

RECORD OF PROCEEDINGS
MEETING OF THE LORDSTOWN VILLAGE BOARD OF PUBLIC AFFAIRS
1455 Salt Springs Road, Lordstown, Ohio
February 27, 2018
4:00 p.m. to 6:10 p.m.

IN ATTENDANCE: Mr. Kevin Campbell, President
Mr. Michael Sullivan, Vice-President
Mr. L. Bruce Platt, Supt. of Utilities
Ms. Cinthia Slusarczyk, Clerk
Mr. Chris Kogelnik, Engineer

ALSO PRESENT: Mr. Tom Cowie, Imperial Communities
Mr. Richard Albrecht, Lordstown Lions
Mr. Gary Luzadder, Lordstown Lions
Ms. Donna Schrader
Ms. Kay Arlow
Mr. Bob Ward

RECORD OF PROCEEDINGS taken before me, DEBORAH LAVELLE, RPR, a court reporter and Notary Public within and for the State of Ohio on this 27th of February, 2018.

MR. CAMPBELL: Call the meeting to order. Please stand for the Lord's Prayer and Pledge of Allegiance.

LORD'S PRAYER

PLEDGE OF ALLEGIANCE

ROLL CALL:

MR. CAMPBELL: Roll call please.
MS. SLUSARCZYK: Kevin Campbell.
MR. CAMPBELL: Here.
MS. SLUSARCZYK: Thomas Dietz. Michael Sullivan.
MR. SULLIVAN: Here.
MS. SLUSARCZYK: Bruce Platt.
MR. PLATT: Here.
MS. SLUSARCZYK: Cinthia Slusarczyk, present. Chris Kogelnik.
MR. KOGELNIK: Present.
MR. CAMPBELL: I'll make a motion to excuse Tom tonight.
MR. SULLIVAN: Second.
MR. CAMPBELL: All in favor?
(All respond aye.)
MR. CAMPBELL: All opposed?
(No response.)

APPROVAL AND CORRECTION OF MINUTES:

December 19, 2017

January 16, 2018

MR. CAMPBELL: I got two sets of minutes on for approval, December 19 of 2017 and January 16 of 2018.

MR. SULLIVAN: I make a motion to approve.

MR. CAMPBELL: We do them one at a time. I'll second the December 19. All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: I'll make a motion for the January 16, 2018 minutes.

MR. SULLIVAN: I second.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: All right. Thank you again for keeping the minutes up to date.

CORRESPONDENCE:

MR. CAMPBELL: Correspondence, Cindy.

MS. SLUSARCZYK: I have two. The first one I have is from David and Kim Cameron. It's dated January 27, 2018. It says "To Whom It May Concern, I am writing to ask if you would kindly be able to reimburse our water account for a \$38.21 late fee attached to our water account due to a three day late payment in January 2018. I spoke with Cindy at the Water Department and discussed our high bill this past quarter. It was close to \$300.00, and we also pay a 50% service fee each wash quarter because we live in Mahoning County instead Trumbull County. We're mandated to tie in to the water system due to our house to road distance and we still have to pay the service fee. I spoke with Cindy, and she knows our payments are in good standings. This one slipped a few days due to the hectic holiday season. Please reconsider reimbursing us an additional \$38.21 through due to a three day late payment Account #2942.1. Thank you for your time and attention."

MR. CAMPBELL: So this account's normally in good standing? You can't answer that.

MS. SLUSARCZYK: I can't answer that.

MR. CAMPBELL: So they're just asking for the reimbursement of a late fee because they were late during the holiday season? Well, what do you think, Mike?

MR. SULLIVAN: Well, I think if they have not been one of our habituals --

MR. CAMPBELL: Don't know that aspect of it. We do have people that pay their late fees when they're issues, so -- how long was it, three days from the payment since --

MS. SLUSARCZYK: It was a few days late. I can't -- without looking at the account I don't recall. I looked at that time when I spoke to her, and she asked me to waive that because it was -- everything over \$18 will generate a shut-off notice. And when she got the notice she asked me to credit that, and I told her I don't have an authority to do that but she could ask you and ask the Board; and that is, in fact, what she did.

MR. SULLIVAN: I make a motion that we approve the waiving.

MR. CAMPBELL: All right. I'll second. All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: Please note on the account so we have it for record if this occurs again that we've waived it once. Other correspondence?

MS. SLUSARCZYK: I do. The second one I have is from Daisy McCune. It's dated February 13, 2018. "To whom it may concern. I am writing in regards to the water bill that I keep getting for my trailer at 4012 Radtka Drive, Lordstown, Ohio. I moved to Florida on July 16, 2017. I had the water turned off on July 17, 2017, the day following my leaving Ohio. Since then no one has been in the home and no water or sewage has been used. I am on a fixed income and had to move in with my daughter. I don't feel that I should have to pay the \$54 for something I'm not using. I just received another bill for \$84. In that bill it has a shut-off charge of \$30 and I don't know why as this has been off since July 17 of 2017. Please advise on why I am having to keep paying these charges. Thank you for your assistance in this matter. Sincerely, Daisy McCune." The phone number's at the bottom of the letter.

MR. CAMPBELL: So is that one of the units in the park that's been closed up or --

MR. COWIE: It's for sale, I mean, so --

MR. CAMPBELL: So there's still a dwelling on it and --

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MR. COWIE: There's still a dwelling there and -- I mean as far as -- I mean, it's active. I mean, unless she contacted you guys -- and like I said, the home is still there and it's up for sale.

MR. CAMPBELL: Did they ever call to close out there account and follow-up with the proper channels?

MS. SLUSARCZYK: She notified me she was moving, and I told her there was still going to be a minimum charge until she sells her home.

MR. CAMPBELL: Because she owns the home, correct?

MR. COWIE: Yes.

MR. CAMPBELL: It's not owned by Imperial, it's owned by her.

MR. COWIE: Yes.

MR. CAMPBELL: Well, unfortunately that's how it works.

MR. SULLIVAN: Right.

MR. CAMPBELL: She's the owner of the home, there would still be a minimum charge and she needs to pay the bill. If she doesn't pay the bill there's gonna be fees and stuff accumulated with it. And that's where we're at now, that's what it's accumulated up to. So we could generate a letter back stating that -- include our regulations and --

MS. SLUSARCZYK: Okay. I will forward that to you once it's drafted.

MR. CAMPBELL: That's the boat she's in. Until it's sold, it will be her responsibility.

MR. COWIE: We make that clear to anybody that buys a home in there. I mean, number one, they gotta be approved by you also. Number two, if there's any outstanding bills for that home, then somebody's responsible before the home can be --

MR. CAMPBELL: Turned over.

MR. COWIE: With your fuel too, she'll be responsible to get it paid before somebody else can even take over that account if they sell it. So like you said that's how it is, so --

MR. CAMPBELL: Yeah, yeah. Okay, any other correspondence?

MS. SLUSARCZYK: No, sir.

MR. CAMPBELL: Thank you for the assistance with that, Mr. Cowie.

PUBLIC COMMENTS:

MR. CAMPBELL: Public Comments. Any Public Comments at this point?

MR. COWIE: I have one -- well, a couple. We had a person in the park pass away. Her name was Leona Willingham. And you may be aware of this, Cindy. Her daughter I guess is trying to settle the estate or whatever. And I don't know where their account is or anything like that, but she had called also just inquiring. The home where she lived is -- it has to be moved out of there, nobody's gonna be moving back into that home. So I guess her request is to end the account or something. I believe that's what she's trying to do to finish it up. But I don't know where it is, if it's in probate or whatever. But I'm asking you guys if we cap that sewer, turn it over in the ground and disconnect the line and you guys would come and get your meter, would that satisfy -- because they have a written agreement with us that that home has to leave once she --

MR. CAMPBELL: As long as it follows our --

MS. SLUSARCZYK: They have to have the gas off before because I don't know if she was willing to do that.

MR. COWIE: What's that?

MS. SLUSARCZYK: The gas.

MR. COWIE: For heat, is that what you're --

MS. SLUSARCZYK: Yeah. Because if the gas is on, the gas company doesn't want the water being turned off, especially if it's vacant. We just had someone call about a week ago and the gas company called. Actually we couldn't get the water on, and the gas company called to see if the water was on.

MR. COWIE: Okay, yeah. That was a ditch matter. I remember that one. But this one, like I said, this home is absolutely leaving. It's

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an old home, and they signed an agreement that it had to leave upon her, you know, death or upon them not using it anymore. So would that -- I don't know if that satisfies you if she shut off at the ground, disconnect the water line, insulate that, capped off the sewer.

MR. CAMPBELL: It would have to be inspected by our department.

MR. COWIE: That's fine. I was just trying to get a response for this lady to see where we could go with it.

MR. CAMPBELL: I'm fine with it as long as our department's there too.

MS. SLUSARCZYK: I did tell her to make sure before the home was removed to call and get the meter and the radio device taken off of it.

MR. COWIE: That's even -- you could make arrangements next week. If you want to bring one of your guys, we could go down and get that stuff removed now because that way there's no water usage or anything there. I'm sure -- like I said, as far as the gas company, I don't understand why what they have stood with it. But there is nobody there, so I'm sure they turned the gas off and the furnace is off. If you guys are okay with that, we'll do that on our end and notify you guys that --

MR. PLATT: Right. Just contact Cindy.

MR. CAMPBELL: Show us your work order.

MR. PLATT: And we'll do it with the work order.

MR. CAMPBELL: That way there's a paper trail.

MR. COWIE: That's fine. She inquired to us, and I was just trying to clear it up. The second thing, I don't know if -- I just wanted to bring up our latest master meter water bill is up over 300,000 gallons for a quarter above and beyond what all --

MR. CAMPBELL: You're talking the difference between the three master water meters and the total of the individual, right?

MR. COWIE: Yes. The total of the individuals is one bill, and our remaining bill off the masters is 300,000 gallons. Now that's been steadily climbing for two years or however long it's been since we replaced them, and just phenomenal amount of water that's not accounted for.

MR. KOGELNIK: Question. So is that 300,000 dollars above what it's --

MR. COWIE: 300,000 gallons.

MR. KOGELNIK: 300,000 gallons above what it's normally?

MR. COWIE: I don't know that.

MS. SLUSARCZYK: It fluctuates. It's been up and down. Last year when I looked at the e-mail it was higher than that within the last year or two years, but it toggles back and forth.

MR. CAMPBELL: It does go up and down?

MR. COWIE: I'd have to look back at our bills again because I know it's been climbing because last one was like 270, and I remember it was a 170, 190, two- something. I mean, I'd to have look back, but I think it's been steadily climbing. But again, I don't know without looking at our bills.

MR. CAMPBELL: Now does the bill have the total of the three master meters and the total of the -- does it have that on there?

MS. SLUSARCZYK: The meter readings for the master meters, and then there's the gross deduction of the homes.

MR. COWIE: That's what we get in the mail.

MS. SLUSARCZYK: The bill will always print in the same order. This here is the deduction from the homes within Imperial for that billing period. This is master meter pit 1, 2 and 3. Previous reading, current reading. This is what they read. So if we total --

MR. CAMPBELL: That totals that, and add this and gives you -- so you could get to --

MR. COWIE: I think that's what I did to get to the 299 or something like that.

MR. CAMPBELL: Then you could see what side was changing the most. If the three --

MS. SLUSARCZYK: Which meter.

MR. CAMPBELL: If it's the three masters -- yeah, if it's the

three masters, if that's fairly consistent but the total of all the individuals keeps climbing, climbing, climbing making a bigger difference --

MR. SULLIVAN: Like Cindy said, it's been up and it's been down. And it's been an awful rainy quarter.

MS. SLUSARCZYK: That's water, the bill we're talking here.

MR. SULLIVAN: I thought it was I&I.

MS. SLUSARCZYK: This is just water that goes through the meters. But I looked at the three master meters and checked them to see if it was like okay, Master Meter 1 is our problem. It's not, they toggled back and forth. And I checked the deductions because I thought okay, am I missing a home or homes somewhere.

MR. CAMPBELL: Oh, yeah.

MS. SLUSARCZYK: And I went through there, and I can account for everything. It's possible, one account maybe.

MR. CAMPBELL: Not enough for that kind of difference, no.

MS. SLUSARCZYK: No. And I think my concern was the two addresses along Hallock Young, and I confirmed with Bruce which was connected and that's exactly. Now when it comes to sewer I have to go back and look at that. But with the water, how it's set up, everything that should have been being grabbed to be part of that deduction is being deducted. I can go over that. I offered to Kevin if you want to come in --

MR. COWIE: Our concern is that amount of water is not accounted for. I mean, if it's going down the drain. We're paying for it at this point now regardless, but we don't want to be if it's a reason because of maybe older meters are slowing down, a roll-over issue or something like that. We just want to bring it to your attention so --

MS. SLUSARCZYK: Even on that note, I went back into the meter books and just skimming through them. Historically, before I started the meters weren't entered into inventory and dated. So the only way we could refer to an old meter is by a group of serial numbers. The oldest group -- they all begin with 287, and pretty much all the original water customers had a meter that began with 287. And when I skimmed through the books, there's two water meters still in Imperial with that serial number, and they were both on inactive accounts. Next group was 3744. I think I did find four, but I got interrupted. I would go back before I have you quote me on only four. But the two aren't even considered because we're not using them, and the other one's there's -- but again, Bruce has aggressively since last summer been changing those out.

MR. COWIE: Yeah. And I realize that. This is just a large amount of water and large amount of money for us to pay if it's not accounted for. We're just bringing it to your attention.

MR. CAMPBELL: Well, yeah. If you get some time, let us know when you can come to the office; and we'll actually go through and take a look through the stuff.

MR. COWIE: Our thoughts were just like you said with the pits, looking at a pit, is it gradually increasing or --

MS. SLUSARCZYK: And I looked -- the cards are quick glance, so you could see on the cards in the software. I want you to be reassured. I personally went over that when I got the e-mail last week and double-checked it generally. When I send that bill out, I have to answer to it. And I double-checked it again just to be sure when you make a service address, all those things we do in Imperial puts a knot in my stomach. But the service address is still linked and the meter is still linked regardless. That's the problem when we want to get rid of them is trying to unlink that meter. But they are all still linked and they are all still coming off there.

MR. COWIE: It's not like we're not paying it, it's just we're scratching our head and saying --

MR. CAMPBELL: I think we definitely should take a closer look at it to see if there's some ups and downs or if it's climbing and what part of it's changing so we have some information for both sides to see. I want to get to where we're eventually looking at this agreement again and hopefully have some time behind us.

MR. COWIE: Even some guidance from Bruce or Chris on leak detection or something, that's a tricky thing, you know. We have mostly plastic lines in there, I mean, so --

MR. KOGELNIK: Bruce and I will talk. I have some things I want to talk about with respect to that.

MR. COWIE: We're just bringing it up.

MR. CAMPBELL: Very good, appreciate it.

MR. PLATT: One thing I'll add is every Wednesday we read those meter pits, along with the flow meter and lift station. So tomorrow -- normally we just go and read the radio and go on. Tomorrow we'll go verify, you know, by going in the pits and get a visual reading on the meters to make sure they are matching.

MR. CAMPBELL: It's a good idea to check anyway.

MR. PLATT: We've done that in the past to make sure.

MR. CAMPBELL: Spot-check it, yeah.

MR. PLATT: We'll do that tomorrow too so --

MR. CAMPBELL: Okay. Very good. Appreciate it. Okay. Any attention we can give to help solve that riddle would be greatly appreciated. Any other public comments at this time?

NEW BUSINESS:

1. Lordstown Lions request for water connection

MR. CAMPBELL: All right. Moving on down to New Business. Number 1 is our Lordstown Lions request for water connection.

MS. SLUSARCZYK: They did send a letter. But this is a subject that Bruce had discussed with you before, so I put them under New Business. I'll read the letter for you. It's dated February 21, 2018. "Board of Public Affairs, Village of Lordstown. Regarding the authorization for Utility Tie-in. To whom it may concern: I have enclosed a copy of the letter from the Superintendent of Lordstown Schools that authorizes the tie-in to the existing water line that currently runs beneath the properties being leased by the Lordstown Lions Club. Gary Luzadder and I will be in attendance at your planning meeting on February 27 to answer any questions you may have. Sincerely Richard Albrecht, Lordstown Lions." Enclosed is the letter addressed to the Lions Club from Terry Armstrong, the Superintendent of Schools.

MR. CAMPBELL: I assume we're looking at a picture of --

MR. PLATT: Yeah. I was able to bring it -- a picture up. I believe the Lions Club's gonna develop this parcel, is that about correct? This is the entrance to the -- off of 45. This is Route 45 and Salt Springs. So the church would be up here, okay (indicating). And so the new Lions Club would be in this area (indicating). Okay. The water line, Lordstown line, is in the middle of Route 45, the northbound lane, okay. Rather expensive to tap that.

MR. CAMPBELL: It's actually in the road, it's not off to the side at all?

MR. PLATT: Right, it's in the pavement. The Warren line comes down through here on their side of the road (indicating). However, that's a reinforced concrete line and that runs about ten to twelve thousand dollars to tap that, and they need a certified individual to tap that line. So the other option --

MR. CAMPBELL: And that's the line that feeds right to the plant and everything, right?

MR. PLATT: Yeah, that feeds General Motors, it feeds LEC.

MR. CAMPBELL: It's a risk messing with that.

MR. PLATT: There's a water line that the school owns that is about in this neighborhood (indicating), and it travels somewhat like this (indicating). Let's say -- okay. So -- well actually, it's gonna travel here and comes off at just it, just catches --

MR. CAMPBELL: And that's the line that feeds the school?

MR. PLATT: Yeah, feeds the school. And it also -- the school has a tap over here on Salt Springs Road also. So what they're asking to do

is to tap this line in here -- it's a 6 inch, 8 inch plastic line -- and then run the water line to the building there. Depending on the length of it, we don't know exactly where it's at or exactly where they would tap. They might be required to have a meter pit near where the tap is. We won't be able to determine that until we see where the tap is. And then also they need a backflow preventer in their building there.

MR. CAMPBELL: Okay.

MR. PLATT: Then the -- you think it was stated that the Lions -- they're leasing the property, correct, from the school, you know, so the school maintains ownership of all the property.

MR. CAMPBELL: That does help the situation.

MR. PLATT: So we don't have the one ownership supplying another owner.

MR. CAMPBELL: That's what I was fearful of. Chris, you had some information from the engineering side. Do you see any complications from this? It seems like it's a much simpler, easier solution to provide them water than tying them to Warren's which is problem matter and ours is in the middle of the road.

MR. KOGELNIK: That's correct. If there's no issue with tapping that existing 8 inch line, I would do that too, provided there's no issue with the school, of course.

MR. CAMPBELL: They have the letter from --

MR. SULLIVAN: They have the letter from the superintendent that says there isn't.

MR. KOGELNIK: This is not their fire line, right?

MR. PLATT: It's one line that does everything, so there are fire hydrants on it. But the school building is tapped -- you know, their domestic water comes off of that line also so --

MR. KOGELNIK: Okay.

MR. PLATT: It's not strictly a fire service line at all.

MR. KOGELNIK: The new line to serve the Lions Club is only gonna be -- it looks like an inch-and-a-half diameter line. So it's a small volume line, it's not gonna --

MR. CAMPBELL: Yeah, I don't foresee them needing --

MR. KOGELNIK: It won't compromise capacity. So there's no issue there. And then in terms of sanitary what do we have, new 6 inch sanitary sewer lateral?

MR. PLATT: They're in the Trumbull Sanitary District, so they have to deal with Trumbull County on that.

MR. KOGELNIK: Okay. Aside from that it's pretty straightforward. The only thing that I encouraged was -- it looked like the connect to the existing water line, you know, went outside of the leased property line. I think just to make it clean, I probably would move the connection into the leased property line.

MR. PLATT: If it's possible we'll -- you know, it's gonna be a call-in-the-field more or less.

MR. CAMPBELL: Okay. So do you need a motion for approval for the connection?

MR. SULLIVAN: Yeah, I make a motion.

MR. CAMPBELL: I'll second it. All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: All right. We'll look forward to the new property that you guys will be setting up there.

MR. SULLIVAN: Ninety-nine year.

MR. CAMPBELL: Chris, do they need an easement set up for something like that? It maintains the ownership through the school, so I don't know if that involves an easement for them or not.

MR. KOGELNIK: It shouldn't if it's the same parcel owner. I'll double-check on that, but I don't believe it does. I don't believe it warrants an easement if it's leased.

MR. CAMPBELL: Good question.

MR. KOGELNIK: If they were a new parcel, yeah.

MS. SLUSARCZYK: It's not a new parcel, it's on the school's existing parcel. Is it a new parcel number or is it on the school's parcel?

MR. POTTER: It's all part of the school property. They --

MR. KOGELNIK: I will have to get an answer officially for that.

MR. POTTER: I don't know. Would Kelly have that answer for --

MR. KOGELNIK: Yes, she would.

MR. POTTER: Okay. I was gonna say --

MS. SLUSARCZYK: And for clarification, is there a tap-in fee?

MR. CAMPBELL: That's another good question.

MR. KOGELNIK: There should be.

MR. CAMPBELL: I would say if some of our guys are doing it and working, it should apply. That's why we have the tap-in fee structure set up because we have department involvement and work from their side.

MR. KOGELNIK: If the school were to have a new building to be served off of that existing water line, it would just be like another connection. So if -- I'm thinking it is a new tap-in fee.

MR. CAMPBELL: I'm fine.

MS. SLUSARCZYK: And the tap size?

MR. CAMPBELL: Is it one-and-a-half you said?

MR. KOGELNIK: It looks like on the print it says an inch-and-a-half.

MR. POTTER: We're constructing the building, but in 99 years they get it back.

MR. SULLIVAN: Will you make sure that happens, Cindy.

MS. SLUSARCZYK: No. I can't guarantee you nine years myself. The other thing is, is the tap going to be more than 199 foot from the structure for a meter pit, do you know?

MR. PLATT: That we don't know at this time, you know.

MR. CAMPBELL: Well, I guess that gets revisited for that.

MR. PLATT: And the reason Cindy is asking about that, because if it's more than 199 feet to the structure we require a meter pit at the tap then, okay. If it's less than that, you know, then there is no meter pit, the meter goes in the structure, you know, so. So the meter pit is paid for by the customer, you know, so. And we just --

MR. SULLIVAN: How much usually is the meter pit?

MR. PLATT: Somewhere between \$400 and \$500, you know, depending on the size, you know.

MS. SLUSARCZYK: I was gonna say is it for one-and-a-half inch meter?

MR. PLATT: Well, we'll to have see. If -- the ones in the past have been \$400 to \$500, you know, so.

MR. KOGELNIK: This one's calling a for a one inch meter.

MR. PLATT: A one inch meter. We might be able to do an inch-and-a-half tap, an inch-and-a-half water line, and put the one inch meter if it requires a one inch meter in the pit. We can use a one inch meter box and meter pit, you know, too, so. We've done that and we've got a home that's 1,200 feet from the road that they ran a two inch line back to the house, we put a one inch meter pit, which is our normal size for residential. And they have plenty of water, you know, with it, with that. It's just like we just moved the meter back to the road, you know, so.

MR. CAMPBELL: Okay. Does that answer all the questions for now at this point? Okay, very good. Any other questions?

(Representatives of the Lions Club leave at this time.)

2. Imperial Sanitary Sewer Meter Manhole Project

MR. CAMPBELL: We'll move on to our next item. All right. Number 2, the Imperial Sanitary Sewer Meter Manhole project.

MR. KOGELNIK: Okay. Do you want me to comment on that? At the last meeting I told the Board that I would investigate our options at the

existing lift station to basically do more reliable metering instead of the meter manhole because of the concern about the costs that we were hearing about the meter manhole. Just before I got here I did receive Mark Sullivan's e-mail about the different types of valves that could be installed inside the valve pit, and there are 6 inch diameter check valves inside of the existing Pump Station 4 valve pit. And my idea had been if we were to replace those check valves with electric-actuated check valves that were only open when the pumps operate and shut off when the pumps are off, you should only be metering from the mag meter when the pump runs. That resolve the problem of the flow anomaly and we would be able to have reliable metering. So I found out that each one those valves would be about \$12,500 to purchase them from the manufacturer.

MR. CAMPBELL: That's just for the valve, that's not installed? We're getting there, hold on, right?

MR. KOGELNIK: So you're looking at 25K just to purchase the equipment. And then you've got to run an electric line over to the building, hook it up to your pump panel and, you know, sync it with your pumps so that they know when to open and when to close. And so by the time you hire a contractor to do all that, you're probably gonna be near 50.

MR. CAMPBELL: Geez.

MR. KOGELNIK: So you really don't have a cost-effective way to do that. Now one of the things on my engineer's list is to probably discuss this in a more open work session because there's a couple other things here that I wanted to do there so that we don't consume time and go back and forth with debate.

MR. CAMPBELL: Do you want to have another meeting to just cover that in a work session?

MR. KOGELNIK: Because there's some other ideas to flesh out.

MR. CAMPBELL: We've got a lot on our agenda tonight, so I appreciate the efficiency. Any questions on that? We'll schedule a work session.

MR. SULLIVAN: I'm out-of-town until the 15th.

MR. CAMPBELL: Of March or April?

MR. SULLIVAN: March. I wish.

MR. KOGELNIK: So that's --

MR. CAMPBELL: When do you leave?

MR. SULLIVAN: The 5th.

MR. CAMPBELL: Oh, real soon. Okay. All right. Well, I guess that will be real soon. Well, we can still have a work session but I won't be able to do anything, a one-man session, no Board. If that's all right, I guess with the parties involved --

MR. COWIE: Are you looking for us to be involved in that?

MR. KOGELNIK: If you want to be there just to hear what our thoughts are. Here's what it's gonna come down to here, either the meter manhole or this idea to redo the equipment inside there or to replace the pump station. And so it requires some consideration, having a dialogue.

MR. COWIE: We would be happy to come over and sit with you if we're invited.

MR. CAMPBELL: I don't see a problem why not if there is -- we're just kicking around ideas.

MR. KOGELNIK: There's nothing to hide here.

MR. CAMPBELL: If it's all right with Mike, we'll try to cover that while you're gone, if we're just gonna have a work session to talk about ideas anyway.

MR. SULLIVAN: And if you'd like, I could join in on the phone.

MS. SLUSARCZYK: Well, I was gonna say you have to have two to have a meeting.

MR. CAMPBELL: An official work session meeting. We can still have a meeting without making it official.

MS. SLUSARCZYK: Not a meeting.

MR. CAMPBELL: That's what I said. It's your vacation, do you want to be --

MR. SULLIVAN: I don't care. I don't mind.

MR. CAMPBELL: I guess we've never tried that. Is there a way we can meet?

MR. PLATT: The phone -- right there is a conference phone, so.

MR. KOGELNIK: Yep, we can do that.

MR. CAMPBELL: We have the technology.

MR. KOGELNIK: If you don't want to do that, I can even provide you a summary when we get back because we're not going to be making any decisions.

MR. SULLIVAN: Whichever you're more comfortable.

MR. CAMPBELL: Let's get the date set. I'll send out an e-mail get the date locked and you can make a decision.

3. DOer Rentals

MR. CAMPBELL: The third items DOer Rentals, the stink monitor, anti-stink machine.

MR. PLATT: I think we're at the point now that we probably should purchase that, you know in that it's odor control basically. It removes the odor from the air and provides a negative -- an air flow drawing everything out of the sewer lift station and through the charcoal filter. We've been paying \$400 a month to rent, and it came with free filter material. So you know, you got more than just the machine. If we purchase it it's gonna be a little less -- I think a little less than \$5,000 at this time, but then we'll also have to any material we need too.

MR. SULLIVAN: Is that expensive, the charcoal?

MR. PLATT: A little bit, you know. It's not -- it's probably like -- I think he said it's about \$600 per order, and we probably used three. Since it has been free I've ordered it a little more frequently rather than, you know, if we're buying it I'm gonna let it go a little longer than needed unless we have a real odor.

MR. SULLIVAN: You said three, so that means \$1,800 a quarter?

MR. PLATT: No, probably \$1,800 a year, you know, is -- it just depends on how bad the odor issue is, you know.

MR. CAMPBELL: Weather depends a lot, the heat.

MR. PLATT: So you know -- but it would be -- you know, it's got its pluses and minuses both ways. But you know, I think it makes more sense to purchase it now.

MR. CAMPBELL: I think we're at that point now, I agree. So you need a motion to purchase that?

MR. PLATT: Yes.

MR. CAMPBELL: I make a motion to purchase the -- call it the DOer equipment.

MR. SULLIVAN: Second.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: So you'll get together a purchase order or a quote for what that would be?

MR. PLATT: I'll do that tomorrow.

MR. SULLIVAN: Do we need a not to exceed?

MR. CAMPBELL: Do you have a price yet?

MR. PLATT: I don't have it nailed down exactly.

MR. CAMPBELL: Well then, we won't need a motion at in point I guess.

MR. PLATT: You could do it to say not to exceed \$6,000.

MR. CAMPBELL: I'll do it not to exceed \$6,000.

MR. PLATT: That will be plenty of room on it, you know, so.

MR. CAMPBELL: Anything else, or are we going onto the next one?
Very good.

4. Contingency Plan

MR. CAMPBELL: Contingency Plan. I know there's been a lot of

hard work on this one. I know Cindy, Bruce and Chris have put a lot of effort into this. I got a chance to read through this and read through the parts I wanted to have. It's a nice thing to have even though I know it's a requirement. We have had a contingency plan for years, but I think it's the most polished one we have had and I appreciate all the hard work. We have one statement we have to work on as a Board, so -- and that's the main point of the meeting right now, right? The rest is pretty much buttoned up?

MS. SLUSARCZYK: Well, you'll have to accept the contents of this as well.

MR. SULLIVAN: So do we do that at a separate time?

MS. SLUSARCZYK: I would say no. Page 8 is a statement of budget, and I think it was on page 45 -- it changed because these page numbers went up and down so much. Under E in the -- the Appendix E, Bill gave me the emergency expenditures, a statement there.

MR. CAMPBELL: I saw that.

MR. SULLIVAN: That's on page what?

MR. CAMPBELL: 46.

MS. SLUSARCZYK: If you go to E in the tab in the back there -- one more back. No, a little more. There you go. Bill gave me that language for what is set aside in the fund. And of course, if it was a disaster or something Council has money as well, but they would have to approve the expenditures. But that -- as you can see, what's written in red is what was in the E P A's.

MR. CAMPBELL: So they want to provide a description for the use expenditure (reading to himself silently). Chris, there's no other common verbiage that FEMA used for these that you know of?

MR. KOGELNIK: What was the verbiage?

MR. CAMPBELL: This is the E.P.A. statement of what this should cover.

MS. SLUSARCZYK: Currently Bruce is allowed to spend up to \$1,000 without the BPA's approval. In the event of an emergency, are you giving him a different restriction or limitation on what he can spend before you were to call your emergency meeting or are you holding to --

MR. CAMPBELL: That's a good place to start. We can start in there right now with the \$1,000 is -- you know, up to \$1,000 Bruce has approval or can cover, you know. If it's more than that --

MR. SULLIVAN: Do you need more than that for the emergencies?

MS. SLUSARCZYK: God only knows what an emergency is.

MR. SULLIVAN: That's what I'm saying.

MR. KOGELNIK: What they want to know is what does he have the power to do without any approval, what does he have to do in order to get the approval, and how long does that take so that they can understand okay, if they've got an emergency that costs \$10,000 or whatever, okay, they're probably gonna have to meet as a Board and decide on that within 24 hours or whatever.

MR. CAMPBELL: Yeah.

MR. KOGELNIK: They just want to understand your process.

MR. CAMPBELL: So what would you feel comfortable with that you would be able to -- I know this is a wild thing because an emergency is an emergency and it could be about any cost.

MR. PLATT: Right. Well especially which LEC coming on board and we're now gonna be using that 24 inch water line way different than it was ever really --

MR. CAMPBELL: Used before.

MR. PLATT: -- designed to be used.

MR. KOGELNIK: Can I say something? That's a great example. So for example, if you had fittings and sections of pipe that you wanted to have on hand for an emergency like that, how much does it cost to get fittings like that, on one hand? You can go on and on and on.

MR. SULLIVAN: Right.

MR. KOGELNIK: On the other hand, I'd give them just a minimum of what they would be expecting for that. So if you don't know, ask.

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MR. PLATT: Pulling a number out of the air, I'd say like \$25,000.

MR. CAMPBELL: That's what I was thinking. You win, that's exactly what I was gonna say.

MR. PLATT: You know, it would only be for that emergency --

MR. CAMPBELL: For the emergency, correct.

MR. PLATT: -- you know. The other thing too is I think you would want to say something about the person in charge of the emergency seeing the emergency repair being completed is authorized to spend the \$25,000, because let's say Bruce isn't here for a week, he's out-of-town and, you know, Employee A is now handling my duties, you know, and something happens --

MR. CAMPBELL: So don't link it to a name.

MR. SULLIVAN: How about superintendent or his designee.

MR. PLATT: Right, right.

MR. CAMPBELL: All right. So I like that. So -- well, first state that the \$1,000 is what you normally okay. And in an emergency situation, the person who's in charge -- I don't know how we want to word this, but get the idea of it up to -- are you okay with \$25,000 Mike or no?

MR. SULLIVAN: Yes, I'm fine with it.

MR. CAMPBELL: Only for the emergency situation up to the \$25,000 for the person that's in charge. And anything after that we would have to call a meeting, an emergency meeting to discuss it if it's more than that. That gives, you know, at least somebody some power to get something fixed.

MR. SULLIVAN: I would think even the \$25,000 would have an emergency meeting.

MR. CAMPBELL: So there would probably be a phone call at least to bounce it off of one to us give us an idea.

MR. SULLIVAN: Well I don't mean the time of the emergency, I mean within a couple days that --

MS. SLUSARCZYK: Well, it would have to -- if it's an emergency you have to meet --

MR. CAMPBELL: Within 24 hours.

MS. SLUSARCZYK: You can call a meeting now, you don't have to have a 24 hour notice for an emergency meeting. You can call a meeting and have it literally right then and there and -- provided you are not out-of-town and Tom's not out-of-town. That's why there has to be some guidance to what they can do. So that's a total of \$25,000, not like one --

MR. CAMPBELL: Oh, 25 plus 1, is that what you're saying?

MS. SLUSARCZYK: Well, no. I mean, say the clamp on the 24 inch water line was \$25,000, but he needs a stick pipe too.

MR. PLATT: Well, I think at that point that's -- we're at a good starting point, okay.

MS. SLUSARCZYK: Authorized to spend.

MR. PLATT: When we get that completed --

MR. CAMPBELL: You need it tomorrow; yeah, I know.

MR. PLATT: And we'll re-evaluate.

MR. CAMPBELL: I'm fine with that. I think it gives us something solid to work with. And if it's anything over \$25,000 we need an emergency meeting of the Board.

MR. PLATT: Basically we're gonna work towards having stock so, you know, that purchase to fix a repair clamp is not an emergency.

MR. CAMPBELL: It's already there.

MR. PLATT: The emergency might be like I need another contractor in with an excavator, not backhoe, and what it's gonna cost; I need that guy, you know. You know, for instance, if something happens down at MVSD on the water line as it goes down the hill underneath the creek and back down the hill, that's not anything we have any kind of experience to handle as far as excavation so --

MR. CAMPBELL: All right. I think that covers it as far as I'm concerned if Cindy can work up some verbiage with it. Because I know Bruce has to get this turned in tomorrow for the E.P.A. stuff. Is there anything else you can think of that needs answered right at this point?

MS. SLUSARCZYK: After fighting that position my brain's gone.

But you do need to make a motion to support your action here for that language.

MR. CAMPBELL: And accepting the thing. I make a motion that we accept the budget statement of up to \$1,000 will cover normal, if it's an emergency up to \$25,000. If it's over \$25,000, then we'll need an emergency meeting of the Board.

MR. SULLIVAN: I'll second.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: Okay.

MR. SULLIVAN: Now do we need a motion for the rest?

MR. CAMPBELL: Yeah. And the book itself, right.

MS. SLUSARCZYK: Yeah.

MR. CAMPBELL: I'm impressed. Very nice job. Make a motion for it.

MR. SULLIVAN: I make a motion to approve the book.

MR. CAMPBELL: Contingency Plan. I second. All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: Do you want these back then?

MS. SLUSARCZYK: Yeah. There's several locations that are listed in here where they'll be. And I printed the eight books.

MR. CAMPBELL: The only thing, I wrote in --

MS. SLUSARCZYK: If it's on that page -- do you want that page because I can give it to you?

MR. CAMPBELL: If he's got notes on his.

MS. SLUSARCZYK: It's coming out anyhow.

MR. CAMPBELL: I signed my name on the page. Generally -- any other questions on the Contingency Plan?

MR. SULLIVAN: Good job.

MR. CAMPBELL: Yeah, great job.

5. Asset Management Plan

MR. CAMPBELL: Number 5, the asset management plan. All kinds of plans today.

MR. PLATT: Asset, we're looking at me.

MS. SLUSARCZYK: It's due by --

MR. CAMPBELL: It's due in October.

MR. KOGELNIK: October 1.

MS. SLUSARCZYK: We're just trying to get this Contingency Plan finished. Let's get it out, and we've got the water and sewer regulations. But if we can wait until next month before we get into that -- I wanted to put it there because it is an October 1 deadline.

MR. CAMPBELL: And we do have the software. I just signed for the purchase of the I Am GIS.

MR. PLATT: There's part of it up here.

MR. CAMPBELL: What does that mean?

MR. PLATT: The blue.

MR. CAMPBELL: It looks like Centipede is being played.

MR. PLATT: The blue dots are the valves, the little red things are fire hydrants, okay. And we have -- here's some sewer manholes, but that's not part of the --

MR. CAMPBELL: All right. So back up one step. Was this part of what they pulled in and populated or part of what you guys went and did with your phones?

MR. PLATT: We had already had that data and they populated it onto this map here.

MR. CAMPBELL: Very good. Okay.

MR. PLATT: So we got a good -- good head-start. And you can see the blue line over here, that's the water line that we draw in. That's the

24 inch water line from MVSD to Lordstown so --

MR. CAMPBELL: Where's the one from Warren?

MR. PLATT: It's gonna come across as so, yeah. But that gives us a start, that's part of what they want, you know. So it is, you know, like booster stations, all of our assets, you know, what's the condition of the water lines, you know, the ages, the material, et cetera for that. And then the cost of the replacement and, you know, there are a number things that are required. There's a couple of asset management continuing education classes that are put on by -- is it ARCAP that is doing that? I've asked Darrin to go to one of them and Dustin to go to another. There's no charge, you know, to go. It just costs the person's time, you know, to go there and then lunch I think is on -- they don't supply lunch for you or meals, you know, so.

MR. CAMPBELL: Well, does the E.P.A. have -- because I remember -- if I remember right, they didn't have a lot of the definitions of what's needed to meet this plan. Is that all in place now?

MR. KOGELNIK: Yeah.

MR. CAMPBELL: I thought that would be encompassed in the last one I read.

MR. PLATT: It's still in flux a little bit.

MR. CAMPBELL: At least it gives us a direction what they are going to be looking for.

MR. PLATT: As we were talking about the Contingency Plan I was talking with Mr. McNutt from Akron, CT Akron. And he said, you know, we can do what's called a gap analysis between what the E.P.A. requires and what you have, you know, and okay you need, you know, the rest. I don't have the estimate or the work authorization with me. I figured we had time for that. But it was a significant amount of money, you know, too for that; and I don't know that, you know, we're in that position, you know, to --

MR. CAMPBELL: Well, we'll take a look at it as we get closer towards it. And I like how we're marching towards the goal already without waiting too long. I appreciate that. Any questions on the asset management plan at this point?

MR. KOGELNIK: Yeah. How many assets did you have right there? How many did you collect?

MR. PLATT: There's over 1,000 that you see right there.

MR. KOGELNIK: And how long did that take?

MR. PLATT: It took weeks, you know. Weeks with a hand-held GPS. We did that back in '07 and '08, you know, so --

MR. KOGELNIK: I think that that's great.

MR. CAMPBELL: Yeah, I do too.

MR. PLATT: And as you -- well, let's zoom in over here. As you zoom in everything goes to like you see the actual map, Google Earth, what-have-you. So -- but you can take --

MR. SULLIVAN: Where are you at there?

MR. PLATT: There is -- this is the corner of Salt Springs and Highland Avenue.

MR. CAMPBELL: The Chief's house.

MR. SULLIVAN: The Chief's house, I see that now.

MR. PLATT: So now we can just come up the road here a little bit, and low and behold we're looking down and there's --

MR. CAMPBELL: There it is.

MR. PLATT: Like how do take a picture of that, with a camera on top of your car? That just boggles my mind.

MR. CAMPBELL: I'm gonna be really scared if they can lift it from there.

MR. PLATT: So that's pretty much what we have. And like I say, we're on our way, you know, with that.

MR. CAMPBELL: Very good. All right. Any other questions?

6. A Resolution approving a work authorization with CT Consultants, Inc. in an amount not to exceed of \$2,1500 to perform a water system model update for the Village of Lordstown's water utility system

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MR. CAMPBELL: Moving on to our next item. Number 6, a Resolution approving a work authorization with CT Consultants, Inc. in an amount not to exceed \$21,500 to perform a water system model update for the Village of Lordstown's water utility system. When I read through this -- Chris, thank you for answering the questions that I had -- my little mind is just trying to understand the concept of trying to model something that was -- my question was that the -- we have LEC that's gonna be a major aspect to our water system, and how do we model something that we don't know how they are going to be using water. You have to put in some figures. But I know it's been a while since we updated it, and there's a lot of other things in your proposal besides this that we need for, what is it, the asset plan, future growth for the Lordstown Village and requests, they keep coming to --

MR. KOGELNIK: Model of future growth. And there was a water master plan, so those were additional services in there. But we have been talking about a lot of this stuff here. And you know, with these other industries and businesses coming into town, it was also valuable to just be able to understand okay, what's the true output of the Village's system and to convey to those interested developers we've got it, it's all covered, we've got the capacity.

MR. CAMPBELL: Or we don't and we have to have options.

MR. KOGELNIK: We're going based off the hydraulics that we ran for the limited portion of your system in doing the LEC project.

MR. CAMPBELL: Okay.

MR. SULLIVAN: Once they come on, we're about maxed out, aren't we?

MR. KOGELNIK: Yes.

MR. CAMPBELL: Well, based on the figures they've given us. Until we actually -- until they're actually running and using stuff, that's what I'm curious to see how close --

MR. PLATT: But the other thing too is we're committed to that supply, okay.

MR. CAMPBELL: That volume.

MR. KOGELNIK: Yes.

MR. PLATT: And even though they might only use that three days a year, they're expecting to get that volume so, you know.

MR. CAMPBELL: We have to be able to supply it.

MR. SULLIVAN: So if there was another company coming in they would have to -- we'd have to run another water line.

MR. KOGELNIK: Well, worst case scenario, yes. You have a pinch point on, what is it, Brunstetter coming in from Niles.

MR. PLATT: Yes, Brunstetter to Highland.

MR. KOGELNIK: So that represents a constriction on the water coming in from Niles. So those are the things that we want to identify, and we want to also identify okay, well if that's our pinch point, how do we remove it and what capacity would we realize if we changed that line to -- from an 8 inch to a 12 inch and et cetera. Or does it require a booster station. So the model tells you that. And the model also illustrates, you know, things like what we graphically illustrated to you in the last model update which are your pressure zones throughout the system. And as you heard the mayor come in and complain to you at the last meeting why is my hot water tank blowing up after I just installed it in 2011, I really don't have an answer for him yet. There's no reason that the pressure near his home should have reached 110 pounds per square inch. So without having a working model I really can't say for sure how that came to be.

MR. PLATT: Yeah.

MR. KOGELNIK: So those are examples.

MR. CAMPBELL: Do you have any questions, Bruce; or does it cover everything we think we need for a while?

MR. PLATT: I think it covers, you know, an extensive amount.

MR. CAMPBELL: It does, okay.

MR. PLATT: I mean information-wise, you know.

MR. CAMPBELL: Do you have any questions, Mike?

MR. SULLIVAN: Yeah. Can we get a discount?

MR. PLATT: I don't think it would be inappropriate to ask the Utility Committee if they would share in the expense of this, you know. Some way, some how have Council, you know --

MR. CAMPBELL: Oh yeah, we can go back to Council. Part of it is the expansion of the Village.

MR. KOGELNIK: Oh, yeah.

MR. CAMPBELL: It's not all our umbrella, it's --

MR. PLATT: All these things together. And they're the ones that say hey, c'mon in and, you know. And it's great that they do that, you know; but I think -- you know, I don't think it's out of line to say hey --

MR. CAMPBELL: That's a very good point.

MR. PLATT: -- let's share in this rather than all of our water users have to bear the cost of it for something that may not come to fruition.

MR. CAMPBELL: Well, it's all taxpayer money so it's coming out of somebody's pocket either way. But no, I see your point. And is it broken up that -- does it make sense to say break it up by chunks that you have it broken, or just say we would like half of what it costs. Do we have something to base off of this request other than a statement is what I'm getting at.

MR. KOGELNIK: Well, if it's -- I don't think that it's set up that way right now. However, I think that we can set that up so that we can identify the costs of those items and --

MR. CAMPBELL: I mean, it just makes it easier to go to Council and say you can blatantly see this one is more from your side than our side.

MR. KOGELNIK: I'll tell you what we can do. We can adjust the proposal so that you can see that and just share it with them.

MR. CAMPBELL: I think that's fine. All right. Then I'm fine with making -- well, at this point it's kind of like what we're doing with the master meter pit at Imperial, it has to get structured to go through both parties.

MS. SLUSARCZYK: And the resolution we have prepared is only from -- we have to get it to committee and an ordinance as well. And I told Paul no, it was just out of the water fund when he created this. So we can't use this resolution, which is no big deal.

MR. CAMPBELL: It's no big deal, I agree.

MR. SULLIVAN: I do too.

MR. CAMPBELL: There's parts of it more appropriate for Council to pay for than just us.

MR. KOGELNIK: No problem, I'll take care of it.

7. Water Rate Review

MR. CAMPBELL: Number 7, a big one, our Water Rate Review which we do in March of every year. I didn't bring it, I'm sorry. The amount that we were shy this year was \$50,000 or \$60,000.

MS. SLUSARCZYK: For water? No, we were short \$142,079.68.

MR. CAMPBELL: So I'm remembering from last year then. At the time I remember it was like that back in October when we first looked at it. Would you --

MS. SLUSARCZYK: And that doesn't include like the expense for the State Route 45 tank that was done. We were invoiced \$85,489. They did the work in '17. But the invoice didn't hit our books until '18, so that is not part of the \$142,000.

MR. CAMPBELL: Oh, it's not?

MS. SLUSARCZYK: It is not.

MR. CAMPBELL: I see it's cut off.

MS. SLUSARCZYK: It didn't copy well. So then it --

MR. SULLIVAN: So it's more than \$142,000.

MS. SLUSARCZYK: That's the books closed, that's the ending figure. It is -- if we would have had to pay this last year yes, we would have been about 200.

MR. CAMPBELL: What we did last year.

MR. SULLIVAN: So we don't pay the first payment to them until

'18?

MS. SLUSARCZYK: On the Route 45, yes, that was invoiced in January of '18.

MR. SULLIVAN: Okay.

MR. CAMPBELL: And I know last year when we looked at the rates we put the maintenance aspect in the rate increase and left the costs of the actual, I guess, repairs or improvements to the tanks because we figured that would come out of the funds that we had resources we have had over the years. I'm just stating we did this last year. We looked at that and that's another aspect. And we were deficient an amount last year. We looked at those two figures and spread it out and applied it across the board. Unfortunately this year it's I think more than double what we had last year. I know part of our issue is that one of our major customers is not using water like they have been, and that definitely is affecting us.

MR. SULLIVAN: Which?

MR. CAMPBELL: What?

MR. SULLIVAN: Which customer?

MR. CAMPBELL: G.M. facilities is -- they're just not producing. They lost a shift and there's a lot of down weeks.

MR. SULLIVAN: Because at least they got the guarantee to stay.

MR. CAMPBELL: We have to make some adjustments on our side because obviously we're not even flushing out. Then we have potential -- is it next year LEC will come on? But there's not gonna be much coming from that direction from actual money to our department.

MR. KOGELNIK: Yeah.

MR. CAMPBELL: It won't even cover half that. I think what, \$60,000? I think it was \$60,000.

MR. KOGELNIK: For what?

MR. CAMPBELL: For water we would make off LEC if they sold the projected amount.

MR. KOGELNIK: For pure profit?

MR. CAMPBELL: I'm just stating things in my mind to try to balance things out. That's not our Hail Mary savior to say wait for that to come through because it's just not -- well, the sewer is good because it's -- well, it's plus 52. But we can't combine that with water, they're two separate entities.

MS. SLUSARCZYK: And sewer is -- nothing employee-wise is being charged to the sanitary sewer fund. And when Dave Sterrett was in and we were working on the regulations they wanted the EDU, and it's like I can't calculate an EDU to calculate permit and fees because we don't have any of those expenses charged to the sewer fund. So in discussion with Bill, Bill goes well, we want do it because we can't afford to put an employee into the sewer but you gotta start somewhere. And he goes well, percentage isn't right here and it's like nothing isn't right here. It's a battle. The Board's gonna have to decide how you want to approach that, if you want to get, you know, one person on there or not. But again, I can't calculate an EDU to figure outline all those fees if we're not charging anything, because right now the sewer fund looks kind of nice, but in reality it's not paying. And then the victim here is the water fund. The water fund's taking the burden of all the employees expenses while the sewer is not. So I mean -- and we have new employees, so some of that needs to be -- that's a factor in those figures, I mean.

MR. SULLIVAN: Yeah, that we had to bring more on because of having the sewer.

MS. SLUSARCZYK: Definitely.

MR. SULLIVAN: But we're not charging --

MS. SLUSARCZYK: We're not charging the fund.

MR. CAMPBELL: Well, even if they took one of the employees and put them under the sewer fund and start showing, having at least one person tied to it --

MR. SULLIVAN: What do you figure you have tied to that as far as employees?

MR. PLATT: We run about 40 percent of our time to the sewer.

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MR. SULLIVAN: And you have how many people?

MR. PLATT: We've got four-and-a-half.

MR. CAMPBELL: I'm looking at just starting, like you said, that direction with something on it that we cannot kill it.

MS. SLUSARCZYK: And that's why I said to have nothing is completely wrong. If we at least put even if it's 40 percent of one person's payroll for this year and then next year transition that employee or I asked them to prepare the expenses.

MR. SULLIVAN: Why would you just do 40 percent of one employee.

MS. SLUSARCZYK: Because if you put an employee on, and say for whatever reason we don't make that carry-over and we're charging them the entire year, come September when the sewer fund is bust Bill has to take it out of there and he will not do that. He's very adamant what he will and will not do. But you have to get something in there at some point, you know, because come July he needs to know what we're doing for next January. So you structure your rates and fees, but it's wrong to look at this as water and sewer when sewer is not carrying it's --

MR. CAMPBELL: Labor load, yep.

MR. SULLIVAN: So we couldn't charge one employee?

MS. SLUSARCZYK: You could.

MR. CAMPBELL: We probably could if we took.

MS. SLUSARCZYK: It depends what expenses you're going to charge to the fund, you're going to watch that every month. And you're two months into the year now as well. But you see, there's not much carry-over there. There is, but did we -- if Bill -- or if Bruce does the smoke testing this year, what expenses are we gonna come across when actually doing that work, besides employees.

MR. CAMPBELL: Just material costs and stuff, yeah.

MR. PLATT: Well, thanks nor reminding me of that.

MS. SLUSARCZYK: I didn't want to, but it's not on the agenda.

MR. CAMPBELL: I'm trying to remember what we did last year. I think it was -- was it 60 cents? Why does it ring a bell in my head?

MS. SLUSARCZYK: I think it was 61.

MR. CAMPBELL: I knew it was around there that we increased.

MR. SULLIVAN: The rates.

MR. CAMPBELL: The water rates that we increased it last year. And I wish you would have brought it, what we figured that calculation out for. Because that's what we did, we took what our deficiency was and we took the maintenance cost on the tower agreement; and we just took that maintenance cost that was traveled out, took that and increased our rate.

MS. SLUSARCZYK: I thought it was just the increase from Niles.

MR. CAMPBELL: Oh, and we had an increase from Niles.

MR. SULLIVAN: Increase from Niles and the water tank was figured in, 19 cents the water tank.

MS. SLUSARCZYK: It was 19 cents.

MR. KOGELNIK: Yeah, that rings a bell.

MR. CAMPBELL: I meant what our total deficiency was.

MS. SLUSARCZYK: Well, last year I think we were short 40-some thousand dollars. But years previously we were carrying over \$150,000. That's how we got money in our account. So what are you looking at, breaking even, looking at your carry-over or to your deficiency. If you're going from 150 to minus 40, you're looking at 190 which is actually much worse than what we were at this year. And you have time, but next month you're gonna have to pass your rate, whatever it is, at that -- you know. At your regular monthly meeting. But there's a lot of work to go into that rate if you are going to, in fact, pass that rate; or if you could talk to Bill with the burden of the sewer and get that of there and transitioned now. He has very strong feelings about doing that. He doesn't feel the sewer fund is strong enough to do that.

MR. SULLIVAN: To what, increase the rates?

MR. CAMPBELL: No.

MS. SLUSARCZYK: To -- the sewer rates the Board of Public Affairs doesn't increase. And looking at this picture yeah, would you increase them.

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MR. CAMPBELL: That's why we need to start putting some of the labor cost on there, at least start.

MS. SLUSARCZYK: He said we can't yet, we can't yet. But we've been carrying sewer since 2008. We're ten years down the road. At some point something has to be charged to that account. What this is or what portion of that I think --

MR. CAMPBELL: We can't make a recommendation to Council if we feel that it's necessary to -- you know, we can't make a recommendation to increase the sewer rates is what I'm getting at. It's up to them to deny or change for whatever aspect. But we can make a recommendation. If you want to put a person on there and see the cost is going to be there, we gotta start balancing the load on some of this.

MR. PLATT: And just look at the payroll figure that was spent and, for example, and see what 40 percent of that is, you know to -- you know, we spend 30 to 40 percent of our time on it and, you know, for the next meeting, you know, have in mind as to like okay, you know, maybe sewer needs a rate bump also, you know.

MR. CAMPBELL: That's what I said from our side.

MR. PLATT: And water wouldn't to have take such a hit on it, you know, so --

MR. CAMPBELL: Now how was -- I know last year we had estimated that we had quite a bit of flushing costs, but I don't think we had near the cost from that aspect because of the improvements to the tank. You still have some, I assume, just part of the maintaining the system.

MR. PLATT: We did, we do, we're actually flushing a little bit more than what I expected because with the way the water has changed coming from MVSD and Meander it tends to strip off the calcium now, you know. And so we needed to flush out the inside of the lines, and so we need to, you know, flush that to get rid of some of that debris, you know, from time to time. So it's getting better, you know. When we turn those hydrants on we don't see the yellow like we used to, you know. So it has gotten a lot better. So I'm hoping like this year with the tank mixer and things why it will be even reduced to even --

MR. SULLIVAN: On the super side we should improve quite a bit once they get up and running, LEC.

MR. PLATT: Right, right, uh-huh.

MR. SULLIVAN: Because we'll be --

MR. PLATT: That we got a little better rate.

MR. CAMPBELL: That we should see a little more increase.

MR. PLATT: And that's why I really need to be prepared to throw some of that cost because once they're up and running, we're gonna be spending even more time on the sewer than what we do now, you know.

MR. SULLIVAN: And we're not gonna get it back off them on the water with the 10 cent deal.

MR. PLATT: Correct. So you know --

MR. CAMPBELL: Yeah, all right. So yeah, if you could send us -- you said send --

MS. SLUSARCZYK: I did ask them to. Debbie got me the gross of everything that was paid benefits, the whole nine yards, and then Bill gave me a figure as well. So I do have it upstairs, I apologize.

MR. CAMPBELL: We can take some time and review it and decide what we want to do to balance this out and look at what kind of rate. There's no announced rate increases that we've been notified of, correct, or nothing we heard in the grapevine if Niles is wanting to bump it up again? I haven't heard anything from watching the news. All right. Well, that's good, that's good. Hopefully -- because I know part of our increase last year was just because ours went up. Now we're at the point where we just need to look at our figures and start balancing stuff because we're just not taking in what we used to, and we gotta cover our expenses. Any other questions or ideas around that? Okay, very good. Thanks for the information. She'll send that up to us, Mike. And I think Tom's checking his e-mail when he can, so I guess see if he can get a chance to look at it himself. Okay.

OLD BUSINESS:

1. Review of Water & Sewer Regulations

MR. CAMPBELL: Down to Old Business. Number 1, the Review of Water and Sewer Regulations. I know Chris had sent out revamped Water. I had a quick minute to look through it, but I didn't get a chance to compare it to my notes.

MR. KOGELNIK: So this one was printed today. I'll pass out a printed copy to everybody.

MR. CAMPBELL: I like the looks of it already.

MR. KOGELNIK: Okay. So what we did was we took all the comments that you and Dave Sterrett had made, and we also took the liberty of adjusting some of the fonts, etc. throughout here.

MR. CAMPBELL: It looks good.

MR. KOGELNIK: It still needs some work, to be honest with you. But the point is allowing you to have the point to review this in its totality now. Now one thing that Bruce had mentioned to me today was he's really -- he feels strongly that the back flow prevention requirements do not need to be detailed in the Water Regulations, and I agree with that. And if the Ohio E.P.A. drives those requirements, those are like user fees and costs.

MR. CAMPBELL: So you just reference them?

MR. KOGELNIK: Reference them. Those are adjusted from time to time.

MR. CAMPBELL: I'm fine with that. So you're gonna adjust that in there, correct?

MR. KOGELNIK: Correct.

MR. CAMPBELL: That makes sense.

MR. KOGELNIK: So we really don't have other things to talk about as a group aside from that as to the Water Regulations. So I didn't bring a copy of the printed Sewer Regulations, but we do have an update made on them; and that was also from your last meeting with Dave.

MR. CAMPBELL: I think he met with Cindy.

MS. SLUSARCZYK: We only did Water with Dave. We went over a few things on the Sewer, but it was a whole day that we spent with him --

MR. CAMPBELL: I believe that.

MS. SLUSARCZYK: -- to get the Water ones where they were.

MR. KOGELNIK: One of the things that was brought up was the improvement districts. So at what point in time are we going to include the Solicitor in on this so that he can start to understand these things and ask questions. Because there are a couple things that are in here that, you know, we have notes on, hey, Solicitor needs to look at this, Solicitor needs to look at that. When do you want to start doing that?

MR. CAMPBELL: Well, if this one's pretty polished to this point I think it's appropriate now.

MR. KOGELNIK: Except for the -- you know, the --

MR. CAMPBELL: Well, this back flow, he's gonna is it skip right now. Anything from a technical side. If we have it marked he'll look at the areas that we have noted of it. I think that's appropriate. Do you, Mike?

MR. SULLIVAN: Yeah.

MR. CAMPBELL: I think it's definitely a lot closer than we have had it before, and it's at the point where he can look at it and make his opinion, probably add some language we won't understand which is what typically happens. So do you have that to send to him with it marked?

MR. KOGELNIK: Yeah.

MR. CAMPBELL: Would you do that?

MR. KOGELNIK: Yeah.

MR. CAMPBELL: I appreciate it.

MR. KOGELNIK: I just don't know if you had the latitude to do it.

MR. CAMPBELL: I would say now is a good time. Similar to the Sewer; once you get it to this level, just send that too him also and we'll take a look through that. I think we made a lot of good progress when we sat

down in a work session in its entirety. So when it's -- after it's through Paul and we make the changes that he wants, I wouldn't mind having a work session to --

MR. KOGELNIK: We're probably gonna have to have a couple more of those, Kevin.

MR. SULLIVAN: I'm sure Paul will want to make some.

MR. CAMPBELL: That's part of reviewing it and getting the best we can.

MR. KOGELNIK: Because we're not gonna, you know, state the legal --

MR. CAMPBELL: And he's not gonna state the technical. That's kind of how it goes. Very good. Anything else on that?

MR. KOGELNIK: Yeah. So this project entailed initially the Sewer Regulations, and we've been working on the Water Regulations. We also have been working on the construction standard details for the Water and Sewer.

MR. CAMPBELL: Yeah, we were gonna update that.

MR. KOGELNIK: So we have all of that on multiple drawing sheets right now. We're going to compile that on just a couple drawing sheets for you so you have these to reference with both of these. So with that said, we were at our budget on the Water Regulations initial scope, which was I think \$7,500, and I'm asking for an authorization for the -- from the BPA for an additional \$2,000 to cover our water fees on here and also the construction standard detail fees.

MR. CAMPBELL: So would that finish us up?

MR. KOGELNIK: That should finish us up.

MR. SULLIVAN: For \$2,000?

MR. KOGELNIK: Yes, that additional \$2,000. Because we're close. We just to have edit a few things in the Water, Sanitary Sewer might require some additional work. But the construction standard details, we already have all of them, we just have to put it all on one sheet or two sheets.

MR. SULLIVAN: I'm good with that.

MR. CAMPBELL: Do you want to make a motion?

MR. SULLIVAN: I make a motion to --

MS. SLUSARCZYK: Before do you that, is this Water only?

MR. CAMPBELL: That's for the whole project.

MR. KOGELNIK: I know what you want.

MR. CAMPBELL: It was split 60/40 Water and Sewer, and I'll need that breakdown.

MR. KOGELNIK: Sorry. I forgot, we have to speak that language whenever we --

MR. CAMPBELL: We were just talking about that.

MR. KOGELNIK: I'll edit that.

MR. SULLIVAN: So \$1,100 and \$900.

MR. KOGELNIK: Okay, will do.

MR. CAMPBELL: All right. Anything else on that?

MS. SLUSARCZYK: Do you want to approve that and then he can resubmit, or do you want to hold off on approval on that? Do you need it before you finish?

MR. KOGELNIK: That would be ideal if we can do that just conditionally upon breaking it down.

MR. CAMPBELL: Okay. Do you want to make that?

MR. SULLIVAN: Well, I'll make the motion not to exceed \$2,000 for the two, for Water and Sewer.

MR. KOGELNIK: Okay.

MR. CAMPBELL: I'll second. All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: It would be nice to have this wrapped up and cleaned up. We made a lot of progress on it, and it's been years since they've been worked on with a lot of these eyes that have been on it lately; and I'll feel better moving on with larger projects.

MR. KOGELNIK: It will be cleaner.

MR. CAMPBELL: Any other questions? As we get closer we'll schedule a work session to go over that set and we'll keep it rolling. And we have large projects, and I hate to let it slip away because it's a large part of how we function.

2. I&I

MR. CAMPBELL: Old Business number 2, I&I. Do we have any updates on the I&I?

MR. PLATT: I don't have any updates on that right now.

MR. SULLIVAN: Have we got a plan?

MR. PLATT: We have a plan; yes, sir. We do. Hopefully --

MR. SULLIVAN: It's been two-and-a-half years.

MR. PLATT: Hopefully this spring it will come to fruition. We got started a little bit on it, so hopefully. We're familiar with the equipment.

MR. CAMPBELL: It's like most projects, it's a little slow at first and it picks up some, so-to-speak, when you're comfortable with that. The I Am GIS -- maybe you'll get some information when you're out there, so maybe you won't be wasting time.

3. Imperial Sewer Meter Installation

MR. CAMPBELL: Number 3, Imperial Sewer Meter Installation.

MS. SLUSARCZYK: I just put that on the agenda for you because the bid, I felt, was one thing with the stopping of the bid. And then if you wanted to discuss it further I left it here under Old Business but you don't have to.

MR. CAMPBELL: Since we're planning a work session, we're gonna cover a lot of stuff with that.

MR. KOGELNIK: Now just as a courtesy to the bidders, I would let them know where we're at with this once you do make your decision.

MR. CAMPBELL: Yes. Yeah. At this point I don't know what to say.

MR. KOGELNIK: Exactly. But you know, I think I said what I had to say at the last meeting regarding the stopping of the -- I don't need to repeat myself there.

MR. SULLIVAN: What? I'm not sure what --

MR. KOGELNIK: What that meant was that the reason that was given was, you know, that we collectively were thinking we were hearing higher prices than what we had estimated.

MR. SULLIVAN: Right, correct

MR. KOGELNIK: But the contractors ended up calling us back at the last minute saying we think we can be within that 10 percent above the requirement. So what that meant was that they were gonna be at our costs, within our estimated costs. So the concern amongst the Board here was that the contractors were gonna be well-above what we estimated. That wasn't the case. So you know, it was stopped and that's all that. That's all that -- that's a fact.

MR. CAMPBELL: It's where it's at now, so we have to meet and decide and kick around whatever options -- it's like that ball gets kicked around a lot, hopefully we can put that in a goal.

MR. KOGELNIK: I hate to belabor this. I do want to have that work session with you. I think we've waited a long time on this and we need to just move on with a decision. So I look forward to that work session.

MR. CAMPBELL: Okay. I agree. It's under our work session we'll schedule. Like I said, I'll send an email out.

PUBLIC COMMENTS:

MR. CAMPBELL: Public Comments. Another section for any public comments at this point. We're good? Okay.

REPORTS:

1. Solicitor's Report

MR. CAMPBELL: Reports. Anything from our Solicitor? Well, a resolution that we're not using but --

MS. SLUSARCZYK: Yeah.

2. Engineer's Report

MR. CAMPBELL: Engineer's report. Anything additional for Chris or -- I guess Chris has got something else. We've got a written report since there were so many items.

MR. KOGELNIK: I'm gonna go real quickly to the second page, Miscellaneous. These things under Miscellaneous are what I'm considering that we discuss at the work session just to make our time efficient here tonight. So Pump Station 2 force main air release vaults on Salt Springs Road, discuss updates to the existing pump station for near Imperial, discuss other improvements to that pump station, and update on a completion of the LEC record drawings, and a decision by the BPA on a new refurbished Water and Sewer building. So these are things that I don't think are that pressing but we need some discussion.

MR. CAMPBELL: No, very good. And two to grow on. You got six and seven, right? I'm just making a joke.

MR. KOGELNIK: Okay. So on the first page, Capital and Planning Project. So we've already covered the one for Water and Sewer rules and regs. Number 2, water model, we talked about that.

MR. CAMPBELL: Yep.

MR. KOGELNIK: And number 3 was the asset management. Gap analysis, we talked about that one too. And number 4, the Contingency Plan. Our map is complete, we give that to Bruce, he's already incorporated that in his submittal to Ohio E.P.A. Number 5 is the big one. This is Highland Avenue Sanitary Sewer Project. And our guys and gals have made some good progress on that job, and we're kind of ahead of progress on it. I brought the full size plans here in the event you wanted to see them. We have had a couple meetings here as of late, and the purpose of the meetings was to review the scope of the project. Mayor Hill brought up something, actually a good point at one of the meetings; and that was hey, things are getting better with our coordination with the county, why couldn't we make a connection to the county's interceptor sewer rather than having a pump station and a force main. Instantaneously, that was like light bulbs going off. The reason why that wasn't considered in the first place is because of the former problems that -- I don't want to say it for the record, but everybody in this room knows -- and the Solicitor told us do not make those connections to the interceptor sewer or to the county sewer. Things have changed.

MR. SULLIVAN: Well, the county wanted, what was it, \$1,700 per house or something?

MR. KOGELNIK: I don't even know if it was predicated on costs in as much as it was part of the legal proceedings that were going on at the time. So what has transpired since then is that the county came in here, sat down with us, and we sat down with the mayor; and they are totally open to that. So what that does is it speeds up the project, it takes a lot of costs out of it and takes a lot of risks out of it and it preserves capacity. So this is nothing to ignore.

MR. SULLIVAN: Who did you meet with?

MR. KOGELNIK: We met with Mayor Hill, Bruce was in one of them.

MR. PLATT: I wasn't in --

MR. KOGELNIK: Not in the first one.

MR. SULLIVAN: I meant the Commissioners from Trumbull.

MR. KOGELNIK: No, Randy Smith and Gary Shaffer.

MS. SLUSARCZYK: Would that now be part of Trumbull County sewer system that --

MR. CAMPBELL: That was my question.

MS. SLUSARCZYK: Because that wouldn't be the Board's involvement.

MR. CAMPBELL: Are we gonna collect the revenue on that?

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MR. KOGELNIK: Time out, we're get ago little ahead of ourselves. We have a job to design and --

MR. CAMPBELL: This is the 26 homes that they were going to expand and connect?

MR. KOGELNIK: Highland, Brunstetter and Burnett East; 26 homes, one church, small flows. We had a pump station designed -- or we were gonna have one designed, we hadn't done that yet. So we wouldn't have to do the pump station, we wouldn't to have do the force main, we wouldn't have to navigate through those gas lines, et cetera; and we could just connect in the big crease in the earth where the stream cuts across the field, and we could actually use the meter manhole there. So it's not wasted work. So what does the Village get out of this? Potentially up to a decrease in construction costs of around 500K and potentially less than -- I think it's no more than 25K in engineering fees would be taken off of the cost. So all of that sounds really good; and if it's amenable to you, then we're gonna put together a contract modification with the Village and we're gonna proceed like that. We have already vetted this thing out from an engineering standpoint. The only thing we haven't done is we haven't done the accurate survey of their existing manhole within the field to connect to, and we haven't done the Geotech, the soil boring, to just measure the compressibility of the soil, et cetera out there. So with that said, I think that we should proceed with that absolutely.

MR. CAMPBELL: So our question was, then are we losing potential customers?

MR. KOGELNIK: No, no. In fact, this system would pick up -- you would be able to convey more hydraulics through that system than originally conceived.

MR. CAMPBELL: I understand that statement. But I'm saying --

MR. SULLIVAN: Originally when we did the Highland, the plan was to go through their substation. And we went to Trumbull and we were thinking that we could get like 25 houses that could go through that there, and that we would pay them. But then they came back and said no, if you want to do it you gotta pay \$1,700 per house that is gonna be going through that system, which would have been everything on the east side. And it was just -- you know, originally the Tait Road apartments, Highland, all the stuff we're doing now, had we been able to use that interceptor would have been done on the original plan.

MR. KOGELNIK: So yeah, that was mentioned before. And I didn't -- I wasn't here for that.

MR. SULLIVAN: Yeah. And where it stopped wasn't with the engineers, it was with the Commissioners.

MR. KOGELNIK: So was it --

MR. SULLIVAN: And mainly Brutz, which is their the county's lawyer.

MR. KOGELNIK: Well, I can't speak for Atty. Brutz, but I can tell you this; that the meeting that we had with Randy Smith and -- it was Gary Newbrough, I'm sorry, not Gary Shaffer -- so Gary Newbrough, it was very cordial. They were willing to consider this. They just wanted to know if it would work, you know, from an engineering standpoint, how it would be measured is a big deal. So we would put a meter manhole in between our new system on Highland and their existing interceptor.

MR. SULLIVAN: Right.

MR. KOGELNIK: And yes, we'd set up some sort of administrative function for, you know, collecting the flows and assess the user fees.

MR. CAMPBELL: I'm a little confused.

MR. KOGELNIK: It would still be your system.

MR. SULLIVAN: But we would pay them.

MR. CAMPBELL: They're not gonna meter, we would still have these customers and they're gonna have a meter, here's your bill, kind of like what we have in Warren now, just a small version? I thought we might be giving up customers.

MR. KOGELNIK: Not according to me. I don't see that this way at all. This is your system, you're paying for it, you're building it, you're

just discharging to them. And you have a formal meter manhole between you and them with which to measure it. So I really like this opportunity here.

MR. CAMPBELL: I like that it's all gravity, we're not putting force mains and stuff in and all the headache that goes with that.

MR. KOGELNIK: There's a lot of utilities up through here that we didn't know were through here. Any time you cannot have a contractor work around them you're eliminating risk and expense for the Village. So I'm really anxious to get going on this.

MR. CAMPBELL: I don't foresee a problem with it.

MR. SULLIVAN: It was crazy that, you know, we ran pipes from our substation all the way down to -- what is that, Campbell, that road?

MR. PLATT: Burnett East.

MR. SULLIVAN: Or Burnett. Yeah, run pipes through everybody's front yard and they didn't get any sewer.

MR. CAMPBELL: Yeah. I mean, at this point do you just need more information from this Board? I think it's a blessing from our side.

MR. KOGELNIK: Honestly Kevin, I didn't know the path to take for approval. All I'm telling you is this is information.

MR. CAMPBELL: It's good information.

MR. KOGELNIK: It will help how to proceed getting the contract between CT and the Village modified. Is that with this Board or is that with the Council?

MR. CAMPBELL: That whole project's been run through this side.

MS. SLUSARCZYK: They're funding it. But within the Village the Board is to govern the sanitary sewer system, but we can't fund it.

MR. CAMPBELL: They'll probably do like the east side and it will be all installed and they will say here it is, it's yours to manage and run it.

MR. KOGELNIK: So the only other administrative function I have for this change is through OPWC since 8 percent of the project is funded through OPWC.

MR. SULLIVAN: Did the county give you any kind of idea what they would want for the flow going through that system?

MR. KOGELNIK: No, they didn't.

MR. SULLIVAN: Did they talk about per thousand or --

MR. KOGELNIK: You have to take into consideration the scope of the conversation we were having. We weren't there yet, Mike, to talk dollars and cents. Now that they see what our flows are gonna be, when we're gonna be built here and when we potentially are gonna be connected they'll have an idea for --

MR. SULLIVAN: You mean you could go back to the original diagram for the sewer and it does exactly that?

MR. KOGELNIK: It probably does, but I wasn't here to --

MR. SULLIVAN: Well, I understand that. But what I'm saying is, if you know we wouldn't have to reinvent the wheel, you know --

MR. KOGELNIK: Maybe. But if you want to take a look at the drawing sheets there, they're close. We're way ahead on the gravity portion of the system. We didn't start the pump station and force main because we had heard this was coming about. So we don't to have redo those elements.

MR. CAMPBELL: All right. Very good, I like it. Different improvement.

MR. KOGELNIK: I will put an email together to the Mayor and Council alerting them of this. But I won't do that until I hear from Linda.

MR. CAMPBELL: What else have you got in your report?

MR. KOGELNIK: That's it.

MR. CAMPBELL: All right. Any questions for Chris?

MR. SULLIVAN: Just if there was another meeting with the county I think we should be involved.

MR. KOGELNIK: Okay. Yeah, good point. Like I said, that was just merely to explore whether or not a connection was approvable by them. All right.

3. Utility Committee Report

MR. CAMPBELL: Anything for Utility Committee? Did they have a meeting since our last meeting? I don't think.

MS. SLUSARCZYK: Yeah, I think when you met --

MR. CAMPBELL: That was at the Utility meeting?

MR. KOGELNIK: Yeah.

MR. CAMPBELL: That's pretty much all you guys covered?

MR. KOGELNIK: That's it.

4. Clerk's Report - LEC electric transferred

MR. CAMPBELL: Clerk's Report.

MS. SLUSARCZYK: Short and sweet. The electric bills that we had that were generated on behalf of the LEC project, we had two accounts. We sent a letter, and those were successfully transitioned over to LEC. So we're thankful for that.

MR. CAMPBELL: Yes, we are.

MS. SLUSARCZYK: Yes. We already went over the income and expense for the water and sewer rates as part of that, so -- do you have any questions?

MR. CAMPBELL: Other than just the --

MS. SLUSARCZYK: The rates for the payroll. I'll get that to you.

MR. CAMPBELL: I might be tapping you on the shoulder as I'm thinking through options.

MS. SLUSARCZYK: When we're reviewing these water rates next month -- Chris, the new Water Regulations -- there's some charges in there we do not have as part of that rate sheet. So those are things that we're gonna have to extract out of there and assign something to before the March meeting. Like I said, they are not part of our current rate sheet. Next -- go ahead.

MR. CAMPBELL: Does he know of them, are they marked? I know you marked a couple.

MS. SLUSARCZYK: I will -- I'd have to go back through it. Honestly, with the Contingency Plan I didn't think of it.

MR. CAMPBELL: Is it something you have or is it something he has?

MS. SLUSARCZYK: It just references a charge that we do not have. I don't even know what they are. I just know we marked them up as we were going along, and those have to be added to this rate sheet for -- as part of that.

MR. CAMPBELL: Would you be able to dig those up for us, Chris?

MR. KOGELNIK: Yeah.

MR. CAMPBELL: I don't think it's too much, but it's time to catch them because that's exactly what we're approving.

MS. SLUSARCZYK: There's a rate sheet so you can see if you're wondering if we have it or not. I just needed to follow up in regards to the Mahoning County tie-in on Lipkey Road. I provided the information to Mahoning County, but the agreement there was kind of they were to notify us before. We didn't know that there was a connection there. This is not me, I'm just the person that's giving them information. And if the agreement wasn't followed or whatever, it's kind of stalled out. I don't know what you know.

MR. CAMPBELL: Well, part of it is since it's outside the Village then it really leaves what this Board has jurisdiction over, make somebody do or not do --

MR. SULLIVAN: It's Utility or Council at this point.

MR. CAMPBELL: If I remember correctly, I just kind of want to recap, they are connected -- because one of our questions was are they connected. They are connected and they have been connected.

MS. SLUSARCZYK: And they connected to the force main.

MR. CAMPBELL: We didn't even know --

MR. PLATT: With the Mahoning County's permission.

MR. CAMPBELL: Yes, yes. But from our side, we weren't aware of

it until all that. But are we billing them for sewer at this point?

MS. SLUSARCZYK: The current bill -- the current water bill to Mahoning County charged them for the charge for the reading it. And then from October 2017 to January, that last quarter's reading, that bill is out there right now, yes. I have to look and see, I read the readings to them from the date of connection to October 27. And I'm not sure if I adjusted it on the bill without looking at the bill because everything was snowballing in the last month.

MR. CAMPBELL: I'm a little confused by your statement. Is it our customer that we directly billed?

MS. SLUSARCZYK: They are not our water customer. They are not our sewer customer.

MR. PLATT: It's kind of like the Shrine, Antonine Sisters.

MR. CAMPBELL: It's complicated.

MR. SULLIVAN: We have that plus nine houses, correct.

MR. PLATT: I believe. But there's only one of the nine homes connected to the -- to that force main. So in essence, we should take what the reading is for the Shrine or Antonine Sisters and add that to that and send that bill to Mahoning County.

MR. CAMPBELL: Yeah, I agree. That's the only fair thing to do with it at this point.

MS. SLUSARCZYK: They are -- but she wanted a different way of billing and it's like, no. Based on what Bruce said, float is not coming, it's going down to their pump station and then back.

MR. PLATT: No.

MS. SLUSARCZYK: It's not?

MR. PLATT: It's not, no.

MS. SLUSARCZYK: So what, we can't put in the water meter at their address we send on Mahoning County's bill, plus whatever the meeting reading is at Mahoning County's pump station. So if they add other customers in the same way, we can just keep doing that. They wanted a separate bill. I said I can't do a separate bill, I have a service address already for there. So again, it's just one of those things; do I put that file away and it is what it is or, you know -- I sent every member of Council and the Mayor a notice that I got.

MR. CAMPBELL: I'll be honest, I don't see them pursuing anything with it. And if it's connected and we're billing and getting costs off of it, you know --

MS. SLUSARCZYK: Are we bound to report that, who's responsible for letting Warren know? Was that assumed when the pump station was created or -- because no, we're supposed to inform Warren of the new customers or new connection to the system. So again, is that the Utility Committee and Council? That's not my --

MR. CAMPBELL: It's outside.

MR. SULLIVAN: It's outside the Village.

MS. SLUSARCZYK: That's all I'm worried about. Okay. And the last thing I want to follow-up would be on Account 1106.46. It's the account with the landlord and the Lordstown Plaza. It has a large balance carried over that has not been assessed for the Board. And I'm just covering --

MR. CAMPBELL: Oh yeah, this is on the old laundromat side, correct?

MS. SLUSARCZYK: Uh-huh. I just want you to know that I have not assessed the taxes, and per your instruction --

MR. CAMPBELL: He has been paying the \$9 like all the other units, he just does not pay what our tap is for that one. Well, as long as he's not getting any water there, wait for it to come. I thought it would have happened by now, but I guess no one's coming in the plaza. Okay. Any other questions for Cindy? All right, thank you, Cindy.

5. Superintendent's Report

MR. CAMPBELL: Bruce, Superintendent's Report.

MR. PLATT: Hey, we covered a few things already.

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MR. CAMPBELL: Just a few?

MR. PLATT: Right before the meeting today, late afternoon I was handed packet from Kelly about a major development looking at Lordstown. And it's briefly looked at it and it's located on Bailey Road south of the turnpike on the west side of Bailey, and it would involve them rezoning the properties, moving up Hallock Young Road, a portion of it, to go up closer to the water tower, you know up there, and changing the flow of the sewer so it -- I'm not sure what they own. They own a large portion of the routes, own some of it and {that\this}.

(Inaudible comment by Mr. Sullivan).

MR. PLATT: It's designed to be like a warehouse, a large warehouse, with I don't know exactly how many people there but a large number of people. My concern is water getting -- industrial water. That's -- you know, I'd love to see a development happen, but here's, you know, the need for getting that hydraulic model done.

MR. CAMPBELL: System done.

MR. PLATT: And you know, I get -- I'm always the nay-sayer or poking a hole in the balloon, you know, type thing. But you know, that's part of my job is can we, can't we, you know. And we've got two pumps over there at the booster station that would supply that area. Those pumps -- each pump can pump 150 gallons a minute, okay. So that's a 300 gallons a minute total that we could supply over there maximum. The tank is half the size of the tank that's on Route 45, you know, so. It's hard for Bruce to say oh yeah, we got the water, we can supply that, when I don't know any numbers or anything like that. And then, of course, you know I need an engineer to really back that up, you know. Hopefully we can.

MR. SULLIVAN: You wouldn't think a warehouse would use that much water.

MR. PLATT: Well, the people.

MR. CAMPBELL: It depends how many people are there.

MR. PLATT: You're talking not only use by what's required for fire protection type thing. And there's ways around that, you know. Money solves everything, you know, so. But some of the things, like we can't just throw bigger pumps in.

MR. CAMPBELL: That won't fix it, no.

MR. PLATT: Because if we put bigger pumps in over there, then it reduces the pressure on the --

MR. CAMPBELL: Back side.

MR. PLATT: -- the negative side of the pump to those people that are on that supply line. So you know, you're pulling it away from them faster then. So your air pressure --

MR. CAMPBELL: My dad would be the first one on that side of it.

MR. PLATT: The U.A.W. Union Hall is over there, businesses down 45. So it's not gonna be a (snapping noise) maybe put in a bigger pump.

MR. CAMPBELL: It sounds like you need more definitions of what's gonna be there, and with our water model we can say it.

MR. PLATT: And hopefully that packet that Kelly gave to me --

MR. SULLIVAN: So we just need to supply planning with if we're able to supply the water or not?

MR. PLATT: Pretty much, yeah. So -- and there's -- I think there will need to be a zone change request made, you know, because it's all residential over there, it's not industrial, you know, so.

MR. CAMPBELL: That's on the zoning part. That's out of our hands.

MR. PLATT: At that meeting Bruce is expected to attend and say what he knows about the area too so. Okay, moving on. It's a good thing, you know. I'm not like oh no, you know, another project here, you know. It's a good thing, I'd like to hopefully see it happen here. Heard from LEC, and they expect to begin taking water within the next 15 days. That's out of our 24 inch line. They haven't given me an exact day yet but, you know, hopefully they'll give me enough heads-up that we can get the people in here. We need a technician from the valve -- there's a flow control valve that is installed

that needs to be adjusted when they first turn on and --

MR. CAMPBELL: Have they been taking Warren -- water from Warren already?

MR. PLATT: A little bit.

MR. CAMPBELL: So that would be the very first water from our Niles line?

MR. PLATT: Yes. So -- you'll remember at the last meeting Mr. Potter was here, had request about installing a grinder pump and then tying the grinder pump into the sewer lateral --

MR. CAMPBELL: Yes.

MR. PLATT: -- at his home? He just called me today and asked me, he goes are there any fees that he has to pay, does he need another permit, what all is involved, you know. So I said I'll bring it up to the Board here. I think at minimum there should be an inspection fee --

MR. CAMPBELL: Yeah.

MR. PLATT: -- charged. With regard -- what other fees, permits, those kind of things?

MS. SLUSARCZYK: That's just water. Sewer's not on this one, sorry. The permit --

MR. PLATT: Would he have to pull another application, but I'm --

MR. CAMPBELL: Who did his exterior --

MS. SLUSARCZYK: No. The -- he's moving -- he's just moving the --

MR. PLATT: He's currently tied in to the home, but the sewer lateral services the first floor and above.

MR. CAMPBELL: He was lowering everything. He is already connected. I'm fine with just an inspection fee at this -- he's already connected. An inspection fee I think is appropriate.

MR. PLATT: And I would say we want him to submit a plan, a drawing of a plan for here's what I'm gonna do, you know. I would -- you know because I can just see that Bruce is out-of-town and he wants to do this and, you know, nobody has -- well I don't know, you know. If we've got a plan on file --

MR. CAMPBELL: That's fine.

MS. SLUSARCZYK: He's putting new pipe out, correct, through the basement wall?

MR. PLATT: Yeah, he'll have new pipe out of the basement wall to that grinder pump so-to-speak, and then the grinder pump will pump it up and put it in his existing sewer lateral. Everything will come through his current meter there, you know. And it's supposed to stay a single-family dwelling.

MR. CAMPBELL: Okay.

MR. PLATT: According to the letter that --

MR. CAMPBELL: Yeah, I think a drawing would be just a nice CYA for our side to have it in case something comes up and an inspection fee. What is our inspection fee?

MR. PLATT: I think it's like \$75, something to that.

MS. SLUSARCZYK: The \$75 fee is what they pay to the county, it wasn't even our fee. Our fee was just a \$90 permit fee, which we paid \$75 to Warren to do the inspection.

MR. CAMPBELL: Is that something we need to add to our --

MR. SULLIVAN: Would Warren have to inspect that?

MS. SLUSARCZYK: The City of Warren did the inspections on the east side. Well, Bruce is doing them now.

MR. PLATT: They're not willing to do the inspection.

MR. KOGELNIK: Don't we have an inspection fee on the sewer sheet? I'm almost certain we do.

MR. CAMPBELL: All right. If there is, we'll use that. If not, we'll have to address it -- well, if it needs to be on our sheet.

MS. SLUSARCZYK: If there isn't one we can't charge it.

MR. KOGELNIK: I'm almost certain we have one for residential and industrial. I remember it was \$1,000 and \$2,000.

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MR. CAMPBELL: When it got to commercial and the higher end ones. Residential wasn't \$1,000. You're right, there was something there.

MS. SLUSARCZYK: Do you want me to grab it?

MR. KOGELNIK: Not right now.

MR. CAMPBELL: We have it noted and you can get it to him. What else you got Bruce?

MR. PLATT: Okay. That's Mr. Potter. The only other thing that I have here is the current GPS that we've have been using.

MR. SULLIVAN: The hand-held.

MR. CAMPBELL: Yeah.

MR. PLATT: Yeah, the little hand-held unit. It, of course, has gone on the fritz. We were hoping to be able to use it in conjunction with our I Am GIS. The estimate to fix it is \$980. When we bought it, it was \$5,000, you know, so --

MR. CAMPBELL: Weren't you guys gonna use like your phones, or you need this more.

MR. PLATT: Use our phones. But the GPS unit will gets things down to -- they call it sub-meter accuracy, you know. So that like if we're looking for something small, you know, it will get us very much closer --

MR. CAMPBELL: Like a three or four foot circle?

MR. PLATT: -- type thing. It's kind of like we had that -- you know, you use the tools in conjunction with our tools. We have the GPS unit, we have our magnetic wand, you know. So you use both things and --

MR. SULLIVAN: So if you repair it, is that good?

MR. PLATT: Yes, uh-huh.

MR. CAMPBELL: It's under \$1,000. Are you just making --

MR. PLATT: I'm just making you aware of that.

MR. SULLIVAN: Okay, I'm good.

MR. PLATT: With our money situation as it is here though --

MR. CAMPBELL: Well if it's a needed tool, we gotta have it.

MR. PLATT: And I'm gonna remind you my retirement's on the horizon; so be thinking about things, you know, placement, how you want to do it. I would encourage you to, you know, start thinking about getting somebody in here now, you know, to work alongside for a while, you know. I had the luxury of having Mike Minor, a 25 year employee, when I took over, so a lot of that. You know, when I leave that's -- there's nobody there like that for the next person beyond me, you know, so.

MR. CAMPBELL: From our next -- what's the years of experience throughout the rest of the work -- the highest; 5, 6 years?

MR. PLATT: Dustin has the most experience. He's got I think 8 years total. But four of those years were part-time, you know, so. You know, the other ones are four years, you know, and that so. No, everybody's -- we're getting up-to-speed, you know. And one of the things they'd thought about too, I'd have to talk to Mike about it, but to ask him to submit like a consulting agreement to be able to come on board and just come on an as-needed basis and here's what the agreed to price is.

MR. SULLIVAN: Didn't you try to do that before?

MR. PLATT: I did. And I kind of -- he didn't want to do it at the time because it was fouling things up.

MR. SULLIVAN: As far as his pension and stuff.

MR. PLATT: So I don't know if that's still the case. He might not, he might not be interested in it either, you know. But I'm gonna talk to him and see about that, you know, so -- because he's come back and helped out, you know, like hey, do you remember where this was, you know.

MR. SULLIVAN: Just doing it.

MR. PLATT: Just doing it you can know, so. So hopefully he would be able to, we don't call on him that much.

MR. CAMPBELL: It's a nice resource to have though.

MR. PLATT: That 30 years experience, there's a lot there so. And it looks like that's the end of my list, so.

MR. CAMPBELL: Any questions for Bruce? No? All right. Thank

you, Bruce.

MEMBER COMMENTS:

MR. CAMPBELL: Down to Member Comments. Any member comments?

MR. SULLIVAN: Yeah. I'd just like to say to Chris, you said that getting a number you're much too early in the process.

MR. KOGELNIK: Oh, for the --

MR. SULLIVAN: The flow going through their meter.

MR. KOGELNIK: Getting a user charge from Trumbull County, yes.

MR. SULLIVAN: But it seems to me that's where you already need to start because if they come with a ridiculous price and, you know, it's not feasible to go through everything else, if they --

MR. KOGELNIK: That's true. I totally respect that statement.

MR. SULLIVAN: Just a thought.

MR. KOGELNIK: Yeah, no, no. I didn't mean to be disrespectful about the decision process to determine which to do first. From an engineering standpoint, we have to determine whether or not the pipes have the correct elevation and whatnot. Thank you though, got it.

QUARTERLY APPROVAL OF BILLING ADJUSTMENTS:

MR. CAMPBELL: Do we have Quarterly Billing Adjustments? Yeah, I see them down there.

MS. SLUSARCZYK: No, that's -- I thought I left them up on the table upstairs.

MR. CAMPBELL: My eyes did not deceive me. Do we have some to review?

MS. SLUSARCZYK: December is probably pulled.

MR. CAMPBELL: Do we have some to catch up on?

MS. SLUSARCZYK: But you wouldn't have waived the first month anyhow.

(A discussion is had off the record.)

MR. CAMPBELL: All right. I'm good. Do you want to take a look?

MR. SULLIVAN: What are --

MS. SLUSARCZYK: The General Motors bills. It's the second and third month I have to reduce the billing rate because we're quarterly tier. So it just shows that I went through the tier and I had to override the computer's actions.

MR. CAMPBELL: All right. I'll make a motion to accept the quarterly billing adjustments.

MR. SULLIVAN: Second.

MR. CAMPBELL: All in favor?

(All respond aye.)

ADJOURNMENT:

MR. CAMPBELL: Take motion for adjournment.

MR. SULLIVAN: So moved.

MR. CAMPBELL: I'll second. All in favor?

(All respond aye).

MR. CAMPBELL: All opposed? Thank you everybody.

(Meeting adjourns at 6:10 p.m.)

C E R T I F I C A T E

STATE OF OHIO)
TRUMBULL COUNTY) SS.

I, Deborah I. Lavelle, a Notary Public in and for the State of Ohio, duly commissioned and qualified, do hereby certify that the foregoing meeting before the Board of Public Affairs was written by me in the presence of the Members and transcribed by me using computer-aided transcription according

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to the stenotype notes taken at the time the said meeting took place.

I do further certify that I am not a relative, counsel or attorney of any Member, or otherwise interested in the event of this action.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office at Niles, Ohio on this 15th day of March, 2018.

DEBORAH I. LAVELLE, Notary Public
My Commission expires 4/16/22

Submitted:

Approved By:

Cinthia Slusarczyk, clerk

Kevin Campbell, President