

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

RECORD OF PROCEEDINGS
MEETING OF THE LORDSTOWN VILLAGE BOARD OF PUBLIC AFFAIRS
1455 Salt Springs Road, Lordstown, Ohio
June 19, 2018
4:00 p.m. to 6:20 p.m.

IN ATTENDANCE: Mr. Kevin Campbell, President
Mr. Michael Sullivan, Vice-President
Mr. Thomas Dietz, Board Member
Mr. L. Bruce Platt, Supt. of Utilities
Ms. Cinthia Slusarczyk, Clerk
Mr. Christopher Kogelnik, Engineer
ALSO PRESENT: Mr. Darren Biggs, Village Employee
Mr. Robert Luzadder

RECORD OF PROCEEDINGS taken before me, DEBORAH LAVELLE, RPR, a court reporter and Notary Public within and for the State of Ohio on this 19th of June, 2018.

MR. CAMPBELL: All right. I'll go ahead and call the meeting to order. Please stand with me for the Lord's Prayer and Pledge of Allegiance.

LORD'S PRAYER
PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

MR. CAMPBELL: Roll call please.
MS. SLUSARCZYK: Kevin Campbell.
MR. CAMPBELL: Here.
MS. SLUSARCZYK: Thomas Dietz.
MR. DIETZ: Here.
MS. SLUSARCZYK: Michael Sullivan.
MR. SULLIVAN: Here.
MS. SLUSARCZYK: Bruce Platt.
MR. PLATT: Here.
MS. SLUSARCZYK: Cinthia Slusarczyk, present. Chris Kogelnik.
MR. KOGELNIK: Present.
MS. SLUSARCZYK: Has everyone signed in on the sign-in sheet?

APPROVAL AND CORRECTION OF MINUTES:

MR. CAMPBELL: We do have one set of minutes for approval or not?
MS. SLUSARCZYK: No. I got them and I forwarded them to you today, formatted and ready, but they were not on the agenda.
MR. CAMPBELL: Okay. All right. So the -- no minutes.

CORRESPONDENCE:

MR. CAMPBELL: Any correspondence?
MS. SLUSARCZYK: No.

PUBLIC COMMENTS:

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

MR. CAMPBELL: Any Public Comments? Any Public Comments at this time, looking around the room?

NEW BUSINESS:

1. Personnel

MR. CAMPBELL: New Business. Number 1, Personnel.

MR. PLATT: I was gonna ask that we adjourn to an executive session so that you can interview the candidate for the full-time position of labor machine operator so -- and then invite the members, myself, Darren and the candidate there, Bob Luzadder.

MR. CAMPBELL: Fine. I don't have a problem with that. I'll make that motion.

MR. DIETZ: I'll second it.

MR. CAMPBELL: All in favor? Well, she has to --

MR. DIETZ: So that's right.

MS. SLUSARCZYK: Reason?

MR. DIETZ: Personnel.

MS. SLUSARCZYK: Candidate for hire?

MR. CAMPBELL: That would be a way to put it.

MS. SLUSARCZYK: And you second the motion?

MR. DIETZ: Yes.

MS. SLUSARCZYK: Campbell.

MR. CAMPBELL: Yes.

MS. SLUSARCZYK: Dietz.

MR. DIETZ: Yes.

MS. SLUSARCZYK: Sullivan.

MR. SULLIVAN: Yes.

MR. CAMPBELL: All right.

(The Board enters into Executive Session at this time.)

MR. CAMPBELL: We've conducted our interview and went through that aspect. I'll turn it back over to Bruce to make recommendations.

MR. PLATT: Yes. I'd like to recommend to the Board to hire

--

MR. CAMPBELL: Wait, wait.

MS. SLUSARCZYK: All right. I'm sorry.

MR. PLATT: Okay. I'd like to recommend that the Board hire Robert Luzadder for the position of labor machine operator full-time in the Water and Sewer Department.

MR. SULLIVAN: I'll make a motion that we --

MR. CAMPBELL: Accept Robert Luzadder.

MR. SULLIVAN: -- hire Robert Luzadder.

MR. CAMPBELL: Okay. I'll second that. All in favor?
(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. SULLIVAN: And also I'd like a motion to hire --

MR. PLATT: Kelsi Daniel.

MR. SULLIVAN: Kelsi Daniel for part-time --

MR. PLATT: Temporary seasonal.

MR. CAMPBELL: Temporary seasonal part-time.

MR. DIETZ: I'll second it.

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

MS. SLUSARCZYK: Bruce, can you spell her name.

MR. PLATT: K-E-L-S-I and then Daniel, D-A-N-I-E-L.

MS. SLUSARCZYK: Thank you.

MR. CAMPBELL: All right.

MS. SLUSARCZYK: And that was for the seasonal part-time?

MR. PLATT: Yes, seasonal part-time.

MR. CAMPBELL: So Mike made it, Tom second. All in favor?
(All respond aye.)

MR. CAMPBELL: All opposed?
(No response.)

MR. CAMPBELL: All right. Thank you for that. And you can hang around for the rest of the meeting if you want. You're free to run, whatever you'd like to do. All right. Is there anything else on that topic? Thank you. Welcome aboard.

(Mr. Luzadder leaves the meeting at this time.)

2. A Resolution adopting revised Rules and Regulations governing water use and service for the Village of Lordstown

MR. CAMPBELL: All right. Number 2, a Resolution adopting revised Rules and Regulations governing water use and service for the Village of Lordstown.

MS. SLUSARCZYK: It should be the first one in your packet.

MR. CAMPBELL: Okay: This is the one that we finished up, cleaned up, we're all good to go. Did we ever figure out the numbering? Did you guys find it?

MR. PLATT: Yeah, it's right in there.

MR. CAMPBELL: It should be the very first one.

MR. SULLIVAN: Okay.

MR. CAMPBELL: All right. At this point all we have to do is adopt this, put a resolution number. Do we have the numbering scheme for cleaning up our stuff? How does that get put in? Are we using the same number? I know there was a bunch of questions about how to implement this into our chapter numbers.

MR. KOGELNIK: So you were wondering for Paul to guide us to see prior section 102 or 100 is hereby --

MR. CAMPBELL: Yes, because I don't see any of that.

MR. KOGELNIK: I don't believe he has --

MR. CAMPBELL: -- that ironed out yet.

MR. KOGELNIK: That he has stated that to us. But he did provide some sort of document for legislation which I understand you probably have, right?

MS. SLUSARCZYK: Yes. This is for water only, and there is -- 100 and 102 are sewer chapters.

MR. CAMPBELL: Doesn't that fall under the same kind of issue?

MR. KOGELNIK: Well, the water is a little bit cleaner because you only had one document before which is called Bylaws, right?

MR. SULLIVAN: Right.

MR. KOGELNIK: You didn't have anything else, correct Cindy?

MS. SLUSARCZYK: Correct.

MR. KOGELNIK: So it's a little bit simpler than the sewer where it combines a couple documents. So I was at least hoping that Paul would state something to the effect that -- well, does he need to --

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

MR. CAMPBELL: The name change alone because he didn't like Bylaws.

MR. KOGELNIK: I'm sorry if I'm going back and forth there. But if the bylaws -- that document called Bylaws was never an official document with the Village, then there's no need to recognize it and the Village could just adopt new water regulations.

MR. CAMPBELL: I just know that things weren't --

MS. SLUSARCZYK: The Bylaws, as they were referred to previously, were accepted by motion upon the creation of the Board of Public Affairs.

MR. CAMPBELL: Okay.

MS. SLUSARCZYK: There was no resolution or ordinance supporting that, but they were approved by motion. I provided the copy of the minutes I think to Bill and Paul for that. And I think the previous Bylaws said Bylaws and Rules and Regulations all together on the front cover. It does not state in here that you're repealing anything or replacing anything.

MR. CAMPBELL: That's my point.

MS. SLUSARCZYK: So --

MR. CAMPBELL: Yeah, I don't know. I mean, it's --

MR. SULLIVAN: But it's all in here?

MR. CAMPBELL: Correct. But I'm saying how does this come the way it should be and where it should be and the other stuff is no longer referenced?

MR. SULLIVAN: Gone.

MR. CAMPBELL: Usually we have this is removed, this is in place, this is for this. I mean, I'm fine with moving forward, that's something we definitely have to have cleaned up. So that's going to be something for Paul to figure out because I know I keep getting confused on --

MR. PLATT: You refer to OAC 3745 dash, you know, so.

MR. CAMPBELL: Do we have a revision already?

MR. PLATT: (Mumbling.)

(Several conversations in low voices going on at the same time.)

MR. CAMPBELL: Let's have one conversation at a time. Are we good or --

MR. KOGELNIK: Hold on one second, Kevin. There's one technical aspect Bruce is mentioning here.

MR. PLATT: The -- I thought our -- the Section 12, the cross connection control plan, was just gonna refer to the Ohio Administrative Code number, you know. And you know, then that way we enforce the Ohio Administrative Code and not have anything as far as, you know, cross connections prohibited, any other sections other than that. Because if the code changes, you know, we got -- you know, we don't want to be in conflict with the code type.

MR. CAMPBELL: I understand.

MR. PLATT: And if you put administrative code -- the other reason I would like to just refer to the code is you don't get into a discussion at the -- anywhere at the counter or at the -- you know, at the site or whatever unless they've investigated the code, you know.

MR. CAMPBELL: I understand.

MR. PLATT: So I know we refer to it in one section, but then we have, you know, B, cross connections prohibited and we basically recite

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

the code, you know. And then survey and investigations and then the code, you know, the code also addresses those. That's where these come from. And then the type of protection required, Section E. You know, it shall depend on the degree of hazard. And that's where you start getting into discussions, you know. It's like --

MR. DIETZ: What page are you on, Bruce?

MR. KOGELNIK: 16.

MR. PLATT: I just flipped to page 18, okay, but it starts on page -- oh, what is that correct page -- 16.

MR. CAMPBELL: So would it be something that you --

MR. KOGELNIK: Can I say something?

MR. CAMPBELL: Yeah, sure.

MR. KOGELNIK: I do respect what you're saying. You want it to specifically just say refer to OAC blah-blah-blah, done. However, this is not reciting the code. This is stating just a general requirement of back-flow protection. The specific code-related things are still in the OAC. This would be a 30 or 40 page document if it were reciting the code. So I think it's -- after reading some of this, Bruce, this is very good for a water customer to know in my opinion.

MR. PLATT: Well, you know, the thing that I'm looking at is type of protection required --

MR. KOGELNIK: Yep.

MR. PLATT: -- okay, Section E.

MR. SULLIVAN: Which is on 19 or 18?

MR. PLATT: 18. It says the type of protection required in these rules and regulations shall depend on the degree of hazard which exists as follows. Okay. When you say depends on the degree of hazard, okay, there's a point of argument there.

MR. KOGELNIK: Sure.

MR. PLATT: And approved air gap separation shall be installed where the public water system may be contaminated with substances that are dangerous to the public health and could cause a severe health hazard, okay. You know hey, you know -- you know, I enter into that discussion all the time, you know, with guys that want to hook trucks up, they want to fill trucks up at fire hydrants or whatever, you know. I said no, it's gotta be an air gap, you gotta -- we've always in the past, you know, oh, you gotta hold your hose up. Why. You know, well, we don't know what's been in there. Well, I haven't put anything in there but water, you know. But we don't -- you know. And did somebody -- you know, the discussion just goes on and on and on. And then to put this in their hands to start the discussion, you know, to -- well look, you know, where's it say that. Well, it says that in the Ohio Revised Code, go -- and they've got this here that -- so it's just a selfish point on my part.

MR. CAMPBELL: No, I understand that aspect of it. Plus when the code changes we'll have to massage ours. But we're always missing that link if there's actual verbiage that changes on the code aspect of it. So the thing that I think is -- if you just put a code here and, I mean, I assume it's a pretty big code you're saying; I mean, it's not like it's a little thing -- so they'd have to go look it up at that point. If someone is really digging into this they'll have to look at this, dig it all up to see what it pertains to.

MR. KOGELNIK: I gotta say something. I mean, this document where that's borne out of, it really takes somebody of knowledge to read

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

it. This is made to be read in terms that us, water customers, can read. It says all backflow preventers shall be properly certified per the State of Ohio Administrative Code 3745-95. So whenever that is stated, that's the certification process that they have to follow for their backflow prevention. And then them reading that, they get to the understanding of the necessity of the backflow prevention or a cross connection control plan. So I mean, I hear what you're saying. We started off with preparing this document with the simplicity of not including detail where necessary, but in this particular case I really do think it's needed.

MR. CAMPBELL: Can you think of a way that it would help the situation that you just described? I mean, is there stuff that we just want to remove and leave some of it or are you -- you're saying just remove that whole thing and put the reference to the code?

MR. SULLIVAN: Where are you going?

MR. PLATT: Pardon me.

MR. SULLIVAN: Do you think we need more or less?

MR. PLATT: To me, I think we just need the statement of, you know, cross connection control plan shall be administered -- Lordstown enforces, you know, OAC Code 3745 dash -- you know, whatever that code number is and all subsections and, you know, it's --

MR. SULLIVAN: So you got yourself covered.

MR. PLATT: Yeah. And then the state changes something, you know it's not gonna change that number at all, you know. It's there -- it's there for interpretation. Yeah, it's not simple for everybody to --

MR. DIETZ: -- interpret.

MR. CAMPBELL: Yeah, I do see Chris' point from that end of it. I mean yeah, I see aspects of both sides of this. So we have to decide what works for us as a Board.

MR. PLATT: Now can I live with that? Sure.

MR. CAMPBELL: Well Darren, you're the next person in line, you'll be moving forward. So from your guys' job and as stuff -- you know, like you said, you're gonna be confronted with somebody who's gonna be questioning this and you say it's here in the code and you say you gotta get online and look it up, so just stepping through a scenario like that --

MR. BIGGS: This one being introduced, the big thing right now, I see what Bruce is talking about because if they don't go through that, then they do what he says, it's done. There's no discussion, there's no nothing. By putting it in there it could do this, it could do that, that leaves room for something that Bruce says this is the way it has to be.

MR. CAMPBELL: I see what you're saying.

MR. BIGGS: Whereas he has the final say.

MR. CAMPBELL: Or you'd have the final say.

MR. BIGGS: That's the point that I'm catching from being out there with Bruce that that's what comes up.

MR. KOGELNIK: Your cross connection policies, do you have to inspect the cross connection?

MR. PLATT: We have to basically inspect every connection that is made, okay, be it residential, commercial, industrial, and make a determination there is a backflow preventer needed here. A home being built with a swimming pool, a backflow preventer is needed because they're going to be filling the pool from somewhere in the home, hose bib from

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

-- you know, they're just gonna throw the hose in and here we're trying to discuss where the system may be contaminated with substances that are dangerous, you know -- and you know, so explain yes, your swimming pool may have something that we don't want people -- if there's a backflow event that we don't want swimming pool water in our water system, you know, so.

MR. DIETZ: How much of an air gap do you accept?

MR. PLATT: How much of an air gap do we accept?

MR. DIETZ: About that much (indicating)?

MR. PLATT: It depends on the size of the outlet pipe from the system.

MR. DIETZ: Half inch pipe?

MR. PLATT: It always has to be at least two times the size of the pipe, okay. So half inch pipe would just have to have a one inch air gap on it.

MR. DIETZ: Mine's about that far (indicating).

MR. PLATT: Yours is plenty.

MR. DIETZ: That's why I'm asking you.

MR. PLATT: Like down here at LEC, they've got a 16 inch pipe going in, you know, dumping water into their reservoir so they've got at least a 32 inch air gap above that reservoir so, you know.

MR. CAMPBELL: I mean, we do state here in the judgment of the Water Department Superintendent an actual potential hazard to the public water system exists, so it's gonna be up to our department to make that call?

MR. PLATT: Basically if we say it exists, it exists.

MR. CAMPBELL: It's into a line --

MR. PLATT: So that's -- you know, unfortunately, you know, this is the only thing that I am really --

MR. SULLIVAN: Where we have people push at, your employees or the homeowners --

MR. PLATT: Homeowners, you know, just the customer. Why do I have to have one of those, you know. Because they're -- now they're like \$700, \$800 depending on the size to have it installed, you know. So oh, you know, I won't do that, you know type thing. So the -- just -- the conversation goes much easier, you know. Like City of Warren, they've got a backflow administrator so that's all he does is go out --

MR. SULLIVAN: Really.

MR. PLATT: Yes. And you know, so he's got the time to stand there and explain the situations and that kind of stuff. But you know, it comes down to just the other day I had to say hey, put it in or we're shutting your water off, you know. It's that simple. And finally okay, and we get the notice that yep, it's installed and it's been tested and here you go, you know, so.

MR. CAMPBELL: Yeah. I mean, I'm trying to find a way that kind of covers both because --

MR. KOGELNIK: Can I say this. To cover both you can start off with a statement that says that OAC, that section, whatever it was, 3745, et cetera, et cetera, governs all cross connections for the State of Ohio; and if that changes then we're to follow those prevailing requirements. The below content describes the general cross connection program.

MR. DIETZ: Yeah. That's on the bottom of page 16, 3745-95. Is that what you're talking about?

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

MR. KOGELNIK: Yeah. I said what I had to say with respect to the laymen's terminology so that the residents understand why there's a cross connection requirement.

MR. CAMPBELL: I mean, I do see the need. I don't know who is honestly ever gonna read it.

MR. PLATT: The state provides a cross connection control brochure that we mail to every one of our customers in February, you know.

MR. KOGELNIK: Okay.

MR. PLATT: And that should be given out to, you know, as part of here's the Bylaws, here's the cross connection control issue, you know. So just one more thing to add to Cindy's list.

MR. CAMPBELL: I already got that look.

MR. PLATT: But you know --

MR. CAMPBELL: You're trying to get rid of some of the verbiage that gets you into an argument with somebody. I understand that. And I understand Chris' side where have some kind of description of, you know, other than just a couple of numbers to regulations. Somebody is gonna go that means nothing to me and nobody is gonna understand a 40-page --

MS. SLUSARCZYK: The business or industrial side I think is where he's seeing his conflict. Where I look at this and a homeowner's going what do I have to do. If you have a business, a shop out in the garage, he's gonna make you put a backflow preventer on which may not have been required. So they can -- a resident could see these and benefit from them because they're not gonna benefit from trying to read the Ohio Administrative Code. So, but --

MR. DIETZ: Yeah, because that's wrote by lawyers.

MR. KOGELNIK: I think it could work with Bruce's suggestion. I just think that he's gonna have a little bit more supervisory control over the determination and the explanation. So --

MR. DIETZ: A lot of people, if you make it simple and they can understand it, they won't argue with you. But then you got the guy that's educated, he's gonna argue with you. That's my opinion.

MR. SULLIVAN: So could we just add what you had said, the numbers?

MR. KOGELNIK: Yeah. I think that that could work too.

MR. SULLIVAN: I mean, leave this basically the way it is but --

MR. KOGELNIK: But Bruce's contention is respectful, that it leaves for some contention on the part of the customer saying well, it says this and, you know, it might be a hazard or it might not be a hazard. So Bruce is out there debating on what's a health hazard and that sort of thing. So I can understand and appreciate that.

MR. CAMPBELL: Well, is there stuff in there, Bruce that in general you just want that out of here because that causes you contention and there's stuff that we can leave so people can read and understand some aspects of it?

MR. PLATT: There's parts that we can leave. Just basically the biggest part is Section E is the type of protection required.

MR. CAMPBELL: I think that's a happy medium. Remove what causes you the contention issue, we add some verbiage about that and try to cover both things the best we can with it; and make sure we have ultimately a statement that's in there that the Superintendent of our Water Department ultimately makes the call on that decision. And that's

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

what they can always go to. You can argue, but I get the call.

MR. KOGELNIK: So what is the action?

MR. CAMPBELL: I don't know if you have it all right now, but if you do then we can let Chris know remove this, remove that.

MR. PLATT: I would just say remove --

MR. KOGELNIK: E?

MR. PLATT: -- E.

MR. CAMPBELL: And if you could add something along the lines -- but I don't know if you already had it typed in there, or is that pretty much covered anyway, or do we need to have it spelled out a little bit better about the code?

MR. KOGELNIK: Actually it's stated in the first paragraph.

MR. CAMPBELL: I mean, this just has that code listed there. But I mean, your general statement about that whole section.

MR. KOGELNIK: Well, that -- I honestly -- it's not gonna hurt you to add that sentence in there.

MR. CAMPBELL: No, not at all. I don't believe it will.

MR. KOGELNIK: I can add that in there. So two things, remove E and add an overall statement that just says that cross correction control in the Village is governed by OAC 3745.95 completely.

MR. CAMPBELL: That words it well.

MR. SULLIVAN: So we're gonna take out all of E?

MR. KOGELNIK: Yeah.

MR. PLATT: I'm just questioning. This 3745.95, is there a 01, a 02, 03, 04?

MR. KOGELNIK: I will look right now, how's that.

MR. SULLIVAN: Do we have the same language in sewers, like the sewer that goes from the house to the road?

MR. PLATT: No.

MR. SULLIVAN: Well you know, I had a backflow on mine, it ended up costing \$11,000. And it was just -- for 40 years it was enough gup in there and whenever it caused a backflow --

MR. PLATT: It's a little different device, the backflow device in the sewer. A backflow device on the water system is protecting the water system from what could exist in the home.

MR. SULLIVAN: What could come into it.

MR. PLATT: The backflow device on a sewer system is you don't want the whatever's in the sewer system coming into the home. So it -- it's a little bit of a reverse effect.

MR. SULLIVAN: But they don't use them in the sewers?

MR. PLATT: It depends on each sewer district. I know Trumbull County doesn't permit them except in special circumstances, so. And we -- Lordstown, we let them put them in all over the place, that's with the vents in the front yard and that kind of stuff, so.

MR. CAMPBELL: Okay.

MR. KOGELNIK: 3745-95 and nothing after it.

MR. SULLIVAN: 3745 --

MR. CAMPBELL: -- dash 95. That would be the end of it. I'm happy with that if our parties-to-be here can function with that. And I don't know, back to the original, how to merge that in with that. I guess it's something we'll have to work out with Paul.

MR. KOGELNIK: I can talk to Paul about that.

MR. CAMPBELL: How do we enact that and remove our old stuff, especially with the name thing in place. All right. Very good.

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

MR. SULLIVAN: So we're good with the rest?

MR. CAMPBELL: Yeah, I am. Anything else?

MR. SULLIVAN: Bruce, you're good with the rest?

MR. PLATT: I'm good with that there.

3. 6571 Woodridge Way (request for additional water tap) request rescinded

MR. CAMPBELL: Let move on. We have a list to get to here. Number 3, 6571 Woodridge Way, request for additional water tap.

MS. SLUSARCZYK: That -- last month you approved an additional water tap for 6571 Woodridge Way. The homeowner was not on board with what the contractor was seeking, and he chose not to have an additional tap installed. So that is being rescinded.

MR. CAMPBELL: Okay. But don't they still need --

MR. SULLIVAN: So we need a motion to rescind it?

MR. PLATT: The -- they're gonna run a water line from the home to the addition on the exterior, you know; and they're going to, you know, have me inspect or have us inspect, you know, where they can put that and then run the water line from the home.

MR. CAMPBELL: It's not crossing over two different lots or anything like that?

MR. PLATT: It's all stuff on one lot.

MR. CAMPBELL: I don't know if we need to do anything.

MR. PLATT: The contractor didn't want to go putting it under the driveway.

MR. CAMPBELL: Just information.

4. Asset Management Plan

MR. CAMPBELL: Number 4, Asset Management Plan. I see we got a fancy-dancy print-out here. This is asset management.

MR. PLATT: Yeah. I thought well, let me print this out.

MR. CAMPBELL: Where did this come from?

MR. PLATT: Ohio Rural Water Association. And it starts out -- it's a template, but I wanted the Board to see everything that basically is involved on, you know, the an asset management plan. It's not just putting the map up and seeing all the fire hydrants, that's just part of it, you know, which it's a big part of it, you know. So if you go to this page probably about page 3 or so -- 3 or 4, something like that, it just starts, you know --

MR. SULLIVAN: Where it says asset management plan?

MR. PLATT: Yes, uh-huh. And, you know, it says things basically how to -- you know, they break it into big parts and then they break it into small parts, you know, type thing. So if you just go to the next page it's documents, you know. Of course it says back-up everything, you know, make copies and this stuff because you'll lose it. The biggest thing is that asset management index which is about another page or so there. There we go. And you can just look down here. You know, we're gonna determine the asset condition, you know, whether it's to repair or replace, and assessment, you know, and just all kind of different things. You know, we've got our emergency plan, et cetera, that, you know, going down -- we, of course, don't have well fields at the bottom of the page. It says well field motor information, well field pump, water plant; we, of course, don't have those.

MR. CAMPBELL: Now is this part of the E.P.A. requirements

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

or is this just a template from --

MR. KOGELNIK: This is a template that has been gathered in. And they've had contact with the E.P.A., and this is an idea of what the E.P.A. is gonna be requiring. Like if we follow the template --

MR. CAMPBELL: So what they're saying is if you use this template, and I assume like you have the well field, we can X out --

MR. PLATT: You just fill in. We don't have water plant filters, we don't have water plant motors, we don't have control pits.

MR. CAMPBELL: My point is would you put N/A on it so they know you've seen it and not just skipped over it or missing it.

MR. SULLIVAN: But this isn't gonna be something that you gotta make your own?

MR. PLATT: This gives you an idea of all the information that is needed to complete it.

MR. CAMPBELL: But it's up to our department to gather all these little pieces and put it together.

MR. SULLIVAN: So we have to put together a book of our own.

MR. CAMPBELL: A lot of work.

MR. PLATT: We've got a good start with our --

MR. CAMPBELL: Software.

MR. PLATT: -- our mapping software and everything. First thing is we gotta know where the stuff is, you know. Where's all the valves, where's the hydrants, where's this, where's that. You start now and begin evaluating them and like okay, how old is this, you know, going through blueprints, seeing the date on the blueprint, getting that on -- the actual valve on our mapping system.

MR. SULLIVAN: So any of that water filter plant, any of that stuff don't apply?

MR. PLATT: Correct, we don't have any of that, so. Down further on the page, you know, it says water tower assessment. Well, we're in the tank maintenance program so that's gonna be -- we'll keep those records; you know, here's our assessment but here's how we're taking care of it, you know, is basically them. So then you get into the pump station, back-up power, you know, all the things that make up a pump station, you know, control valves et cetera. We've got our maps, okay, up there. Also on our blueprints that we have hard copies of, you know. Now we're looking at system water inventory. Okay. Now we're starting to get a little bit, you know --

MR. SULLIVAN: Where we're at.

MR. PLATT: More nuts and bolts and where the work is gonna be. You go to a valve report, water valve evaluation report, fire hydrant report, fire hydrant flow sheet, system flushing hydrants, all those things -- our rolling stock, our inventory that we use, all our tools and equipment and office equipment. And then start getting into the finances, net income, budgeting, expenses, water rate ordinance. But you see there's page after page --

MR. CAMPBELL: I do, I see.

MR. PLATT: -- of those things.

MR. CAMPBELL: That's a good framework, but there's a lot of work behind it.

MR. PLATT: No, we don't have to have something boom, complete October 1; but we better be working.

MR. SULLIVAN: Towards it.

MR. PLATT: And have a plan.

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

MR. SULLIVAN: Can't we just take this and take out what doesn't work for us and good.

MR. PLATT: But we have to have numbers and dates on it. I would think so. We don't know for sure until we see what the final rule is. That will happen when it happens, you know. The deadline is set, but the actual rule itself is in flux right now, so.

MR. SULLIVAN: Well, our E.P.A. today, we take out all these regulations by October.

MR. PLATT: Maybe, maybe not, you know, so. We're gonna work with this and, you know, that will be our base.

MR. CAMPBELL: A good place to start. At least plug in the stuff that we have. Say we have something for this, put that in.

MR. SULLIVAN: We just don't have to --

MR. PLATT: Reinvent the wheel.

MR. DIETZ: We have all them.

MR. CAMPBELL: All right. Thank you for that.

MR. PLATT: Sure.

MR. SULLIVAN: And good luck with it.

MR. CAMPBELL: We're all in that boat together.

MS. SLUSARCZYK: I thought they had to do it.

MR. DIETZ: I got no problem.

MR. CAMPBELL: Any questions on that?

5. Water Rate Review

MR. CAMPBELL: We'll move on to our next topic. Number 5, our Water Rate Review. I know Cindy sent some e-mails out regarding to some questions she had, how to finish up on them before -- I'm not sure a lot processed from the e-mails that I could pick up. I was on vacation last week and missed a couple myself. At this point there's no regulations or resolutions for rate increase, right?

MS. SLUSARCZYK: There is. It's just for the basic water rate sheet. I added the 15 cents per thousand gallons which says to your residential -- well, any of the businesses except for General Motors and LEC.

MR. DIETZ: I would like to possibly try something with LEC if we could get a renegotiation, send a letter to them saying with the loss of two shifts with General Motors, maybe renegotiating that with terms, maybe 5 or 10 cents a thousand to help us.

MR. CAMPBELL: It's already at 10 cents per thousand is where we're at. I know that some reaching out has been done. And yeah as of rate now that's -- I'm gonna sit tight where things are at. I honestly don't believe we'll make any traction pursuing that. I'm just being honest with you. I appreciate the idea and the concept, but --

MR. DIETZ: Well then, you know more than we do what's going on, than the rest of the Board.

MR. CAMPBELL: No. Mike signaled to me that he knew.

MR. SULLIVAN: Well Bill sent the letter, and they said they can't do it at this time. I mean, we could send a letter requesting --

MR. DIETZ: From us. I can't see why you can't. What's it gonna cost us, 48 cents?

MR. CAMPBELL: It's 50, but yeah.

MR. DIETZ: Is it 50?

MR. CAMPBELL: I guess we could send a letter.

MR. DIETZ: They wasted more money than that sending out

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

stuff on that --

MR. CAMPBELL: Let's stay on focus.

MR. DIETZ: That's the focus, they're wasting.

MR. SULLIVAN: Well if you want to do that, I don't see a problem with it. I sure wouldn't count on it to -- but you don't know, I guess, until you try.

MR. CAMPBELL: Well, let's get back to the subject of what we have before us is the resolution with the current rate increase that we have passed -- well, it's not passed but it's put together. And at this point --

MR. SULLIVAN: The 15 cents.

MR. CAMPBELL: -- I didn't -- yes. Cindy did have a couple questions about -- we've often revisited or talked about increasing our minimum rates, which that's the point. I don't believe we've considered talking about them at least at this point. I know in my mind the first thing that comes into mind that directly affects most of our retirees or lower user personnel. I don't know how many really receive a minimum bill at this point. There's issues that -- just for the record, like at the plaza, you know, where it's not really used but there is a minimum bill. There are gonna be some people that are upset with that aspect of it. And I'm trying to balance what we're gonna gain increasing that versus the headaches that may come with it. That's where I see the parties that are affected. It's gonna be the retirees who don't use much water or parties that have a connection that don't use any water, their payment's gonna go up. So that's where that's gonna affect. But we're looking to review these again early next year, and as fast as things are moving it's not that far off. But I guess it's food for thought.

MS. SLUSARCZYK: I would like to state that you could choose the tap sizes or the minimum rates are based on a tap size. The minimum monthly fee is \$3. Your current water rate is \$5.66. So if you're using any water whatsoever you're not -- it's not gonna impact the retiree or the low volume user. It's for the minimum bill when, in fact, there's no usage. The reason being is when LEC came online we were billed \$841 for no usage from the City of Warren, which we had to pay. And we have nothing in the contract permitting us to bill LEC. So putting LEC aside and let's assume that they are going to forever use water, we now have a new obstacle facing us in what if General Motors records no water volume. What if -- what if General Motors in 2019 shuts down and we're getting two \$900 minimum water bills.

MR. SULLIVAN: Very possible.

MS. SLUSARCZYK: Yeah, every month. So it's food for thought. Like I said, there's no perfect way to do this. But there needs to be some consideration because Warren is not going to back off, it was very clear. And Franco sat right in this room and said he is not going to walk away from that minimum water bill.

MR. CAMPBELL: Do we want to set our rates to the -- to me the smart thing would be just exactly that, cover an aspect to where we get billed by that, we have something to do, here's your bill because that's what we gotta pay. Do we just put verbiage in there that covers that to the point that any minimum bills for something -- along the effect any minimum bills from Warren or other suppliers will be billed directly to our customers or a slight markup. Because we know it's going to change, and I don't know how high our connection is back and forth to know that someone increases until you get to the bill. I'm thinking just

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

leave it loose as a situation we can charge you, because it says right there when we get billed from them and if you're not using it we're going to charge you the same aspect.

MR. KOGELNIK: So the Board desires to have some sort of a charge for minimum usage?

MR. SULLIVAN: Yes.

MR. KOGELNIK: You have in the contract you have with LEC that the -- I'm sorry -- the BPA's regulations change from time to time. You can put a statement in there that states okay, now we have a minimum usage charge.

MR. DIETZ: As of this date.

MR. KOGELNIK: Yeah. That doesn't change anything in terms of the contract you have because it's -- Kevin already demanded that that statement be put in there. It's in there.

MR. CAMPBELL: It's not in the -- it's in that part of it where we have to change and fluctuate.

MR. KOGELNIK: You would state something on that document.

MR. CAMPBELL: That's what I was getting at. State something along those lines on the document.

MR. KOGELNIK: But you would have to give the criteria which customers would be charged the minimum usage for whatever situation.

MR. CAMPBELL: I don't know if we would specify customer. Leave it to any minimum billing we receive from our suppliers, Niles and Warren, that will be passed on -- I think at least passed on. But I would like to see us -- because at least we got time and evidence from our department just paying bills.

MR. PLATT: Add like a 5 percent or 10 percent or 15 percent surcharge to that, you know, for administrative purposes, Chris.

MR. CAMPBELL: I agree. I don't have a problem with it.

MR. DIETZ: I got no problem with it.

MR. CAMPBELL: Well, back to keeping us focused here. So what we have before us is this, which doesn't have any changes to this. Do we want to move forward with this with the 15 cent increase and then come January -- which we're planning to hit things pretty early next year, keep that in mind -- add that to this and I'd like to get us moving. At this point we're late in the game, we're only getting one quarter with the increase before we're looking at rates again. What are some thoughts?

MR. SULLIVAN: I don't know. If we're just looking at the one quarter, are we better off waiting and just do it in January? Would that put us too far in the red?

MR. CAMPBELL: It's not helping us, by any means, sitting on it.

MS. SLUSARCZYK: What is here in front of you by no means is going to cover the volume of water that we were figuring we would get. \$30,000 or \$40,000 was based on General Motors usage. This does not affect General Motors' water rate. That's why I put out that e-mail, do you want me to have a draft and change the General Motors water rate by that 15 cents. This is a very small portion of your water volume.

MR. CAMPBELL: Our customers. That's -- now that it's been brought up, you guys are aware that I'm unable to speak in terms of that aspect. You gentlemen would have to -- that's what's been recommended by our Solicitor, that I step out of that situation and let the rest of the Board members handle that aspect. So I can't --

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

MR. SULLIVAN: I was struggling with that when I seen it. I know we did it last time. First, you figured -- well, CT came with the 95 or 96 cents, but they didn't have G.M. in it. And there was much discussion then about G.M. really isn't a factor in this because they have a straight line going in. But we went ahead and -- which took it down to what, 65 is it, 66 cents?

MS. SLUSARCZYK: I think it was 61.

MR. CAMPBELL: I think it was 61.

MR. SULLIVAN: 61. Do you have what the difference would be if we put them in?

MS. SLUSARCZYK: Today, no I don't. Earlier when you were talking about the rates, I know the volume that we used was including the volume of water sold to General Motors. You know, we added it to that all water usage.

MR. SULLIVAN: Well, the only thing -- I don't want to chase them out of town because the water rates are so high.

MS. SLUSARCZYK: I agree. And that's why I wanted to put it out there, so you had time to think about it or talk to -- you know, ask any questions or if you wanted something from me so I could have it for you to make an informed decision. But I can't tell you by any means what to do. I just wanted you to be aware that this is only -- this does not impact General Motors, and at the time that was our largest water customer. And --

MR. SULLIVAN: Who's the largest now?

MS. SLUSARCZYK: They are. They still are.

MR. SULLIVAN: Because we still have the two shifts.

MS. SLUSARCZYK: Uh-huh.

MR. SULLIVAN: What do you think?

MR. DIETZ: Well, let's not raise -- I -- I gotta agree with you about raising theirs. We don't want to run them out of town, so I guess you're not gonna -- I guess not pass it on to them.

MR. SULLIVAN: Yeah, I would agree with that. And then in January I think that we should probably get the information from some of the other plants, take the other plants and get an idea what their water rates are.

MS. SLUSARCZYK: I mean, it depends if they're buying water or manufacturing water. I mean, I don't know that that's gonna help you unless you get all of that information to see the mark-up on water.

MR. SULLIVAN: Well, you see where I'm going. I'm trying to just figure --

MS. SLUSARCZYK: I do.

MR. SULLIVAN: -- if we're really selling it to them cheaper than most places or if we're getting up into the higher end. But I would say for now go with what you have without G.M.

MR. PLATT: Currently last month they used approximately a half a million gallons of water a day. That was last month. Which they used to be using a million gallons a day.

MR. SULLIVAN: So we can probably figure that they'll go to about a quarter of a million.

MR. PLATT: It's gonna go down from there, you know.

MR. SULLIVAN: Loss of that second shift.

MR. PLATT: It's gonna go down from there, but how much we don't know right now. In a few days -- you know, June 30 we'll read again, you know. We get the readings from Warren once a month.

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

MR. SULLIVAN: But I think the 28th is the date that they go to one shift.

MR. CAMPBELL: Yes.

MR. SULLIVAN: They shut down for two weeks, and then when they come back up they'll be at one shift.

MR. CAMPBELL: All right.

MR. SULLIVAN: Do you have legislation there?

MS. SLUSARCZYK: You have legislation in front of you tonight to increase the rate, increase 15 cents on the water tier that's on the sheet. There's nothing for General Motors and there's nothing adjusting -- previously when we had that minimum bill come through from the City of Warren, it was said during the meeting that when we review the water rates we'll make an adjustment to the minimum bills. So when I went to do that I found a note in the computer that said to remind you to adjust the minimum rates. According to this sheet nothing has been adjusted but the price per thousand gallons.

MR. CAMPBELL: So if you gentlemen want to revisit the minimum, then we just to have table this and put some thought into some verbiage or something in here, at least cover us for the rebill aspect, if you want to break it out. I mean, right now we go from 6 to 16 inch on the taps and they're all \$15. Do we want to --

MR. SULLIVAN: Can't we just go ahead with the water increase and then take care of the rest of it?

MS. SLUSARCZYK: You could.

MR. CAMPBELL: That's an option.

MS. SLUSARCZYK: But if you keep putting this back out on the agenda, you've seen the reaction when it was 10 cents or 10 percent. If you put it out again next month or you're raising the rates again, it's your call. And then if you pass it now in June and you change it again in September and you change it again in January, I think in January you're gonna have a standing-room-only audience for, you--

MR. SULLIVAN: I agree.

MS. SLUSARCZYK: That's my only caution.

MR. SULLIVAN: But if we changed it now, why would we do it again in August or whatever.

MS. SLUSARCZYK: Well, if you were to adjust the minimum rates which is --

MR. CAMPBELL: We're trying to get some protection in that, at least for the minimum. Like she said, just like we had with LEC and the Warren -- they didn't pull any water, but the way City of Warren said you owe us 900 bucks. No water usage but minimum. If we're going to get hit with minimum bills and there's no water, we have nothing to support us.

MR. PLATT: You also have Matalco that will generate a minimum bill. They're on the Warren line, they're set up the same way as General Motors is.

MR. CAMPBELL: Now what is their minimum bill based on, out of curiosity?

MR. PLATT: I think it's something to do with line size, tap size, something like that.

MR. CAMPBELL: Well, what size is -- it's a 16 inch line --

MR. PLATT: I'm not sure. They have 28 inch meters in the meter pit there for General Motors, so I don't know.

MR. CAMPBELL: What are their calculations?

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

MR. PLATT: It's a twelve inch line going into LEC, you know. And then Matalco, I'm not sure on that one. I think it's 6.

MR. CAMPBELL: That's why if we had something requiring the Village just to say this is a surcharge, we don't have to keep track of it, it would be 5 percent or whatever surcharge --

MS. SLUSARCZYK: Would that be recorded on the rate sheet or on your Rules and Regulations?

MR. SULLIVAN: Chris?

MR. KOGELNIK: State the question again.

MS. SLUSARCZYK: The standard stating the minimum bill, if we receive a minimum bill plus a surcharge, would that be part of a rate sheet or part of the Rules and Regulations governing the Water Department?

MR. KOGELNIK: I think it could be on the rate sheet, because the rules and regs state that the rate sheet is available at your office.

MR. CAMPBELL: I'm fine with that.

MR. KOGELNIK: You could state in your rules and regs for water that there will be a minimum usage charge, the charge is located on the rate sheet at the Clerk's office.

MS. SLUSARCZYK: When Kevin secured the language in the LEC agreement stating that they must comply with the Bylaws of the department, it was unsatisfactory that our rate sheet had the charge on there and we missed out on the tap fee; that's just food for thought.

MR. CAMPBELL: They paid with how we thought --

MS. SLUSARCZYK: They said well, we'll add this plus -- plus comply with the Bylaws and Rules and Regulations of the Water Department. The plus was put into the agreement with LEC. And I said there's a tap fee. And they said oh no, there's no tap fee, it was all in inclusive in our agreement.

MR. KOGELNIK: Okay. And with the understanding that they were building and taking for the tap, the physical tap, so I understand what you're saying. Yes, they found a way to get out of that. However, they were financing the construction of their sewer lateral all the way up to their site and paying for the actual physical connection of that site lateral to their plant. So that would be different than, you know, a small Dollar General going in or something like that.

MR. CAMPBELL: This is a minimum bill aspect. So this is a different mindset around it.

MR. KOGELNIK: I can talk to Paul and see how that can be orchestrated to the Village's or BPA's favor.

MR. CAMPBELL: Best place to put it.

MS. SLUSARCZYK: Or both.

MR. CAMPBELL: As long as it's worded in both, I think we're covered from either aspect; it's covered here and referenced here.

MR. SULLIVAN: And if we can get that back from you and Paul for next week, maybe we just have a special meeting for the rate increase.

MR. CAMPBELL: When do we have to have this where you can actually bill it? What's the latest --

MS. SLUSARCZYK: Because this says August readings, so at next month's meeting it would have to be passed.

MR. SULLIVAN: We could do it then.

MS. SLUSARCZYK: Here's the reading dates, the reading occurred at the end of the month. So by the time we take it and it goes through, I have to give notice to General Motors and everybody before it goes into effect. They're not part of this scenario, but the Shrine

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

is, Mahoning County. I have to give a notice before, so that's why it was August. And I have to go back and look at the Mahoning County agreements and how much of a notice I have to give them. I knew if it passed in June I could have everything -- everyone notified prior to it being implemented.

MR. SULLIVAN: When is LEC going into production?

MR. PLATT: They're hoping to have initial start-up somewhere around the middle of July. Our agreement says July 14, but it's fluid in there. They're beginning the process now, you know, with a little bit of usage here and a little bit of usage there. But it won't be for at least a month yet let's say.

MR. CAMPBELL: All right. Well, I'm okay with that idea if you gentlemen are that we pursue some language with that. We still have a little time. Rather than trying to make two changes at once, were there additional things, Bruce, that you wanted?

MR. PLATT: Yeah. I'd like you to consider a couple things. Under the minimum rates for the tap size is 6, 8, 10, 12, 14, to increase that, you know, significantly.

MR. CAMPBELL: Well, do you want it broke down even further, or say 6 to 16 is a good range?

MR. PLATT: I would rather see 8 to 16, okay, and have 2, 4, and 6 inch --

MR. CAMPBELL: Do 2, 4 and 6 on the rest.

MR. PLATT: And 16 too. And pick a high number per month, you see what the City of Warren does.

MR. CAMPBELL: That's why I was curious to see what they're basing theirs on.

MR. KOGELNIK: Exactly. I would encourage you to do that. In fact, I think it's healthy to get a couple city's rates sheets in total and let's study them, because I'm looking at Youngstown right now. On some of their water -- I mean, they're on the high side right now on this sheet here. However, you're way higher than them -- I'm sorry, we're way lower than --

MR. SULLIVAN: I was gonna say what --

MR. KOGELNIK: Wait a second.

MR. PLATT: We're like the third lowest in the Mahoning Valley as far as --

MR. SULLIVAN: As far as the minimum.

MR. PLATT: As far as our ratings. But the other thing too is a lot of these places A, we're lower than their rate. And they also add an administrative fee monthly to their bill, and that's not part of the rate.

MR. CAMPBELL: We don't have that?

MS. SLUSARCZYK: We don't have it.

MR. CAMPBELL: Which we talked about structuring that aspect. It would be a pretty major change to all our billing.

MS. SLUSARCZYK: The minimum rate of \$3 a month was set with the original water rate. It's never been adjusted. And like I said, if you use water, if you use 1,000 gallons of water, you're fine, you've exceeded that for that month. If you use 2,000 gallons of water you've exceeded it for the quarter. So I think it should at least come off close to that minimum water rate for that 1,000 gallon usage. And to me, the way you can separate people who don't have all service lines, if it's just a tap in the road that somebody is saving for someday I might want

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

to use that, it's a tap fee, a minimum monthly tap fee. Where this would be a minimum fee -- I don't know how you want to call it. They can have a service line so it can be turned on, and turned on they're paying a different rate.

MR. CAMPBELL: I think then we clean up some issues and fights or misunderstandings where people are why am I getting billed for that.

MS. SLUSARCZYK: Recently I was sent to a census workshop which helps us our funding. And if there's a tap in the road that is good for us in the census, that then gives us more grant money. Grant money availability if we acknowledge that there's a tap in the road. Well by doing the census they've only looked at addresses, do you know how many taps are out in the road that there's not a service line. So if you want all those possibilities for that they want it in this census, that helps the Village of Lordstown. But you don't want to push somebody, you want to account for them, we pay the E.P.A. for them every year because there's a tap. There's fees associated to that. That was never changed, in 37 years it hasn't changed.

MR. CAMPBELL: I understand and respect that. My only question is, as a Board member, who do you base on the increase. If you have a rough idea of what a minimum bill would be, something that we can have an idea of that makes some sense to increase it to because of that rather than just wildly picking it out.

MR. KOGELNIK: Like I said before, you have to go based on your past expenses, your O&M, your future projects that you need to do, the tank, that sort of thing. That's real.

MR. CAMPBELL: I understand that. We don't have all those figures. Exactly, that's why it's being put together.

MS. SLUSARCZYK: And the next thing that E.P.A. is gonna do is throw that asset management plan at you and say in the next 10 years you'll need 10 million dollars and you have 2.

MR. CAMPBELL: But for right now we have to pick something to get started with.

MS. SLUSARCZYK: I agree.

MR. CAMPBELL: Well, let's put -- I like the idea of having -- I don't know what you want to call it, just a main tap.

MR. KOGELNIK: A plain --

MR. CAMPBELL: Well there's no service line to it, it's just a tap, and having a fee structure for that. What would you label that? I don't want to say tap because we use tap a lot. Non-service line tap, no-flow tap? I don't know, I'm just getting raising --

MR. DIETZ: For future use.

MR. CAMPBELL: Well anyway, put some thought in it. I'm just gonna call mine a no-flow tap because nothing is flowing through it. Break up, like Bruce has suggested, we have the domestic taps 2 to 6 range and we have an 8 to 16 range. If you guys want to do some leg work and come up with figures of something more appropriate. And of course, we've got inside and outside rate. So typically we do a fifty percent, yeah, that looks like about fifty percent --

MS. SLUSARCZYK: It is, it's 50 percent.

MR. CAMPBELL: -- bump up. If we get one, we can easily calculate the other.

MR. PLATT: You should already be increasing -- right below that is the \$20 per month for fire service lines.

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

MR. CAMPBELL: Okay.

MR. PLATT: Because that's -- you know, gosh, as soon as somebody does a fire flow test you're, hey, it's not metered most of the time.

MR. CAMPBELL: What do you think would be a more appropriate value for that?

MR. PLATT: If you have an increased minimum rate, you know, it might be covered under the increase.

MR. CAMPBELL: To some degree, yeah. What do you want to say, 50?

MR. PLATT: Yeah, I think \$50 per month for a fire service line.

MR. CAMPBELL: And then the \$5 per quarter charge for sewer deduction meters, is that still appropriate?

MR. PLATT: Depends on the amount of work Cindy has to do to supply that reading for us.

MR. CAMPBELL: Yeah, I understand. While we're hitting these things. Is that fine the way it is?

MS. SLUSARCZYK: The sewer deduction, that override, when the new sewer deduction customers come along they are also purchasing the radio reading device and then it's automated. The ones that aren't where the guys read, then I have to go in and manually adjust the sewer billing. So as time progresses it's getting less and less. Once I program it into the computer, it's done. So to me no, it's -- I think it's attracting service where I could see who's out there, you know. It's a service that will allow me to track those customers and monitor --

MR. CAMPBELL: And then the tap fees for all customers, the next section there, I know we went through and bumped up and did those. Are there any changes in that that we want to revisit or are they fine?

MR. PLATT: I think they're pretty good.

MR. CAMPBELL: All right. Well then, we got a little bit of leg work to do on some of the other tap ranges and do some checks on that and come back with some figures on that for -- do we want to try and do an early meeting or just have it for next meeting?

MS. SLUSARCZYK: I say let's see what kind of answers and responses we get. And you know, there's a lot of different things we have here now.

MR. CAMPBELL: Okay.

MR. SULLIVAN: Yeah, if you have it put together we'll do an early meeting, get it out of the way.

MS. SLUSARCZYK: Well, I can't -- I mean, the figures -- unless you want Bruce to create those figures in black and white for you to see them and approve them or if you want to set those, all I can do is have it in the draft. It wouldn't be ready for approval.

MR. CAMPBELL: You're talking minimum rates for the different tap sizes. I thought we were going to check with our --

MS. SLUSARCZYK: Different communities. But if I can't put it in that sheet --

MR. CAMPBELL: But if we got the sheets, send around, it looks like this, then we'll pass it at a meeting.

MR. SULLIVAN: If we had that information. But I think that ought to be a separate meeting.

MS. SLUSARCZYK: Okay. So we'll try to do it like after the holiday.

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

MR. CAMPBELL: Yeah.

MS. SLUSARCZYK: Are you in town? I mean, with your General Motors being down --

MR. CAMPBELL: Uh-huh, yeah. Yep. All right. All right. Anything else on that? We've covered it pretty well.

6. A Resolution increasing rates and charges for consumers of the water utility service within and outside the Village of Lordstown and declaring an emergency

MR. CAMPBELL: Number 6 -- well, that's the resolution we just talked about. So we'll table that for now. It went hand-in-hand.

7. A RESOLUTION RECOMMENDING THAT THE COUNCIL OF THE VILLAGE OF LORDSTOWN APPROVE CHANGE ORDER NO. 1 IN THE AMOUNT OF \$5,418.15 FOR J.S. BOVA EXCAVATING OF STRUTHERS, OHIO IN CONNECTION WITH THE EASTSIDE SANITARY SEWER PUMP STATION 2 FORCE MAIN AIR RELEASE VALVES PROJECT

MR. CAMPBELL: Last one. A Resolution recommending that the Council of the Village of Lordstown approve Change Order No. 1 in the amount of \$5,418.15 for J.S. Bova Excavating of Struthers, Ohio in connection with the Eastside Sanitary Sewer Pump Station No. 2 force main air release valves project. So what have we got with that? That's the one we pushed so hard to get it done and lined up and I need any discussion, questions on it.

MR. KOGELNIK: Construction is like 99 percent complete. We have a small asphalt patch to rework out on the road. But that's the contractor's cost, there's no extra cost coming in. So all the costs for the project are known now. And I've communicated with Norman Kettinbauer from LEC. He's given his approval and the contacts for LEC have been given to Bill, so Bill knows who to send the invoice to. The project is almost closed provided -- the contractor has to first provide a payment application, but the change order can be approved.

MR. CAMPBELL: **Any other questions or updates on it? All right. I'll make a motion for that resolution.**

MR. SULLIVAN: **Second.**

MR. CAMPBELL: **All in favor?**

(All respond aye.)

MR. CAMPBELL: **All opposed?**

(No response.)

MR. CAMPBELL: **And you have the official one we should sign?**

MS. SLUSARCZYK: **Uh-huh. This will become Resolution 2018-3.**

OLD BUSINESS:

1. Review of Sewer Regulations

MR. CAMPBELL: All right. Down to Old Business, review of our sewer regs. Is there any quick updates? Oh, I see a whole pile of them.

MR. KOGELNIK: I'll leave a copy of today's update with the Board.

MR. SULLIVAN: So I can throw these other ones out?

MR. KOGELNIK: You can toss the other ones. So the formatting is all up to speed?

MR. CAMPBELL: Yeah, it looks good.

MR. KOGELNIK: They look exactly like the Water.

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

MR. CAMPBELL: Beautiful.

MR. KOGELNIK: And the map is in the back for the East Side Sanitary Sewer District. There probably is going to be a little bit of content editing going forward. We had debated taking some things out, so I left those call-outs in there. For example, on page 15 -- go to page 15, you'll see that about two-thirds of the way down --

MR. SULLIVAN: The dark --

MR. KOGELNIK: We recommended that those specific things be taken out of the Rules and Regulations that pertain to, you know, laying pipe, making connections, the physical attributes of the sewer system. So you know, I still recommend that we take those out. I just want to point those out to you.

MR. SULLIVAN: That's the only ones?

MR. KOGELNIK: Really that's pretty much it, yeah.

MR. CAMPBELL: And what's the -- there's another document that those should be a part of, right, that isn't labeled?

MR. KOGELNIK: Well, the sanitary sewer specifications.

MR. CAMPBELL: There we go, yep.

MR. KOGELNIK: The details of it, the construction details, are on the 11 by 17 sheets that we gave you.

MR. CAMPBELL: All right.

MR. KOGELNIK: So it illustrates that graphically on those sheets.

MS. SLUSARCZYK: I don't know if you got the detail. I know Bruce got a copy of the details last month, but the Board might not have.

MR. KOGELNIK: I think I passed them out. Did I?

MS. SLUSARCZYK: I don't think so, because they had Trumbull County all over them.

MR. CAMPBELL: I don't need to see the detail parts.

MR. KOGELNIK: I can redistribute them by e-mail later on.

MR. CAMPBELL: That will be fine. We won't kill some more trees. All right. Any other questions or topics along with that at this point? I'll get a chance to skim through that.

MR. KOGELNIK: Yeah, I do want the Board's comments on it. The easy ones, we'll fix those things, those examples like on page 15. But if there's anything else that you have a comment on --

MR. CAMPBELL: Get it to you.

MR. KOGELNIK: Rely -- using all the people here saying I saw this, this needs to be corrected. Cindy did a really good job of that on the last water regs. So do the same thing.

MS. SLUSARCZYK: Just to start, page 6, that infamous chart of -- that was the whole reason of redoing these.

MR. KOGELNIK: I know that.

MS. SLUSARCZYK: Okay.

MR. KOGELNIK: But I did send an e-mail out to the group that stated what the meaning of that chart was. So let me go back to that. All right.

MS. SLUSARCZYK: Yeah. I might have just forgot, but I'm like it's still here.

MR. KOGELNIK: Hold on one second. I don't want to read that whole e-mail so I'm going to tell you -- it's my e-mail to you all -- actually I'm sorry, Mike and Tom were not cross-copied on it. I did send it to Kevin and to Cindy and to Paul Dutton. So I'll resend that e-mail to everybody. But it explains why that -- where that document came from,

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

Warren, and how it's used. Because I contacted Warren and I asked them. So the e-mail is dated March 30.

MR. CAMPBELL: Okay.

MR. KOGELNIK: So I'll send it right now.

MR. CAMPBELL: Very good. Thank you. I mean, I know everybody is getting long in the tooth. Let's do some homework on that and regroup on it. Thank you, Chris.

2. I&I

MR. CAMPBELL: Number 2 under Old Business, I&I. Any quick updates on that?

MR. PLATT: No. It's just ongoing with this past month of things going on at LEC and the likes. We're continuing to monitor that with our portable meter, and we've been pretty diligent about the Brook Hollow area. I reported the last month we did the inspection that was due down there and things, and we've got the meter adjusted so that we're getting a better number from it and it appears to be pretty much matching -- coming very close to matching what the homes meters are showing, you know, right now, so.

MR. SULLIVAN: So we're not finding anything?

MR. PLATT: We haven't found anything yet. When we have a real hard rainstorm --

MR. CAMPBELL: That's when we'll tell.

MR. PLATT: We don't see anything.

MR. CAMPBELL: It doesn't come in.

MR. PLATT: Not much. The place that we see it is --

MR. CAMPBELL: Understood.

MR. PLATT: Lift Station No. 4, you know, is where we see the pumps really come on and start. And that next item --

MR. SULLIVAN: So 4 takes care of it?

MR. PLATT: The Imperial over there, you know. So with most of it coming from there, at least we're billing on the pump run time now for them, so.

MR. SULLIVAN: But that -- I mean, we should be somewhere -- we ought to be finding other than that because we showed the 250 prior to them hooking in.

MR. PLATT: We did see some numbers to that, and hopefully we'll find where that has been.

MR. CAMPBELL: He's just saying where else that's at now and where he's at now aren't matching.

MR. SULLIVAN: I understand. I want to know where it don't match.

MS. SLUSARCZYK: It was still connected to the sewer. It doesn't mean that it just wasn't flowing. I mean, the pumps could have been running to get it there, but they were still connected.

MR. SULLIVAN: I'm talking about before.

MS. SLUSARCZYK: Before we physically connected the independent trailers, Lift Station 4 was still part of the sewer system.

MR. CAMPBELL: Okay. Yep. All right. Very good.

3. Imperial Sanitary Sewer Meter Manhole Project

MR. CAMPBELL: And speaking of -- on down is the number 3, Imperial Sanitary Sewer Meter Manhole Project, which I know we've been kind of holding our breath and seeing how the TJX project is going to

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

pan out.

MR. KOGELNIK: We have a meeting on the 11th of July to discuss some of the design elements, and we've invited Gary Newbrough from Trumbull County Sanitary Engineers and Gary Shaffer from Trumbull County Engineers. Gary represents the roads and -- I'm sorry, Gary represents the sewers and Gary Shaffer represents the roads. So Bruce is invited to that meeting, and we're gonna discuss the utilities. And we're going to tell them that look, we've got capacity and we're very close to that. And Bruce has some knowledge of the capacity of the county sewers.

MR. PLATT: What I'm aware of is over on Palmyra Road is a lift station that pumps it to the gravity that sends it to Trumbull County's sewer out to the main trunk line. It goes down near Rustic Run and tiles in near Tait, you know, across Tait and that. And one of the homes on Palmyra has issues with sewer back-up there. And one of the reasons they have sewer back-up, it may be corrected now but they corrected it by installing a backflow preventer. But that backflow preventer gets stuck, it still backs up into the home. Anyhow, what has happened is the county has allowed the Commerce Center to tie in to that gravity main that goes from the lift station there, lift station on Palmyra Road to the Trumbull County to the main trunk line, okay. And with the Commerce Center tied in there and the rainstorm, they have had a lot of inflow and infiltration in there. And what happens is it overtakes the gravity, okay, and there's no room for the pump to put stuff out of that lift station on 4 and the pumps will just sit there and pump nothing. There's no place for it to go so they're just spinning, you know. And you know, my feeling is that they don't have the capacity to add, you know, the TJX -- the warehouse, you know.

MR. CAMPBELL: The distribution center.

MR. PLATT: To send it on to Trumbull County side because that's gonna pump to the one on Lyntz Road, Lyntz Road to the one over there on Palmyra that's somewhat near the Mayor's home, and then that pumps it on to the other side and, you know, but, you know. So you know, that would just be adding more of a problem.

MR. CAMPBELL: A lot.

MR. PLATT: And they -- you know, to me there's no inexpensive fix for that.

MR. CAMPBELL: To us.

MR. PLATT: It would be less expensive for them to somehow deliver it to Lift Station 4 over there and us handle it from there. If that's the case, then man we gotta have that flue meter installed and the lift station upgraded, you know.

MR. SULLIVAN: Right.

MR. CAMPBELL: It would be a great solution for us.

MR. KOGELNIK: That's our motive.

MR. CAMPBELL: Our plan.

MR. DIETZ: In other words, July 11, that's the meeting on that?

MR. KOGELNIK: That's just a design meeting.

MR. DIETZ: That's what I'm saying, that's on --

MR. PLATT: It will be pretty preliminary, you know, kind of a feel thing, here's an idea we have, you know, that kind of stuff.

MR. CAMPBELL: Kick the tires kind of meeting.

MR. SULLIVAN: Well, do you see Trumbull trying to fight to

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

have it or --

MR. PLATT: Yeah, you know. I mean, everybody's in need of revenue, you know.

MR. CAMPBELL: That's a true statement there.

MR. PLATT: And you know, hopefully there's a way that, you know, it can benefit both parties, you know, or all three parties that, you know.

MR. CAMPBELL: Saving them money, makes them a little money, fixes a problem for us.

MR. SULLIVAN: Normally like to run the line there and that kind of thing, does the Village usually take that hit or is it on the construction and TJX themselves?

MR. PLATT: It -- I think it depends on the project. In came LEC and they paid for everything, you know. You know, I don't know what the situation would be, you know. From our standpoint, you know, the Board of Public Affairs, I don't see how we can pay for anything.

MR. CAMPBELL: No.

MR. KOGELNIK: It's a point of negotiating with the developer. Any developer that you have come in here, they've got a need, you've gotta deliver to meet their need and, you know, sometimes that delivery costs the municipality money. So you gotta work together to, you know, come to an agreement. With LEC it was kind of like too easy with respect to the motive building the sewers up to their site. This one's a little different. They're not taking the same approach.

MR. CAMPBELL: Well, we'll see how it all plays out.

MR. SULLIVAN: TJX is not taking the same approach. They're --

MR. KOGELNIK: They're not coming in saying whatever is needed we'll pay for it.

PUBLIC COMMENTS:

MR. CAMPBELL: All right. Any more public comments? I don't believe so.

REPORTS:

1. Solicitor's Report

MR. CAMPBELL: Reports. Solicitor's Report. Anything from our Solicitor?

MS. SLUSARCZYK: No.

MR. DIETZ: Same as usual.

2. ENGINEER'S REPORT

MR. CAMPBELL: Anything from Chris, any additional Engineer's Report?

MR. KOGELNIK: I'm gonna keep it short tonight. I think I've stated anything.

MR. CAMPBELL: Any questions for Chris? Thank you, Chris.

3. Utility Committee Report

MR. CAMPBELL: Anything from Utility Committee?

MR. DIETZ: Not that I've heard.

4. Clerk's Report

MR. CAMPBELL: All right. Clerk's Report, Cindy.

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

MS. SLUSARCZYK: Mine is also relatively short. One thing I wanted to discuss or bring up in the Board meeting is I talked to Kevin briefly with the 10 cents adder to LEC. And the variable, when it comes down to the bottom line consumption, if you have multiply that out by the 10 cents adder the system is not automatically coming up to the true 10 cents adder based on 1,000 gallons. So sometimes it's like \$3.80 off, okay. That's a small amount, but when you're talking residential that's 38,000 gallons of water that a homeowner would be paying hundreds of dollars for. Talking to Bill, Bill said no, override it, adjust it to make sure that for every 1,000 gallons there's 10 cents added on there, which then sometimes my rate is \$3.45, \$3.46. You know, it's a rounding error. And Kevin said play the numbers and see what it has to be fixed at. I have not had a second to do that, I feel like we're really behind right now for where we're at in June. But I was mentioning it to Chris to see if there's a way, knowing the mass volumes that they could use, then if they could work that and see what the ultimate figures needs to be. And then I'm requesting that the Board pass a resolution with a rate set in stone, whether it's 11 cents or whatever it comes out to a price, like you have \$5.81 for the residents. If I have \$3.46 or \$3.47 or \$3.48, that the Board pass that for the Warren and -- water rates for Warren and Niles as far as LEC goes. I want you to know that is something up there that we're working on, we're trying to get that fixed. But if you look at the sheets in the book for the billing adjustments, if you work it backwards you'll be able to see what I'm saying. And when you come in to look at those, I will be more than happy to sit down with you and show you what that is. I didn't have time to prepare a special little thing for you today.

MR. CAMPBELL: That's fine. It's a good little read.

MS. SLUSARCZYK: It's confusing anyhow. The last thing I have is at end of the month we'll be billing Lordstown Schools \$75 for the fire hydrant maintenance on the school's property. That is a fee. Are you good with that? We've billed that since I started here that's what the fee was. It's for the school.

MR. CAMPBELL: Have we been billing it or waiving it?

MS. SLUSARCZYK: Oh no, it's been billed every year.

MR. CAMPBELL: Then I have no problem with it continuing.

MR. SULLIVAN: Yeah.

MS. SLUSARCZYK: \$75, it remains the same.

MR. CAMPBELL: Yep.

MS. SLUSARCZYK: Okay. The only thing I have is I want to point out I had a resident call me at the end of May, and they said that they didn't have water, and when they got the water back on it was full of air. And it was within Imperial. And Kevin, I think you were on the Board, but Karen Jones put orders that if Imperial took the water out-of-service they were to notify the office so I in turn can send an e-mail to the three Board members so you are aware of the all the service time interruptions that occurred. That hasn't happened. And I don't know what the circumstance was then, I wrote it down. But again we're -- it's not a priority. A high priority, I should say, was chasing that backwards to come to me after the fact and the water was back on. But what do you want done there? I mean, I don't know. I don't know what they were doing. There was a work order done, nothing was presented to the order, but yet I'm responsible for reporting to you when they shut that water on and off over there.

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

MR. CAMPBELL: I'm trying to understand. Are we talking it was like shut off a long time ago and is currently on, or had they been a customer?

MS. SLUSARCZYK: No, the park had -- the water was off from several homes in the park. There was no water service. And they called us saying I have no water. We didn't have the water off.

MR. CAMPBELL: Are we talking multiple homes or just one home?

MS. SLUSARCZYK: I had two addresses. I don't have them on here, but I know there's two phone calls I got that said they were without water.

MR. CAMPBELL: You got a call from Imperial?

MS. SLUSARCZYK: From the resident. Imperial did not call, that is what I'm stating.

MR. SULLIVAN: Which they had agreed that they would do.

MS. SLUSARCZYK: They're to call us if they take the water out of service over there.

MR. CAMPBELL: We were supposed to be part of the loop for the maintenance orders and shutting off, make sure it's all buttoned up the way it should be.

MR. SULLIVAN: But that doesn't change any billing or --

MS. SLUSARCZYK: No, no, no.

MR. SULLIVAN: Well, I think we ought to just send a notice to Imperial letting them know that we expect them to notify us under the agreement.

MR. CAMPBELL: I'm sorry, I'm not understanding the situation. I'm just not --

MR. DIETZ: Otherwise Imperial must have had something wrong with the lines supplying two trailers, so they shut the water off, fixed the lines, but then there was air in the line up to the trailers that people in the trailers turned their water lines on, their water on, and all they got was spit and stuff and air until the air got out of the line from where Imperial fixed the line to the mobile homes.

MR. CAMPBELL: Okay. So what do they want from us?

MS. SLUSARCZYK: Imperial is to report to us before they take -- it's supposed to be done under Bruce's supervision.

MR. DIETZ: When they repair a line.

MR. CAMPBELL: I'm catching up now. I was focusing on the resident's side of what they were calling asking about. You're saying this is a flag, there's something going on, we should be aware of it.

MS. SLUSARCZYK: It wasn't reported to me from Imperial, it was reported to me from a resident.

MR. SULLIVAN: That's why I said we ought to just send a letter to them.

MR. DIETZ: Wanting to know why they didn't follow-up on the agreement that we have.

MS. SLUSARCZYK: And I don't want to be -- we don't know what was done there. I have no clue. All I got is people saying I don't have any water, and an hour later they had water and a line full of air. So -- and that was something that, like I said, Karen made very defined.

MR. CAMPBELL: Did we ever send a letter with that intent letter? Is it like in our file?

MS. SLUSARCZYK: I would have to go back.

MR. CAMPBELL: I think we did a long time ago.

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

MR. SULLIVAN: Yes.

MR. CAMPBELL: That's when Karen was on the Board.

MR. DIETZ: That was a long time ago.

MR. CAMPBELL: See if there is, and if not we'll have to generate one and say here's what we plan to send them.

MR. DIETZ: Can't we just send them a letter asking why these two residents had no water and their lines were full of air?

MR. CAMPBELL: We could, yeah, notify them of why we were questioning what happened and then follow it up with the letter of here's how we expect things to be followed with situations like if -- you know, if it was a repair or something like that, how come we weren't part of the loop.

MR. DIETZ: We had two residents call us wanting to know why they had no water, and then the next thing they knew they had air in the lines. I mean --

MR. CAMPBELL: Yeah, see if we have a letter we already sent them and then we'll add additional stuff to it.

MR. PLATT: Do you have the date on those by any chance?

MS. SLUSARCZYK: May 29.

MR. PLATT: Okay.

MR. CAMPBELL: All right. Thank you for bringing it to our attention. Any other questions for our Clerk?

MR. DIETZ: No.

5. Superintendent's Report

MR. CAMPBELL: All right Bruce, Superintendent's Report.

MR. PLATT: Okay. We've covered a lot of this stuff here. So number 1, Mike Clark from the school approached me. He says he's gonna have to figure out how to water the soccer field there for the summer.

MR. CAMPBELL: Oh, the new field?

MR. PLATT: Yeah, the new soccer field. And I told him, I said the Board -- we have a meeting tonight. So just so, you know, want your blessing, et cetera, what we're looking at doing is -- the best thing we can do would be to use the hydrants that are there for the fall festival and make an adapter to be able to put a water meter on and a backflow preventer and allow him to water the field from one of those or two, you know, whatever works out. Everything would be at their expense, you know. And that we'd have to have like a bulk water agreement but maybe adjust the price like we did last year for them when it became part of their regular bill there.

MR. CAMPBELL: I'm fine with something along those lines. We were in hopes that it would be sufficient. I mean, I think they were hoping it would be sufficient without needing water, correct? But it doesn't look like that's gonna be the case.

MR. PLATT: No, not early on. That's new turf and --

MR. CAMPBELL: Needs a lot of water.

MR. DIETZ: Sod takes a lot of water to get it good.

MR. CAMPBELL: We had that.

MR. DIETZ: You just to have make sure that they don't break the lines.

MR. PLATT: Right. We'll have to have our cones and all kind of things there, yes.

MR. DIETZ: Because you know, somebody who also hits the water hydrant --

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

MR. PLATT: We know, we know. So I take it that's acceptable or approved by the Board?

MR. CAMPBELL: Yes.

MR. SULLIVAN: (Nodding head.)

MR. PLATT: The head nod is fine. The other thing that I have is over the course of the winter a snow plow hit one of our air release chambers on the 24-inch water line, okay, and caused some damage there. And they -- the cost of the parts to repair that is about I'm gonna say \$1,200. My list shows \$1,143.37, but I'll just say \$1,200. Hopefully it will come in under that. But that appears to be the price of everything.

MR. SULLIVAN: Should that come out of our budget?

MR. PLATT: It usually does, you know. It usually does. So with that being -- it's over \$1,000 I need the Board's approval to buy the replacement parts for the air release chamber on Salt Springs Road, so.

MR. CAMPBELL: I'll make a motion for -- and is that an accurate -- we can use the figures or not to exceed?

MR. PLATT: Not to exceed \$1,200.

MR. CAMPBELL: Not to exceed \$1,200.

MR. DIETZ: I'll second.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. DIETZ: Can I ask a question? Would there be any chance of getting help from the Road Department --

MR. PLATT: Sure, you know.

MR. DIETZ: -- on that? I mean, Dale's pretty fair about stuff.

MR. CAMPBELL: We'll get it fixed if it needs to be fixed and we can proceed.

MR. PLATT: I'll discuss it with him and see. And then the other thing that I will report on is last week we had -- we tested the 24-inch water line. Remember a month-and-a-half ago when they filled -- LEC filled the reservoir down on Henn Parkway. When they shut it off on the final time we wound up with a water hammer that exceeded 130 psi down at MVSD. So we had a meeting at the end of May and made suggestions to LEC and their engineers and --

MR. CAMPBELL: I saw emails going back and forth.

MR. PLATT: -- and asked them basically to slow the valve down, you know. So now they close it 10 percent and hold for 30 seconds. Their initial way was its full open and then in one minute it's full closed, so you go from 2,500 gallons a minute or zero.

MR. SULLIVAN: To nothing.

MR. PLATT: In a minute. Our valve, it takes 20 minutes to go from full open to close. So we asked them to slow it down, you know, please slow it down. So they stepped it down to where it closes 10 percent, holds for 30 seconds, closes another 10, holds. So by doing it that way the highest water hammer we saw down there was like 111 psi, so it would go from like 97 to 111 which is not noticeable, you know, so. We've created a water hammer bigger than that with our valve, you know, from time to time so I'm very happy.

MR. CAMPBELL: That's good news.

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

MR. PLATT: Darren got to sit with the binoculars trying to read the two meters, what's the flow rate and that kind of stuff. It was an active exercise there, you know, so. The other -- second thing that we had over at the power plant was they -- we had them clean their sewer, sanitary sewer, because a lot of debris had gotten in, sand and grit and some 57 gravel and the likes. And so they -- a month or so ago they tried cleaning it with not the proper equipment. I told them, I said you're wasting your time, I'm not approving this, I haven't seen any evidence, you know. You gotta show me the whole pipe, not fifty feet of pipe, you know, thing. So they got a proper contractor out there, and last week they cleaned all the way from the admin building all the way past our sewer meter and one manhole after that, and it's, you know, very clean from what we could see. And then the contractor, he's gonna supply us with the video. He probably put it in the mail yesterday so, you know, hopefully I'll have it tomorrow, you know. But we'll have, you know, a video evidence that it's clean there now, so. Those are two big things that have happened. And then they expect to release 850,000 gallons of water into the sanitary sewer. They had hoped to do it tomorrow. I haven't heard back yet if that's -- so they started that last week, that process of their testing it to see if they can release it and, you know. So they gotta test it every day and then until it reaches its point that they can release it, then they'll -- so that's kind of -- what do they call it -- that's a soft target or something like that, it could move a little bit. But in the very near future we should get a good flow from them, so. What am I forgetting Darren, anything?

MR. BIGGS: You covered everything.

MR. SULLIVAN: What's happening with the -- I haven't heard anything for a couple months on the second plant.

MR. PLATT: I haven't heard anything either, Mike. I don't know, I assume it's gonna go. They're just two entities trying to reach an agreement over money, you know. That is the last I heard, you know, so. But that's all I have. We got a pretty full plate. So one last thing I'd like the Board to consider, what I've been thinking about is transition, you know, transition from me to Darren. I'd like you to consider maybe creating a position that -- say a Superintendent's assistant, temporary, fixed time, for that.

MR. SULLIVAN: Maybe three months out.

MR. PLATT: Because what we have right now is Darren's the foreman. He's gonna leave that and become the Superintendent. Now we have a foreman's position, so now you have a new foreman and now you have to hire a new laborer, you know. And so you are kind of training. When I came on board, you know, it was just two guys and they only had a water system, kind of sleepy at that. We didn't have G.M. as a customer or whatever. But they hired me in as an assistant to the Superintendent. You know, so that they just created that position and for a length of time and until we moved, you know. So some -- you know, I didn't really bounce it off of Mr. Biggs here right now, but you know, it's an idea I have, you know.

MR. SULLIVAN: Would that create a hiring of somebody sooner?

MR. PLATT: Yes, yes. You know, because right now all of our positions are filled with the addition.

MR. SULLIVAN: Say we did that with Darren say three months out. So in November or the first or whatever. Then we would move

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

somebody into foreman at that point?

MR. PLATT: Right, and be able to move somebody into --

MR. SULLIVAN: So we would advertise for laborer?

MR. PLATT: If it's somebody from our department it doesn't have to be approved by Council, you just boop, move them. You guys, you know, vote on them and --

MR. DIETZ: I like that idea.

MR. PLATT: You do have to create a new position, but it can be a separate ordinance and just for an X-amount of time, you know.

MR. CAMPBELL: Well, probably to an end date, right?

MR. PLATT: Yes. Yes. You know, the --

MR. SULLIVAN: With a new pay rate.

MR. PLATT: It would probably have to be at least, you know, equal to or exceeding what the current foreman is making, you know. So you would have to have a pay rate and --

MR. CAMPBELL: Oh yeah, it would be a full position.

MR. SULLIVAN: Well, he's not getting foreman pay now.

MR. PLATT: Yes, he is.

MR. CAMPBELL: But he's saying it just creates -- we have the room to start getting someone coming in as fast as we can and it makes transition is smoother.

MR. DIETZ: The new president works as a transition team to work with the old president, and that's what Bruce is basically saying.

MR. PLATT: I think that's something that can be explained to the higher Council members.

MR. SULLIVAN: Good luck with that.

MR. PLATT: I would be more than happy sit down with them at the committee level, not up in front of, that's not the place.

MR. CAMPBELL: You would have to start with financial committee. That would be the place to start with that. Okay. I'll see if I can get that ball rolling and see when their next meeting is and if not, get it scheduled pretty soon.

MR. SULLIVAN: Motion to adjourn.

MR. CAMPBELL: Any questions for Bruce real quick, for Darren? All right, thank you gentlemen.

MEMBER COMMENTS:

MR. CAMPBELL: Member Comments. Any member comments?

MR. DIETZ: I would still like to see if we could write a letter to LEC.

MR. SULLIVAN: Re-negotiate.

MR. DIETZ: Yeah, to re-negotiate something.

MR. CAMPBELL: Let me start with Bill because --

MS. SLUSARCZYK: That's where it originated from.

MR. CAMPBELL: I don't want to -- he made some contacts and --

MR. DIETZ: He asked me, and I said I'll bring it up at the meeting.

MR. CAMPBELL: I said at a --

MR. SULLIVAN: Bill asked you?

MR. DIETZ: He said something to me, and I said I would bring it up at the meeting.

MR. SULLIVAN: Okay. Tell Bill go ahead.

Village of Lordstown Board of Trustees of Public Affairs

June 19,

18

MR. CAMPBELL: I didn't realize you and bill already talked about that.

MS. SLUSARCZYK: Bill suggested it to Tom.

MR. CAMPBELL: Now I'm catching up.

MR. DIETZ: Are you slow today?

MR. CAMPBELL: I guess I am. I'm having a rough day.

MR. DIETZ: I'm having all kind of rough days. Do you want to trade?

MR. CAMPBELL: No. No, I do not. Any other member comments?

ADJUSTMENTS TO QUARTERLY BILLING STATEMENTS:

MR. CAMPBELL: Nothing for quarterly billing adjustments. Now a motion --

ADJOURNMENT:

MR. SULLIVAN: Motion to adjourn.

MR. CAMPBELL: I'll second. All in favor?
(All respond aye.)

MR. CAMPBELL: All opposed?
(No response.)

MR. CAMPBELL: All right.
(The meeting ends at 6:20 p.m.)

C E R T I F I C A T E

STATE OF OHIO)
TRUMBULL COUNTY) SS.

I, Deborah I. Lavelle, a Notary Public in and for the State of Ohio, duly commissioned and qualified, do hereby certify that the foregoing meeting before the Board of Public Affairs was written by me in the presence of the Members and transcribed by me using computer-aided transcription according to the stenotype notes taken at the time the said meeting took place.

I do further certify that I am not a relative, counsel or attorney of any Member, or otherwise interested in the event of this action.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office at Niles, Ohio on this 3rd day of July, 2018.

DEBORAH I. LAVELLE, Notary Public
My Commission expires 4/16/2022

Submitted to:

Approved By:

Cinthia Slusarczyk, clerk

Kevin Campbell, President