

**RECORD OF PROCEEDINGS**  
**MEETING OF THE LORDSTOWN VILLAGE BOARD OF PUBLIC AFFAIRS**  
**1455 Salt Springs Road, Lordstown, Ohio**  
**February 1, 2018**  
**3:30 p.m. to 6:00 p.m.**

**IN ATTENDANCE:** Mr. Kevin Campbell, President  
Mr. Michael Sullivan, Vice-President  
Mr. L. Bruce Platt, Supt. of Utilities  
Ms. Cinthia Slusarczyk, Clerk  
Mr. Chris Kogelnik, Engineer

**ALSO PRESENT:** Mr. David Sterrett, CT Consultants  
Mr. Tom Cowie, Imperial Communities  
Mr. Don Reider, Village Council

RECORD OF PROCEEDINGS taken before me, DEBORAH LAVELLE, RPR, a court reporter and Notary Public within and for the State of Ohio on this 1st of February, 2018.

MR. CAMPBELL: All right. I'll call this meeting to order. Please stand with me for the Lord's Prayer and Pledge of Allegiance.

**LORD'S PRAYER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

MR. CAMPBELL: Roll call please.  
MS. SLUSARCZYK: Kevin Campbell.  
MR. CAMPBELL: Here.  
MS. SLUSARCZYK: Thomas Dietz. Michael Sullivan.  
MR. SULLIVAN: Here.  
MS. SLUSARCZYK: Bruce Platt.  
MR. PLATT: Here.  
MS. SLUSARCZYK: Cinthia Slusarczyk, present. Chris Kogelnik?  
MR. CAMPBELL: He'll be on his way.  
**MR. SULLIVAN: I'll make a motion to excuse Tom.**  
**MR. CAMPBELL: I'll second. All in favor?**  
**(All respond aye.)**  
**MR. CAMPBELL: All opposed?**  
**(No response.)**

**AGENDA:**

**2. Review of Water and Sewer Regulations**

MR. CAMPBELL: I know we have a couple items on our agenda. The meter pit bid for Imperial, we're gonna wait until Chris makes it here from Columbus. So I would like to go ahead and, I guess, start in with a review of our regulations and --

MR. SULLIVAN: Are you starting with the sewer?

MR. CAMPBELL: What are you guys thinking?

MS. SLUSARCZYK: I think water will be easier.

MR. CAMPBELL: I think water's easier too unless you have a preference.

MS. SLUSARCZYK: What do you think?

MR. STERRETT: I will do whatever is simplest for everyone else. I do have a comment when we get to sewer on the equivalent dwelling units, so hopefully you'll find answers to your concerns to the matter. So water, huh?

MR. CAMPBELL: Yep. I know last time we covered these at our meeting; we had some just little things. I guess we'll start with those because kind of waiting for Bruce to come around. But like the -- just the format of the front page so you can see things a little better. Or is that

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-- is -- has that stuff been addressed we talked about at the last meeting, or is that still in the works of what we're gonna cover tonight?

MR. STERRETT: It is in the works of what I would like to cover this evening. Mr. Chairman, I'd asked for your group to have convened and submitted one set of comments.

MR. CAMPBELL: Yeah, you don't have that.

MR. STERRETT: Having not received that, I did not want to edit and have partials in my possession --

MR. CAMPBELL: That's fine.

MR. STERRETT: -- that you hadn't seen in advance of tonight.

MR. CAMPBELL: I know we were getting into a weird change order kind of thing. So I appreciate that and that's fine. I mean, now were they recorded or the stuff that we talked about at the last meeting? I mean, do you have them captured and they're in the changes, or do we need to go through them is what I'm kind of getting at.

MR. STERRETT: I would like to suggest we go back through them.

MR. CAMPBELL: Just so I know where we're at. I took the ones we marked up, the little things then, and we worked with those. Unfortunately yes, we don't have a -- it was hard to -- it was hard personally -- it was hard enough for me to get through them in the time, and I know it's been quite a bit of time since we even talked about it. We all know how life is, and I don't know if it's difficult for anybody else to review and consolidate. I thought maybe this was the best thing, have a work session and go through them as a group as expedient as we can to mark up some things. So I guess with that in mind we'll start with the cover page, you know. It was pretty much on both of them you marked it, so it's blatantly obvious that it's water regulations on it.

MR. STERRETT: Correct.

MR. CAMPBELL: And then rather than have water and sewer on both of them, just take off that part and have one marked water and one marked sewer. You know, on the top you have Village of Lordstown Water and Sewer Department. I think that causes confusion having water and sewer on them.

MR. SULLIVAN: Yeah.

MR. CAMPBELL: And I'd like to have the water or the sewer large like you have there and have it large in it.

MR. STERRETT: Please advise. Is it to leave it as Board of Public Affairs and Village of Lordstown or only -- what is the correct title if you --

MR. CAMPBELL: What was on our original one?

MS. SLUSARCZYK: Inside the Village only the Board of Public Affairs has the powers. Council has powers to contract outside the Village. So these are the rules. I mean, don't get me wrong, on sanitary sewer it says outside users.

MR. CAMPBELL: And it references Council in there. Village of Lordstown Water Department Bylaws and Regulations. That was the old original one, okay.

MR. STERRETT: Correct.

MR. CAMPBELL: It doesn't even have BPA on that one.

MS. SLUSARCZYK: On the bottom it says Lordstown Water Department.

MR. STERRETT: It does not have the Board of Public Affairs on it.

MR. SULLIVAN: Why don't we just go the way we have this one here taken off use and service, so just end at water.

MR. CAMPBELL: Well, I'm fine with use and service. The top, like I said, it's -- I don't know. I'm trying to make it as easy to quickly look at it and see its water or sewer.

MS. SLUSARCZYK: Well he sent these to us electronically, so we can always play with that and get back to it. I don't think we need to -- content is more important than the display for tonight and we can finesse that.

MR. CAMPBELL: And I saw Tom rolling his eyes, so we have to move

on. Table of Contents, I didn't have any -- we're starting with water, right? Table of Contents I -- I didn't check all the numbers, but I assume as you work through the document, you know, that will all -- if something moves it will correlate and fix itself automatically, correct?

MR. STERRETT: It will, yes.

MR. CAMPBELL: Very good. Important Notice, I didn't find anything on that page.

MS. SLUSARCZYK: Yeah, I didn't -- I had like only, for furnishing water service only in accordance -- I don't know if it's worth striking a phrase. Maybe I'm taking it out of content.

MR. STERRETT: Page and section please.

MS. SLUSARCZYK: Page 2, Important Notice, first sentence, "the Board of Public Affairs will furnish water service only in accordance with the currently prevailing" --

MR. CAMPBELL: You're suggesting strike "only"?

MR. STERRETT: Well these are your Rules and Regulations, so this is the manner in which you would provide it. I don't want to get hung up. I mean, we can certainly strike it if there's a comfort level.

MR. CAMPBELL: I don't think it hurts much either way. All right then, we can all be looking at the same thing. Is that our intent?

MR. STERRETT: What I just realized, what I put on the hard drive is a pdf on this machine. I do not have the program here.

MR. CAMPBELL: Unless you have a pdf editor.

MR. STERRETT: That's what I'm trying to open up --

MR. CAMPBELL: Like I said, I love technology.

MR. STERRETT: -- and copy it over. Can --

MS. SLUSARCZYK: Dave, are they the same from what you sent us? Didn't you send me those upstairs? Do you want me to try to send it to you in Word from upstairs?

MR. STERRETT: That would help.

MR. CAMPBELL: Then you can edit right on it. I'm sure that would be better.

(A discussion is had off the record.)

MR. CAMPBELL: Back on the record.

MR. STERRETT: I apologize. The water conversion is still being done. So at this point on sewer but before we start, Chris Kogelnik had expressed to me that some of the documentation in the Sewer Rules and regulations you found very cumbersome relative to how to figure out the cost for various connections for the equivalent dwelling unit, and in particular I believe in Section IV that talks about service charge and permit for sewer connections or deposits, the fees. And we utilize 400 gallons per day when we're talking about equivalent dwelling units.

MR. CAMPBELL: Yes.

MR. STERRETT: What I've displayed here comes from a prior work product that I had assisted with a client in Pennsylvania. And would you find by category and simple equivalent dwelling units listing of one, one-and-a-half, two -- and I'm scrolling here just to show examples. Would you find that to be an easier method that you would then go to this chart and try to determine the category that the connection would be residence, commercial, industrial and the like? That would give you a unit for the number of equivalent dwelling units, and then you would multiply that by your current fee of what you charge per EDU. Or am I confusing you more? I apologize, it certainly wasn't my intent. But I was under the impression from conversation with Chris Kogelnik that determining -- utilizing the 400 gallon per day number and the chart that is in the draft of all of the different sewage flows and gallons per day --

MR. CAMPBELL: Well, what makes sense for --

MR. STERRETT: Was that like more awkward for you? And I didn't know if --

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MR. CAMPBELL: That would be better.

MR. STERRETT: -- if you would find this to be simpler.

MR. CAMPBELL: You guys would be using it more than we would.

MS. SLUSARCZYK: That's why I said -- I honestly thought that Chris wanted to take the section and just put flat -- not so many choices. Like if it's residential it's this, blah-blah-blah. I don't want to speak for Chris, but he was the one that was talking about when we were gonna rewrite these and just take that out of there. I said Chris, what you said you were taking out of there was still in there.

MR. STERRETT: Chris and I -- because of my background having been an executive director at a sanitary authority and also in my role when I was Public Works Director with the City of Erie, I read your Rules and Regulations and they made sense to me. I understood the behind-the-scenes as to how you would utilize sewage flows of different uses times whatever your current rate per an equivalent dwelling unit to come up with a charge. So when Chris gets here we can talk about that. But he and I have differed because he doesn't understand, I see this so easy.

MS. SLUSARCZYK: From your experience though -- I have not used it -- which one is best for the Village? Because if it's just a matter of using the tool, I haven't had to use it.

MR. STERRETT: I would caution you to say a residential dwelling unit, just keep it as residential, a one or two bedroom apartment without laundry facilities, maybe an occupancy of one, perhaps two individuals, as compared to a residential -- correct -- with a three or four bedroom home, a family of four, laundry facilities and the like, you would have almost double their sewage flow. But yet if you say it's simply residential, that's an unbalanced method. This particular attempt yes, this is showing all these residential as one equivalent dwelling unit, which is what you're asking for. To me as a technician, I think flow-based is the fairest way for both the customer and for the Village. But if it's a cumbersome process of doing the calculations because you have so many different choices to go to to determine your flows to multiply by, then perhaps simplifying it over the lifetime of the system it may balance out.

MS. SLUSARCZYK: Do you mind if I like maybe call Dave and walk through that and --

MR. CAMPBELL: That's fine.

MR. STERRETT: I would be happy to come down and actually sit with you and Chris.

MS. SLUSARCZYK: Whatever works for you. We'll get on the calendar. Like I said, I've never had to use it. And when I questioned that section with LEC, Chris goes like oh, this is just too much.

MR. CAMPBELL: All right, very good. Like it. All right. What else did you have, or do you want to start from the beginning on it?

MR. STERRETT: Well, let's start from the beginning. And Cindy, here is a copy of what --

MS. SLUSARCZYK: The alternate.

MR. CAMPBELL: Very good.

MR. STERRETT: Okay. We're on sewer.

MR. CAMPBELL: We're on sewer.

MR. STERRETT: So we're going to delete "water", and we want to put "sewer" real big in that big, bald spot. And we want that to go too.

MS. SLUSARCZYK: You can put in a text box.

MR. CAMPBELL: You can tweak that.

MR. STERRETT: Well, we'll clean that up.

MR. CAMPBELL: And you know, as far as the Lordstown Village and Board, leave it as you got it for now. We want to change it -- like I said, Board of Public Affairs and Village of Lordstown I think is fine for now. The only thing we're missing, unless you fixed it on here, there's no page numbers on this document at all, which would be nice to add.

MS. SLUSARCZYK: Yeah, we did mention that last time.

MR. CAMPBELL: I want to make sure it's captured.

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MR. STERRETT: Now here again, we also -- in the Important Notice, the first line, do you want to strike the word "only" so that it reads in part in the East Side Sewer System in accordance --

MR. CAMPBELL: I'm okay either way, leaving or taking it. To me, I'm kind of --

MR. STERRETT: It actually -- I think it -- in here it protects your board more. So if someone comes in and wants to be outside these rules you can say no, this is our process unless we take other actions.

MR. CAMPBELL: Okay. The next paragraph I had a question I marked because we never really crossed that bridge yet but it's going to be, the rate and how it works between us and Council. So the rate as a sewer, if I understand correctly, we would analyze and make a suggestion to Council, Council would ultimately be the ones to approve the rate for the sewer or -- is everybody else of the same understanding, or am I the only one.

MR. PLATT: It's what Council understands.

MR. CAMPBELL: But as far as our fees go, that would be completely on us. I believe theirs was just the rate of the sewer.

MR. PLATT: I think you're probably correct.

MR. CAMPBELL: So I know it's confusing, but right now it seems like it's -- I don't know. It's worth clarifying because as it reads right now it says the Board of Public Affairs, you know, covers both of those.

MR. STERRETT: Board of Public Affairs, comma, with the approval of -- help me out --

MR. CAMPBELL: Council.

MR. STERRETT: -- Council of Lordstown Village or Village of Lordstown Council, what's their proper --

MS. SLUSARCZYK: Village of Lordstown Council.

MR. CAMPBELL: Yeah, their. I think that helps cover it without getting a lot of wordy detail that nobody else cares about but at least has it distinguished that they're part of the loop. I guess that's the best way to put it.

MR. STERRETT: So then the sentence would read, "The Board of Public Affairs, with the approval of the Village of Lordstown Council, hereby reserves the right so often as it deems necessary" --

MR. CAMPBELL: I'm fine with that. I just want a little bit extra in there. All right. Anything in those areas? Okay, Definitions. I think we should add Council if we're referencing them in this document. We don't have Council defined as a definition.

MR. STERRETT: And that will mean the Village of Lordstown -- I hate to use the word Council in the definition of Council.

MR. CAMPBELL: That's what it is. I just wanted it defined because it's referenced throughout this document. Then (m), you have the "Rates and Fee Schedule." If you want to add Council in that also, adopted by the Board of Public Affairs, to help just complete the loop.

MR. STERRETT: So (m) is revised "'Rates and Fee Schedule' means the rates and fees adopted by the Board of Public Affairs," with the approval of the Village of Lordstown Council, "which are to be charged to customers for their use of the sewer system"?

MR. CAMPBELL: Yeah. All right. Anything else anybody have? All right, we'll go on to Section III, Sanitary Sewer Main Fees and Assessments.

MR. STERRETT: If I may ask the question, I've tried to insert East Side Sewer Area. That is consistent with our discussion of December, correct?

MR. CAMPBELL: Very good, yes.

MS. SLUSARCZYK: Yes.

MR. CAMPBELL: I have nothing on the start of Section III, until the end of Section III I had something if anybody else had something marked. The thing I bring up, and I read the water and sewer at two different periods, and there was time between so I can't say this is true, but I want to know, it seems to be in the sewer regs we have where things will be deposited. Like

that last sentence, "All inspection fees are to be deposited to the General Fund." And throughout our sewer document those things are in the same and those things weren't in the water. I was wondering why and should they be consistent, it's not just referenced, or should we add in the water where stuff's deposited? I personally think it adds complexity and does it need to be there.

MS. SLUSARCZYK: I would just put into the appropriate revenue fund because they're already determined.

MR. CAMPBELL: But why does it even have to be stated?

MS. SLUSARCZYK: When these were originally drafted with Jim Farina we didn't have an account, we had a fund P-602.

MR. CAMPBELL: In the water there's nothing saying it goes into that fund. I think we're just talking about something that doesn't really apply anymore. That's what I'm feeling throughout the whole document.

MR. STERRETT: I believed you could strike the last two sentences; these fees are to be deposited to the Sewage Revenue Fund, all inspection fees are to be deposited to the General Fund. You have two different payments coming to you, your connection fee and your inspection fee, and they're going to two different funds. Is that really of importance to the customer or the contractor or the plumber, the developer.

MR. CAMPBELL: I just don't think it needs to be. It's throughout this document. I think as you found them you can strike that. I'm okay with that.

MR. STERRETT: Gone.

MR. SULLIVAN: We're striking from where?

MS. SLUSARCZYK: That paragraph there.

MR. STERRETT: Not the paragraph in whole, the last two sentences.

MR. CAMPBELL: The next section, Dave and Cindy will make that work out. And whatever makes you happy, Cindy, I'm fine with. Number V, that section, did anybody have anything on V? I didn't have anything on V.

MR. STERRETT: It's very important that you have that in your document.

MR. CAMPBELL: Oh, why?

MR. STERRETT: Because you do not want any infiltration, exfiltration, roof drains and the like being connected and it's covered over before you can actually see that.

MR. CAMPBELL: I totally agree with it. I didn't have any changes. Anybody? All right, VI. I didn't have any changes in that one. Anybody else? All right, VII; does anybody have anything? All right, VIII. All right.

MS. SLUSARCZYK: Just because it was on and off, you read -- it says if property owner fails to connect within 120 days --

MR. CAMPBELL: You're talking IX now? I didn't get to IX.

MS. SLUSARCZYK: I'm sorry.

MR. CAMPBELL: All right, we'll move on to IX. Go ahead, because I had some --

MS. SLUSARCZYK: I just want to know because the fee was enforced, then it was revoked.

MR. CAMPBELL: And here's when we start talking about we went through that hoop when we tried to get people connected when we first established it, and that's a painful thing. And often we ended up leaving the Trumbull County Board of Health to enforce the issue. They have guidelines on when they need to be connected by. I would like to see us utilize some aspect of that rather than us have they're gonna force them to connect. We ran into it before. They're gonna be the bulldogs and we're gonna make you connect and here are the things to go by.

MR. SULLIVAN: I think its 90 days.

MR. STERRETT: May I ask the question again, and I merely copied from what you had. When I read this first sentence "water main or other water supply," that's your sewer regulation, why do you need that?

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MS. SLUSARCZYK: Where did you get water?

MR. STERRETT: It came out of your existing document.

MR. CAMPBELL: He says very first sentence.

MR. SULLIVAN: It says sewer and other water supplies as available.

MR. STERRETT: This is your sewer regulation. To have any structure you have to have sanitary services, be it either lot or, you know, public. You do not have to have a water source.

MR. CAMPBELL: Yeah, yeah, I guess you're right there. So what are you saying, just strike that?

MR. STERRETT: Well no, it was just a question that I had. I understand when there's water under pressure or a well type situation you want to make that structure inhabitable with sanitary services, okay. So I understand they say if it's a water main or other water supply available you have to connect to the public sewer. I was just curious as to why the water even was included in the sewer reg. So if public sewer is available, you got to connect to it.

MS. SLUSARCZYK: Uh-huh.

MR. CAMPBELL: Yeah, that simplifies it, you're right. I'm fine with just simplifying it to that statement.

MS. SLUSARCZYK: What are you striking?

MR. STERRETT: Water main and other water supply. So the sentence would now read when a public sewer is available or is hereafter made available, a connection to such public sewer shall be established and constructed.

MR. CAMPBELL: Okay.

MR. SULLIVAN: So we strike up to supply.

MR. CAMPBELL: Water main, other water supply. Now back to the end of it where we're talking about "Failure to make the connection within 180 days following notification by the Village BPA shall result in a penalty as set by the Board of Public Affairs." And "A separate offense shall be deemed to have been committed" -- and we have all the stuff that -- I know we ended up going through this. Like I said, we were getting people to connect. We started implementing these things, we had a deadline for it. We kept moving deadlines, and ultimately we just ended up refunding people's money back. And whatever people weren't gonna connect, we said Trumbull County Board of Health is gonna be forcing you and they are gonna come knocking. So do we want to leave penalties and things in here that we're gonna try to implement or not implement or just do what we're doing last time?

MR. STERRETT: The Solicitor should advise you as to how to best -- if you're going to leave it up to the County, I would strike that language. However, if you're gonna internally force connections to the public sanitary system, you need to have the language in there.

MR. CAMPBELL: Correct, yes. As we lived and did it for how we did it, we ended up refunding fees and penalties on it. That's how we did it.

MR. SULLIVAN: But for that whole east side sewer, I don't think we'd have that now on one or two houses. Even a development now, if they have a development they would have to go in with the sewers before --

MR. CAMPBELL: We should still have our bases covered.

MR. SULLIVAN: What I'm saying is we should have it in the Village, not leave it up to the County.

MS. SLUSARCZYK: Right. You can always credit it back. I just want to make sure that was still in there, we're using it today.

MR. CAMPBELL: The Trumbull County Board of Health is ultimately going to be forcing the connection. And they have a whole family of health stuff and how they do it anyway.

MR. SULLIVAN: Some of those you'll actually send to the court.

MR. CAMPBELL: And we just stepped out. If you want to fight the battles we're here when you're ready to, correct.

MR. STERRETT: Well, I would certainly recommend if you leave it

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your Solicitor can read through this entire document.

MR. CAMPBELL: All right. I just want to bring it up as a point. If you're all fine with it, I'll leave it. Anything on X(a) on that page? I didn't have anything.

MR. STERRETT: Do you -- in the, I'll say, the fifth line down, the sentence that reads "The Water and Sewer Department is authorized and directed to investigate" -- is that the correct title, Water and Sewer Department?

MR. CAMPBELL: That is correct, yeah. Yep. And you have on (c) -- I didn't catch all those. I just say any place I see like "appropriate BPA funds", you may need to make a note of that for when he you proofread that. It says on (c) "with the funds collected being reimbursed to the appropriate BPA fund." I think we need to strike anything within the document that says that because I didn't see a need for it as we discussed.

MR. STERRETT: I will reread. But for tonight's discussion, if you feel it appropriate in Item (c), the last sentence that currently reads, "The property owner shall then be billed for all assessed costs incurred for the same, with the funds collected being reimbursed to the appropriate BPA fund." After the word "same" with the comma, make that a period and strike with the funds collected being reimbursed to the appropriate fund.

MR. CAMPBELL: It doesn't need to have references to it.

MR. STERRETT: It tells the property owner they are going to be assessed costs.

MR. CAMPBELL: We want that part. I don't think we have to state anywhere if it's going into a fund.

MS. SLUSARCZYK: It's because west side, east side, we to have separate funds, it's not --

MR. STERRETT: But again, the sentence would then read property owner would be billed for assessed costs incurred for the same, period.

MR. CAMPBELL: I'm fine with it.

MR. STERRETT: Where you deposit your funds is your internal business.

MR. CAMPBELL: I'm fine with that. And like I said, there's numerous ones throughout it, so if you see them I would just like to have it cleaned up. And it's consistent with the water because it doesn't say anything like that in the water. Was there anything else on that page that we had marked?

MS. SLUSARCZYK: No. This is actually sealed, the sealing. Remember we had talked about language for having one seal, we didn't think we would need it and we did need that. So I kind of marked that one today.

MR. STERRETT: If you would please say which section --

MS. SLUSARCZYK: Before where it talks about where a building is to be demolished or -- we had one sealed. I just marked it because I didn't know the language was there.

MR. CAMPBELL: It's not a change, I'm sorry. We're confusing you.

MS. SLUSARCZYK: It's appropriate, yes.

MR. CAMPBELL: Next page.

MS. SLUSARCZYK: I marked it because if this is an inspection fee, when we go back to the rate sheet there's no rate established for that inspection. For my notes, to bill that rate I have to have that.

MR. CAMPBELL: Next page I didn't have anything at all.

MS. SLUSARCZYK: Well I do, under (a) at the bottom, "an agreement with the County Commissioners" --

MR. STERRETT: You are in the section "Sanitary Sewer Service Outside Village"?

MS. SLUSARCZYK: Last sentence, in an agreement with the County Commissioners, entering into an agreement with the County Commissioners.

MR. CAMPBELL: What would -- what were you thinking to be different? You don't like County Commissioners? I understood it --

MR. STERRETT: If you recollect, I took two of your chapters and

merged them into one document; and this was original verbiage --

MS. SLUSARCZYK: So I mean, that is correct in agreement with the County Commissioners. It wouldn't be --

MR. CAMPBELL: What were you thinking?

MS. SLUSARCZYK: Going back and remembering when we were connecting with North Jackson, was it County Commissioners or did it ultimately come to --

MR. SULLIVAN: It was the Commissioners.

MR. CAMPBELL: It ended up going to Mahoning or Trumbull County.

MR. SULLIVAN: It was Mahoning County Commissioners. Our Lordstown Council would be --

MS. SLUSARCZYK: To go to the County Commissioners to make the agreement.

MR. SULLIVAN: Right.

MS. SLUSARCZYK: Okay. Only question I had.

MR. CAMPBELL: Very good. Next page, number 4 I did mark under BPA fund, if you want to grab it.

MR. SULLIVAN: On those, are you striking fund or BPA fund?

MS. STERRETT: At this time it reads, "All inspection fees are to be deposited to the applicable BPA fund." We'll eliminate that last sentence.

MR. CAMPBELL: Village Council, number 5. I just want to make sure that it reads okay to you guys also. It says "Village Council is authorized to execute, for and on or behalf of the Village, any agreement" -- that whole paragraph you are just basically covering -- Council is going to cover properties outside the corporate limits. It got awful wordy; it's like an awful lot of words just to cover. But I know it gets kind of wordy anymore. I don't have any changes to it unless someone has something.

MS. SLUSARCZYK: On (e) it says "elsewhere in these Codified Ordinances." These are not Codified Ordinances, so I highlighted that. We wish them to be, I believe; but I just want to point that out. These are just our Sewer Chapters; they were not ever built into the Village Codified Ordinance.

MR. CAMPBELL: Our plan is to get them there. If everything works out it would be appropriate language.

MR. STERRETT: But at this time they are not, so I would recommend that we either reword it --

MR. CAMPBELL: Would you just say these ordinances?

(At this time, Chris Kogelnik enters the meeting).

MR. STERRETT: Other Village regulations.

MR. CAMPBELL: There you go, I like that. Just strike that because -- all right.

## **1. Meter Pit Bid**

MR. CAMPBELL: Well, perfect stopping point. We're at XII, and we've waited for your presence. Tom has been waiting because if we want to cover -- on our agenda we had the meter pit at Imperial. And we just kind of dove into this stuff waiting for your attendance so we can kind of cover that topic. I hate to hit you as soon as you sat down.

MR. KOGELNIK: I can do that. Sorry to make you wait. You're more patient in my book.

MR. CAMPBELL: So I would like to spend a minute if you can just recap what we went through, where we're at right now so we can decide and discuss.

MR. KOGELNIK: As you know, the project was out for public advertisement. We actual had all the decent contractors that we wanted on the project in terms of taking sets out and bidding it. And just before the due date or due timeline for inserting another addendum, we got a call from one of the contractors who actually happened to be a contractor on the LEC

job that had installed a meter manhole stating that our price estimate of 60K was too low in his opinion. And you know, at that point in time it was kind of a head-scratching moment for me because I thought I erred on the side of caution and, you know, added high. And so we wanted to validate that or corroborate that call with another one from another one of the reputable contractors, J.S. Bova, who's also done --

MR. CAMPBELL: Done that type of work?

MR. KOGELNIK: Well, sanitary sewer work in the Village and he's done well. And he did voice a similar concern. Now albeit those two contractors typically bid high these days, or higher than the other contractors. So at that point in time I think we announced that news to Cindy and to Bruce. And I think just quickly after that Paul Dutton, the Solicitor, had stated his recommendation because the costs were escalating to where I think it was around \$15,000 above the construction estimate, that he stated that we should rebid the project with the clarification as to what the \$15,000 above that 60K comprised. Now since then what we have learned -- I told my associates to reach out to those two contractors now that it was -- we put out a public notification saying the bids are canceled, so all bids are off. We've reached back out to those two contractors to get more detail. Since then we have learned that their estimate wasn't that far off of 60K and we could have went through with the bidding.

MR. CAMPBELL: Oh. So see, I didn't even know that part.

MR. KOGELNIK: This is the latest and greatest update. Now was Paul's decision appropriate --

MR. CAMPBELL: Wait a minute. Paul also said, and I understand this probably from the stronger aspect, was that since Council was willing to cover half the cost that they did not know of the significant increase and it was not appropriate to continue the bid without them being part of the balance that you're gonna cover and now it went up 15 grand. He said you need to stop and rebid and get back on the same page, if they're gonna agree to the same things moving forward, which made sense.

MR. KOGELNIK: At this time we got an indication that we would have probably received competitive bids if we let it go through. However, Bruce and I have talked, Cindy and I talked, if this project ever escalated to something like 70 or 75K I would have said don't do it. We would do a lot of things for much less money and a bigger improvement in my opinion. You asked for an update. That's where we're at. We have no means right now to rebid the project. That is up to the BPA if they wish to pursue that. My recommendation, I think I wrote it down to you in the e-mail.

MR. PLATT: Didn't see it, no. The last couple hours -- was it just recently?

MR. KOGELNIK: No, it was last night. I saw your e-mail, okay.

MR. PLATT: I did get yours back.

MR. KOGELNIK: Can I announce -- yours was hey Chris, I thought a couple months ago we had talked about possibly doing some improvements with the valves or with the existing meter and something to the effect is a strap-on meter at all practical and an option. So with that said, if it's how I wrote back, was I'll look at that option for the strap-on meter; but given the piping arrangement in there I don't know what we can do.

MR. CAMPBELL: You're talking at Lift Station 4 there at the park?

MR. KOGELNIK: Right, right. Inside the wet well as we all have reviewed, the mag meter is situated on a discharge section of piping in a really compromising position if you ask me. It's not the best position. Now like I told Cindy, is it the correct meter. It is, but it's just in the wrong position in my opinion.

MR. CAMPBELL: Can that be fixed?

MR. KOGELNIK: Yeah, but it takes some money. Well the question is -- your next question is, is it less than 60 or 70. I'd like to review that with you, but what do we do in the meantime because time is of the essence.

MR. CAMPBELL: Right now. And, correct me if I'm wrong Tom, we do have an agreement to keep what we've been doing for billing; so I'm

comfortable if Imperial wants to take some time and evaluate some options that may fit more appropriately. Now I would also like to say I know that Imperial's working to clean up some of the lines in the park. So to the betterment of both them and us --

MR. KOGELNIK: Okay.

MR. CAMPBELL: And if that's the case, as timing goes on I would expect there would be less I&I. So I mean, if we can pursue a smarter avenue to implement a comfortable agreement between us -- I mean, it doesn't -- I know that if we look at improvements, offer alterations at the lift station or some of the other things we're gonna fix by moving and putting a meter at a certain location I know there's other things the Board is gonna have to discuss with Imperial. But I think it's prudent for us to work at a more viable option rather than a \$60,000 to \$70,000 meter with issues of longevity.

MR. KOGELNIK: From the standpoint of the project, I totally agree with the BPA to do that. From the standpoint of where we're at on a project, that's a different story. However, I'm willing to work with the Board to evaluate these other options so long as you can make us whole in some part on those other options.

MR. SULLIVAN: The only thing that makes me a little nervous, if you found out that the 60 might have been cool or maybe even less, because you said those two contractors were the highest, so we may have come in lower than the 60.

MR. KOGELNIK: By a little bit.

MR. SULLIVAN: And you know we've been playing with this thing for what, how many years?

(Mayor Arno Hill enters the meeting at this point.)

MR. SULLIVAN: And I would be very concerned if we did some of the things you did when we talked about it to the park before we weren't interested in anything but the master meter. So we go through a bunch of nonsense over here trying to get the lower price and they go no, it's not the master meter, then we got to start over.

MR. CAMPBELL: Valid point.

MR. SULLIVAN: And right now if we can put it out for bid, we got the agreement for 30 and 30 or half and half, you think we should go with it?

MR. KOGELNIK: Do you?

MR. SULLIVAN: Yes. I mean, what makes us think that the park is all of a sudden gonna say anything but the master meter is the answer for them.

MR. CAMPBELL: Well, that's a valid question. I mean, I don't want to put you on the spot, Tom, but you know where we're at.

MR. COWIE: I think going back to the point of we have somewhat of an agreement on how to go until this project was supposedly in place. I mean, we've agreed to use the formula to come up with that. I mean, if it was -- I don't think we would be opposed -- I mean, there are some issues we would have to address, you know, with some houses that are on the line and some of those issues. But I mean, just knowing your concern with the amount that it's gonna cost for that. I mean, there is some -- there was concern on our end with I&I on your end, okay. That was one of our initial concerns with where the position of that flow meter was. I mean, that took care of -- you know, that only captured our waste water, and everything that went in after that point would be -- you know, wouldn't have been captured. Now we're gonna have to consider that again. I mean --

MR. CAMPBELL: Yeah, yeah.

MR. KOGELNIK: Let me ask a question though. I mean, I asked this before and it's with respect to your intentions. Can you give us like one or two more weeks to determine if there are viable options within the existing pump station that we can do that would be less costly than the meter manhole and then report that back to you before we pull the plug on public bidding?

MR. SULLIVAN: If you can do that say within the next month, but

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I just don't want to play around and the 60 does go up.

MR. KOGELNIK: Yeah, yeah.

MR. CAMPBELL: Initially this meter was -- it would be \$20,000, \$30,000. Well, we'll do 45. We'll do 60 to be safe. Now we're pushing 60. We can have all kind of ways also, reverse pigtails, U.S.B. -- I'm sorry, U.P.S. So we did add some gingerbread to it. But mine --

MR. PLATT: It's necessary stuff, you know. It's not just like --

MR. SULLIVAN: I was gonna say can we get back to the \$28,000?

MR. CAMPBELL: Then there's also the aspect of implementing something that still requires calibration, work, checking. It is adding a forever workload of something that we already have, you know. If there's the option of possibly considerably saving the money, come to an agreement as they work through their system, it gets a lower I&I anyway.

MR. KOGELNIK: If you would give me two more weeks I will report back in a memo form to you, the Board, that just says we've explored it, we can't find any other options, or we find this and we find that, we should proceed with this instead.

MR. CAMPBELL: That's fair. I think that's due diligence and where we're at with it since it's at a stop at this point anyway.

MR. SULLIVAN: If we get that back in two weeks, our next meeting we can submit -- well, submit --

MR. CAMPBELL: We can start the bid process again.

MR. SULLIVAN: Start the bid process.

MR. KOGELNIK: Okay.

MS. SLUSARCZYK: For the record, the next meeting is February 27.

MR. CAMPBELL: Yeah, we moved it.

MS. SLUSARCZYK: It was moved.

MR. CAMPBELL: All right. Any other discussions on that topic, then we can let Tom go?

MR. KOGELNIK: Thank you, Tom.

MR. COWIE: And I'll take this back, I mean, and just tell them where we're at.

MR. CAMPBELL: Currently at with it.

MR. COWIE: The larger concern in the past was nothing was being paid. Things are being made now, and we can continue on with that formula until we arrive at -- until you guys arrive at something.

MR. CAMPBELL: Well, you'll be part of the decision. If we're going with the bid, we know where we're at with that. If we're going to alter or improve the lift station to meet the billing requirements and here's what it's gonna be, then we'll look at other options to address the issues that were before us on that. We may not even head down that road.

MR. COWIE: That's fine. I'll take that back too and let everybody know.

(Tom Cowie leaves the meeting at this time.)

MR. CAMPBELL: All right, I guess we're ready to dig back into our sewer.

MR. KOGELNIK: We should probably tend to one of our guests.

MR. CAMPBELL: So we got something else on the agenda.

MAYOR HILL: Yeah, I'm not happy. I just had to replace a water tank, and the guys came in and put a water pressure gauge on one my faucets. They say you're supposed to be 80 pounds, between 70 and 80; mine's 105. And because it's 105 the tank grew, the pipe's coming out of the top rather than being nice and straight or like this. And I know my next-door -- you know, I had no idea what was going on, all I know is we started getting a trickle on the floor. And I know my neighbor's probably having the same thing because he moved there in 2002 and he's had four water tanks. So I don't know. They told us it's about 400 bucks to put pressure release valves per house, or is there something you guys can do to take the pressure down on our water line.

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And I don't know, I'm here just to let you know I just paid 1,700 bucks to replace a 50 gallon power vent hot water tank, with it blew out my expansion tank. And because the tank had expanded, they think that maybe --

MR. SULLIVAN: This is the new tank?

MAYOR HILL: This is the old one. Well, this is my second one, but the pressure release valve didn't go on and they think maybe because of the pressure breaking the liner and everything. So if I don't have, you know, that big a system I don't know whether anything can be done. But I just want to give everybody an FYI that, you know, I'm probably not the only one dealing with this. And I'm not pointing any fingers, all I know is can you take the pressure down on the line a little bit.

MR. KOGELNIK: Well, it depends on a couple things. But in the area down --

MR. PLATT: It's obviously between 65 and 75 over there in that area.

MR. KOGELNIK: Well, that wouldn't make any sense that it would jump to near 100.

MR. PLATT: No, that's --

MAYOR HILL: It was 105 on my faucet in my utility tub in the basement, and I saw the meter. So I just thought if there's something that can be done, I know I'm not gonna be the only one.

MR. KOGELNIK: First of all, 105 pounds is almost considered excessive for the distribution system. So we need to check that to see whether or not it is around that -- in and around that region.

MR. PLATT: When you called, okay, I was out checking. I had turned our pumps on down at the booster station because on your tank had gone below our low level alarm and didn't trigger the alarm. And so that's what puzzles me that, you know, everything is usually based on the elevation of the tank, you know. If the tank's full, that's when you have your most pressure; and if the tank's half full you got less pressure. And like, you know, we've been over there doing tests and -- not recently but in the past year -- and, you know, the pressure's always been in that 65 to 75 range. And it puzzles me as to why today it was showing you 105, you know. I don't doubt that, but --

MAYOR HILL: You can come over and check it next week. How does that sound?

MR. CAMPBELL: I would suggest that.

MR. KOGELNIK: If it was always around that static pressure, Mayor, we would probably look at some sort of an online pressure sustaining valve. However, if it's not that pressure all the time, we want to find out why.

MR. CAMPBELL: Here's just an idea that pops into my head. I know sometimes those meters aren't always accurate. His contractor was there. He just plugged one that read high. If he has a bad safety release valve and it built up pressure and it's not a water problem --

MAYOR HILL: When they just checked the water pressure they checked it on the cold side, not the hot side. The tank was already disassembled. They just want to check it out. I just thought I would come and give you a heads-up.

(Mayor Hill leaves the meeting at this time).

MR. PLATT: I'll call you next week for that.

MR. KOGELNIK: I was talking with Milo on my way up from Columbus today --

(Don Reider leaves the meeting at this time).

MR. KOGELNIK: And as Cindy and I have been talking about, we occasionally -- three or four times a year we get these calls from the Youngstown-Warren Regional Chamber. And they'll call and they'll say hey

Chris, can you tell us whether or not in the Village's system they've got water and sewer capacity for XYZ development, right. And sometimes they need it like that --

MR. CAMPBELL: Right now.

MR. KOGELNIK: -- and et cetera. So the last -- we have no means of doing that right now, especially like since I had told the Board oh, about six or seven months ago that as a result of bringing LEC on board really the capacity available for water is minimal in the system, okay. And so --

MR. CAMPBELL: At the current numbers that we have figured for LEC. Until they're actually in production, we can't honestly say if at least --

MR. KOGELNIK: And so, you know, given topics like what the Mayor is just bringing to the table there, given the questions that the Youngstown-Warren Regional Chamber asks periodically and the other demands that we're often interested in -- like, for example, we got a possible land development project going on right now behind this building. We don't know the water flow and capabilities in the system. Last model that we did, the update on the model was in 2012 or 2013. So we also know that Bruce is you're gonna be working on your asset management plan.

MR. PLATT: Uh-huh.

MR. KOGELNIK: And that's due October 1, 2018.

MR. PLATT: Right.

MR. KOGELNIK: So we want to we feel that at this point in time we should update that water model.

(A discussion is had off the record.)

MR. KOGELNIK: We should update that water model. But in doing so we can really make that almost a comprehensive plan because the asset management plan information can be used inside of that and they can complement one another. So we have put together a proposal. Unfortunately I only have it in the digital form, and I think Dave is gonna dominate the -- you know, the, this hour or whatever we're gonna be working with for this right here. So I'm gonna be putting that proposal in an e-mail tomorrow to the Board so you guys can digest that. You don't have to do that right away, but we need to work on that this spring.

MR. SULLIVAN: The only question I got on that, you know, you're saying with LEC coming on board we show very little.

MR. KOGELNIK: Yes.

MR. SULLIVAN: What about the other plant.

MR. KOGELNIK: With the other plant you're getting 5 million to 6 million gallons of water delivered via separate pipe that's gonna be built from Warren all the way into the Village.

MR. SULLIVAN: So that would that take up 100 percent of the new line?

MR. KOGELNIK: Yes.

MR. SULLIVAN: So we won't be able to build a development or --

MR. KOGELNIK: No. It's a whole run from Warren to Lordstown --

MR. SULLIVAN: To that plant.

MR. KOGELNIK: -- to TEC. As far as we know. Again, TEC hasn't shown us anything.

MR. SULLIVAN: So if there was something of any substance coming in there would have to be another line come in, right?

MR. KOGELNIK: Yes. So as Bruce knows, there's two main feeds coming in from Niles.

MR. SULLIVAN: Warren and Niles, yeah.

MR. KOGELNIK: The 24 and the one on Brunstetter.

MR. PLATT: We have the 10 inch on Salt Springs also, uh-huh.

MR. KOGELNIK: But those lines have a finite carrying capacity, and Niles has a finite capacity to push it to us. So we really have to understand that if, in fact, Lordstown wants to grow. So if you look at that

map and all the industrial land and all the other land that might be vacant, what we should be looking at is what the Regional Chamber's looking at; oh, this parcel here is vacant, let's call Lordstown and find out if we can fit our development there. And we're not gonna know that until we do that water model and that comprehensive plan. So we're gonna -- I'm suggesting that we start that. I'll send that to you, you digest it, take a look at it, and we'll work on getting it authorized at the meeting on the 27th. That's the best I can do for right now.

MR. CAMPBELL: Okay.

MR. KOGELNIK: All right. So that's that, I guess.

## **2. Review of Water and Sewer Regulations (continued)**

MR. CAMPBELL: Yeah. I mean, I would really like to at least push through the sewer one.

MR. STERRETT: Section XII is similar to Section IV. Allow me to work with Cindy to see if charting it in simplistic EDU rather than calculation by gallon on average per the 400 gallon EDU is easier for you.

MR. CAMPBELL: Very good.

MR. STERRETT: So XIII.

MR. CAMPBELL: On that one, what is the appropriate BPA fund on that one too, so that I have marked -- yes, XIII. The only thing I marked here was I don't know if this is something we need to address, it's just -- I know sometimes we get people that pull a permit and it expires and there's always the question of well, do we need to state in here about something along those lines. Did we cover it?

MR. STERRETT: This is if you pull a permit. Previously we had if you failed to -- with the 180 day, remember we were talking about if someone -- was the county going to get involved or were we going to keep the language that was in that the permit would expire.

MR. CAMPBELL: Okay, all right. I just want to make sure it was covered.

MR. STERRETT: Hang on, let me find the section.

MS. SLUSARCZYK: I was gonna say its IX, Section IX, failure to make the connection within 180 days there will be a penalty. But I don't think it says that the permit expires.

MR. CAMPBELL: Don't they expire though?

MS. SLUSARCZYK: Bruce requests permit expirations.

MR. CAMPBELL: Then we're missing something. In our last meeting on water, water doesn't --

MS. SLUSARCZYK: Some people want to come in and pull water from today and not do anything for two years, and he doesn't want that. He wants them after the Planning Commission, everything, all their --

MR. CAMPBELL: All right. So my memory wasn't completely off on wanting to do something. We should do something similar with the sewer I would assume, right?

MS. SLUSARCZYK: Yes.

MR. SULLIVAN: Right.

MR. CAMPBELL: So does that go back into the section that --

MR. STERRETT: If you'll allow me -- looking at the draft of the water under Service Connections, we did have a paragraph in addition, owners receiving a connection permit must complete installation within 90 working days from the date of the -- oh, I'm reading in part. Disregard please.

MR. CAMPBELL: We're talking about expired permits and how to handle them.

MS. SLUSARCZYK: We had it in a note under Section IX for the service connections to add expiration date to actual permit that I marked in red from our last meeting.

MR. STERRETT: Okay.

MR. SULLIVAN: That's in the water?

MR. STERRETT: No, that's sewer.

MR. CAMPBELL: We're gonna want them both.

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MR. SULLIVAN: But where does it fit in here?

MS. SLUSARCZYK: Well, that's what we're saying; we would like to have it placed into the sanitary sewer, not a permit that's good forever. You get whatever the time frame is, and you don't do it you got to come back for another one.

MR. CAMPBELL: That's pretty standard, right?

MR. SULLIVAN: Is that the same language as water?

MR. STERRETT: No --

MR. KOGELNIK: Wait until he answers it.

MS. SLUSARCZYK: The second paragraph says in addition though, owners receiving a permit must complete installation within 90 working days from the date is what's written in water. Sanitary sewer you might need to give them a little bit.

MR. STERRETT: Three months is adequate if they're seriously --

MR. CAMPBELL: If they plan it accordingly and pull a permit when they are planning on do it, I would say three months is sufficient. If you're gonna pull it in December --

MS. SLUSARCZYK: In reading the sewer, it says failure to make the connection within 180 days. That's to make them connect. But once you pull the permits, your permits good for X-days. So we might need to just add to like another little line there at end --

MR. CAMPBELL: I would be fine with that.

MS. SLUSARCZYK: -- it's this time frame.

MR. STERRETT: What I would like to recommend, not under the section of mandatory connection but rather in Section V when we're talking about inspections being approved and inspected prior to covering it might be more appropriate that a separate paragraph be included relative to permit expirations, and then we can use that 90 day language.

MR. CAMPBELL: I'm fine with that. It seems to be an appropriate place to put it.

MR. STERRETT: So I'd like to suggest -- and this is just brainstorming for feedback -- connections to be approved and inspected and approved prior to covering and permit expiration. So that would be the section, and then at the end of the paragraph number five we'll add --

MR. KOGELNIK: Can you guys see that?

MR. CAMPBELL: When I go like this I can see it (indicating).  
When I go like this I can't see it (indicating).

MR. SULLIVAN: I can kind of see it.

MR. CAMPBELL: I can read far, I can't read close.

MS. SLUSARCZYK: I can't see it at all; I can't read any of it.

(A discussion is had off the record.)

MR. STERRETT: Now here's a possible suggested wording. Owners receiving a connection permit must complete installation within 90 days from date of permit issuance.

MR. CAMPBELL: I'm fine with that.

MR. KOGELNIK: Go to view and zoom, right there.

MS. SLUSARCZYK: I think right at the bottom he can do that too.

MR. CAMPBELL: That's much clearer.

MR. STERRETT: So there's a sentence added in.

MR. CAMPBELL: It's covered. I just didn't remember reading it, and that sparked about it when I read that. So okay, very good. Where are we at, XV?

MR. SULLIVAN: Yes, I mean XV.

MR. CAMPBELL: I have nothing the rest of that page. Anybody else have anything?

MR. SULLIVAN: Huh-uh.

MR. CAMPBELL: Okay. Anything on the next page?

MR. STERRETT: Section you're in, please.

MR. CAMPBELL: Yeah, we don't have page numbers.

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MR. STERRETT: We do now on mine.

MR. CAMPBELL: Section XXII.

MR. STERRETT: Please note that we had a note in a Sections XVI, XVII, XVIII, XIX and XX, while they were in your original document for a Table of Content, those sections were not in your printed documents that we've received and merged together. So the question then would become do we have sections that you're comfortable with as established standards that you wanted to insert into these sections, or do we delete it? And that goes back to some of the things that Jeff Smith offered.

MR. KOGELNIK: The standard details. I have them, yeah.

MR. STERRETT: I have them too. Please answer that XVI through XX were not provided with text.

MR. SULLIVAN: So do we need to provide you with text on those.

MR. STERRETT: I would recommend that yes, these rules and regulations do specify to anyone taking out a permit what is an acceptable material and standards. So if you're okay, we'll insert --

MR. CAMPBELL: Yes.

MS. SLUSARCZYK: When we met upstairs I did not give you -- remember I said the contractors, the building, I thought I gave you another set of --

MR. STERRETT: A drawing.

MR. CAMPBELL: No, she also gave you what she gives the contractors. It's the contractors' rules for installation.

MR. KOGELNIK: Is this it, Cindy, Procedure and Specifications for Sanitary Sewer?

MS. SLUSARCZYK: No, sanitary sewer. I have the book. It's a whole manual. And that's from -- that was made from CT.

MR. KOGELNIK: It didn't look like this though?

MS. SLUSARCZYK: Chris, I'm not gonna lie, I haven't looked at that book in five years.

MR. KOGELNIK: Anyway, this is Procedure and Specifications for Sanitary Sewer Connections in the Village of Lordstown, and it specifies pipe type. So it's here.

MR. STERRETT: I'm gonna come and sit with Cindy. We'll work on Section XVI.

MR. CAMPBELL: Beautiful. I'll mark it as --

MR. PLATT: Section XX up there, that "Method and Requirement of Installation of Pipe in Street Ditches by Residents", I don't think we have anything to do with that.

MR. KOGELNIK: That's storm sewer.

MR. STERRETT: But again, that appeared in your initial documents so --

MR. KOGELNIK: So we can take that out?

MR. PLATT: Yeah, we understand there.

MR. CAMPBELL: I agree.

MR. PLATT: Save you some work.

MR. SULLIVAN: Where is that?

MR. KOGELNIK: Twenty.

MR. STERRETT: And then we're into a new Section XXI, "Connection Control."

MR. CAMPBELL: I have nothing. I didn't have anything on the rest of this page. Does anybody have something? All right. The next page that has XXV -- well, it's marked XXV on ours.

MS. SLUSARCZYK: Well, at top of the page where you reference that Sections 923.13 and 923.17.

MR. CAMPBELL: Yes.

MS. SLUSARCZYK: I don't even think we have a 923.13 to 923.17, 925 is the only thing I'm aware of. So I don't know where that came from.

MR. STERRETT: As far as copies are available by the Clerk that was your original text. And what I'm saying is if we address the sections what would become XVI through XIX, we do not need to say go see the Clerk for

these two items.

MR. CAMPBELL: I gotcha. I like it. Have it in here it, makes sense. Next section is the Sanitary Sewer Connection -- or Construction, sorry. That one you had circled.

MS. SLUSARCZYK: Uh-huh. This is the document that I was just telling Chris about, there's a book upstairs, the Rules and Regulations and Standards for Design and Construction to Build a Sewer.

MR. CAMPBELL: I don't want that in here because that's gonna make this thing huge. Does that make sense to make that thing separate? You're looking at me like I'm kind of nuts.

MR. KOGELNIK: I think when Dave gets here to sit down with Cindy they'll make a determination on that.

MR. CAMPBELL: Next one, "General Discharge Prohibitions."

MS. SLUSARCZYK: That's above me. That's all you guys.

MR. STERRETT: Anything that can be harmful or detrimental?

MR. CAMPBELL: But to say to me if the values are right or it's a bunch of words to me --

MR. KOGELNIK: It was that based on Warren.

MS. SLUSARCZYK: Yes, because we have to meet their --

MR. KOGELNIK: Good. That gives you the confidence that you're not putting into your sewers any more than Warren can handle.

MR. STERRETT: As we get further into the industrial dischargers, that is from the City of Warren as well.

MR. CAMPBELL: Same for the next section, specific limitations. I couldn't say yes or no on any of that. I think it's needed, but I'm good with that. And then the chart, I'm fine with that. And it continues on. I'm good up until "Dilution." Does anybody else have anything until --

MS. SLUSARCZYK: I have just one question. At the top of the page there's an asterisk, "As to Alcan Aluminum Corporation."

MR. CAMPBELL: Why isn't that on with the charts?

MS. SLUSARCZYK: Does that apply to us or to somebody else?

MR. CAMPBELL: On the next page it references what that asterisk means.

MS. SLUSARCZYK: I don't know if we pulled somebody else's -- I don't know if it applies or if there's something throughout the state.

MR. CAMPBELL: And it's -- on the next page it explains what it is. So if it's needed, I would like to have it with the chart because it's easier to understand.

MR. STERRETT: The very last is 0.699 milligrams per liter is what they're saying is the daily maximum.

MR. KOGELNIK: That has to be a Warren sentence.

MR. STERRETT: Why don't we take that out, it's not applicable. It still leaves the limit in for any industrial discharge, but it is not specific to --

MR. CAMPBELL: Take out that whole sentence then. Good catch, Cindy. All right. So are we on the Dilution or -- is everybody up onto that page and section?

MR. STERRETT: And again, this goes back to the fact that if industrial pre-treatment is required or if the concentrations are greater, they need to do on-site pre-treatment instead of discharging directly to your sewer system.

MR. CAMPBELL: I'm all right with that. No changes for me.

MR. STERRETT: Pre-treatment Standards, this is very important. And this is appropriate to have in your Rules and Regulations because your sewage flows go to the City of Warren, and they have a discharge permit they are obligated under the federal regulations to limit their discharges and not upset any of their biological treatment in their plant.

MR. CAMPBELL: Very good. Yep. Good with all that one. "Right of Revision."

MR. STERRETT: Again, this is one of those sections that this is basically federal language. And if the City of Warren at their treatment

plant were to determine that they're having biological upsets, they could change their rules which would cause you to change yours. This is giving that right.

MR. CAMPBELL: Understood. Good with that. Then discharges, next section.

MR. SULLIVAN: Only thing I had was just a typo. See where your "discharges" is actually blue up there? That needs to be bumped up with the rest of the sentence. Just a little typo. I'm really funny about -- my eye catches it. I didn't have any other changes in that. Did anybody?

MS. SLUSARCZYK: Well, the first paragraph, "Such notifications shall not relieve dischargers of liability", that section is not correct.

MR. STERRETT: It's 48. I just saw that. I had an "IL" instead of "XL."

MS. SLUSARCZYK: I'm going what number is that, I couldn't figure that one out.

MR. STERRETT: You're correct. It's changed now.

MR. CAMPBELL: Very good. "Accidental Discharge Preventive Measures."

MR. STERRETT: Again, this is federal basic boiler plate language.

MR. CAMPBELL: It looked like when I'm reading it. Good, next one. No "Operating Upsets."

MR. STERRETT: And again, it gives Bruce, or whomever becomes the superintendent in years from now, the ability that if someone is upsetting the sewer system and their discharge is in concentrations that you can step in.

MR. CAMPBELL: "Control of Admissible Wastes." I didn't have anything.

MR. STERRETT: Same thing. Language in that whole section, if you will, is dictated by your federal pre-treatment program.

MR. CAMPBELL: We're down to "Standards Modifications."

MR. STERRETT: And again, this is saying if the national categories for pre-treatment standards change, then you have to make your changes in your Rules and Regulations and your industrial dischargers have to adhere to that.

MR. CAMPBELL: "Issuance of Orders."

MR. STERRETT: Again, it allows the superintendent, if any pre-treatment standards are being violated, to take official action.

MR. CAMPBELL: "Monitoring Facilities."

MR. STERRETT: Again, you have to do sampling prior to discharge into your public sanitary sewer. This is saying how/where they'll allow sampling to take place.

MR. CAMPBELL: We didn't have any of that in the other one if I remember correctly. And I'm good through all that up to "Analyses of Waste." Everybody get up to there?

MS. SLUSARCZYK: I have a question. The second sentence, "in 40 CFR Part 136", I don't know what that is.

MR. STERRETT: That is your codified federal register. And this goes back to, at the federal level, the industrial pre-treatment program.

MS. SLUSARCZYK: Now is this previously spelled out in here in words?

MR. CAMPBELL: I remember reading it. I thought it was. You're saying where's that referenced out? I thought it was.

MS. SLUSARCZYK: Usually you spell it out first. I may have been in here.

MR. STERRETT: You want the CFR to say Codified Federal --

MR. CAMPBELL: We can, that's fine.

MS. SLUSARCZYK: If it hasn't already mentioned it.

MR. CAMPBELL: If it was, it was probably 15 pages ago. People will read this in parts too. I'm not sure if it's read as a book like a story, but I need to know.

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MR. KOGELNIK: It is -- you're exactly right, it's mostly read in parts.

MR. SULLIVAN: They look for the part that kind of affects them.

MR. STERRETT: This section here, if you will only have handful -- at this time do you have significant industrial-use users?

MR. PLATT: No.

MR. CAMPBELL: But we needed it in here.

MS. SLUSARCZYK: One.

MR. CAMPBELL: We're gonna have one, but that's what we were missing. We remember that.

MR. PLATT: Is that CFR something we should have in our possession?

MR. STERRETT: Actually I would encourage you, as a tributary municipality to the City of Warren, to enter into an inter municipal agreement with the City of Warren and allow their pre-treatment program to come and do the sampling, the monitoring and the enforcement. It's their treatment plant, it's their discharge permit, their NPDSP permit. And I think you would be further ahead to allow them control over their entire tributary contributing area. The reason I know this is the City of Erie had seven tributary municipalities. They have entered into an agreement where the city's pre-treatment personnel from their laboratory go out in the tributary municipalities for enforcement purposes.

MR. CAMPBELL: What do we need to do to implement that?

MR. STERRETT: I would approach the Superintendent at the City of Warren Waste Water Pre-treatment Plant.

MR. KOGELNIK: Don't we have a municipal agreement with Warren?

MR. PLATT: For maintenance, yes.

MR. KOGELNIK: So we can use that to expand on or have something separate.

MR. PLATT: Probably something separate.

MR. KOGELNIK: But it's a good idea because it doesn't obligate you for that responsibility.

MR. CAMPBELL: I love it.

MR. KOGELNIK: Since you don't have a bunch of industrial customers.

MR. STERRETT: And I would hope that they would find it to their best interest and protection as well.

MR. CAMPBELL: I would say so, but yeah.

MS. SLUSARCZYK: Now this was to permit them to sample, or what were all the --

MR. STERRETT: To administer the industrial pre-treatment program.

MS. SLUSARCZYK: Okay.

MR. KOGELNIK: Under their rules. Under rules of their program so that all that Lordstown has to do is point to Warren and say follow their rules.

MR. SULLIVAN: Are we hiring them as a subcontractor or --

MR. STERRETT: No. Well, I apologize.

MR. KOGELNIK: That's all right. What did do you --

MR. STERRETT: What I would encourage you to do is in the agreement have them administer their pre-treatment program within your East Side Sewer District.

MS. SLUSARCZYK: I think so.

MR. CAMPBELL: Very good catch. Good stuff coming out of this, look at that. Was there anything else on that?

MR. SULLIVAN: Good idea.

MR. CAMPBELL: Go on to -- we finish up that section of waste. Do you have anything on the next page?

MS. SLUSARCZYK: I put a question mark, Warren treatment plant.

MR. CAMPBELL: Very good. "Confidential Information."

MR. STERRETT: Again, this is language that comes out of the

federal regulations.

MR. CAMPBELL: No, I like it. I do.

MR. STERRETT: There's proprietary processes that some companies don't want to divulge.

MR. CAMPBELL: All right. "Records Retention", anything with that?

MR. STERRETT: Again, this is part of the federal regs that they have to maintain documentation for future enforcement and/or auditing purposes.

MR. CAMPBELL: "Emergency Suspension of Service." Are we good on that? "Notification of Violation."

MR. STERRETT: Again, this puts the obligation back on the discharger to notify your system if they've discharged. And Cindy, the error in Section XL references are being addressed -- the Roman Numeral Section XL are being addressed.

MR. CAMPBELL: And the next, through -- okay, there's another one. Look at that.

MR. KOGELNIK: We'll go through that with a fine tooth come back in the office.

MR. STERRETT: It's correct in the Table of Contents. Again, this "Show Cause Hearing", "Revocation of Services", it's the federal language. It's my error on the references to try to tie into your --

MS. SLUSARCZYK: Publication. If Warren agrees to administer the industrial pre-treatment program, that annual publication says the Village BPA shall publish in the local newspaper. Would that fall under Warren if they're doing that?

MR. STERRETT: Yeah, yeah. If indeed you are able to do that agreement, we could actually take this whole section and, yeah, basically remove it and have industrial pre-treatment program in accordance with the City of Warren's administered program and refer them to it with an address and phone number type thing.

MS. SLUSARCZYK: Very good. That will be helpful.

MR. STERRETT: The notifications in the newspaper of public circulation, again that's a federal obligation. On an annual basis, if anyone has exceeded and/or if there's been any enforcement actions taken, it's your obligation to notify the public that that's transpired.

MR. CAMPBELL: It's not all roses, people. All right. Where are we at? Are we on "Right of Appeal" or -- okay. I had nothing on that. I had nothing on "Penalty." Then I think our last section, which I do like, is a public participation, participation at public meetings.

MR. STERRETT: Cindy lent me -- it's a large, large document. I didn't know if -- well, I didn't know if you wanted to take out what I had inserted and just use your --

MS. SLUSARCZYK: Yeah. It's the Rules of Order for the Board of Public Affairs, and I thought it was best to keep those separate because you have changed the Rules of Order for the Board and it would just say see the Rules of Order.

MR. CAMPBELL: Yeah, I understand both sides of this. One, I like that it was in here from the aspect someone going through this, how to get that, there's at least something here they can reference. But again, I understand the aspect of it being we have that, we do alter it separately. I mean, it's been a while since I read through that. Is it a pretty lengthy document?

MS. SLUSARCZYK: its a couple pages. Not like 9 by 14. But it talks about meeting, the agenda, to get on the agenda.

MR. STERRETT: How the officers are --

MR. CAMPBELL: Oh yeah, people won't really care about that in this part of it. I don't know. I mean, I understand the benefits of having it in here from, just like I explained, when people read through a section at least have something to reference.

MR. KOGELNIK: It doesn't create any confusion in another

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document that you have.

MS. SLUSARCZYK: It does because Public Comments are given five minutes in the Rules of Order, and here they can go 30 minutes.

MR. CAMPBELL: No, no that section. If I read it right, there's a section limited to 30 minutes. Each person has up to five minutes if they pre-submit to us. You have three minutes if it's just spur of the moment come in our meeting thing.

MS. SLUSARCZYK: When we put them on the agenda you have not limit their conversation. We've talked with Imperial for two hours before.

MR. CAMPBELL: But we use it as, for example, the garbage meeting. I try to keep it so everyone gets a voice in the thing.

MS. SLUSARCZYK: I think that if there's a 30 minute limitation, I think that needs to go to Rules of Order for that governs the meeting.

MR. CAMPBELL: If we're gonna leave this section, whatever is here needs to correlate and line up with --

MR. SULLIVAN: Why can't we just go with what we have?

MR. CAMPBELL: We have to rewrite in whole thing.

MR. STERRETT: I apologize; you and I didn't meet before when I was here in December. Your documents that you provided did not have that type of information, and I felt it would be important to insert. So we can take out what I had given you and --

MR. SULLIVAN: Just put in what we already have.

MR. STERRETT: And incorporate yours, relative -- if you'll allow me. This item referring to public comment, it says it's limited to 30 minutes. If you have an agenda item, like when you are talking to the park, that's an agenda item, it's not public comment. To me there is a difference.

MR. CAMPBELL: Yes.

MR. STERRETT: Like when the mayor wanted to address you, he would have had three minutes.

MS. SLUSARCZYK: And in a special meeting that's improper.

MR. CAMPBELL: So forget that whole thing. Well, here's what I'm thinking. I'd like having something in here people can reference to at least something else as a minimum. If we want to put sections in that maybe people find that line up with what we have, that may be a little better. The -- I always have duplicates. You can change it here, you'll never go back to change it someplace else.

MR. KOGELNIK: When we have drawings and specifications that's a no --

MR. CAMPBELL: Exactly. So I'm leaning towards since we have this separate and change it separately, just have that here but just reference it to our Rules and Regs. Mike, what do you think?

MR. SULLIVAN: I agree.

MR. CAMPBELL: Okay.

MR. KOGELNIK: That was the spirit of this whole document was to clean it up.

MR. CAMPBELL: And not to -- so that's very good.

MS. SLUSARCZYK: The organization will be greatly appreciated.

MR. CAMPBELL: And that finishes that one.

MR. STERRETT: What I did for tonight is at the end of that heading I just put reference existing.

MR. CAMPBELL: When you guys get together you can work that out.

MS. SLUSARCZYK: Yep.

MR. CAMPBELL: Very good. You got me until 6:00. I got a heart stop as we call it at work. So we can dig into the water and see -- did you get a water one that you can edit?

MR. STERRETT: I sure hope so. She said she did, and she's very responsive to me.

MR. CAMPBELL: Let's see how far we get on the water. I feel more comfortable with the sewer by far now.

MR. STERRETT: Okay. On the cover page we deleted "and sewer", so it reads "Water Department." I will make that Water considerably larger

across the center of the cover page.

MR. CAMPBELL: Understood. That way they know exactly the one they're on. "Table of Contents", I didn't have any changes in it.

MR. STERRETT: We'll clean up the page numbers in the column.

MR. CAMPBELL: The "Important Notice", I didn't have any change in there. I just wanted to look at the "only" again, but we decided to leave it. I have nothing on page 3. Do you want to use names now or not?

MR. STERRETT: Yeah, we do.

MR. CAMPBELL: Once we get to our "Definitions" I don't think I had any -- well, speaking of the Council issue --

MS. SLUSARCZYK: We don't have those.

MR. STERRETT: Page numbers have now been added.

MR. KOGELNIK: That word "service" needs to go after and.

MR. CAMPBELL: Gotcha. Do we want to add Council to the definitions if it is referenced throughout it, or not at all on the water? I don't think it is.

MS. SLUSARCZYK: Besides outside the Village. You said water rates.

MR. CAMPBELL: I don't remember it being referenced in there, so I don't think it's needed.

MR. SULLIVAN: But Council sets the sewers rates, right?

MR. CAMPBELL: Yeah. This is just a pet peeve too; the definitions, they're structured completely different between the two documents. I'm just funny about making them look the same.

MR. STERRETT: And again, with the quotations and means. Okay.

MR. CAMPBELL: That's my O.C.D., I guess.

MS. SLUSARCZYK: Formatting is easier at the end.

MR. KOGELNIK: Yes.

MS. SLUSARCZYK: It's a waste of time in the beginning.

MR. CAMPBELL: I'm okay all the way until "Conditions of Service" on page 8. I didn't have anything throughout those "Definitions." And I don't remember any reference to Council, so there's no sense of putting that one in there. If we find it, we may want to add it.

MR. STERRETT: Bruce, were there any definitions that you felt --

MR. PLATT: They all looked satisfactory.

MR. CAMPBELL: On "Service Connections, page 8, I have the note for the permit, put on the permit --

MS. SLUSARCZYK: The expiration date.

MR. CAMPBELL: Make sure he has that. So under Service Connections on page 8, there we go. Did you add in -- I have a note here put on a permit.

MR. STERRETT: The second paragraph is what we utilized on the sewer, and this is talking about, "In addition, Owner(s) receiving a connection permit must complete installation within 90 working days from the date the Water and Sewer Department has completed installation of the service line, curb-stop and curb-box."

MR. SULLIVAN: That's good.

MR. CAMPBELL: I don't have any issue with that.

MS. SLUSARCZYK: Is it clear that the permit expires is my only thing because that's the question I'll get from John Q. Public. That doesn't mean I couldn't use it or I had to get a new one.

MR. PLATT: You could put at the end of that, and the permit expires.

MR. CAMPBELL: That's what he's doing right now.

MR. SULLIVAN: After 90 days.

MR. PLATT: Yes.

MR. STERRETT: I'll clean that up.

MR. CAMPBELL: All right. "The Water and Sewer Department strives to coordinate sound development practice by issuing Water Permits and Sewer Permits" -- we don't want to have something stating sewer permits in

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our water, do we? Which we do. I thought we wanted to keep reference between the two --

MR. SULLIVAN: Separate.

MR. KOGLNIK: Kevin, your question was the sewer?

MR. CAMPBELL: At the bottom of page 8, right there that says that water.

MR. STERRETT: No. This is striving to coordinate sound development practices by issuing water permits and sewer permits at the same time rather --

MR. CAMPBELL: Okay, I see the intent.

MR. STERRETT: The intent behind it is if a developer wants to develop a parcel, that they would apply for both water and sewer at the same time.

MR. SULLIVAN: And you have the same verbiage up in "D", Water and Sewer Department may require payments of deposits and fees.

MS. SLUSARCZYK: Well, but that is the proper document. That is our Water and Sewer Department.

MR. CAMPBELL: I'm all right with that now that I understand the intent of it.

MR. STERRETT: And after the word "sewer permits" I put in parentheses "east side sewer area" only to reinforce to any reader the difference.

MR. CAMPBELL: Yeah, we only have jurisdiction over that. Yep. Down on page 9 we have "Permit Fees, fees to be paid", dah-dah-dah. Do we want to put anything about expired point there, just to point that out, or just leave it the way it is because it's actually about fees?

MR. STERRETT: Yeah, it has nothing to do with the expiration of the permit. This is the issuance after permit.

MS. SLUSARCZYK: Before you go any further, I'd like to back up to "C" and point out "Application to be signed by Property Owner." Is that the intent? We're proceeding with just the property -- not a tenant?

MR. STERRETT: I would strongly suggest that you stay with the property owner or a developer or authorized agent, not a tenant. Any billings that you do, any delinquencies that occur that you try to collect upon, if you're going to go to liens or Sheriff's sales you are going to go against the property owner, not the tenant.

MS. SLUSARCZYK: This is what we've asked for. It's been something we've been working -- I've been working towards.

MR. CAMPBELL: As we go through, clean up stuff.

MS. SLUSARCZYK: I just want to -- right now it's a choice, could --

MR. SULLIVAN: -- become the rule.

MR. PLATT: Well, doesn't this just refer to a new service connection though and you're like speaking about when renter changes over and comes in and all those issues that we have when that happens?

MS. SLUSARCZYK: Uh-huh. But there is one and only one application.

MR. CAMPBELL: Well, application signed by property owner. The application of the new service connection must be signed by property owners or their agent. I'm fine with that.

MR. STERRETT: As you advance, maybe the thing to do is you slowly phase out allowing tenants to be the applicants.

MS. SLUSARCZYK: I wouldn't go back and tell them hey, we changed it, no. If the new one comes in --

MR. STERRETT: But you understand, your bills run with the property.

MR. CAMPBELL: Understood. Very good.

MR. SULLIVAN: What happened with that one you had the email on?

MR. CAMPBELL: Let's not get side-tracked. All right, anything else on that page? I'm good there. Next page I'm still good.

MS. SLUSARCZYK: "Service Lines", let's go back up to "L." "If

a service line from the curb-stop to the premises served passes through the property of persons other than the owner of the premises to be supplied, the owner" -- we don't allow that. We don't allow the service line to pass through somebody else's property.

MR. PLATT: We have a couple existing right now.

MR. STERRETT: Do you have easements for them, Bruce?

MR. PLATT: No, huh-uh.

MR. STERRETT: I would encourage you to go back and get easements in the name of the BPA and Water and Sewer Department so you have the ability to -- well, that service from the curb-stop to the structure is the owner's responsibility. If you have any reasonable -- if they fail to maintain it and you cannot shut it off at the curb-stop or any reason if a repair needs to be done between the curb-stop and the structure is abandoned property, but you're actually trespassing if you don't have an easement in your name is where that came from. The public main is here, Bruce wants water and the service line is going across Chris' property. Has Chris issued anyone permission to do that? At this point we don't know. If this is an easement for that --

MR. KOGELNIK: Yeah, Dave makes a good point. But Bruce underlines the magnitude of it, which is there's only a couple of them.

MR. CAMPBELL: And Cindy's point is we don't permit it going forward.

MR. KOGELNIK: So this document supports that, it doesn't allow that going forward.

MR. CAMPBELL: No, I think what you're saying --

MS. SLUSARCZYK: It says if it goes through, it passes through the property of another person.

MR. KOGELNIK: What I meant to say, this document should not allow that to happen going forward.

MR. CAMPBELL: There you go. Now we're on the same page.

MR. KOGELNIK: So Dave, we need to get that out of there.

MR. PLATT: The only reason they did that there was so much work instead of digging through rock trenches, they dug one trench and took the water line behind the other house to -- it was the same builder building two homes, he owned them both, you know. So sure, go ahead, what could go wrong?

MR. SULLIVAN: Well, we have that one with the -- I think the father was in Florida.

MR. PLATT: Grandfather.

MR. SULLIVAN: That was a mess.

MR. PLATT: And they still have no idea of where that line really runs, you know. So good luck with that. Our meter's out here.

MR. SULLIVAN: Well, we finally did get the meter out at the road.

MR. PLATT: Uh-huh, it's been there.

MR. KOGELNIK: They're gonna take care of their easement issue side bar.

MS. SLUSARCZYK: We could work on that when you come in Dave, and then they can proof or accept the language again.

MR. CAMPBELL: Sounds good. Moving on.

MR. KOGELNIK: Kevin's got 10 minutes.

MR. CAMPBELL: "Owners Maintenance Responsibility", I have nothing on that to finish up that page. Next page, anybody? You got all kind of stuff; we'll be stuck where --

MR. STERRETT: Where are we at?

MR. CAMPBELL: We're on page 11. Cindy marked --

MS. SLUSARCZYK: A full port ball valve shall be installed between the meter and the wall. Is that -- that's something we don't have now, correct?

MR. PLATT: No, huh-uh.

MR. STERRETT: Bruise had offered he wanted to type on the above paragraph. Basically Bruce, is what you had sent that you felt should be included. Then I added that next paragraph, because if you ever need to pull the meter out you want to -- without -- how do you want to do it, you're back

to the curb-stop. You just shut it off at the curb-stop rather than pulling the meter?

MR. PLATT: We require a valve to be installed when that thing comes in through the wall.

MR. STERRETT: Through the wall. But not a full port valve? So you just want a valve in there?

MR. PLATT: We can put a full port valve there, that will be fine. That defines what it is because you get out there and a guy says can I use this? No, no. How about this, you know. So that would --

MR. CAMPBELL: It's fine the way it is is what you're saying? It's good, okay, the way we have that?

MR. PLATT: Yeah, I think so.

MR. KOGELNIK: The purpose for the -- you don't understand the purpose of the full port valve?

MR. CAMPBELL: Isn't that the valve you can also take samples from?

MR. KOGELNIK: Mainly it's isolated. Usually that thing is open, and that's why he wants full port so there's no restriction.

MR. CAMPBELL: The ball valve turns and it either backs or it's completely open. We're good. What else did you have?

MS. SLUSARCZYK: Nothing, because the Watts #7 backflow device, you do require new construction --

MR. PLATT: Right.

MS. SLUSARCZYK: That's correct. The "O", it just says if somebody operates a curb-stop, fines and penalties set by the Board of Public Affairs -- we don't have a fine or penalty for that, so that would have to be established for the rate sheet.

MR. CAMPBELL: And going back to the full port valve, is that something you update the drawing to --

MS. SLUSARCZYK: I put that with the diagram.

MR. KOGELNIK: We have that. We're probably not gonna get to that.

MR. CAMPBELL: Just a note to add it to the review. Very good.

MS. SLUSARCZYK: And "P", I previously mentioned where it says 100 foot length for the meter pit to be installed. Our current regulations are 199 foot and some Bruce --

MR. STERRETT: The 100 foot is typical coil of copper. Anything longer than that you have splices and joints in. To try to eliminate splices and joints on the service line between the property and the meter, that's why I would like that the meter be set -- if it's further than 100 foot away from your curb-stop you get a meter box and then you get the meter. If it leaks in the long service line, it's already gone through the meter, your register's running. If you have 199 feet away as your meter, that water is lost and never recorded. That was the rationale behind the 100 foot is a typical coil of water --

MR. CAMPBELL: What do you think, Bruce?

MR. PLATT: I don't have any problem shortening that.

MR. CAMPBELL: Okay, 100 it is.

MR. PLATT: Zoning setback is what, 60 feet from the road right-of-way.

MR. KOGELNIK: It depends on where you're at. It varies.

MR. PLATT: Minimum setback. So yeah, if they're choosing -- I don't think there's anywhere where the Village will require them to be more than 100 feet.

MR. KOGELNIK: On yeah, that's right.

MR. STERRETT: Well, those are minimums. Your front yard setback is your minimum. It doesn't say you have to have the face at that minimum. You can go further back unless you have rear yard setback, and then your building envelope is defined within the parcel. I just brought it up to make sure if any water is leaving your main, gets through the meter before

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MR. PLATT: I am in total agreement with that too, so --

MR. CAMPBELL: All right. Did you have something else? We're leaving one house --

MR. STERRETT: Then we should go to the next paragraph, and that's talking about where the meter box should be located. And ideally, you know, the suggestion here, I have written located within 10 foot of the curb- stop. That puts it in the front yard. Typically -- I apologize I don't know all of your zoning front yard setbacks, but commonly it's no less than 10 foot so you're not involved with the building envelope whatsoever. But if where it reads "Services greater than 100 foot in length to the meter set point will require the meter to be placed in an approved meter box, provided by the Water and Sewer Department at expense of the consumer, and located within 10 foot of the curb-stop and kept accessible and free of obstruction." Please let know if that 10 foot is not desirable, we can change that. It's just something that we've used. Whatever your minimum front yard setback is in the zoning, you shouldn't exceed that.

MR. KOGELNIK: Normally the minimum is 35 feet.

MR. STERRETT: I don't have your zoning here. But there are times that a commercial establishment is different than a residential establishment.

MR. KOGELNIK: I'll have Jeff take a look at that because Jeff is on top of the land development reviews for Lordstown.

MR. CAMPBELL: Okay. All right, "Q." We had some notes there about the cost of the second meter or a larger meter. And I think you captured that, we did cover that.

MR. STERRETT: Well the last sentence of the first paragraph, "All costs associated with meters larger than 3/4 inch by 5/8 inch and/or secondary meters will be the responsibility of the customer."

MS. SLUSARCZYK: Yeah, pause we want to make sure first the meter -- the new meter, or if it's bigger than the residential meter, they're paying for and its replacement.

MR. CAMPBELL: I just had a note for it.

MR. SULLIVAN: I have a second meter, but it's the same size.

MR. CAMPBELL: Well, that's -- I mean, and Bruce has brought it up. But I had the last sentence of -- if you scroll down a little bit where it talks about "The purchase, ownership, maintenance and replacement of secondary meters are the sole responsibility of the customer." I had an arrow back up to the first paragraph. Is that something we wanted?

MS. SLUSARCZYK: The secondary meter, we want it to incorporate the primary meter. If it's greater than 3/4 and 5/8 they're paying for it; first meter, second meter. Because if a customer wants a 1 inch meter as an example, they would pay the up price for the -- they would pay for the 1 inch meter.

MR. CAMPBELL: All right. I have nothing the rest of that page. Nope. Then the next page I had a little note for the "B" section, "Financial Security".

MS.SLUSARCZYK: That was that land development project which --

MR. CAMPBELL: I checked for one of us to make sure we read through it because that was something you added in.

MR. STERRETT: I did.

MR. CAMPBELL: I mean, it all looked fine from what I read.

MR. STERRETT: Where do you want to start at?

MR. CAMPBELL: I read through that and I was fine. Is there anybody that had changes or notes to that?

MR. SULLIVAN: No.

MR. PLATT: I had some thoughts but don't know what they are right now, you know, with --

MR. STERRETT: Well, can I ask this. If Cindy and I were to meet -- what is it, the week of the 5th? No, that's January. If with we were to meet the week of the 12th, would next week give each of you an opportunity to make a few notes and get them to Cindy so when I come down you have conveyed

to her your thoughts after tonight's meeting as you mull this over?

MR. CAMPBELL: Yep. I think that's a good thing to stop on because we're kind of -- very good.

MR. KOGELNIK: Okay.

**ADJOURNMENT:**

**MR. CAMPBELL: All right. I'll make a motion for adjournment.**

**MR. SULLIVAN: Second.**

**MR. CAMPBELL: All in favor?**

**(All respond aye.)**

**MR. CAMPBELL: Thank you everybody for your time. We got quite a bit accomplished.**

**(The meeting adjourns at 6:00 p.m.)**

C E R T I F I C A T E

STATE OF OHIO )

TRUMBULL COUNTY ) SS.

I, Deborah I. Lavelle, a Notary Public in and for the State of Ohio, duly commissioned and qualified, do hereby certify that the foregoing meeting before the Board of Public Affairs was written by me in the presence of the Members and transcribed by me using computer-aided transcription according to the stenotype notes taken at the time the said meeting took place.

I do further certify that I am not a relative, counsel or attorney of any Member, or otherwise interested in the event of this action.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office at Niles, Ohio on this 23rd day of February, 2018.

DEBORAH I. LAVELLE, Notary Public  
My Commission expires 4/16/2022

Submitted:

Approved By:

Cinthia Slusarczyk, clerk

Kevin Campbell, President