

Village of Lordstown Board of Trustees of Public Affairs

July 17,

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RECORD OF PROCEEDINGS
MEETING OF THE LORDSTOWN VILLAGE BOARD OF PUBLIC AFFAIRS
1455 Salt Springs Road, Lordstown, Ohio
July 17, 2018
4:00 p.m. to 5:45 p.m.

IN ATTENDANCE: Mr. Kevin Campbell, President
Mr. Michael Sullivan, Vice-President
Mr. Thomas Dietz, Board Member
Mr. L. Bruce Platt, Supt. of Utilities
Ms. Cinthia Slusarczyk, Clerk
Mr. Christopher Kogelnik, Engineer
ALSO PRESENT: Mr. Darren Biggs, Employee
Mr. Ron Radtka, Council

RECORD OF PROCEEDINGS taken before me, DEBORAH LAVELLE, RPR, a court reporter and Notary Public within and for the State of Ohio on this 17th of July, 2018.

MR. CAMPBELL: I'll go ahead and call the meeting to order. Please stand with me for the Lord's Prayer and Pledge of Allegiance.

ROLL CALL:

MR. CAMPBELL: Roll call please, Cindy.
MS. SLUSARCZYK: Kevin Campbell.
MR. CAMPBELL: Here.
MS. SLUSARCZYK: Thomas Dietz.
MR. DIETZ: Here.
MS. SLUSARCZYK: Michael Sullivan.
MR. SULLIVAN: Here.
MS. SLUSARCZYK: Bruce Platt.
MR. PLATT: Here.
MS. SLUSARCZYK: Cinthia Slusarczyk, present. Chris Kogelnik.
MR. KOGELNIK: Present.

APPROVAL AND CORRECTION OF MINUTES:

MR. CAMPBELL: All right. Next items we have, Approval and Correction of minutes from May 22 of this year and June 19 of this year. Did you gentlemen get a chance to review those? Are there any concerns, questions?

MR. DIETZ: Those were on the computer, weren't they?

MR. CAMPBELL: Yes. She e-mailed them out.

MR. SULLIVAN: I'll make a motion to accept the approval.

MR. CAMPBELL: Are you gonna do the May 22 then?

MR. SULLIVAN: Right.

MR. CAMPBELL: I'll second that. All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: I'll make a motion to approve the June 19, 2018.

MR. SULLIVAN: Second.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: Thank you, ladies, for keeping our minutes

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up.

CORRESPONDENCE:

MR. CAMPBELL: Correspondence. I think we have one item, but I think Bruce is gonna cover that under his. Is there any other correspondence.

MS. SLUSARCZYK: No.

MR. CAMPBELL: That's it.

PUBLIC COMMENTS:

MR. CAMPBELL: Public Comments. Any public comments at this time? No? All right.

NEW BUSINESS:

1. A Resolution adopting revised Rules and Regulations governing water use and service for the Village of Lordstown.

MR. CAMPBELL: All right. I know we have some New Business items here. I know that Chris had stated that uhm Chris, you have to leave a little bit early, and I think Ron said that you're gonna try - you gotta leave early yourself. So there's a couple items that I think we can go through. If you don't mind, let's rearrange our order of our new business items just a touch. Just a touch. Let's start with the water rate review just in the aspects of uhm I know last meeting we discussed options that we were considering, when to do it, how much, who it applies to. When it comes, you know, in regards to the G.M. facility opinion, I have to abstain and step out of the conversation from that side of it. So I know we left it at I'm trying to - correct me if I'm wrong, but I think we left it at that point where we were looking at 15 cents increase, and we were gonna try and do that. I think if I remember correctly we have to pass something at this meeting to be put into effect for the last quarter of this year. Is that a correct statement from our billing and things like that? And then I'm a little fuzzy on what we ended up doing from the G.M. side.

MR. SULLIVAN: We really didn't come to a decision.

MR. CAMPBELL: Well, that's where I was kind of at with it too. I figured maybe since I have to step out of that and since Mr. Radtka is on the Finance Committee he could help, you know, if there's any decision or tie breaking aspects or what we even want to do with it at this point. I know he can't vote, but - yeah, he can, you know, express some aspects of that more than I can talk to I guess the --

MR. SULLIVAN: I know when we did it last time, you know, we put the 65 cents on them; and I don't know that it would be correct or proper to do it again. I mean --

MR. CAMPBELL: Well, before we dive into the G.M. aspect of it --

MR. SULLIVAN: Okay, the 15.

MR. CAMPBELL: I was thinking it over some more in my head, and our game plan is to review it come as early as we can next year. One aspect, I'm hoping we have some figures from the power plant if they're coming up to speed and starting to use some water. We know they are not going to be in full production by any means. At least we would have something there. We would have one quarter with the G.M. plant running at one shift, taking a hit there. I would just like to make it look more structured when we deliver it, our plan, rather than maybe do the 15 cents now, wait one quarter and then you hit again with something else after we evaluate it. I think it might --

MR. SULLIVAN: So just wait?

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MR. CAMPBELL: That's just my perception of how the community might see it. We do a smaller one, we evaluate it and have a larger one, they are saying do you guys know what you're doing. Looking at the community side.

MR. KOGELNIK: You should be viewing that as possibly being challenged.

MR. CAMPBELL: Oh, it will.

MR. KOGELNIK: So you're gonna have some empirical analysis on it.

MR. CAMPBELL: And some structure with a why we came to what we came to. If things went different like we were planning a little earlier in the year with the rate increase, it would have played a little better in our favor. But since it drug out so far into this year that's just my opinion.

MR. SULLIVAN: I don't have a problem on that.

MR. RADTKA: Do we have any expectations of what we're looking at next year as of now?

MR. CAMPBELL: Oh, we're at negative yet. I mean --

MR. RADTKA: Well, for a rate increase next year.

MR. CAMPBELL: Not as yet. We were waiting to see some figures, dropping a shift in the plant and LEC coming up to play. We have some pretty big unknowns in our financial structure.

MR. SULLIVAN: But right now we're 140; is that correct?

MS. SLUSARCZYK: I was just looking before you came in at the year-to-date report from Finance or through the Clerk's office, the financial reports. And year-to-date revenue and year-to-date expenses we're only \$20,000 under our revenue right now. So we're only \$20,000 short compared to where we thought we would be. Now that is a total number that is not water and sewer tweezed apart either so I mean don't. I did not get enough time I had a meeting earlier I didn't get enough time to see exactly where we were --

MR. RADTKA: Well, that's good.

MR. SULLIVAN: What is the 140.16, that's a total number. That's not water and sewer apart either. That's just -- I didn't get enough time. I had a meeting earlier this morning, I didn't get enough time to see exactly where we were, but it's still a better picture than where we were last year at this time. So the 140 was the combined, correct?

MS. SLUSARCZYK: -- we were short \$140,000 in water in 2017.

MR. SULLIVAN: But then we separated them.

MS. SLUSARCZYK: No, that is separated.

MR. CAMPBELL: I think he's confusing where this year we started taking some labor and putting it aside.

MS. SLUSARCZYK: Yes, yes.

MR. CAMPBELL: Yes, this year we started to do that.

MS. SLUSARCZYK: Some of the expenses that were once charged to water are now being charged to sewer.

MR. CAMPBELL: That helped to some degree but not to the point.

MR. SULLIVAN: I understand. But what I'm trying to figure out is when we do the raise, we may want to look at a sewer raise and a water raise.

MR. CAMPBELL: As this Board, we can recommend to Council for sewer.

MR. SULLIVAN: Right, I understand that.

MR. CAMPBELL: But it's ultimately up to them. At this

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point we'll have some figures to say here, we spend the least on labor, we're trying to balance out properly. We might even want to increase a little bit more after we take and look at it. Maybe we're doing this percentage now and maybe it should be bumped up a little more. Bruce and the team has been keeping track.

MR. SULLIVAN: There's all the rumblings about --

MR. CAMPBELL: The separation between the two.

MR. SULLIVAN: They're paying \$2 less a thousand then?

MR. CAMPBELL: The whole difference between Trumbull and the East Side.

MR. SULLIVAN: I think it would be much easier raising sewer than water.

MR. CAMPBELL: If I learned one thing, it's never easy raising the rates. I don't care what you think it is, it's never easy to raise a rate. But that was my two cents on it before we start diving into the whole other aspect of the G.M. side of it. So my thinking is if that's what the Board thinks is a more proper thing, to get some more figures in place and look at it rather than -- my feeling is one quarter we're gonna agitate some people, not get to where we possibly need, maybe re-evaluate it and come back again for just one quarter of headaches doing it. That's my gut feeling on it.

MR. SULLIVAN: I agree.

MS. SLUSARCZYK: And it's a lot of work changing all the rates and the paperwork. The paper trail afterwards is extensive --

MR. SULLIVAN: What do you think?

MR. DIETZ: I ain't gonna say what I think right now because of what I was told today by a resident.

MR. KOGELNIK: I think what Cindy stated kind of answered my question. You said it was difficult to pull all that information together. I was wondering, do you have it all in like a spreadsheet format that you can adjust a few variables.

MR. CAMPBELL: Not that I'm aware of.

MS. SLUSARCZYK: No. You mean like our water study to -- we had an old water study that we never followed, but that kind of -- when it was done, if the Board would have followed it, we would have been able to plug in a figure and say this is where we would be.

MR. CAMPBELL: I think what Chris is asking, we get this report but it's a printed report, it's not on the sheet like you're saying here you can go where is that. I think that's what you're getting at.

MR. KOGELNIK: What I'm looking at or wondering, yeah, you've got your operations staff, you've got your accounts.

MR. CAMPBELL: Yeah, we can take the figures off that sheet and start.

MR. KOGELNIK: So it would be laborious to do that.

MR. CAMPBELL: But it's possible.

MR. KOGELNIK: What I was getting at is having a balance sheet for water and sewer, and at the bottom of each one of those two sheets you would have your total, your net revenue. And of course, right now it's showing when you can see them you've gotta \$20,000 difference.

MS. SLUSARCZYK: In these financial statements, if you go to the next sheet it breaks it down what water and sewer is. There's two different reports. I have four reports compared to the two that you get. But one is revenue and expense year-to-date, and then I would have a sheet that showed me the total year-to-date for the two different departments.

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MR. KOGELNIK: And why I would wonder that is -- I mean, you could come up, you could develop some safe baseline for water usage from LEC, some safe baseline for water usage from G.M. for one shift, and then you could -- no?

MS. SLUSARCZYK: I don't think so. We've never been down to one shift.

MR. KOGELNIK: I was just asking.

MS. SLUSARCZYK: And because they also decreased employees and they haven't --

MR. CAMPBELL: Substantially.

MR. KOGELNIK: We don't have a number that associates with that set of employees.

MS. SLUSARCZYK: Uh-huh.

MR. CAMPBELL: Well, at the end of the year we'll have more.

MR. KOGELNIK: Well then, you're right. You might have to wait to have to a safe value to respond to residents should they ask.

MS. SLUSARCZYK: There's too many variables and too many facts to do an educated guess.

MR. SULLIVAN: In '06 didn't they go to one shift?

MR. DIETZ: We've been down to one shift before.

MS. SLUSARCZYK: One shift, but there were a lot more employees in the building.

MR. CAMPBELL: They've cut a lot of employees.

MR. DIETZ: We probably had double the employees when we were down to one shift.

MR. CAMPBELL: From the Finance Department's side, when we get to the point of evaluating from the sewer side and say we come back with a recommendation, does that go to finance first or does it go to Council? I mean, I think this is actually the first time we're gonna start in that direction doing something. And I think since the sewer's been in there really hasn't been a rate increase.

MR. RADTKA: Not that I'm aware of.

MS. SLUSARCZYK: Never.

MR. CAMPBELL: Is that the proper --

MR. RADTKA: I think that would be through Council as a whole. I would think.

MR. CAMPBELL: I don't know.

MR. DIETZ: Would that just be for a sewer increase? I can't even see you, Kevin.

MR. CAMPBELL: Yeah, it would just be for sewer.

MS. SLUSARCZYK: Council governs the rates on the sanitary sewer and --

MR. RADTKA: The recommendation of the BPA.

MR. CAMPBELL: That's what I was told, it would be something we recommend. Then I think that's a good place to have that for now.

MR. SULLIVAN: Okay, so let's do that.

MR. CAMPBELL: I would still like to -- and I don't think we need anybody from the finance side. I would like to review our rate sheet and the things we at least gathered up, but that's up to you if you -- we're gonna revamp -- at least look at that. We may not implement it until next year, but I don't want to get off the momentum of some of the things we brought up and some of the ideas we kicked around about maybe increasing our minimum bill, some of the rates that we have for tap-ins and things like that. So --

MR. RADTKA: Well, that would fall under your rules and

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regs, correct?

MR. CAMPBELL: Well --

MR. KOGELNIK: It technically would. The rate sheet's gonna be separate. You'll have a set of rules and regs, it will reference an appendix with the rate sheet, but the rate sheet will be separate so that you can always update it.

MR. CAMPBELL: So if it's all right, because I know that you want to move on and I don't think -- I think more as a Board and the Utility Department we can go through this pretty clean if those two wanted to take off early and save this for later. Is that something we're comfortable with it?

MR. KOGELNIK: If I can add.

MR. CAMPBELL: I did print-out the one that you had.

MR. KOGELNIK: If I can add something. If I'm not here and Ron's not here, when you do go to revamp that sheet, what Paul is asking for on the water side is that if you want to add a low-flow charge or what he calls a de minimis charge -- I think I referred to it in that e-mail, you'll have to write that in there -- and you'll have to come up with some basis for that small charge. That's gonna be the sticking point with how you guys come about that. That's the administrative cost for keeping that tap service open and connected, it's the cost of reading that particular meter and anything else that you have that's related to that particular service. So if that charge is \$1.50 per month that's -- that's how you base it, but you write that in there and then you save the -- say the consumption part is the remaining amount. So there's two parts that should go to should comprise your water bill.

MS. SLUSARCZYK: On that example, that when you go back and read the original minutes, the minimum bill was supposed to be a minimum bill the way it's written. And I think over time and adjustments and the changes that the first -- when they first implemented the water rate it was \$1.25 a thousand gallons, and a minimum of a \$9 bill. So they were kind of capturing more based on that minimum. It never came out to be a minimum bill plus the \$1.25 a thousand gallons. Well now that our water rate is at \$5.66 you're really only getting a thousand gallons. And I think if we step away from that and you have the flat bill, whatever that number be, right now if you said it was \$3, that \$9 flat bill and then consumption, that is where you would realize the difference when you start including consumption. In five or six or seven or ten years from now you are going to again be at the same place where you're not realizing that minimum bill based on I have 1,600 customers and I'm always gonna get \$100,000 a year.

MR. CAMPBELL: I see what you're saying. So it's clean. A minimum bill covers just what it takes to keep us running and functioning and you're not doing anything past that, and your water usage would be on top of that. I think it would be easier for us to evaluate as a Board, it's been five years, does this minimum bill still represent our expenses for just billing and keeping the system up and running.

MR. KOGELNIK: And the minimum bill is reflective of what Warren is doing to you for their low flow minimum.

MS. SLUSARCZYK: That's what we have to capture. On the residential rate that would help us through our stumbling block that we have now. If General Motors goes down, Warren is going to smack us with a \$941 a month bill. We're short -- you do that \$941 twelve times a year, you're \$10,000, \$11,000 down. And we can't afford it. You

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need to be proactive on that.

MR. SULLIVAN: You mean if they completely shut down?

MS. SLUSARCZYK: Even if they shut down for a month and revamp that. We're gonna get a bill.

MR. CAMPBELL: They have a minimum we're gonna get hit with.

MS. SLUSARCZYK: If we watch Warren's minimum bill on the businesses or the industry which we're going to have to pay, so I think you don't have a lot of choice to pass on this rate for the businesses.

MR. CAMPBELL: I think it's fair and proper.

MS. SLUSARCZYK: There's no surcharge, that's just the minimum bill. Then we're protected against that. It's not eating up our revenue.

MR. SULLIVAN: Yeah, we shouldn't be paying that.

MS. SLUSARCZYK: I agree.

MR. CAMPBELL: Does that make sense?

MR. RADTKA: So the way it is now there's no minimum bill for Warren customers.

MS. SLUSARCZYK: There's too many things. The minimum bill for an industry right now on our water rate system is \$45 a quarter. If -- on that basis, if General Motors billed us for General Motors we would get a \$941 minimum bill for no water.

MR. CAMPBELL: You misstated, but if Warren billed us. You said G.M.

MS. SLUSARCZYK: Well, I meant for that particular customer.

MR. CAMPBELL: So we bill them \$45, Warren's gonna bill us \$900. We're gonna go we can't bill them anymore because we based it on what you use and you aren't using it. And that's where it shows.

MS. SLUSARCZYK: Our rate sheet shows what the tap size is and the minimum rate.

MR. CAMPBELL: That's the kind of verbiage we need from Paul to say. And I agree on the industrial accounts it's needed. But -- power plant, G.M. plant, you know.

MR. RADTKA: Anderson DuBose, Matalco, anybody on the Warren line.

MR. KOGELNIK: So I think what Paul is saying, this Board has the ability to add its own low flow and de minimis charge. He's depending on us to create it. He'll tell us how to implement it, okay. So what -- we have to present that to him, but he's saying you should include that on your rate sheet; and then in the regulations for water you need to back it up. You need to give it the definition.

MR. CAMPBELL: Okay.

MR. KOGELNIK: That's it.

MR. CAMPBELL: All right. I understand that. Why don't we just do that?

MR. SULLIVAN: Cindy.

MR. CAMPBELL: Now I think that covers -- Chris, was there something -- some -- the new business that you wanted to cover out of these before -- we have the rules and regs for the water as number one. Do you want to cover that?

MR. KOGELNIK: I'll go over that real quick. And what I'm doing is I'm passing out to the Board the updated water regulations that I e-mailed to you all, I think it was yesterday as a matter of fact.

MR. CAMPBELL: Uh-huh, yep.

MR. KOGELNIK: So I have highlighted -- well number one,

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Bruce had requested at the last meeting to take out that one paragraph in the cross connection section, so I did that. And then after then exchanging some information with Paul Dutton, the Solicitor, about the de minimis charge or low flow charge.

MR. CAMPBELL: Why can't we just say low flow? They're gonna read this and go what's a de minimis.

MR. KOGELNIK: Paul gave me some advice, and I took the advice and implemented it in the document that you have and I highlighted it. So if you don't like something in there just let me know, and we'll think about how we can edit it.

MR. SULLIVAN: So anything in yellow is a change?

MR. KOGELNIK: Anything in yellow is a change. And I took out of the one paragraph that pertains to the cross correction and then added in some language, a note about the cross correction, that the Ohio Administrative Code Section, whatever, governs the Village's cross connection control plan. Did you get it, Cindy?

MS. SLUSARCZYK: I think it's currently page 18 and 19 is -

MR. KOGELNIK: Okay. So I think that if I know that there's probably gonna be a couple tweaks here and there with the -- this low flow charge or whatever, okay. And then I also know that with the rate and schedule sheet that you have there's gonna have to be some verbiage in there about that. So there's not much to go through on the Water Regulations and then we're done with it. The other thing that I've included in there is appendices for the things that are referenced in the Rules and Regulations that are going to be contained at Cindy's office but distributed separately so that they can be edited as needed. And one of the documents is the updated Construction Details sheet. These are the latest from Trumbull County Sanitary Engineers and from Lordstown's prevailing Construction Standard Details sheets. And they're all now named Village of Lordstown. I got the approval from Trumbull County to do that.

MR. CAMPBELL: Okay.

MR. KOGELNIK: I do have to e-mail them a statement stating that, you know, the Village indemnifies, protects, Trumbull County from the use of these documents because we're re-using their documents and renaming them the Village of Lordstown. So there's some sense of thrift. But they're understanding of what you're doing and they're approving it. So that's it for --

MR. SULLIVAN: This is for what?

MR. KOGELNIK: That's for your Construction Standard Details that pertain to water and pertain to sewer. So you would use these -- like for example, if you had a new development, Spring Meadows or whatever that is that's coming up, they would take these details here and build their land development project according to them.

MR. SULLIVAN: Okay.

MR. KOGELNIK: So you say in your new water and your new sewer regulations all sewer lines, all water lines, shall conform to the Village's standards. You're holding them --

MR. CAMPBELL: Okay.

MR. KOGELNIK: That's all I have for water. Now sewer, I'll -- so that you have a copy, I'm gonna give you the latest on the sewer. There really isn't many changes, so all I've done was updated the disclaimer note that's at the beginning of the document on each the water and sewer so that they both read the same. And the Table of Contents and pagination has all been updated.

MR. SULLIVAN: Why is this in yellow? That's what you

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added?

MR. KOGELNIK: I added that because we did the same thing to the water. Again Mike, the water and the sewer regulations will have the same appearance; but obviously the content is gonna be, you know, exclusive to each other.

MR. SULLIVAN: Right.

MR. KOGELNIK: The one thing on the sewer that we have to pay attention to, similar to the water, we have to reference the rate sheet in the sewer regulations, okay. And we should go through and describe in detail, if we don't already, what the basis is for the rates and things like that. We're not gonna have any low flow because that's for water. So that's the homework that we still have to do. That's it.

MR. CAMPBELL: Any questions for Chris on those two items?

MR. SULLIVAN: No.

MR. DIETZ: The only question I have is can we -- with a minimum charge, can we give this to G.M. or would they be grandfathered in?

MR. CAMPBELL: Well, we would structure this along the lines already having something set up for a commercial or industrial.

MR. SULLIVAN: It's not there now, but it will be.

MR. DIETZ: Yeah. But can we enforce that if we do pass it? I'm just asking.

MR. CAMPBELL: Yeah. Yeah.

MS. SLUSARCZYK: I think the question beyond that is can we enforce it with LEC because their contract spells out, and we got to have it written to cover them because it already happened with them. It's unlikely in a perfect world that it may happen again, but that is one.

MR. CAMPBELL: Well, at least gonna have it in our stuff and hand it to Paul and say Paul, we have it in ours.

MS. SLUSARCZYK: And they put the clause in that the Rules and Regulations governing the Water Department, if they change. That was to protect us and it didn't. But hopefully based on this clause and the revisions we made it will going forward.

MR. SULLIVAN: That we can implement --

MR. CAMPBELL: Yes. Yes.

MR. KOGELNIK: You asked me also to check with Paul about deleting the old bylaws.

MR. CAMPBELL: Yeah. How do we get our new stuff --

MR. KOGELNIK: You're gonna have to find out where that section of bylaws came from and how it was reflected in legislation. I sent that one e-mail that states we'll have to make a resolution as the Board of Public Affairs to repeat and replace that particular ordinance with this particular section. I don't know how.

MS. SLUSARCZYK: I was gonna say truthfully, I'm gonna give Paul the information because there was not legislation and just passed by the Board, approved by Solicitor Reardon in that meeting, and it was told to distribute to the customers upon completion. So I think he's gonna have to be creative in his verbiage because the bylaws haven't changed, but the rate sheets have. And the two documents, he needs to bundle it in a package in a new resolution.

MR. KOGELNIK: I think Paul can do some of that, but he's gonna need a little help from us from the history of these documents. If there's no history we should tell him now so we're not waiting. And the sewer is probably gonna be a little bit easier because we know where those documents came from.

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MS. SLUSARCZYK: And I have a paper trail of those from birth until today. Water --

MR. KOGELNIK: Okay.

MR. SULLIVAN: We don't have --

MS. SLUSARCZYK: And I will get that to Paul. I just had a couple other crises.

MR. SULLIVAN: You don't have a paper trail where the original bylaws came from for water?

MS. SLUSARCZYK: Yeah. They got McDonald's and used McDonald's and used them and revised them and passed them in that meeting. But when we passed the water rates -- currently we do that -- you'll make your motion, we have a resolution to follow through with it to show that the Board, you know, did it at such-and-such a date. Historically we do not. So go back there -- well, let's put it this way, that I can find because there's very few resolutions in the beginning. The copies that I have there is not a resolution, there's no reference in there since saying that -- now sometimes it goes to down -- certain things go to Council for it to be adopted, there's no reference for that either. So I can pick out the time frames and go to the two sets of minutes, and I'm not finding anything. Did I do all 37 years, no. I haven't had the time. But like I said, because there's something with the bylaws versus Rules and Regulations, the bylaws were from the get-go that it was always called bylaws. So I think if he wants to raise that term --

MR. CAMPBELL: Which he does.

MS. SLUSARCZYK: He needs to correct it. And like I said, he's gonna have to bundle it as one and say anything prior to August whatever, something-something has been superseded by --

MR. CAMPBELL: By this.

MS. SLUSARCZYK: And if left out, he's just gotta put a little clause in that saying we might have missed something but it's been superseded.

MR. CAMPBELL: All right. Was there anything else for Chris?

MR. SULLIVAN: Yeah, I kind of had a question. I don't necessity if it's for Chris or if it's about -- the e-mail that come through about talking about not using CT or getting a new --

MR. CAMPBELL: Oh, from Kelly. You're talking the stuff that came from Kelly, the Planning Board, along those lines? Is that the one you're referring to?

MR. SULLIVAN: Yeah. Is Council seriously --

MR. RADTKA: That's the first I heard of it.

MR. DIETZ: I got an e-mail.

MR. RADTKA: Was the e-mail today?

MR. SULLIVAN: About a week-and-a-half ago.

MR. RADTKA: From Kelly?

MR. DIETZ: I sent one to Mike, and when I -- I don't have it.

MS. SLUSARCZYK: I think that she's covering one -- she talks about the new plan and the expense that's out there. She said she didn't approve meetings. And I sent it to the Board to let you know that it can come -- that Chris comes back and says we had a meeting and here's the bill. She tells me I pass this on to you or forward you the e-mails that I receive from her because there's expenses being incurred.

MR. KOGELNIK: So was that in regard to the meeting that was held on July 11 with the TJX?

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MS. SLUSARCZYK: That was part of it.

MR. KOGELNIK: I told -- I don't understand what happened there, but some of what I have to report on for the meter manhole is relevant to that.

MS. SLUSARCZYK: And that's why I let the Board know that she said that. It's in the site plan, there's some hang-ups on some words, and they just need to know and be kept in the loop that you met with them and --

MR. SULLIVAN: It sounded like --

MR. DIETZ: It sounded like Council is looking for a new engineering company.

MR. KOGELNIK: What?

MR. RADTKA: This is the conversation you had with Bob about the interceptor sewer or something different.

MR. DIETZ: TJX over there.

MS. SLUSARCZYK: TJX.

MR. KOGELNIK: All right. Let me clear up what I do know.

MR. DIETZ: Did you bring that, what I sent to you?

MR. SULLIVAN: I didn't bring it, no.

MR. DIETZ: My stuff's at home.

MR. KOGELNIK: With TJX we were supposed to do some preliminary investigation work, okay. And we were authorized by Council. I have a work authorization you shared with Bill. And so we got to a point where we were like, I don't know, 75 percent complete with that work authorization, and then we received a traffic impact study. It has nothing to do with the Board of Public Affairs. And we couldn't review that without involving one of our traffic engineers to do that because that's a special service. And so that sits until we get authorization. And I mentioned that to Kelly and to Bill, and then they stated who gave you the initial authorization and I told them. And then they says well, we can't authorize you to begin work on the TJX review because there's not been an official land development plan review that was initiated, a plan hasn't been received by the Planning Department. Totally understood. So -- but at that point in time we've got so much design information being pumped into the Village and to us by the design consultant for TJX, all of it's being parked because I'm not touching it. I don't have the authorization yet to do that. But yet Council and the mayor and even some of the -- your staff here have asked me questions pertaining to the TJX site so that we can understand how that impacts the Village. And I've responded to that within that initial authorization. But I will not spend another hour of time on that project until I'm authorized. I did attend that one hour meeting last -- July 11 -- I'm sorry, last week. Bruce was there and so was Darren. And I did produce a summary of that meeting. And I told everybody I don't have the authorization to be here, but I know this the meeting is necessary and I am not going to charge the Village or BPA for that one hour of time until I'm authorized. That's all I know.

MR. DIETZ: I wish I would have brought that copy with me because the last page had their -- when they figured they were gonna start, when they were gonna be done, their whole schedule of events taking place. And it comes onto my computer, and I asked Mike if he had got it and he said no. So I figured out how to forward it to Mike. But if I understood that, in there it said that TJX was under the impression that the Council was looking for a new engineer outfit.

MR. CAMPBELL: I'm not aware of that.

MR. RADTKA: I'm not an aware of it, and I never received that e-mail because of my conflict.

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MR. DIETZ: You're out.

MR. RADTKA: That's why Kelly didn't forward it to me.

MR. DIETZ: I don't understand a lot of this here big -- and I forwarded it to Mike.

MR. SULLIVAN: And there was one other question I had about that that didn't make any sense to me at all. It said that TJX has requested to go into the Trumbull County sewer system. Why would they request to pay \$2 more a thousand or whatever the price is? That didn't make any sense.

MR. KOGELNIK: So the meeting that we had last week was to explore those things and to identify the concerns that the BPA had and the Village had so that when their design engineer got going on this project, whenever the heck that is, they would at least be able to factor those important concerns in rather than wait and then just let them go 100 miles an hour without that information later on. We did sit down and discuss that with them, the capacity that we had in Pump Station No. 4's area. They also stated that they have capacity in their system and they were gonna talk internally about that and then get back to us.

MR. CAMPBELL: Okay.

MR. SULLIVAN: Do you understand why that doesn't make any sense?

MR. DIETZ: A lot of the stuff doesn't make sense to me because of, you know, my not knowing a lot of stuff. And that's why I was confused, I hadn't heard of anything.

MR. KOGELNIK: I can't respond. I don't have the information in front of me.

MR. CAMPBELL: Well, you gave us what you know and I appreciate that. And I mean, it makes sense from where you stood and where the meeting is at. I appreciate you and Bruce spending the time with them so they are aware of potential options for them. I guess at this point it's more in their court to come to the table and do a site development and get the ball rolling.

MR. SULLIVAN: Bruce, we do have the capacity to handle it, don't we?

MR. PLATT: Yes.

MR. KOGELNIK: I already told you you did.

MR. PLATT: Our engineer explained that to them and yeah, capacity's there.

MR. SULLIVAN: But in that e-mail it made it like a definite that they wanted to go to --

MR. PLATT: Well, yes. And the reason for that, I believe, is they actually sit in Trumbull County Sanitary District, okay. That project sits in that district. However, it would be beneficial to us and them if it -- if there is some way that it can come, you know, our direction.

MR. SULLIVAN: I would like to get as much out of them as we can.

MR. PLATT: Sure. As would Trumbull County.

MR. CAMPBELL: They're in the same boat.

MR. PLATT: One of the things that we brought up was maybe we can do the same thing for them that they're doing for Lordstown at the north end, you know, at least put a sewer meter at the homes instead of them having to re-engineer everything and send it -- you know, let the homes continue to flow the way they're going and turn them down Hallock Young towards our lift station but go through a sewer flue meter, along with --

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MR. SULLIVAN: Will they pay us whatever the fee would be?

MR. PLATT: We get something and they get something then.

MR. SULLIVAN: Did they ever come up with a fee for Highland?

MR. PLATT: Yes. They presented that to Mr. Bond unofficially.

MR. KOGELNIK: Unofficially it's in draft form, Mike. And what we're gonna do is wait about 30 days because Warren has to first enter into an agreement with Trumbull County. The agreement between Trumbull County and Warren now has expired last December. And they feel that they're close to solving that agreement within the month, and then we hope to after -- right after that enter into the agreement with the county to connect. So --

MR. SULLIVAN: We're already comfortable enough whatever number they can come up with is reasonable.

MR. KOGELNIK: Right now they are not including a number for the connection other than the 10 percent for the use of conveyance. That's what's in the agreement. There is no number.

MR. SULLIVAN: It's not so much per thousand.

MR. PLATT: Correct. Correct.

MR. KOGELNIK: And all they have is a transportation charge for conveying the waste water away from the Village to Warren through that interceptor.

MR. PLATT: As I understand it, it would be for, in simpler terms, cost plus 10 percent.

MR. KOGELNIK: Correct.

MR. PLATT: Whatever it costs Trumbull County, they would have 10 percent and Lordstown would pay that, you know. But that's not official, you know, at this time.

MR. CAMPBELL: Okay. All right. Looking through this, if you two gentlemen want to move on. The only thing I see that we might want to talk to you a little bit about is the sanitary sewer meter manhole project. I think TJX is still up in the air. Keep it on the agenda to see how that goes.

MR. KOGELNIK: Correct.

MR. CAMPBELL: And other than that, I think the rest of the stuff the Board and Utility Department, we can work on the rest of the agenda if you gentlemen want to. Anything else for those two guys before they hit the door?

(At this time Ron Radtka and Chris Kogelnik leave).

2. Asset Management Plan

MR. CAMPBELL: Next I think is the Asset Management Plan, just an update to see where we're going with that, how things are developing, coming down.

MR. PLATT: Not much change since last meeting. Darren did attend another seminar based on asset management down in Columbus. Kind of same old same old, you know. Everybody is saying the same thing, we don't quite know what's in there yet but here's to work towards. So we're comfortable that we're working in the right direction.

MR. CAMPBELL: I think so. And E.P.A. hasn't released any further guidelines at this point. I think you're doing a very good job getting ahead of it as much as you can. Anything the Board would like to ask on it at this point? All right. Cross that one off.

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3. Water Rate Review

MR. CAMPBELL: The water rate review we touched on. Well I wish it was done, but it will be something we continue to work it.

4. A Resolution increasing rates and charges for consumers of the water utility service within and outside the Village of Lordstown and declaring an emergency.

MR. CAMPBELL: And 4 is the resolution, but kind of goes with that.

MR. SULLIVAN: Do we need to do anything on the G.M. or are we gonna held that until we do the complete water rate.

MR. CAMPBELL: That's what I was talking about earlier.

MR. SULLIVAN: The whole thing.

MR. CAMPBELL: I think it's proper to do it as the whole thing when we get more figures to poke in.

OLD BUSINESS:

1. Review of Sewer Regulations.

MR. CAMPBELL: Down to Old Business. We have the sewer regs which Chris covered before he left. Anything else? I don't think there was too much change from last week. But at least he highlighted and made it consistent with the water.

2. I&I

MR. CAMPBELL: We're down to the I&I aspect.

MR. PLATT: I hate to sound like a broken record, but not much change from last month. Been short-handed until last evening. Council approved the hiring of Robert Luzadder, so he'll be coming on board the 30th the July I believe will be his first day, so it will be about two weeks. They also approved Kelsie Daniel --

MR. CAMPBELL: Good.

MR. PLATT: -- for our summer help or temporary help.

MR. SULLIVAN: That's the one that can work through October.

MR. PLATT: They can fill out the year a little bit. So we're waiting for her background check and then schedule a physical for her so we'll be at full staff. But we won't be getting 100 percent out of everybody based on the new employees, but we'll be able to -- we'll at least have the manpower to begin, you know, like heading to the spots that we suspect, you know. We're still using our sewer meter down at Brook Hollow.

MR. SULLIVAN: When you say that, does that cover all of Brook Hollow?

MR. PLATT: Yes. We have it set and where everything that is flushed, you know, okay, on Brook Hollow will come through that meter I think, with the exception of one home, you know.

MR. SULLIVAN: So far it's showing nothing.

MR. PLATT: It's not really showing us much. We're not seeing a lot of -- you know, we haven't had a lot of rain and unfortunately --

MR. CAMPBELL: It's been dry.

MR. PLATT: So we're not -- so we need a good gully-washer to see if like, okay. But I'm still sure we'll see some venting of smoke when we do the smoke testing and up through the back-flow preventers that have been installed.

MR. SULLIVAN: Is that where you're gonna go with the smoke test next is Brook Hollow?

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MR. PLATT: We'll go into those developments. Ina, Highland Estates, Brook Hollow, Hood Drive.

MR. CAMPBELL: Nice easy places to get a bunch at once.

MR. PLATT: It's contained and the like.

MR. CAMPBELL: That makes sense.

MR. PLATT: And then we'll head out probably on the -- what's that, the south end of Highland Avenue from Hallock Young south and around that way a little bit. So, but we have plan. We just need the people at this point. And you know, summertime is vacation time and, you know, that's been an adventure this year. It hasn't been my ideal going-off-in-the-sunset year.

MS. SLUSARCZYK: Bruce, did you get a date for when you intended to start Kelsie? I missed it. You gave me 7/30 for Rob.

MR. PLATT: It will be somewhere after the 30th, you know. If we can get her started on the 30th, fine. But we always get the background check first. And then once that's done we schedule the physical. So the background check was just Thursday, this past Thursday. Those usually take about a week to come in. So then it's up to Debbie once that comes in to schedule the physical then, you know. I don't think any issues with either of those but --

MR. CAMPBELL: Okay. Thank you. I guess we got through the agenda in our loop-de-loop.

PUBLIC COMMENTS:

MR. CAMPBELL: No more public comments.

REPORTS:

1. Solicitor's Report

MR. CAMPBELL: I guess we're down to reports. Anything from our Solicitor other than the feedback?

2. Engineer's Report

MR. CAMPBELL: Engineer left, done with that report.

3. Utility Committee Report

MR. CAMPBELL: Anything from Utilities Committee?

4. Clerk's Report

MR. CAMPBELL: All right, Cindy. Clerk's report.

MS. SLUSARCZYK: I have just a few things to report. This morning I had a meeting with the billing clerk at the City of Niles regarding our water rates. There was some errors in the billing where she wasn't using meter readings, making which -- one thing made another mistake. So I went in there and worked with her, and going forward she's going to transition the bills next month to actually bill in the proper -- if the meter is reading in gallons, the bill is going to read in gallons and so forth, because we read in gallons and they read in cubic feet, they convert to cubic feet.

MR. CAMPBELL: It gets messed up.

MS. SLUSARCZYK: There were multiple mistakes. On a 2,000 gallon consumption for LEC we should have been billed \$5.06 and we were billed \$5,060.

MR. CAMPBELL: A huge difference.

MS. SLUSARCZYK: That's why I talked to Bill. He said just go and sit down, and in doing that we addressed all the issues to date that have come up. So hopefully in the next month's bill that will be resolved and a lot simpler. It will just be checking to see that

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everything is the way we reported it instead of going back and correcting her calculations and deductions.

MR. CAMPBELL: That's good progress.

MS. SLUSARCZYK: Yes. And when I was there I confirmed with Niles that we're currently from the City of Niles are only being billed \$2.53 a thousand gallons for water for LEC so --where our water that we purchase for General Motors is at \$2.51 per 100 cubic feet. So I wanted to confirm with them because my next thing is LEC has called and says why the hell would I buy water from Warren if Niles is selling it at that rate. I said that wasn't my choice. I said that's how it's contracted; you're primarily going to use Warren water, Niles to my understanding is your back-up or redundant supply for your use. So he wants to come in and meet. We were actually schedule for Thursday, and I had to cancel Thursday's meeting because I have a funeral that day, that I will not be in the office. So we set it up for tomorrow morning, he called me back and something came up. So we're going to meet next week. And like I told Bill, I can only show him what I have. But Niles confirmed to me today that yes, it's \$2.53 a thousand gallons is what they're selling that for and they're fine with it. So Warren is actually billing like \$3.35 a thousand gallons. And Warren was meant, when the contracts were being processed, to be cheaper than Niles.

MR. CAMPBELL: I remember that statement.

MR. SULLIVAN: I thought last year when we did the water increase that they both increased to the same level.

MS. SLUSARCZYK: If Niles increases their water rate, Warren in turn passes in on. LEC's water rate is not contingent on that block tier when I needed those figures to set up the software. And mine -- I told Warren that tier didn't work on a daily basis. You went with us into Warren. So they gave me a rate and he goes well, they're not supposed to be billing you that rate anyhow. That's your fish to fry with them. I take that bill and I add my 10 cents, and so this is kind of painting a picture for our future year.

MR. SULLIVAN: So on the Niles water --

MS. SLUSARCZYK: Niles is basing theirs on the rate that it is charged, and they get it from MVSD. They surcharge it, and then I add my 10 cents to that.

MR. SULLIVAN: But at Warren we're adding a dime per thousand, correct?

MS. SLUSARCZYK: Yes.

MR. SULLIVAN: And Niles then we would be adding a time per --

MS. SLUSARCZYK: Thousand.

MR. CAMPBELL: Per thousand. It's the same?

MR. SULLIVAN: It wouldn't be a dime. What you said that -

-

MS. SLUSARCZYK: 100 cubic feet.

MR. SULLIVAN: Yeah.

MS. SLUSARCZYK: No, because the Niles meter reads in gallons to begin with. But like I said, that's like an eighty-some cent difference.

MR. CAMPBELL: It's a huge difference.

MS. SLUSARCZYK: And I told Mr. Haley when he called I was expecting that phone call when I got that rate and started billing that. I didn't expect it quite so quickly. But I told him, I said Niles may not have done that right. I put it back onto Niles, and I confirmed it with them today and I told her very clearly. They said

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yes, she spoke to Andy. Andy didn't want anything -- he said you get that from Terry. Terry Swauger is their law director. He's the one that gave me the rate for 1,000 gallons. And they have, in turn, followed through and invoiced according to what he gave me.

MR. CAMPBELL: That definitely changes the game on our side.

MR. DIETZ: What am I missing here?

MR. CAMPBELL: If things went through as we initially thought would go through, Warren would have been the cheaper rate. We're not on the hook for maintenance or anything. If they pull the hook and go to Niles, we're on the hook for maintenance, et cetera. We were hoping that they pull from Warren and then pull from Niles. Unless I'm seeing more to it than that, that's the big thing I see in my head.

MR. SULLIVAN: Speaking of that Bruce, that e-mail where they --

MR. PLATT: I was not happy.

MR. CAMPBELL: With them slamming off the water and overflowing the sewers?

MR. SULLIVAN: They busted something, didn't they?

MR. PLATT: They didn't break anything, okay, fortunately.

MR. CAMPBELL: But we were lucky.

MR. PLATT: We've warned them. I've been fearful of this water hammer event because, you know, our pipes are -- you know, a pipe is tested to be 250 psi, okay. A ductile iron pipe. But there's what they call appurtenances, things that are added onto the pipe to make it a water system. So anything that's added on -- you don't add something on and it stays at 250 psi maximum, it reduces it because it's now a weak spot. And we have those all along the system, you know, the six-and-a-half miles, you know, or now seven miles, you know, from LEC on. So you know, we put in all those belts and -- which is also a protection, you know. Meeting after meeting after meeting, you know, we can do this, I can't do that, you know, type thing. And we finally came to an agreement and we tested it. And they said we'll close, you know, the valve, we'll take what, five minutes to close it or ten minutes to close it. You know, close the valve slower, you know. So we had an exercise that day and they closed the valve slow, and instead of seeing 135 we saw like 108 psi. And we experience that every day, you know. That's -- you know. So I thought great, this is -- so I said yes, that seems to work, it's acceptable, signed off on it, yeah, did it that way. Well, the very first time that they took a mass amount of water, A, they sent an e-mail on a Saturday.

MR. SULLIVAN: Saturday night or something.

MR. PLATT: Yeah, saying tomorrow we're gonna take a lot of water and never said anything about putting anything down the sewer at all. We saw 1,700 gallons a minute come down the sewer. We're only -- they're only rated for 900 gallons a minute is what they equal to, you know, and in the beginning they said well, you know, yeah, if you take over 24-hour period that's what the rate is. And I said no, we have in there that you can't release more than 929 gallons a minute. That will overwhelm our system, you know. And yeah, we had about two-and-a-half hours of -- on a Sunday night where we're going from lift station to lift station with the doors opened, and it's coming right up to like within three feet of the doors and everything and both pumps are running.

MR. CAMPBELL: Just cranking.

MR. PLATT: I mean, all six pumps are running.

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MR. CAMPBELL: Flushed the system that day.

MS. SLUSARCZYK: Power washed it.

MR. PLATT: I was in my truck and ready to drive down. I know where the front door is. They aren't answering the phone, but I know where their front door is. And right at that time Vinny -- he come walking out, and he says it looks like they're shutting it down now. So the flow rate dropped and everything, you know, went. So that's what was the experience that generated the e-mail.

MR. CAMPBELL: None of the pump stations actually flooded out but got close to it?

MR. PLATT: It got very close.

MR. CAMPBELL: Good thing they are good, solid systems.

MR. SULLIVAN: It seemed like his answer to you was kind of sarcastic.

MR. PLATT: He didn't -- you know, he did not answer, I didn't take it that way. I know Bear, the guy, he wasn't, you know -- I know he wrote that he couldn't, you know -- yeah, nobody can guarantee that it won't happen again, you know, I mean. But c'mon, first time you turn it on, hey let's push this button, you know. So let's see what happens, you know. They've been taking water this week and not using the sewer as much. But everything has been closing at a slow rate, we haven't seen a water spike or water hammer, you know, at all, so. You know, they appeared to have heard me.

MR. CAMPBELL: And adjusted accordingly is the main thing.

MR. PLATT: They did release -- have another release of sewer water. It went to 1,400 gallons a minute. But it was for an instant and they got it right back down and kept it under 1,000 gallons a minute then for about an hour, you know, something like that. And that was, you know, just handled. These lift stations are --

MR. CAMPBELL: Phenomenal.

MR. PLATT: I am so glad we have these.

MR. CAMPBELL: The only question -- I want to finish up with Cindy -- does Franco or somebody from Warren realize the rate that Niles is charging at this point? Because that's gonna be a big shocker to him.

MS. SLUSARCZYK: No. And I want to see what questions Mr. Haley asks first, because the rate that I have said and, you know, he went to the contracts and he said that's not the rate. So I want to see where he leads and where he goes. But like I said, the opening conversation was why do I want to. Well, I understood some water quality and, you know, that --

MR. CAMPBELL: Money talks, right?

MS. SLUSARCZYK: I told him I wasn't there, I don't know. And that's where he said I would like to come in and sit down and go over this.

MR. CAMPBELL: Yeah. Keep us posted what comes out of that.

MS. SLUSARCZYK: Well, next I have -- we have on the agenda quarterly billing adjustments. And it's kind of like hit, miss, hit, miss. So I'm going to put on here we're going to review them in January, April, July and October.

MR. CAMPBELL: Very good. I like that.

MS. SLUSARCZYK: The reason being it's to monitor how I adjust the G.M. billing. And that will show a complete quarter in the months before. You will be able to see all three adjustments on one sheet and we'll see here it's the month to do it, not did we or didn't we.

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MR. CAMPBELL: I like that much better, that thinking.

MS. SLUSARCZYK: Next I have is tomorrow I will be out of the office. I'll be here in the morning for a little bit, and I'll be out probably the rest of the day with my husband. He has a doctor's appointment.

MR. SULLIVAN: And Thursday.

MS. SLUSARCZYK: Thursday I will be out of the office. Delmas McCauley, he was a Board member, he passed away Sunday morning and his services start at 8:30 Thursday morning. So other than that, that's all I have, with the exception of the August 21 meeting date.

MR. CAMPBELL: I was just gonna say we don't want to forget our meeting date.

MS. SLUSARCZYK: I put that in the e-mail prior to you.

MR. SULLIVAN: When is it?

MS. SLUSARCZYK: August 21 is the next regularly scheduled BPA meeting. But that is also the tentative date for the special election, which as you know --

MR. SULLIVAN: Did they get the signatures?

MS. SLUSARCZYK: They are going to bring in what they have Thursday morning, but they have until Saturday to get them to the Board. I don't know if they got the signatures or not. I was just told to prepare.

MR. CAMPBELL: I think that would -- it would be smart to prepare for the vote.

MS. SLUSARCZYK: It's either/or, I can't do both that day. It's a long day.

MR. SULLIVAN: Well I understood though if that happens, no Lordstown residents are gonna be allowed to work the polls.

MS. SLUSARCZYK: Maybe. The last time I heard.

MR. SULLIVAN: That's what the Board told me.

MS. SLUSARCZYK: Then that will relieve me. We checked out the administration building with me and stuff like that. And at that time Bob told me the meeting would have been the 7th I think it was, the special election would have been the 7th, not knowing that Council -- that it couldn't -- they could not have met the deadline at that time. So he was just worrying about the November election, that there would not be one. Then I understand now it's August 21. But if I don't have to work the election, then it's clear

MR. DIETZ: They're lining people up to work it.

MS. SLUSARCZYK: Good.

MR. DIETZ: Because one of Sharyn's friends asked her if she was going to work.

MR. CAMPBELL: Well, what are we going to do with our meeting then? Will we move it just to be safe?

MR. SULLIVAN: I'm good with that.

MR. CAMPBELL: When do you want to move it to?

MR. SULLIVAN: I thought you said the 31st

MR. CAMPBELL: I recommended the Tuesday before, which is one week earlier which is the 14th. Right now it's the 21st, and you said -- actually I think you said 13th or 14th.

MS. SLUSARCZYK: Yes, the Tuesday is what -- and that would -- the August -- the Council meeting, I believe, is the following Monday. So that would actually get your stuff --

MR. CAMPBELL: Before if we needed to get something for it. What do you gentlemen --

MR. PLATT: I'm out of the country on the 15th, so after the meeting I would leave here so --

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MR. SULLIVAN: Where are you going?

MR. PLATT: Canada.

MR. CAMPBELL: Well, we're thinking of making it the 14th. Would that work for you then?

MR. PLATT: That would work, you know, sure.

MR. CAMPBELL: Let's put it down. And if someone has a conflict, send it out to everybody and we'll mark it down. We'll do August 14. I don't want to change the time. We get used to that.

MR. SULLIVAN: Are they gonna do that here or at the school?

MS. SLUSARCZYK: I believe it would be here in the administration building. It will be because they've already called to block the administration building for the election day and the day before, because once they set it up nobody can have access to the area.

MR. CAMPBELL: All right. Very good. I'm glad we covered that before we forgot it and missed it. Any questions for Cindy? All right. Thank you, Cindy.

5. Superintendent's Report

MR. CAMPBELL: Bruce, Superintendent's Report.

MR. PLATT: Well, we've covered almost all of it here. Thank you. The only thing that hasn't been covered, I got a letter from Holtons.

MR. SULLIVAN: Was that that one over here?

MR. PLATT: Yeah. They're requesting that I just -- they just mailed us an invoice.

MR. CAMPBELL: I didn't have a description with it. I was hoping to have more than just an invoice of what we did.

MR. PLATT: What I do know about it is it's for the little restaurant up there on 45 that just opened. The sewer wasn't flowing right, and so it was all about the sewer, you know, for the new tenant. And they had somebody come out and try to, you know, clean it and it didn't work. And then somebody else came out and tried to clean it, and the first time -- there's two water taps there, one is their domestic tap that is right directly in -- if you're looking at the building, it's at the left corner of the building as you're standing looking at it. So that's the domestic one where it feeds all the sinks and restrooms and everything. There's a second tap there that was like a fire service tap from engineering that they chose to abandon. They didn't need it, you know, so they wanted to abandon that. So they did the paperwork, the tap got abandoned, we went and severed the line. We didn't sever it on our side of the curb box because in order to do that we'd have to get out in the middle of the Route 45 northbound lane and disconnect it from there. So we did it on the customer's side of the curb box, cut the water line, you know. And so with one of these first two attempts they -- Mark Holton called me and --

MR. CAMPBELL: What date were you out and severed that, roughly?

MR. PLATT: I don't --

MR. CAMPBELL: Was it current, was it a long time ago? Give us a time frame.

MR. PLATT: It was maybe two years ago. I don't have the exact date.

MR. SULLIVAN: I didn't remember.

MR. CAMPBELL: It was a while ago, nothing current.

MR. PLATT: So when they had that problem, one of their people -- one of their contractors that they had come in pointed out

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oh, this sewer's plugged right here by this big curb box, you know. And Mark called me and had me come up and he goes, you know, our sewer's plugged right here, you know; what are you gonna do about it. And I said well nothing, you know. A, we didn't dig there, we dug back there, number one, and cut it. And he goes well, you broke the line and -- I don't recall everything that was said. But I know, you know, he -- they have felt we did that. Well, he finally chose to dig it up on like May 11 of this year, okay. That location he dug up. And there's no sewer line at that location, which I was real happy about, you know. So you know, it says Holton attempted to locate drain break on north side that was cut for ancillary system; no break located, you know. There was no sewer line even there, you know. Okay. So he's like okay. So he had somebody else come out, and they give him a better location which turned out to be very close to that front corner of the building, okay. So again, he wanted us to come fix it. I told him no, we're -- you know, no, you know. So he dug it up and found that it was crushed in between the building and the edge of pavement. It's a clay pipe, okay, that has been installed since -- when did they put that sewer in, Tom, do you know? In the sixties?

MR. DIETZ: I was gonna say somewhere late sixties or somewhere in that area.

MR. PLATT: Right. So it was crushed. He called me up, yes I saw it was crushed. And he says what are you gonna do about it because we -- it was -- it was within maybe two feet of our curb box that's there, okay. And we had to dig the curb box up, and that we dug up somewhere around the end of March of 2017, okay, a year ago, because the curb -- it would not operate for the -- when the restaurant first opened with the very first restaurant tour there.

MR. SULLIVAN: Right.

MR. PLATT: Okay. So we dug it up then. We had to use the mini excavator to pull the sidewalk, we had to cut the sidewalk and get it out of there. Dug a couple of spots on top but then hand-dug the rest of the way down. Installed a new curb box and rod and, you know, filled it in and went about our business. Left it with road grindings, you know. We didn't finish the sidewalk there, left it with road grindings. So you know, I -- that's our story, you know. We have a work order where we repaired it and on the date. But unfortunately the work order just says we repaired curb box, replaced curb box and rod and, you know, that was pretty much it, you know. I personally don't see how we're responsible for it, you know. I don't know how -- could we have done it, you know? I could go to the moon, I could go to --

MR. CAMPBELL: Here's what I know being on this Board long enough to realize any time your department has, you know, knowingly mistakenly caused an accident, broke something --

MR. SULLIVAN: You fix it.

MR. CAMPBELL: -- you come to the Board and say it was on us, I know we did this, we're gonna have to pay it fix it. There's never been a point that I've ever seen where you guys knowingly did that "it's on us to fix it." If you state that, you believe that. And you state could it have happened, it's been a couple years, it's old clay pipe. I think the chances are slim.

MR. SULLIVAN: It was open all that time afterwards, I mean flat.

MR. CAMPBELL: If it was crushed, then it wouldn't have lasted two years.

MR. PLATT: He never complained.

MR. SULLIVAN: If there was a problem, I'm sure we would

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have known about it.

MR. PLATT: Maybe, you know. I would hope so, you know. Normally we're the first ones that --

MR. SULLIVAN: Would know.

MR. PLATT: -- hear things, you know. And then we said well no, that's, you know -- and how I wound up getting involved in this, Mark didn't quite know -- yeah, I suggested to him -- I said well, get somebody to jet clean that thing, you know. They could not get the jet system that we used or had Kokosing use down there to clean their sewer out before we allowed them to begin using the sewer, okay. They had that contractor come out with their equipment. There were -- they cleaned 2,700 feet of 15-inch and he couldn't get it, you know, but maybe 15 feet into it and it was plugged so tight. So you know, I mean, I don't know how we could have -- even if we did crack it, how stuff would flow down there and actually have it, you know, packed so tight from a year's worth of -- and you know, nothing sank, nothing gave, you know. Normally if stuff's washing down the drain somewhere you wind up with a sinkhole, you know.

MR. DIETZ: I know when the guys were taking it there I had stopped in and was harassing them because they were digging by hand.

MR. PLATT: That Holton's group or our group?

MR. DIETZ: Our group. Because if I see them digging, I'll stop and see who's getting the muddiest.

MR. PLATT: Okay. We've done that, you know. We've done that.

MR. DIETZ: But Holton come over and asked me one night when I was eating in there about us being responsible for it and what to do. And I just told her, I says I can't answer you, you'll have to come to a meeting, because I wasn't gonna stick my neck in.

MR. CAMPBELL: Oh, as a single person on a Board we can't speak to it. I was thinking both. I was eating lunch there and got the story. I'm just one person on the Board, present it to the Board and we do our job. But I was hoping that I got more than just an invoice, at least something from their side other than here's -- you know, I was hoping to have some verbiage or another -- at least like Bruce provided us how they came to their conclusion of why we're at fault for it. We don't have that. All we have is a bill with things that were performed.

MR. DIETZ: I see they put a clean-out there at the north corner now of the building.

MR. PLATT: Yeah, uh-huh.

MR. DIETZ: And they got a big rock there that was never there before.

MR. PLATT: Oh, yeah. I didn't see that, you know. I'll have to take a look and see.

MR. DIETZ: Unless I was seeing things.

MR. SULLIVAN: I don't see where we're responsible for it.

MR. CAMPBELL: Well, at this point all they sent us was an invoice. They haven't said they sent us an invoice but why are we having an invoice. We don't have verbiage at all other than an invoice of stuff that was done there. Why do they feel that? It's not stated is my point. If you're gonna ask someone to pay for a bill, you should say, let's say, I feel this is your duty to cover this bill because this, this and this, and this is what we witnessed and is there any pictures, proof, I mean. I mean, that's -- I think that's legit things to ask back to a situation other than just getting an invoice. I don't know how you Board members feel.

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MR. DIETZ: I think Bruce is right too. If it had been leaking, there would have been a sinkhole there.

MR. CAMPBELL: I don't know. I'm not an expert in that aspect by any means, and I can't attest to what I think may have happened or could have happened.

MR. SULLIVAN: I just know when my sewer backed up into the house and they came out and flushed it out and it cost me \$11,000 damage, and I said what caused it. And it was just what you said. It was just a build-up over 45 years of there was no cracks in the pipe or -- I would have liked to have had the Village pay for it but --

MR. CAMPBELL: All right. So what do you want to do at this point, gentlemen?

MR. SULLIVAN: I would say that we don't owe it.

MR. DIETZ: I say no.

MR. CAMPBELL: Well, I think we owe at least back a letter from our department stating -- either asking for more information or stating, you know, why we feel -- at this point, like I said, all we got is a bill. We can go back and said why did you send us a bill. I mean, other than personally talking to us, but you need to put it in writing.

MR. SULLIVAN: I would be more comfortable, maybe Bruce could do a letter for us back to them, you know. We'd sign it, of course. But if we ask them for more information, then we're kind of opening the door to --

MR. CAMPBELL: I see what you're saying.

MR. DIETZ: Saying well maybe we were wrong?

MR. SULLIVAN: Right.

MR. CAMPBELL: Okay. I mean, we have to do something at this point.

MR. SULLIVAN: Can you do that?

MR. PLATT: Pardon me?

MR. SULLIVAN: Could you develop a letter for us why, and we'll send that to them?

MR. PLATT: Yes.

MR. CAMPBELL: Events that happened at the location. We should at least provide that.

MR. DIETZ: And I do agree with you that whenever the crew has busted something they've let us know.

MR. CAMPBELL: We've never had a problem with them saying that.

MR. DIETZ: They say we've taken care of it.

MR. CAMPBELL: As a Board we've never declined it.

MS. SLUSARCZYK: Anything that's left unfinished. Even in the work order today Darren put on there yard needs repair. We know there's more work yet to come.

MR. PLATT: We're getting better with writing more information on those work orders. You know, it's unfortunate -- we're done with it and we got job number two ahead of us, so we kind of like short-change the detail. And sometimes those are the best, you know, that hey, you need to spend a little more time on that, you know, so.

MR. CAMPBELL: Or at least make note of things that were done when you were there.

MR. DIETZ: Can I make a suggestion?

MR. PLATT: Sure.

MR. DIETZ: If you -- next time you guys dig a hole and there's -- take a picture of it at the bottom when you -- when you're done.

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MR. PLATT: Sure, uh-huh.

MR. CAMPBELL: If there's something in question, yeah, I definitely agree with that.

MR. PLATT: With our -- again, with our GIS system --

MR. CAMPBELL: You can pop it right in there.

MR. PLATT: Absolutely, sure.

MR. DIETZ: Just something, the old cover your -- sorry Darren, that's more work for you.

MR. PLATT: We got that. And again, we're like off to the next thing and you go like --

MR. CAMPBELL: I wish I would have remembered to do that.

MR. PLATT: Or marking requests when we're doing markings and going out and finding curb boxes that you find the -- okay great, flag, paint it, turn around and go back and take your picture for the address and, you know, locate the spot. It doesn't take that long, but it just --

MR. CAMPBELL: The mindset of doing it. No, I appreciate you taking the extra effort with that. So that's where we're gonna leave that for now. Bruce, I appreciate your time. I know it's something else to do and put together. Any, I think, dates that you could get at least time frames would be beneficial to put in it, say about this time period this was done, this was done, this was done, nothing was witnessed that, you know, so.

MR. PLATT: I'll just state to them what we did.

MR. CAMPBELL: Exactly, exactly. But to have some dates would help. And we'll see what comes out of it. Okay. Bruce, what else do you have?

MR. PLATT: That is all.

MR. CAMPBELL: And I made this mistake, and only reason I asked Mr. Radtka to come, we were talking about the position we were adding, the temporary -- so in the haste of trying to help out with that, I forgot to bring up talking about that.

MR. PLATT: Earlier we had spoken about, you know, if we could create a temporary position for a superintendent-in-training, okay, Darren. And in thinking about that, I don't know that I'd want to be in Darren's shoes and take a temporary position.

MR. CAMPBELL: You're putting a target on your back.

MR. BIGGS: It doesn't make any sense.

MR. PLATT: That has a drop-dead date on it that if something happens that Bruce doesn't retire, there A, you've moved somebody up into --

MR. SULLIVAN: His spot.

MR. PLATT: A lot of trust, and I personally wouldn't have that trust. So I thought well, let's do it at the back end possibly and let's create a temporary laborer's position, okay, full-time temporary laborer's position. Because the idea was to have a full staff when Bruce retires, Darren moves into my position and he's gotta full staff there. He doesn't first thing crack out of the box have to hire somebody and get them trained when, you know, you've got a new guy that's been with you for only six months and, you know, Vinny and the likes, you know. We've got good people. So I thought well, it might be an easier sale, number one, to Council and the Finance Committee, and I did mention it to the Utility Committee.

MR. CAMPBELL: Okay.

MR. PLATT: Because you went to that meeting and Karen Jones was there, along with the other members of the committee, and those four thought it was a pretty good idea.

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MR. CAMPBELL: Good, good. Okay.

MR. PLATT: So I think we're gonna go with that direction and --

MR. CAMPBELL: That makes more sense.

MR. PLATT: And at the August meeting I'll try to have that ordinance for the temporary full-time laborer position in the Water and Sewer Department. They'd be paid at -- not a special rate, you know, they would -- they'd be paid what they're being paid now. They just would not experience any benefits, you know, so to speak.

MR. CAMPBELL: Well, what kind of termination are you thinking or how are you thinking of wording that? I'd like -- I mean, the reason I bring that up is because if we put like a hard date, and say you need to adjust from your side, and that really kind of puts -- you know, it screws up our whole plan. If we had something tied -- more verbiage of upon retirement of --

MR. SULLIVAN: Bruce's retirement.

MR. CAMPBELL: Just leave it as a term of description, I don't know.

MR. PLATT: I don't know how that would fly.

MR. CAMPBELL: I'm just thinking how is it gonna fly with Council.

MR. PLATT: It would have to be -- in order for me not to retire, it would have to be something extraordinary.

MR. CAMPBELL: I'm just saying if we're going to put anything in place --

MR. PLATT: Well, let me get everything in place, and the date is something simple --

MR. CAMPBELL: True.

MR. PLATT: -- we can talk about and think about for the next month.

MR. SULLIVAN: I've been wondering about that whole thing, you know. Like you said, you wouldn't be comfortable with that limbo thing. When I called Paul wanting to do a raise for Cindy, he is saying well it's up to Council; it's not up to you. But if it was like Bruce, it's your sole decision as the Board --

MR. PLATT: Uh-huh.

MR. SULLIVAN: I know that it's still gotta go through Council. But whether they approve it or not, the way I understood it it's our call.

MR. PLATT: Uh-huh.

MR. SULLIVAN: I just want to make sure that we're there because I could see maybe somebody on Council or above screwing with Darren.

MR. PLATT: Yeah. Well, the way we're trying to do it now.

MR. CAMPBELL: It takes it out of the situation.

MR. PLATT: It wouldn't involve Darren.

MR. SULLIVAN: I'm talking about you leaving; we say okay, he's our new superintendent.

MR. PLATT: It's --

MR. SULLIVAN: It's us.

MR. PLATT: It is you. Because we appointed Darren when Dustin left as the foreman, you just appointed Darren as the superintendent. In my eyes it's the same thing.

MR. SULLIVAN: Well Paul said that, but it wasn't in writing.

MR. PLATT: I know. I know. But --

MR. CAMPBELL: Anyway, let's not go there. Well I think

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that's a good plan, I like it, I think it fits well from what we need.

MR. PLATT: I think it works better than the other way.

MR. CAMPBELL: It's an easier sell.

MR. PLATT: Do you agree?

MR. BIGGS: Absolutely.

MS. SLUSARCZYK: Do you think you would get an adult that would want to work 16 months without any benefits?

MR. CAMPBELL: All we can do is create the information and see who comes to fill it. I think part of the sell when they come, we can find somebody that's prospective, we can talk about the situation that's potentially gonna unfold in the department. There's no guarantees, this is how things are probably gonna play out. Here's what we're looking for, the future is the future. You can only do so much.

MS. SLUSARCZYK: I agree. But I think the Water Department needs a quality person, not hey, I want to learn water.

MR. BIGGS: I was gonna mention, why don't you just create another position? It -- obviously we need it. We need it, we all necessity it. Whether you decide to fill it -- if you decide to fill them, even if the position is there, you don't have to fill it. Keep it, it's needed anyway.

MR. CAMPBELL: I think as a Board and the department we understand that.

MR. BIGGS: Why don't we move ahead with that then and make it happen instead of just talking about it.

MR. CAMPBELL: That may be easier than --

MR. BIGGS: That's what I'm saying.

MR. CAMPBELL: If the egg is cracked and we it open, it might be easier to lock it in after it's already in place.

MR. BIGGS: That's like asking and asking again.

MR. CAMPBELL: The first time may not get it done.

MR. BIGGS: We need to do something though.

MR. CAMPBELL: I understand. I understand.

MR. DIETZ: Who's cutting all the fire hydrants or burns around them? We walked by them, burning grass, killing the grass. Somebody is going around in the Village and trimming around all the fire hydrants.

MR. PLATT: That's our guys.

MR. CAMPBELL: What's your problem?

MR. DIETZ: I'm just saying the fire hydrants are all being

--

MR. PLATT: I'm glad you're seeing we're getting them trimmed. That has been just brutal this year until just recently. My gosh. It just exploded and, you know, so --

MR. CAMPBELL: Okay. Anything else for Bruce, the Superintendent? For Darren? He's part of the mix now. Darren, do you have anything you want to add?

MR. BIGGS: Yeah. No, I don't.

MEMBER COMMENTS:

MR. CAMPBELL: There is one thing that I want to do. I'm not gonna do at the meeting right now but I want to hopefully tomorrow or the next day. I want to make a little jot-down list of -- because we keep kind of floating around with what we want to do with our rate sheet and what we're gonna do with that. At least make a hit list of items we need to keep in mind, we forgot to add this again and we forgot to do that.

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MS. SLUSARCZYK: And that's how that minimum rate came back around, it was on my list from last time.

MR. CAMPBELL: I'll put something the seven or eight emails I printed out and keep that at the forefront. That's under my Member Comments. The other thing is I leave next Wednesday, and I'll be gone through August 5. So I'll be unreachable.

MR. DIETZ: You're going on that trip to Florida for --

MR. CAMPBELL: Yeah, for Scouts. I just want to make you aware of from the 25th through August 5th I'm gone. I will have my phone, but mostly I won't have reception unless I'm traveling to or from but no computer or email that I'll be responding to.

MR. DIETZ: How are you going to survive?

MR. CAMPBELL: It will be nice. It will be real nice to be electronically untethered for a while. Anything else from Member Comments from you gentlemen?

QUARTERLY APPROVAL OF BILLING ADJUSTMENTS:

MR. CAMPBELL: Thank you for the idea for the quarterly billing, I'll put that on for next month. I'll take motions for adjournment.

MS. SLUSARCZYK: The quarterly billing you did review, it was July.

MR. SULLIVAN: I already did.

MS. SLUSARCZYK: We need the motion.

MR. CAMPBELL: I make the motion to approve the quarterly billing adjustments for July.

MR. SULLIVAN: Second.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. SULLIVAN: Did you bring them down for Tom to sign them?

MS. SLUSARCZYK: They're not being paid with this month's bills.

MR. SULLIVAN: There was only three of them that you had to sign.

ADJOURNMENT:

MR. CAMPBELL: I make a motion for adjournment.

MR. SULLIVAN: Second.

MR. CAMPBELL: All right. All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

(Meeting adjourns at 5:40 p.m.)

C E R T I F I C A T E

STATE OF OHIO)
TRUMBULL COUNTY) SS.

I, Deborah I. Lavelle, a Notary Public in and for the State of Ohio, duly commissioned and qualified, do hereby certify that the foregoing meeting before the Board of Public Affairs was written by me in the presence of the Members and transcribed by me using computer-aided transcription according to the stenotype notes taken at the time the said meeting took place.

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I do further certify that I am not a relative, counsel or attorney of any Member, or otherwise interested in the event of this action.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office at Niles, Ohio on this 11th day of August, 2018.

DEBORAH I. LAVELLE, Notary Public
My Commission expires 4/16/2022

Submitted:

Approved By:

Cinthia Slusarczyk, clerk

Kevin Campbell, President