: So what are we thinking, February --

MS. SLUSARCZYK: Well, it's the 29th through February 2 is the Monday through Friday dates. There's February 1 and 2.

MR. CAMPBELL: Yeah, yeah. I'm gonna try to get a meeting or work session for that. But moving our meeting from the 20th to the 27th --

MR. SULLIVAN: That's fine. And I'm good any day that week.

MS. SLUSARCZYK: Well, the 27th is a Saturday. So you're talking February --

MR. CAMPBELL: I'm talking February. I'm talking moving February.

MS. SLUSARCZYK: Will you be back then?

MR. SULLIVAN: I'll make a point of it, yeah.

MR. CAMPBELL: All right. Well, let's put that down. I'll check my calendar, you check your calendar, moving it to the 27th for our next regular meeting. That will give us maybe some time to have stuff kind of come together nicely. And until then -- you weren't at the last meeting. Did he get a copy -- did you get a copy of --

MS. SLUSARCZYK: I put a copy in his box.

MR. CAMPBELL: -- the water and the sewer, the big thick ones? One's water and one's sewer. So if you get a chance to read through those, because I would like to have a work session before you go and we can just kind of hammer through and -- again, I'm not looking to get this thing fine-tuned, I just want to make a good pass through it, we'll take our best stab at making some changes, get it finished up through Chris, get it passed, get it in place. And as we work through --

MR. SULLIVAN: What comes up, comes up.

MR. CAMPBELL: Exactly. Anything else on that, any other ideas, concerns?

MS. SLUSARCZYK: I told Chris this morning I want to be able

to take the current ones and what's there and to see if there is something that was omitted that's in our practice or in the new ones, if it changes. Some things look great in black and white, but when it comes to the practice of carrying it out if there's any --

MR. CAMPBELL: That's where we rely on you guys kind of on that part.

MS. SLUSARCZYK: And you haven't been able to --

MR. CAMPBELL: It takes time, it does. So I understand. We'll do the best we can with what we got. We always do.

MS. SLUSARCZYK: I did send him a copy of the Rules of Order for the Board.

MR. CAMPBELL: That was a good idea. I never thought of that.

MS. SLUSARCZYK: I don't know if you want to keep them separate or -- the duties of the Board compared to the expectations of the public. But that's something that we could discuss in that.

MR. CAMPBELL: We can talk about that or see if he recommends what's standard out there, do they merge them or usually kept separate. I'm kind of thinking separate, but we'll see.

MS. SLUSARCZYK: If you were to change them, you have to rewrite the whole chapter. And unfortunately, the Rules of Order it sets the meetings on like the third Tuesday; and if you were to change that, then you're gonna change that whole chapter so --

MR. CAMPBELL: I think keeping them separate is fine.

## **2. I&I**

MR. CAMPBELL: Number 2, I&I.

MR. PLATT: We don't have anything further.

MR. CAMPBELL: The weather?

MR. PLATT: We've been rather busy with --

MR. CAMPBELL: Repairs?

MR. PLATT: Some repairs, yes, you know. So still on our radar definitely, you know.

MR. SULLIVAN: You got some people trained now that can go out and do it, don't you?

MR. PLATT: Yeah, the guys are comfortable with the equipment. We did a couple of runs with the smoke detection equipment and such and, you know, they know how to -- how the stuff operates, what to look for. Unfortunately, a couple of sections that we were checking, you know, we didn't get a lot of -- you know, good news is there was no glaring, you know, spots with stuff coming out of downspouts or anything like that, you know, so. You know, the more they do it, the better they'll get at it. And it's, you know, not rocket science, you know, but it takes like stand there and look, you know, and watch and take good notes, you know. And that seems to be -- the toughest thing with the younger group is to get good notes taken.

MR. CAMPBELL: Good thing you bring that up. I was looking at this and just software and checking some stuff out on it. And I'm not sure of the capabilities of using that to help either to record some things, I don't know how well it -- I know it's structured for more of an, I guess, equipment-based side of stuff, but I don't know if it's capable. Like with Google Maps and if you can just put it -- I don't know, it's just an idea -- we'll get to that when we get to your section -- but having something that's easily readily available that you can record stuff in the field I think is a big advantage. Any time you have to go like when I get back I have to remember to put that on the sheet, we all know how well that goes. That's very difficult to keep it accurate. So anything that can be with you guys and recording in the field I think is a huge advantage. So that may be something we can -- you know, will help in that.

## **3. Imperial Sewer Meter Installation**

MR. CAMPBELL: We have number 3, Imperial Sewer Meter

Installation. I know Chris is doing -- is it Wednesday?

MS. SLUSARCZYK: The 17th.

MR. CAMPBELL: It's this Wednesday, right?

MR. SULLIVAN: It going on Wednesday?

MR. CAMPBELL: No, no, the bid.

MR. PLATT: What -- the pre-bid meeting is tomorrow at 10:00 a.m., okay. I was told there were two contractors right now have taken out bid packets. I know of two others that are -- have called me asking about it. I don't know that they'll pick bid packets up or not so -- but it's moving forward. And the bid opening is what, the 19th?

MS. SLUSARCZYK: No, one week, 24th.

MR. PLATT: The 24th, okay.

MS. SLUSARCZYK: 24th at 10:00 a.m.

MR. CAMPBELL: Good, good. That sounds like that's going along. And I know they had some questions on the subject with the latest billing, and I think you said they were just confused, I think part of it was because the bill that got with fees and things. And I think you did a nice job spelling it all out and showing it to them. I think they were just concerned with the confusion of it showing fees and stuff and if they're being waived and stuff like that. So whatever --

MS. SLUSARCZYK: The account statement.

MR. CAMPBELL: Whatever you sent them last I haven't heard anything and they aren't here, so I assume they're good with that now. When was their first payment?

MS. SLUSARCZYK: On January 4, and the first installment was made.

MR. CAMPBELL: Good. So we're on track then.

MS. SLUSARCZYK: And we just set it up to stop the penalties and things and waivers and credits. We did it with the due date period on the 4th to keep them in -- to save any further confusion or questions.

MR. CAMPBELL: Yeah, that's what I think they were concerned about.

MS. SLUSARCZYK: Oh yeah, with -- but that was just an adjustment to the account. Everything is written in black and white in the meeting and the notes. But to make the account proper, there's only one way to do it.

MR. CAMPBELL: That's what I tried to explain to them. Thank you for your help with that. Anything else on Imperial sewer meter installation?

MS. SLUSARCZYK: Do we know if he got the easement?

MR. PLATT: I don't know.

MR. CAMPBELL: I don't know. I assume if he problems he would have said something.

MR. PLATT: I would hope so.

MS. SLUSARCZYK: Seems that gets forgotten, and you don't want that to be forgotten.

MR. CAMPBELL: I'll shoot Chris an email as a reminder.

MS. SLUSARCZYK: As can I, you know.

MR. SULLIVAN: Not a problem.

MR. CAMPBELL: Well, you're under the -- I mean, if it's happening tomorrow it's best that you get in the loop on it anyway.

**PUBLIC COMMENTS:**

MR. CAMPBELL: All right. Public Comments. Our public was here and left and covered it under their item, so we're down to reports already. Great.

**REPORTS:**

**1. Solicitor's Report**

MR. CAMPBELL: Solicitor's Report? No report, correct?

**2. Engineer's Report**

MR. CAMPBELL: Engineer's Report. Well Chris isn't here, so

no Engineer's report.

### **3. Utility Committee Report**

MR. CAMPBELL: Utility Committee report. I think they had a meeting I couldn't make.

MR. PLATT: They had a meeting. I was not able to make it.

MR. CAMPBELL: Does anybody know if Tom made that meeting?

MR. PLATT: He wasn't able to make it either.

MR. CAMPBELL: I think it was during the day.

MR. PLATT: I think it was 9:00 a.m.

MR. SULLIVAN: I called Bond and asked him if there were issues that one of us should be there, and he said no.

MR. CAMPBELL: Oh, okay. Well then, I guess there's nothing to report from the Utility Committee.

MS. SLUSARCZYK: Well the next meeting is 5:40 on next Monday, I think it's the 22nd, for the Utility Committee has advertised.

MR. CAMPBELL: Oh, the sign is 5:40.

MS. SLUSARCZYK: 5:40 p.m. January 22. Just prior to the Council meeting.

MR. CAMPBELL: Do you know what it's about?

MS. SLUSARCZYK: I do not.

MR. SULLIVAN: I'll make that one.

MR. CAMPBELL: All right. Very good. Thank you.

### **4. Clerk's Report**

MR. CAMPBELL: Clerk's report, Cindy.

MS. SLUSARCZYK: Short and sweet. Two things. I have drafted a letter -- as you are aware, we had questions about the Ohio Edison bills for Clean Energy Future. And it went from the Solicitor, from the Engineer, then the Solicitor just concurred. And Bill is not comfortable with that and suggested we at least send a letter and see what they do.

MR. CAMPBELL: I thought that was a good idea.

MS. SLUSARCZYK: So I generically drafted a letter. I don't know if you received it in your e-mail today. But if you're comfortable with the letter, you want any changes or revisions, but the due date on those -- or the reading dates on those bills are on the 14th of the month. And that's, well, obviously not enough time; but I put in there February 14. Whether it would happen or not is up in the air regardless of the date. But I figured we got to try something soon.

MR. SULLIVAN: Was that --

MR. CAMPBELL: I don't know what else to say about it.

MR. SULLIVAN: -- news about right after the execute letter for the coal? Then I saw a blurb on the news about the plant, that that may cause the plant not to be built, the second one.

MS. SLUSARCZYK: I didn't see that.

MR. SULLIVAN: It was like on the noon news, and so I watched the 6:00 thinking well they'll --

MR. CAMPBELL: Elaborate.

MR. SULLIVAN: They didn't even say anything about it.

MR. CAMPBELL: I don't know anything about that.

MR. PLATT: I don't know if you're talking about the -- there's a disagreement right now, I guess LEC has to sign off on some deed restrictions for plant number 2 to start being built. And those owners, McQuarry and such, as I understand it are not willing to -- they said they will be harmed if the second plant is built, okay, that like they'll be a competitor, we're bidding to sell the same thing. You know, they love the competition when --

MR. CAMPBELL: What matters if it's three states away or right next to you, it's still plants producing power.

MR. PLATT: So they want some kind of a study done and all kind of stuff like that. So it's there.

MR. SULLIVAN: I did see something too where they said that

part of it -- the new plant would -- the second plant would be on residential property.

MR. PLATT: That's --

MR. SULLIVAN: And they said it doesn't matter, they don't need zoning permission.

MR. PLATT: You know --

MR. SULLIVAN: Because it was a public -- or because it's not a public utility. It's a utility though. They said they really didn't need it on the first one, but they just didn't know that.

MR. CAMPBELL: I don't know. I can't speak to that, I don't know.

MR. PLATT: I don't know, that's for the attorneys to iron out. I think Lordstown's of the opinion that it should be, you know, like needs to at least be rezoned. And I think down there they would rezone it, you know. It's unlike, you know, gosh, could you imagine what would have happened to Salt Springs Road if they would have built it down there, you know. I mean, just from all over, you know, so. We're fortunate that it's where it's at.

MR. CAMPBELL: Well, we'll see how it all plays out. Does that sound right to you? I don't know what else to say. It's short, to the point, and hopefully they'll be receptive to it.

MS. SLUSARCZYK: Did you both want to sign that?

MR. CAMPBELL: I'll sign that.

MS. SLUSARCZYK: I can go up before you leave tonight if you're okay.

MR. CAMPBELL: Do what you normally do. That's fine. What else you got?

MS. SLUSARCZYK: Next is we've talked about an asset management plan, I think since 2006 when they threatened; and the threat has come to realization. This fall we're gonna be required to have it. I think the date is October 1.

MR. PLATT: October 1, yeah, uh-huh.

MS. SLUSARCZYK: And that's gonna be a lot of time in addition to everything else that is happening. I just want you to be aware and I do not know how when, where, why.

MR. SULLIVAN: What are you talking about?

MS. SLUSARCZYK: The Ohio E.P.A. has now required -- or the Ohio Revised Code has required that we have an asset management plan which lists everything within the Utility Department, towers, lines, pumps, anything. And then you break it down into years needs replacement so you know next year what your projected expenses will be, when it has to be maintained or replaced.

MR. SULLIVAN: Bruce can do that in his spare time.

MR. PLATT: I'm putting it on the list now.

MS. SLUSARCZYK: I started with since 2006 or 2007 we've known, you know, that this was --

MR. CAMPBELL: Now that it's become a requirement from the E.P.A. there will be a lot of good backing and stuff. I mean, we'll get to that under your report; but I think that's a very viable solution for some of the stuff that we need to get put in place. And yes, you're right, we need to start moving on this as much as we can and squeeze it in as much as we can prior to --

MS. SLUSARCZYK: It's not gonna be an overnight project.

MR. CAMPBELL: -- the October 1 deadline.

MS. SLUSARCZYK: I want to say --

MR. PLATT: It's October 1.

MR. CAMPBELL: What is required October 1?

MR. PLATT: An asset management plan.

MR. CAMPBELL: If we start and we have what we have by then, we have what we have by then.

MR. PLATT: They do not, they being the E.P.A., doesn't really know what they're gonna require us to have.

MR. SULLIVAN: Is it the state or the E.P.A.?

MR. PLATT: The state has made the law, okay; and they give it to the Ohio E.P.A. to enforce it. And right now the E.P.A. is trying to figure out what is it.

MR. CAMPBELL: Well, I'm sure it will come as time that they'll eventually have a specific requirement that you gotta have either that submitted in time or it has to have that. But at least if we have something in place and something that shows we're working towards it, we can always --

MR. PLATT: Right, exactly. Right. We're close to having what I think would be the bare minimum, meaning our valves located with the GPS and our hydrants located with the GP, we know how many hydrants we have, we know where they're at, we know pretty much where a lot of our valves are that, you know, we're light years ahead of some of the communities.

MR. CAMPBELL: I'm sure. Thank you for that.

MR. PLATT: Our drawings are not up-to-date; but again, we're a lot better off than a lot of communities, you know, with things. So I think if we have the skeleton made up that that will be a lot of what we need, you know, so.

MR. SULLIVAN: In that they want like replacement costs and all that kind of stuff or --

MR. PLATT: Eventually, yes, you know. Eventually, yes. You know, know that, okay here's --

MR. CAMPBELL: Well, I think part of it is -- and if we have something, maybe a system that gathers it all and maybe the next step is once we have it pretty inclusive we hand it to our Engineer and go here's our system, what do you recommend, they can go through and analyze and plug it in and stuff. I'm sure that the software will eventually get to the point where a lot of that -- it will do a lot of that for you.

MR. PLATT: I think they have a lot of good details with our hydraulic model --

MR. CAMPBELL: Correct.

MR. PLATT: -- with the new booster station being installed and all that kind of stuff, you know. I think we're in a pretty good state. But it's not -- it's nothing that Bruce and his department can go out and finish off.

MR. CAMPBELL: Huh-uh, no.

MR. PLATT: We'll be the data gatherers.

MR. CAMPBELL: From all sides of it.

MR. PLATT: I think it would be the Engineer to really put the finishing touches on everything.

MR. CAMPBELL: Agreed. What else did you have, Cindy?

MS. SLUSARCZYK: Nothing.

## **5. Superintendent's Report**

MR. CAMPBELL: All right. Bruce, we're making record time here so --

MR. PLATT: Hopefully I can keep it going here. I do have a number of things, but hopefully they're short and sweet here. Just reporting that over -- between Christmas and New Years we had two water line breaks. One was on Bailey Road down here. That happened near the intersection of Palmyra and Bailey.

MR. SULLIVAN: Just the cold caused it?

MR. PLATT: No, actually there was a repair clamp on there that let loose, you know, and corroded and everything, so we had to install a new repair clamp and go through a boil warning and --

MR. CAMPBELL: All that.

MR. PLATT: And we do the -- the E.P.A. now has a new system where you let them know you have a water line break and that there's a boil warning, and you do that online. And of course, that was on a Thursday, we normally do two bacteria tests. Well we couldn't get two, you know, one on Friday and one on Saturday, we couldn't do the one on Saturday. And so we issued the boil warning to continue until next

Thursday and -- because that would be the earliest, you know, with the holiday and everything. So I filed that on there and it's -- if it affects 100 customers or ten percent of your customers, whichever is less, you know, you have to file that thing online. So I'm going I got 17 houses, I don't know how many people, is it 100, is it 200, is it 5, you know. So I'm gonna put it in and I'm gonna put it in more than 100. Man, it wasn't two minutes and I get a phone call.

MR. CAMPBELL: That's why I got that call at one -- I wondered why all of a sudden I got a call at home asking questions about it. Did you put my name in there.

MR. PLATT: No, no, you pop up.

MR. CAMPBELL: I pop up, all right. I was curious.

MR. PLATT: And he called me, you know, like I say it wasn't two minutes later and, you know, you can't have that, you know, out for seven days. That's unreasonable, dah-dah-dah-dah. Well we always went by two, and he says you can really do one, you know. He goes two is for brand-new lines being put in, one if you're all clear tomorrow that's -- it's up. He said that it's up to you, it's up to you, you know. He says either that or find a 24-hour lab to go to, which Sebring -- you know, it was a good exercise, Sebring has a 24-hour lab.

MR. CAMPBELL: I didn't know that.

MR. PLATT: City of Warren will, they said we'll accommodate you, you know, we can do that 24/7. So you might to have call in, leave a message and somebody will call you back and we'll meet you there and that. So -- but it sounds like Sebring would work out actually better than the City of Warren because we would to have run in, they do their sample testing different than MVSD, so we'd have to go in and get their bottles, come back out, take them where --

MR. SULLIVAN: Where does Sebring get theirs from?

MR. PLATT: They have their own.

MR. SULLIVAN: Water system?

MR. PLATT: They have their own water system, surface water supply and that. So he said just bring us the water bottles you take to MVSD and we'll test them. With that particular one we just did the one day and it was all clear and, you know, so. That was on a Thursday. On Saturday night at 4:30 the water line break on Huffman Drive down there towards the end of Huffman Drive. And fortunately everybody was home, come out. Darren came out, Vinny come out, Dustin was out; and we all took care of it. And by like 11:00 we were finished with everything there. But that one, we got a serious issue with that water line on Huffman Drive. There's a big oak tree. The oak tree growing is what pushed and broke that, it stressed the ductile water line down there. So that tree needs to be removed. The tree is in the road right-of-way, okay, that's number one. But it's a big gorgeous tree right in somebody's front yard, you know. But they're gonna have to -- you know, probably the Village will have to take it down, you know, because it's in the road right-of-way. We're kind of waiting for the homeowner to get home and that kind of thing.

MR. CAMPBELL: Oh, they're in Florida.

MR. PLATT: They were gone for a couple of weeks. The neighbors said they should be back, you know, before the end of January, you know, so. So anyhow, I'll address that with them, you know, about removing that tree and the stump will have to get ground out and everything.

MR. CAMPBELL: Oh yeah, it will be a costly tree to remove. But we can't keep having water line breaks.

MR. PLATT: And in thinking about that, that caused me to be thinking, that line has been in the ground for 60 years now.

MR. CAMPBELL: That's the first break there.

MR. PLATT: Pardon me.

MR. CAMPBELL: Is this a first time break?

MR. PLATT: As far as I can tell. So it's been in the ground for 60 years, number one. The water line on Route 45 has been installed

-- that would be the transient line from Niles, okay, has been in the ground since 1950. So we're talking 67-plus years on that. So radar says, you know, we need to start thinking about replacing that line when it's, you know, 70 years old, you know.

MR. CAMPBELL: That's about the life of them then?

MR. PLATT: You know, there's lines in the ground older. But we want to, you know --

MR. SULLIVAN: Yeah.

MR. PLATT: -- be saving money for the day that that needs replaced, you know. Okay. So I got that. The guys have picked their training for the year. They all need continuing education. Dustin has his for water, he needs 12 hours for -- I'm sorry, 6 hours for waste water this year. Darren he needs 12 hours for water, and Vinny needs 12 hours for water also. They -- of course, they're picking different days so that everybody is not gone at the same time.

MR. CAMPBELL: Sure.

MR. PLATT: It amounts to about \$1,100 total. Of that approximately \$250 would be overnight hotel. Biggs and Goddard would, you know, go down to Columbus on like Tuesday, stay overnight Wednesday, go to the class on the next day.

MR. SULLIVAN: Share a room?

MR. PLATT: They're going separate.

MR. CAMPBELL: He can't have them all gone at once.

MR. PLATT: One's going in March, one's going in May, and another one's going in October, you know. So each -- Dustin doesn't need to stay overnight, he's just going for one day. Biggs, like I say --

MR. SULLIVAN: Twelve hour.

MR. PLATT: He would leave early, get down there, go to the seminar and training, stay overnight and go to the second day of the seminar and training.

MR. SULLIVAN: And second day then do they test them or --

MR. PLATT: No, it's just continuing education, you know. You hear a lot of presenters, and some of them give you a little quiz here and there; but it's nothing as far as -- basically you are in the room, you listen to everything and you are in your seat the whole time and --

MR. SULLIVAN: It's nothing that they gotta test for certification?

MR. PLATT: They need the hours for certification.

MR. SULLIVAN: So you want a motion to --

MR. PLATT: Yeah, I think the Board needs to approve that by motion.

MR. CAMPBELL: Do you want to approve it by dollar amount then or the --

MS. SLUSARCZYK: The Village has an ordinance on what is paid for rooms and meals.

MR. SULLIVAN: You mean how much?

MS. SLUSARCZYK: Uh-huh.

MR. PLATT: So I mean the night that they have, it's right there at the -- you know, the hotel is where training is, you know. I mean, they don't normally drive, they stay where it's at.

MR. CAMPBELL: So you want a motion for the training and the cost associated with it, something like that?

MR. PLATT: Yeah, I think that would be appropriate.

**MR. CAMPBELL: All right. I'll make a motion for the three gentlemen to attend the training they need to maintain their certifications.**

**MR. PLATT: Continuing education.**

**MR. CAMPBELL: For continuing education, with the cost associated with that.**

**MR. SULLIVAN: I'll second that.**

**MR. CAMPBELL: All in favor?**

**(All respond aye.)**

**MR. CAMPBELL: All opposed?**

**(No response).**

MR. CAMPBELL: Tell the gentlemen thank you and we appreciate them doing it.

MR. PLATT: Okay. Third thing is our THM and HA-5 testing. I sent out an email asking for proposals from whichever lab would like to send one. I got one proposal back from Cardinal Lab, okay, which is the one we've been using the last couple of years. It's the same as 2016, you know. So I was just informing you we'll be doing Cardinal Lab again here.

MR. CAMPBELL: Okay.

MR. PLATT: I have on here number 4 about the I am GIS, which is --

MR. CAMPBELL: Do you want to talk about it?

MR. PLATT: Yeah. I spoke with -- Mr. Shriner is, Tony Shriner.

MR. CAMPBELL: Yeah, I saw that in an e-mail.

MR. PLATT: He's the main guy there. He just called me today, and he knows that -- knew there was a meeting today, and again he offered to do a presentation an online show-and-tell so to speak, set it up that you could do that.

MR. CAMPBELL: I mean, I went through their site, and they have quite a bit on their site and some stuff that you can watch and demonstrate and read. I'm comfortable with what I found on it. I've got 20 years programming with stuff like that and, I mean, it looks like they've been doing it a while and it looks like it's solid, and the features that I like about it work well for us. Like I said before, with the ability to do stuff in the field I think is huge.

MR. PLATT: Sure.

MR. CAMPBELL: You know what I don't really know are like some of the limitations of like things like I brought up like I&I stuff. Are we able to do more than asset management with it, are we able to use it to record and just keep track of stuff in the community. I don't know things like that, so --

MR. PLATT: Yeah, he might be better suited to answer that. It's -- to me it's -- the beauty of it is it can be to everybody in the department --

MR. CAMPBELL: Uh-huh.

MR. PLATT: -- you know, as long as they have a smart phone, you know. So basically like right now what happens is we have one GPS device and we might send two crews out doing water fire hydrants, you know. One -- only one crew can get the GPS to know what number of hydrant they're on, you know. It's got the numbers and everything. And the other group, they've got their sheets and they're like hey, I think that was -- you know, where the beauty of this thing is it's, you know, right there in your cell phone. Now the thing is, you know, I think we would have to supply cell phones.

MR. CAMPBELL: You talked about that. It really wasn't that much additional to the plans that we have.

MR. PLATT: Right. It's -- Nicole said they're the same price as --

MR. CAMPBELL: It's so readily available anymore.

MR. PLATT: I have not seen the bill. I thought how's that gonna work. So I got one, so I'm running with two cell phones -- two smart phones now and, you know, it's doable, you know. It's definitely doable, you know, so.

MR. CAMPBELL: Well I mean, the price doesn't seem out of line. The up-front cost of \$3,500, part of that's training which I think is definitely needed.

MR. PLATT: Right. They would do training, plus they would take any data that we have already accumulated and put that into the system, you know. So our existing hydrants, our existing valves, you know, they would already -- those would go right into the system in

virtually no time.

MR. CAMPBELL: It looks like it's gonna be -- everything is heading that way. It's gonna be the licensing, a licensing agreement that you keep paying for on either an annual basis or three or five year basis. This says five concurrent software licenses for one year. So that starts out you would be covered for a year. And these things -- unfortunately, the good and bad of it is that's the way the industry is going with stuff like that. The bad part is you're -- when you've committed down that road you are with them because, you know, all your information and data is with them. So you know, as far as what I'm getting at is down the road the price can get pretty expensive. If people jump on it and with the requirements of the E.P.A. it stays reasonable, and if the company makes a decent product and if they don't get carried away with it. There's a lot of advantages to it, I mean. And like I said, that's just the way the industry is going with stuff. And you got some redundancy and some good contacts for people to get a good system established. I support it. And if you think like Mike and Tom would benefit more from them coming in, I'm fine with that so --

MR. PLATT: With -- well, he would -- he would do it, he did it with me. It was a -- you know, I sat at my computer and I called him on the phone and he did everything on the screen, you know, so my computer could see it, and we talked and that kind of stuff.

MR. CAMPBELL: If you go to their website there's a run demo button or something, and that's exactly that. If you're on your computer you can do it all from your PC at home. And they'll contact you, run through it and show you stuff. They have a video on screen like a presentation video so you can watch that at any time. So it's -- yeah, it's -- like I said, I think it would work well for us.

MR. SULLIVAN: Will that work with the Android?

MR. PLATT: Yeah, it does.

MR. CAMPBELL: At this point what would you like to do with that?

MR. PLATT: You know, if we could approve their proposal we could get going, you know. That's their proposal -- starter proposal right there.

MR. CAMPBELL: You weren't at the last meeting to see what this stuff is. And honestly, I don't think their price is out of line at all for getting started. But you know, is it like the old camera days where you -- you know, they get you hooked and then you just kind of keep going. You gotta start somewhere. We already got, as we mentioned, a deadline that's fast approaching; so I hate to delay and keep spinning our wheels trying to decide, like down the road if they're gonna pool our information, get it skeltoned and up from what we have in the system. You already have a phone to at least get started working with it.

MR. PLATT: The other thing I mentioned to Dale, you know, they have street departments on there, parks departments, buildings and grounds, you know, for large -- it can be -- you know, like if it's beneficial for us and it would be beneficial for the Road Department we could share that \$2,500 expense, the Road Department would just pay for however many guys they wanted --

MR. CAMPBELL: Licenses.

MR. PLATT: -- to get on there. He did say -- I said look, I run with seasonal employees, you know, and that; and I said so I might want to add somebody for 90 days or 120 days. And he goes you want to do that, he goes we'll add them, that's no charge, you know.

MR. CAMPBELL: Oh, just for like a seasonal person.

MR. PLATT: Just light somebody up for 120 days or so, you know. So it's --

MR. CAMPBELL: All right. I guess it's kind of up to Mike, what do you think? Do you want to research it some more or get started with it?

MR. SULLIVAN: Yeah, I'll get started with it.

MR. CAMPBELL: Well, then --

**MR. SULLIVAN: Make a motion to --**

**MR. CAMPBELL: -- to go with I am GIS for the \$3,500 start-up front cost. That is total inclusive, right?**

MR. SULLIVAN: So they put a package in your phone?

MR. CAMPBELL: Well, it's -- it's an online system and your phone just runs the app to connect to it. So what they would do is they would take what information we have and they could build a skeleton of --

MR. SULLIVAN: And with that they give you more --

MR. CAMPBELL: Well then, what you're paying for is a license to run that application to get to the stuff that's on our system. And they would be right in the field doing it, they would be accessing recording stuff right there, not like I said going back, I gotta log in the computer, put that in. Doing that right there in your face is a big --

MR. PLATT: You can access -- as long as you have online access, all right, you know, you can access that. Like I could sit at desk top and sign in and pull whatever reports I need to pull out, you know. Wherever you can get on the Internet you can access that. It's unlimited storage, it's --

MR. SULLIVAN: You don't have a problem with gigabytes or --

MR. PLATT: Right, you don't run into like oops --

MR. SULLIVAN: I'm full.

MR. CAMPBELL: It's all on their side, it would be nothing local. The only thing we're using are smart phones connected to the application.

MR. PLATT: He said some communities you'll have like one tablet that's an Internet device, you know, meaning, you know, kind of like what the police have in their laptops.

MR. CAMPBELL: It's just like having a phone, you gotta pay a monthly service for that tablet to have access. I think with the phones with you guys is a good place to start, we can always see --

MR. PLATT: I thought it would be a good starting point.

MR. SULLIVAN: Agreed.

**MR. CAMPBELL: I made the motion, right?**

**MR. SULLIVAN: I second.**

**MR. CAMPBELL: All in favor?**

**(All respond aye.)**

**MR. CAMPBELL: All opposed?**

**(No response.)**

MR. PLATT: Thank you.

MR. CAMPBELL: I think it's a good place to start. Sorry I didn't get back to you a little sooner from the last meeting, with the holidays and stuff going on. I think it's a strong advantage to our department. What have you got next?

MR. PLATT: I just took some pictures of vehicles. Just so I gave you the mileage at the last thing.

MR. CAMPBELL: Here's your heads-up, they want new trucks.

MR. PLATT: You know, they're 2009s. The one shows --

MR. CAMPBELL: Is that the bed or something?

MR. PLATT: That's the bed of the two-wheel drive with the hole in it. And that's our four-wheel drive, and you see a screwdriver -

MR. CAMPBELL: Who's trying to run to get out of the picture?

MR. PLATT: I don't know who that was. It wasn't me.

MR. SULLIVAN: Bondo, fix that right up.

MR. PLATT: The guys have been looking at trucks and, you know, online. We haven't picked anything out of the -- some of the options. They, of course the guys, I'm letting them do a lot of hands-on stuff, you know, being involved in what do you need, you know. And they, of course, oh there's a real nice --

MR. CAMPBELL: Big enclosed box truck.

MR. PLATT: Big tall van body truck there. So I'm letting them plough through that, whether they really -- it's about a \$38,000

vehicle. I know we approved --

MR. CAMPBELL: I think it's to 50.

MR. PLATT: 50 or 55.

MR. CAMPBELL: I had Bill allocate some funds so we can look at producing a truck this year.

MR. PLATT: If we did something like that, then we would probably want to replace the beds on these two trucks. The cab and chassis is okay on both of them.

MR. SULLIVAN: Cross members aren't rotted out?

MR. PLATT: Doesn't seem to be. Because of the weather, we haven't really had a good time -- if it's nice out without snow, get out working. We'll check the chassis out and check the frame.

MR. SULLIVAN: Are you checking General Motors' products?

MR. PLATT: Absolutely. I said don't even think about it.

MR. CAMPBELL: Don't even look anywhere else.

MR. PLATT: At first they were looking at a Freightliner, and I let them go. And I said okay, how do you think this is gonna fly.

MR. CAMPBELL: You know where we live and work.

MR. PLATT: And I said so you better, you know -- if you know the answer you better work towards that goal, you know, so.

MR. CAMPBELL: Good advice.

MR. PLATT: So they've changed their M.O. I have a rep -- a sales rep from Valley Trucks in Youngstown. He's looking for a used van body type vehicle, something that -- you know, like their last two jobs that we've been out with the water line leaks, it would be nice to have a roof to get under, you know, for the tools and yourselves and all that kind of stuff, you know.

MR. CAMPBELL: You're working out in weather a lot.

MR. PLATT: We're kind of looking for something, but we still to have stay versatile there. So we're moving on on those.

MR. CAMPBELL: Okay.

MR. PLATT: Let's see here. The -- I put on here we had a severe odor complaint last week.

MR. CAMPBELL: Yeah, I did hear about that.

MR. PLATT: Sewer -- oh my god, the sewers stink.

MR. SULLIVAN: Highland.

MR. PLATT: Highland and Hallock Young, okay. It was not the sewer. It was radishes rotting in the field.

MR. SULLIVAN: What was it?

MR. PLATT: Radishes.

MR. CAMPBELL: They can get ripe.

MR. PLATT: Oh my god, they were horrible. We were baffled for a little while. I called -- right away I called Youngstown, Rick Deli who's the air pollution control manager for the state.

MR. SULLIVAN: Did you get it down by you, Cindy?

MS. SLUSARCZYK: No.

MR. PLATT: Only because she stayed in the house the whole time. The neighbor to her left and the neighbor to the right both called and complained about how bad it was, you know. And so --

MR. SULLIVAN: So what did you do?

MR. PLATT: Well, we -- we went and kicked up our dosage of our chemical. We had chemical here, so we kicked that up a little bit. But in investigating things I think it was really odd. I got a call at 7:00 in the morning, and I'm down in Austintown finishing, you know, my work out. And I -- so I came home and come up Lipkey Road the whole way, and I got to Silica and I could smell something clear back at Silica Road, you know. The further I got, the stronger it got. And got up by the shrine and it smells and, I'm like our sewer wouldn't be smelling down here, you know. But I'm like hey -- so I go on up, you know, and check things out. I said well, you know, we're at least gonna throw some of our chemicals in and get things going. And drove around and we kept noticing like it's more here, you know, not here but -- and around Hallock Young and Highland there. And so I walked out into the field,

and low and behold there sits these radishes sticking up out of the ground about yeah-high, they're rotting. And I did a little online research and found a paper that tells all about why they use them. You know, they grow, they break the soil up, you know, and then -- but the downside is --

MR. CAMPBELL: They stink.

MR. PLATT: When they thaw after freeze they give off a horrendous odor that smells like rotten eggs, you know. And that's exactly what it was, you know. So I'm standing way out in the field just -- my eyes were watering and all that stuff. And so we dug some.

MR. CAMPBELL: The things you do for this job, Bruce. We appreciate that.

MR. PLATT: Okay. So we solved that, and they -- the odor control folks were so thankful. What page is that and all that stuff, you know, so. On that note, retirement is February of 2019, sometime in that month.

MR. CAMPBELL: Okay.

MR. PLATT: So --

MR. CAMPBELL: You brought that up. You had -- I'd like to have, I mentioned before, a meeting with like -- I think finance would probably be a good place to start and start setting a plan for transition, what we want to do. I'll put some thought into that, so I'd like to have that meeting pretty soon. When would you -- are you pretty much ready -- from what you're thinking what would work to transition, what we need to do, some time to put something together.

MR. PLATT: I'd have to put a little bit more thought into it, yeah.

MR. CAMPBELL: Do you want to have it --

MR. PLATT: I'd like for you and I to sit down and talk a little bit, if possible.

MR. CAMPBELL: Can we do it like the first -- you and I can sit and talk sometime the first week or two of February.

MR. PLATT: Sure.

MR. CAMPBELL: All right. I'll put that down. I'll schedule a date with you to get started with that.

MR. PLATT: Okay. With that, we got our letter from the Ohio E.P.A. there for January 10. Basically it was good going, you got the backflow testing done and under control, and I went to Cindy and asked her if she could help out with the clerical aspect of, you know, filing, keeping track of -- maybe, you know, she would not be the responsible party.

MR. CAMPBELL: But for the filing cabinet.

MR. PLATT: But as always, she does a little more than just the bare minimum, you know, thankfully for that. No questions asked, she goes sure; and everything is up there in the files and being monitored. She got letters out for our first quarter of folks here. So for that I thank you very much.

MS. SLUSARCZYK: Any time.

MR. PLATT: The -- our E.P.A. representative, he's ecstatic that's being done in the way -- in the fashion that we're doing it, you know, so he's real excited.

MR. CAMPBELL: Now the cabinet you're looking at, that's the cabinet we're looking to purchase.

MS. SLUSARCZYK: Well I needed a cabinet, period, because we're out of space. But what I sent to you is we have many things required by the E.P.A. that I keep records for, whether it is the contingency plan, we'll have the asset management plan and the backflow. And that's in the filing cabinets that are full. So by getting a new one I'll take the E.P.A. stuff, and I'm gonna keep that in one filing cabinet. So if Bruce or anybody needs it they're not trying to find it amongst other documents, they know that this is one for the department to use; and then other ones I can use more for quote, stuff that the auditors require that I maintain.

MR. CAMPBELL: Okay.

MS. SLUSARCZYK: That cabinet was -- it's on its way. It was \$314.99.

MR. CAMPBELL: Is there like floor space to put it up there.

MS. SLUSARCZYK: Well, Bill said I could put it in his office because he also needed one. He found one and took the one that was available, which was theirs, it wasn't mine to begin with. And he has it in his office now. And if not, truthfully I'm thinking about putting it right at the end of my desk.

MR. CAMPBELL: That way you know exactly where it's at. I'm liking it not in Bill's office just because if we got someone in our department having to visit it --

MS. SLUSARCZYK: Well, and that's just it, sometimes the door's shut or don't come in when somebody's in my office and they can't wait. I mean --

MR. CAMPBELL: I like the idea if you have space by your desk, that's fine.

MS. SLUSARCZYK: When he knows he needs something, there's no doubt. And I think that will be -- if the E.P.A. comes in, does his inspections, and he brings them up and goes right to the drawer and shows them.

MR. CAMPBELL: That will mean a lot.

MS. SLUSARCZYK: That will mean confidence within the department.

MR. CAMPBELL: I like it. Very good.

MR. PLATT: Big weight off of my shoulders there, so -- there was no space to put it over there, so. Again, thank you, Cindy. The dates -- the target dates that we have to hit in that letter, our contingency report, even though they submitted it, they did not accept it. It was not in the proper form.

MR. CAMPBELL: Format or something?

MR. PLATT: I'll refrain from saying I did it just as he told me to do, but you know. They want it on the template that they have supplied. We have to -- which makes it a little more complicated to do. So by February 28 we've gotta have our contingency plan resubmitted with -- they have -- they tell you we want you to cover this, we want you to cover that, you know. They tell you what contingencies to that they want you to get ready for and then any that might be particular to your particular system.

MR. CAMPBELL: Okay.

MR. PLATT: So I'm working on that, you know, getting that rewritten. By April 1 we have to have 17 sanitary surveys, cross connection surveys done. There were like 17 accounts that we did not get backflow from because we don't know if they have backflow preventers there or not. So we have to do those 17 surveys and get them resolved by April 1, meaning if they need a backflow preventer it needs to be installed by April 1 or --

MR. CAMPBELL: That's pretty tight.

MR. PLATT: So that's gonna be working on that. They also gave us an April 1 deadline to have our outreach to the community over cross connections and that kind of stuff done, you know. What this is, that is like educating the public.

MR. CAMPBELL: That it be a mailing, or does it have to be a public meeting?

MR. PLATT: They will -- they said get it on the website, okay, which we've done. And then he says get -- you know, do a mailing. He said if you just do a mailing to all the customers, you know, not just commercial but all your customers, residential and non-residential. So we've got that plan to go into the February newsletter. So once that's in, that will be taken care of.

MR. CAMPBELL: Oh, great.

MR. PLATT: So basically, you know, if we can get hopefully out of the woods by April 1, you know. And then by 2020 all the non-

residential customers have to be resurveyed, okay; meaning okay, we don't have to do these 17, but any non-residential has to be resurveyed and -- General Motors, the Magna Seating, Vista Window, et cetera, et cetera, and you have to do them every five years. And that can be a card mailed out to them, you know, some type of -- did anything change at your facility, you know, your treatment and what-have-you, so. So it's not something that oh boy, now I got ago door-to-door again. But the first time we have to do door-to-door, so. With that, no -- nothing further.

MR. CAMPBELL: I don't have any questions. You covered what I had. Do you have anything?

**MEMBER COMMENTS:**

MR. SULLIVAN: Yeah. As you know, we wrote the two letters to the E.P.A.

MR. CAMPBELL: Oh, you're talking about for LEC 2 -- for TEC for that discharge.

MR. SULLIVAN: Yes.

MR. CAMPBELL: I just want to make sure we're on the same page.

MR. SULLIVAN: And really didn't get any response. I called Shawn O'Brien, and he met with them. And they convinced him, I think, that it was gonna be a good system. And then I talked to Glenn Holmes, and he also met with them and basically the same thing. And Shawn give me a guy's number to call, and I called and I didn't get the guy, he said I think, who's our rep for E.P.A. on ground water.

MR. PLATT: Well, the gentleman I deal with is Chris Maslow, okay. I don't know if he had -- I can't think --

MR. SULLIVAN: I think it was Ron -- Ron or Rich that I talked to. And I asked him to come to the meeting. And he goes well, there's no sense in us going to the meeting; we went out and we surveyed Mud Creek, and we determined that it would only create an inch -- or no, three-quarters of an inch additional flow. And I says well, that's kind of hard to understand, I said, but you do understand that in any heavy rain we already have a problem.

MR. PLATT: This coming weekend, if we get any kind of rain at all, you know.

MR. CAMPBELL: Aren't there any pictures or video of when it gets bad through there? I mean, someone's gotta have something.

MR. SULLIVAN: I sent him pictures of it.

MR. CAMPBELL: That's way more than three-quarters.

MS. SLUSARCZYK: And that's with nothing. Chris said it depends on how they release that, you know.

MR. SULLIVAN: Well, that's what he was saying, that it would be released at a time thing where it would only create a three-quarters of an inch more flow to the stream, which I said what are you using as a parameter for that; are you using 900,000, are you using a million-and-a-half -- because that's the parameters that I've been told all along, it will be from 900,000 to a million-and-a-half -- and he really didn't have an answer for that. So I don't know where to go with that, you know.

MR. CAMPBELL: Well, I think Chris set it up best where the current issue is they haven't submitted anything for -- I mean, they've talked to people that, you know, I guess they need to talk to. But as far as submitting something to the Village of their plans and our engineers --

MR. SULLIVAN: Oh, I know.

MR. CAMPBELL: -- we don't have that. They're playing a game is what it looks like to me.

MR. SULLIVAN: They just went right to the E.P.A., and the E.P.A. is saying all right, go ahead.

MR. CAMPBELL: And they will not or have not submitted anything to the Village, which they should.

MR. SULLIVAN: Which they should.

MR. CAMPBELL: Seems to me they're playing a game with it.

MR. SULLIVAN: And I told the guy, I said well just that, that, you know, any other business that comes in town and they have an issue like that, they sit down with our engineers and work through that; and I said that's not happening. So I don't know where to go or --

MR. CAMPBELL: I don't know what to do with it at this point if this is -- if there's much to do with it until he submits something. Eventually they're gonna have to submit something if they're gonna build this.

MS. SLUSARCZYK: Did they with LEC?

MR. CAMPBELL: Well, I meant Chris is saying they submitted the plans of what they are going to be doing.

MR. SULLIVAN: I got a call from I forget what department head in Warren.

MR. CAMPBELL: Ed? Are you talking about Ed? Is it Ed Halloran?

MS. SLUSARCZYK: Sanitary sewer.

MR. SULLIVAN: Whoever it was said that they agreed with us that it not only was gonna cause us a problem but was gonna cause Weathersfield and Warren a problem, you know, where it runs into Weathersfield in that lake behind the trailer park there. And then he said further down Main Street that they get flooded from it too. So they were gonna submit a letter. But just the conversation I had with the E.P.A. was we're going with it, buddy.

MR. CAMPBELL: I guess at this point at least we have the paperwork.

MR. SULLIVAN: We can show people.

MR. CAMPBELL: We can show people that we did our due diligence. And I mean, I don't know what else to say at this point. And if they submit actual plans of what's actually gonna be there, then we have at least something to say we can approve or disapprove.

MR. SULLIVAN: And the other issue, the last meeting I was at we talked about Cindy's -- trying to get the \$2 raise that Denise got for Cindy. And I -- well I didn't talk to Bill, Tom did. And he says well, you guys can do it but I don't want to do it is basically what he said. So I called Dutton, and Dutton said we can't do it on our own, that we have to have Council support. And I said well, we're not using Village money; and he said well, I understand all that. He said the problem is Cindy doesn't work -- she actually works for Bill and Bill could take a work away from her or add to her or whatever. I said well, as a committee can't we just submit --

MR. CAMPBELL: A letter of recommendation or something like that?

MR. SULLIVAN: No. He said we can send legislation to Council for the two bucks. And he said it doesn't to have go through any other committee, you'll go right to Council. But then Council's gonna make the okay.

MR. CAMPBELL: The ultimate decision.

MR. SULLIVAN: And that kind of shocked me. Dutton says now if it was Bruce, you could do it our own. Well when we talked about it last year, about trying to do something for you --

MR. PLATT: Oh, couldn't do it.

MR. SULLIVAN: Couldn't do it, it was impossible. Dutton says oh yeah, you can do it for Bruce because he works for the Board.

MR. CAMPBELL: Until it comes time for approval and they say they won't approve it.

MS. SLUSARCZYK: And isn't that what happened in 2012 when you tried to increase my rate then, not without Council approval; and that's how I got put under Bill Blank? There's some inconsistency.

MR. SULLIVAN: Well, how you got put under Bill Blank is when they moved you upstairs. And that whole thing, I mean it's -- it seemed to work pretty well, but --

MR. CAMPBELL: Well, I guess it depends on what side of the

coin you are on.

MR. SULLIVAN: I don't understand why Bill would get \$5,000 and we can't give her a raise. So I would like to do that, if you would, before our next meeting.

MR. CAMPBELL: Well if you want to bring up some legislation, if you want to put something together and bring it to the Board. You're saying from the Board we would to have submit legislation to go to Council and Council would approve it.

MR. SULLIVAN: But to do that, all we gotta do is call Paul and tell him we want legislation. I suppose we would to have send -- what do we have to send, why we want it or --

MR. CAMPBELL: What did he say when you talked to him?

MR. SULLIVAN: He just said yeah, you can request legislation; and he said it wouldn't go through a committee or anything. So apparently it wouldn't go to finance, it would go right to --

MR. CAMPBELL: Right to regular Council.

MR. SULLIVAN: I don't know, I wouldn't count on that. I thought that if we did it, I'd take like her worksheet that we worked up on --

MR. CAMPBELL: Oh yeah, her responsibilities and --

MR. PLATT: Job description.

MR. CAMPBELL: Job description, that's what it was.

MR. SULLIVAN: Job description and put it in each Councilperson's box, and I'll contact each Councilperson and tell them.

MR. CAMPBELL: Have you talked to any Council members to see -- I mean, what I'm thinking is -- I mean, I know it's a nice effort to try to do it from our side. But if you're just throwing it against a wall to fall down, it's just gonna be a fruitless effort. So have you talked to any Council members for support.

MR. SULLIVAN: One.

MR. CAMPBELL: You only talked to one, or there's only one in support?

MR. SULLIVAN: I only talked to one, and he didn't give me -- he said he would to have look at it. I don't know what you have to look at.

MR. CAMPBELL: They're all aware of the situation and what we're asking. Well I mean, I'm just gonna say that if you put some stuff in their mailboxes and we try to put through legislation that it's not gonna go anywhere. So if you want to do some talking --

MR. SULLIVAN: Well, I'll talk to each one of them and see.

MR. CAMPBELL: I think that would be a smart move to see what we're up against.

MR. SULLIVAN: Okay.

MR. PLATT: She took on a lot of responsibility with taking over the handling of the backflow records and --

MR. CAMPBELL: That's not the only example.

MR. PLATT: But I mean --

MR. CAMPBELL: That's the most recent one. That's something to add to it.

MR. SULLIVAN: I had words with Paul because I believe it was -- I know ten maybe or -- no, no, it was before that. It was like when the shit hit the fan and they reduced the crew and we had raises for all the Council people, and we rescinded all those. And Karen was chairman at the time of the BPA, and she said well I'm not rescinding the --

MR. CAMPBELL: Oh yeah, yeah, I remember what you're talking about now.

MR. SULLIVAN: And that would -- and that's what I told Paul. I said I don't understand it. I said prior to that any discussions that we've had -- you said when I was on Council if the BPA sends something you may as well approve it because it goes whether you approve it or not. And that was -- he said well, that's true. He said but -- and I said, you know, we pay Cindy, Bill doesn't pay her.

MR. CAMPBELL: The money comes out of our budget.

MR. SULLIVAN: I would think that that would be the deciding factor. But he said no.

MR. CAMPBELL: Well like I said, it's a good place to start with the Council members if we gotta go that route to see if there's anything that --

MR. SULLIVAN: If they'll accept it, if we can get --

MR. CAMPBELL: Well, you need the majority of Council to pass it. Anything else?

MR. SULLIVAN: Maybe I ought to start with Arno. He seems to control at least three of them.

MR. CAMPBELL: I don't know about that. Gotta start somewhere though. Anything else for Members Comments? I don't have anything else. That was all yours, Mike.

MR. SULLIVAN: Yeah.

MR. CAMPBELL: Did we do the quarterly billing adjustment?

MR. SULLIVAN: I had one other question. When I wasn't here we had two sets of minutes that we were supposed to approve. Did you do those last month?

MS. SLUSARCZYK: Were they approved? Yes.

MR. SULLIVAN: Oh, they were. Because for some reason we were unable to do them the month before that, which would have been probably October or -- but then --

MR. CAMPBELL: I think that's just -- we just got them before that one meeting. We had them, but they weren't --

MR. SULLIVAN: Right, exactly, Tom --

MR. CAMPBELL: Tom and I approved them.

MR. SULLIVAN: I had them at home, and I wanted to make sure they were approved.

**QUARTERLY APPROVAL OF BILLING ADJUSTMENTS:**

MR. CAMPBELL: Did we do quarterly billing adjustments?

MS. SLUSARCZYK: I have to look back.

MR. CAMPBELL: Make a note and we can get caught up at least. I don't remember either.

MR. SULLIVAN: I really don't like getting those too far back.

MR. CAMPBELL: We're talking about the quarterly billing adjustments.

MR. SULLIVAN: Same thing, I don't want to do too far back.

MR. CAMPBELL: I think we're caught up on all those.

MS. SLUSARCZYK: Not under Members Comments, but it should have been -- I want to just hit on the budget reports. I did not get any actually given to me. In fact, December reports were only partially given to me. But I wanted to report to you that income versus expense for 2017 --

MR. CAMPBELL: Where it ended up at.

MS. SLUSARCZYK: Negative about \$59,000 for the department. Not necessarily just water, sewer kind of saved us a little bit in that. And the reports --

MR. CAMPBELL: So total for water and sewer we're negative almost \$60,000?

MS. SLUSARCZYK: Correct. And I wrote reports, I can't remember what -- if you have your reports, your financial reports, you'll see in the account the expenses associated to the Route 45 tank work that was done and completed that was invoiced in the end of December for January. That invoice was \$85,000, and Bill only put \$100,000 in the account for 2018. So it's already down to \$14,000, and 2018 work is yet to be done. He's aware of that, so -- but it's in the capital outlay. It's just -- don't be surprised when you'll see that money moving later on the year. I pointed it out, but they didn't get the interest voice in time as he closed the year. So that's known, it's not a surprise, it's not going to be a surprise.

MR. CAMPBELL: Very good.

MS.SLUSARCZYK: And the other thing, the Doer rentals. Nineteen months we could have purchased it for \$4,000 and the rental was \$4,000. And there's a comment, still using that; and it's like yes, we still use it. But I don't know if you want to purchase it.

MR. PLATT: Yeah, we could probably purchase that for like next month. Next month we'll get that approved to purchase. I'll get the details for it.

MR. CAMPBELL: Yeah, make a note of that if you would. We'll put it on the agenda so we don't forget it. It's easy to slip away. I forgot all about that too.

MS. SLUSARCZYK: And when they said it, it's like yeah, no, we know. But my explanation is that the supplies for the rental is at their cost right now, not ours so --

MR. PLATT: Everything, you know, they ship it for free.

MR. CAMPBELL: And that isn't cheap.

**ADJOURNMENT:**

MR. CAMPBELL: All right. Is there anything else? I'll make a motion for adjournment.

MR. SULLIVAN: So moved.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: All right. Thanks everybody.

C E R T I F I C A T E

STATE OF OHIO )  
TRUMBULL COUNTY ) SS.

I, Deborah I. Lavelle, a Notary Public in and for the State of Ohio, duly commissioned and qualified, do hereby certify that the foregoing meeting before the Board of Public Affairs was written by me in the presence of the Members and transcribed by me using computer-aided transcription according to the stenotype notes taken at the time the said meeting took place.

I do further certify that I am not a relative, counsel or attorney of any Member, or otherwise interested in the event of this action.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office at Niles, Ohio on this 28th day of January, 2018.

DEBORAH I. LAVELLE, Notary Public  
My Commission expires 4/16/2022

Submitted:

Approved By:

Cinthia Slusarczyk, clerk

Kevin Campbell, President