

October 15,

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RECORD OF PROCEEDINGS
MEETING OF THE LORDSTOWN VILLAGE BOARD OF PUBLIC AFFAIRS
1455 Salt Springs Road, Lordstown, Ohio
October 15, 2019
4:00 p.m. to 5:30 p.m.

IN ATTENDANCE: Mr. Kevin Campbell, President
Mr. Michael Sullivan, Vice-President
Mr. Thomas Dietz, Board Member
Mr. Darren Biggs, Supt. of Utilities
Ms. Cinthia Slusarczyk, Clerk
Mr. Christopher Kogelnik, Engineer

ALSO PRESENT: Mr. Bob McNutt, CT Consultants
Mr. Mark McGrail
Ms. Julie Jameson
Mr. Alan Frygier

RECORD OF PROCEEDINGS taken before me, DEBORAH LAVELLE, RPR, a court reporter and Notary Public within and for the State of Ohio on this 15th of October, 2019.

MR. CAMPBELL: All right, I believe we're ready. I'll go ahead and call the meeting to order. Would you please stand with me more the Lord's Prayer and Pledge of Allegiance.

LORD'S PRAYER
PLEDGE OF ALLEGIANCE

ROLL CALL:

MR. CAMPBELL: Cindy, roll call please.
MS. SLUSARCZYK: Kevin Campbell.
MR. CAMPBELL: Here.
MS. SLUSARCZYK: Thomas Dietz.
MR. DIETZ: Here.
MS. SLUSARCZYK: Michael Sullivan.
MR. SULLIVAN: Here.
MS. SLUSARCZYK: Darren Biggs.
MR. BIGGS: Here.
MS. SLUSARCZYK: Cinthia Slusarczyk, present. Chris Kogelnik.
MR. KOGELNIK: Present.

APPROVAL AND CORRECTION OF MINUTES:

MR. CAMPBELL: All right. Thanks for attending. We have approval and correction of minutes from **August 20, 2019**. Did you gentlemen get a chance to review those? Were there any questions or alterations?
MR. DIETZ: No.
MR. CAMPBELL: I'll take motions for approval.
MR. SULLIVAN: I make a motion to approve.
MR. CAMPBELL: I'll second. All in favor?
(All respond aye.)
MR. CAMPBELL: All opposed?
(No response.)
MR. CAMPBELL: Very good. Thank you again for the work that goes into our minutes.

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CORRESPONDENCE:

MR. CAMPBELL: Cindy, any correspondence?

MS. SLUSARCZYK: No.

PUBLIC COMMENTS:

MR. CAMPBELL: We're down to Public Comments. At this point we have some public comments we can come to the table with for the Board. We ask that you keep it within five minutes, and you state your name and address for the record. If you don't have anything at this time, we do have a second part of the -- after the Old Business we have another section for public comments. So looking at the public I don't believe there's any comments at this time. Okay, thank you.

NEW BUSINESS:

1. A Resolution recommending that Village Council authorize the Village of Lordstown to enter into a contract with Woodford Excavating LLC, 701 Diehl South Road, Leavittsburg, Ohio 44430, to install sanitary sewer meter manhole at Imperial Communities, Inc., and declaring an emergency

MR. CAMPBELL: All right, New Business. We have a Resolution recommending that Village Council authorize the Village of Lordstown to enter into a contract with Woodford Excavating LLC, 701 Diehl South Road, Leavittsburg, Ohio 44430, to install sanitary sewer meter manhole at Imperial Communities, Inc. and declaring an emergency. So at this point I would like to -- if Chris has a minute to update us. I know that there was a little confusion on some of the bid process, but we got it all ironed out and I think he got us a recommendation for Woodford.

MR. KOGELNIK: Yep. We had done the bid review, and we were just checking to make sure Woodford had the capabilities to do this project. And after the reference checks that we had, the summary was that they were a capable firm and they did receive some pretty good references. The only issue that seemed to be common among a few of the reference checks was it took them a while to get going on the project. So we'll do the best we can in handling them and managing them so that they can move as quickly as possible through it. This project does not involve construction immediately, but it does involve a good amount of paperwork with the vendor -- or I'm sorry, the manufacturer rep so that the contractor can order the things he needs to have so that they can get here in a timely manner and he can install. So we should proceed with the project, and we'll have a pre-construction meeting with the contractor after, you know, the BPA and Village enter into a contract with them.

MR. CAMPBELL: Okay. Did CT -- have you guys ever worked with them before?

MR. KOGELNIK: Yeah, we have. But this is a unique project. It's not -- Woodford is mainly an excavating type contractor and they've done also, I think. Some demolition. So that's very opposite from what this project is, and so we wanted to at least ask those questions. We knew the other contractors fairly well, so we didn't have to go into that detail with those.

MR. CAMPBELL: Okay. Well I know that they came in with the bid price, that's what led us to look at them.

MR. KOGELNIK: Yep.

MR. CAMPBELL: And thank you for doing the due diligence for the Village side checking on them. Does the rest of the Board have any questions?

MR. DIETZ: Are you gonna keep on top of them?

MR. KOGELNIK: Yes. That's our job. And we won't be out there doing inspection on a full-time basis, it will be a spot basis, Tom. But

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the amount of construction that's gonna be on this particular project is -- it should be very minimal. And it's not gonna begin until they have their pieces and parts ordered and on site.

MR. SULLIVAN: They have to dig the pit, right?

MR. KOGELNIK: Yeah. They would be preparing the pit so that the manufacturer brings his tractor-trailer in with the piece, you know, the manhole and lowers it down onto there and they bolt it up, connect it up, back-fill, restore the area and do a -- perform a start-up of the meter. That's the project.

MR. SULLIVAN: Okay. Does that answer your question?

MR. DIETZ: Yes.

MR. KOGELNIK: So we'll not be out there full-time, but we'll be out there on it, spot periods that are critical to the project.

MR. CAMPBELL: Okay. If there's no further questions, I'll make a motion to approve this resolution.

MR. DIETZ: I'll second it.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: Okay. Cindy, do you have the official paperwork for this?

MS. SLUSARCZYK: Yes. This becomes Resolution 2019-8. The first one, that had the leave off.

MR. CAMPBELL: All right. Thank you. All right.

OLD BUSINESS:

1. TJX - Water and Sanitary Sewer

MR. CAMPBELL: Down to our Old Business items. TJX Water and Sanitary Sewer. We're keeping this on the agenda for things we're working through with the TJX project. There's been a couple little hiccups, some big hiccups, with some things that happened on the site. I guess at this point in time are there any questions or issues to be brought up? I know the last big issue was they hit the water line out there and drained our water tower and caused a bunch of headaches and a lot of extra work for our department. First, I want to thank our department for doing a great job.

MR. KOGELNIK: Yes, they have been.

MR. CAMPBELL: We have limited manpower and they worked over, pulled in some resources from our streets and roads department to get people notified. I think it was close to 400 residents that we had to notify and put boil alerts out, and plus all the effort just to get it fixed in a timely fashion so we could get service back to the residents. So kudos to everybody and thank you. Anything you want to add to some aspects of the water?

MS. SLUSARCZYK: This morning we started off the day with CT -- Jeff Smith from CT calling. Apparently the Independence Excavating wanted permission to acknowledge them and allow them in writing to connect to the sanitary sewer, and I told them I could not give them that permission. That's something that is being held up with the county. On September 25 the Commissioners passed their legislation, and that was contingent upon the Prosecutor's Office. And I talked to Clerk Blank, and he is not willing to call there again. They are adamant when they get to it they'll let us know. So there is an e-mail chain with TJX and others trying to get that resolved. But according to the emails that I read today, it may have stopped them from moving forward. I don't know that, just from what I read in the e-mail.

MR. CAMPBELL: Yeah. And I know Chris has done what he can to poke and try to keep that ahead. But when it's --

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MS. SLUSARCZYK: It's beyond our control.

MR. CAMPBELL: When it's up to them to get it signed and back to us, I don't know what else we can do.

MR. KOGELNIK: All I can ask is, you know, there be some clear message from the Village to the county officials, who it's my understanding that it's in Randy Smith's hands right now.

MS. SLUSARCZYK: No, it's in the Prosecutor's Office.

MR. KOGELNIK: So, I talked with Jeff after -- just as I was leaving, and he had mentioned that it's Randy Smith's decision now.

MS. SLUSARCZYK: The Commissioners' meeting passed what we submitted to them, and it closed with this action per the recommendation of the Trumbull County Sanitary Engineer's office and a subject review and approval of the Prosecutor's Office. And so that's where we had all of our -- you know, when we called in and questioned it from the beginning with their attorney, he very clearly stated that's attorney/client privilege and he's not gonna discuss it with us. So in the phone call today when they asked if I would give them something in writing saying they are allowed to connect to the sewer system, I told them it's not within my powers to do so. And I said I could bring it to the Board tonight and ask the Board, but it's -- I don't know that it's within the Board's powers to do it either.

MR. CAMPBELL: It's connecting to the Trumbull County sewer system, it's not our system. We can't give permission for a system we don't own.

MS. SLUSARCZYK: That's exactly what I said; there won't be any resolution from here, the hang-up is with the County and recommended they talk to the County.

MR. SULLIVAN: Why would that go to the Prosecutor?

MR. CAMPBELL: It's like their Solicitor. It's someone it has to go through for legalese and everything they want to cover.

MR. KOGELNIK: All I can encourage is a person from the Village, in this particular case -- you know, it would normally be the Mayor -- talk with the County officials and tell them the sense of urgency that needs to happen, because we have pushed this forward enough. I gotta tell you, we probably have 10 or 12 hours on the phone with these people about just saying yes. And that's ridiculous. And that amount of time eventually impacts our budget. And then we get questioned why were you on the phone for 10 hours or something like that, and it's very difficult to explain. So if the Mayor could just champion that and push it forward, because Gary Newbrough has stated it's fine to make the connection, and so has the County Sanitary Engineer's attorney. I think his name was Matt Barr -- or I'm sorry, not -- Matt --

MS. SLUSARCZYK: Blair.

MR. KOGELNIK: Matt Blair had stated it was approved. And I had sent an email out a long time ago.

MS. SLUSARCZYK: Right. And they have that e-mail. They are aware of that progress and the approvals at that level. But for us to consent today specifically --

MR. CAMPBELL: No. The best we can do at this point, I'll contact the Mayor and see if he can make a direct call. I don't know what else to say at this point. He has more clout than we do.

MR. KOGELNIK: It doesn't carry as much clout if CT calls, we're just the Village engineer.

MR. CAMPBELL: Gotcha. What other issues do we have with the water/sewer at the TJX project?

MR. BIGGS: Getting the new water line to pass. They have had issues with it. We have had a bunch of different tests, and they have all failed.

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MR. CAMPBELL: If I understand the emails correctly, we're doing the testing, not letting them test and we're testing.

MR. BIGGS: We're doing that, yes. They are doing the preparation for what it takes to get it passed. The testing itself is done by us. So they are not allowed to be tying in, it's not going into our system until it passes. So we changed up and refilled the line, we're gonna be flushing that out tomorrow and let it flow and restart the test and hopefully it will be all right. But we'll see.

MR. KOSELNIK: Yeah, Darren's done a really good job staying on top of this contractor and that issue to make sure the Village is protected by the right procedure here. And the contractor, I don't want to say he did something he shouldn't have in regard to testing, but he did something he felt he could have done which is corroborating the test. So Darren basically put the contractor on notice to say no, this is how I want this test to be handled. And that happened. And then after that discussion we had more communication just recently about the connection at the west end. And we went out there and inspected that on the west end on Hallock Young Road on I think Thursday and Friday, Darren?

MR. BIGGS: That sounds right, yeah.

MR. KOSELNIK: And that seemed to go well. I tell you, you know, the communication with these connections, it starts with good accurate mapping. And we just have not had that luxury on this project. The mapping on this project and the details of making connections is just -- it's -- you can't see it on these plans.

MR. CAMPBELL: I gotcha.

MR. KOSELNIK: And when we went out to the site on Thursday and Friday and actually saw the contractor making the connections, it was simple. It could have been very simply illustrated on the drawings, but it was not. And so it was very difficult to handle over the phone because we didn't have that information at hand. But we got through it and they did make the connection that they planned on doing, that we wanted them to do.

MR. CAMPBELL: Very good. I'm glad it's at least moving in the proper direction.

MR. KOSELNIK: The only thing left to do is flush it now, Darren?

MR. BIGGS: Tomorrow, if everything works out, that's the plan.

MR. KOSELNIK: And the hydrostatic test on the 140 foot section passed.

MR. BIGGS: It's all passed, the whole line, the hydrostatic.

MR. KOSELNIK: The only thing I encourage you to do when they do the flushing, that's gonna be a high rate of flow, high velocity. And if they can control that discharge so that it's not blowing all kinds of mud into the stream, we do ask that they do that in a manner that don't produce sedimentation getting into the stream.

MR. CAMPBELL: All right. Any other topics for water and sewer for the TJX project? I know we're working on getting a bill put together for the water line break issue.

MR. BIGGS: I do -- I have. It is not complete. I'll have a whole report for you. But everything is getting put together, and I'll work with her with the pricing and whatever; and then you guys will get a chance to see what I come up with.

MR. CAMPBELL: Yep. I know it's really a lot of extra work on top of everything else.

MR. KOSELNIK: So if these two connections, water and sewer, occur soon, then CT's responsibilities for observing that water line and sewer line are gonna be done. And then after that it's just our function basically regarding the roadway, which that doesn't need to be your responsibility.

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MR. CAMPBELL: Okay. Very good. Hope that keeps moving forward and efficiently.

2. Utility Department Building

MR. CAMPBELL: Number 2, Utility Department Building. I know we keep that on the radar. And I think Chris had a little update on that.

MR. KOGELNIK: So we have provided some details to USDA about the project. I sent an e-mail to Darren and to Kevin from one of our architects stating that the total project cost for a new building on a new site is probably more along the lines of \$3 million. So there's just not a lot of funding out there -- there's almost no funding out there in the way of grants for a new Water and Sewer Department building. But we continue to keep our eyes and ears open. The capital budget is open and available. The capital budget bill is a very political oriented type of funding. It's not exactly geared towards, you know, a new administration or a new building such as that for municipal use. But it's -- I would always encourage the Village and like the Mayor and the BPA to somehow coordinate with the local politicians to express your need for your infrastructure. This is something you have identified that and, you know, that you know the cost and you know the issues with it, and it's very much needed for your sustainability. You might want to talk with your local legislators about the capital budget bill and tell them that you would want them to consider a new Water and Sewer Department building for funding.

MR. CAMPBELL: When you say the political side of it, who do you recommend.

MR. KOGELNIK: Your state representative, Sean O'Brien, yes. And --

MR. SULLIVAN: Who took what's his name's place?

MR. KOGELNIK: So you should be expressing these needs. I think if there's any community that those people want to help, it's your community. So what we need to do is give them a clear picture of how they can help. And this is one small -- it's not a small -- it's a project that you have identified.

MR. CAMPBELL: All right. Very good.

MR. SULLIVAN: Did you look at the Peterson building?

MR. KOGELNIK: We did.

MR. BIGGS: No. No, it won't work for us.

MR. SULLIVAN: And what about the --

MR. BIGGS: That is going -- if the other power plant comes, they are saving that for them. So there's nothing. Are you talking about the American Way?

MR. SULLIVAN: Yeah.

MR. BIGGS: That's still the way it's been.

MR. CAMPBELL: It's a wish two or three years out, if that. So yeah, it's hard to say.

MR. SULLIVAN: Well, get a hold of them.

MR. CAMPBELL: Yeah, if we can spread the word and make sure they know what we need.

3. I&I

MR. CAMPBELL: Number 3, I&I. Do we have any updates on that aspect? I know you guys have just been slammed.

MR. BIGGS: No updates.

MR. CAMPBELL: With Mike being out and that aspect, there's just no manpower.

4. Sanitary Sewer Rate Review

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MR. CAMPBELL: Sanitary Sewer Rate Review. Again, we keep that on here as before too long we'll be doing water rate review also, towards the end of this year and next. Keep those on our radar. They did -- I think it was in the local news that we can announce about Trumbull County rates and issues with it, you know, going up.

MR. SULLIVAN: Is it still? Court and all that?

MS. SLUSARCZYK: To my understanding, the City of Warren said it's going to be going back to court.

MR. DIETZ: Trumbull County is merging the Trumbull County sewer rate with another.

MR. SULLIVAN: They're taking the two county districts and making one.

MR. DIETZ: Yeah.

MR. SULLIVAN: Mosquito Creek and whatever the other one is. I don't know if they had different rates.

MS. SLUSARCZYK: The -- our district did not have debt.

MR. SULLIVAN: What?

MS. SLUSARCZYK: With Trumbull County, the metropolitan sewer district did not have debt.

MR. CAMPBELL: But the other one did, so --

5. Warren Water

MR. CAMPBELL: All right. Number 5, Warren Water. We have this down here to -- I think that's for keeping a check with the second power plant, and there's options that we're probably looking at that CT is gonna present with the water model that we're gonna need to do to investigate to of those options.

MR. SULLIVAN: Yeah. I just wondered, looking at it, where it says Warren water should we put Niles water on the agenda too?

MR. CAMPBELL: Well, yeah.

MS. SLUSARCZYK: I'm going to be meeting probably next week with Andy and Stephanie from the City of Niles in regards to the Niles rates to be sure how they apply to Lordstown.

MR. CAMPBELL: Well, that's great. That's half our battle.

MS. SLUSARCZYK: I asked questions, I did not get any answers. They want to meet next week.

MR. CAMPBELL: Yeah, keep us informed.

MR. SULLIVAN: You asked questions in regard to the possibility of them supplying the water to the second plant or --

MS. SLUSARCZYK: No, I did not. The City of Niles made it very clear just early last year when water use was starting to be used by LEC that they want to be involved in the Trumbull Energy Center project. Since then, when Niles -- or the City of Warren made their announcement that it passed their ordinance in the City of Warren then on October 1 or October 2 -- it was dated October 1 -- I received an e-mail with the rate increases from the City of Niles. So I do not know what their intention is or --

MR. CAMPBELL: That's why she's gonna meet next week with them.

6. Personnel

MR. CAMPBELL: All right. Very good. We had number 6, some personnel topic that we're gonna keep on the agenda and put off until either another meeting, not maybe our next meeting, we might have one before our next meeting, to cover some stuff. It might be a little time-consuming. We'll keep that on here because we have other things to attend to tonight.

MR. SULLIVAN: Have we passed the test yet?

MR. BIGGS: No, we have not.

MR. SULLIVAN: How long is Mike gonna be out?

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MR. CAMPBELL: I believe he's got --

MR. BIGGS: I think it's the 6th he goes back to the doctor and they make another determination. He's already been back, and they kept him off another two weeks.

MR. SULLIVAN: What was it an ankle?

MR. CAMPBELL: I did talk to Mike to get an idea how he's feeling. He's hopeful beginning of this week -- so this week, I think another week-and-a-half or so he goes back. Doctor's hopeful that if she sees some improvement she can get him into an ankle support that will fit into his boot and he can come back. He wouldn't be down in the hole digging or doing stressful stuff but can at least be an asset to the department they desperately need now. I believe that's another week or so. But I believe he has passed the Level 1 test, and when I talked to him he was working and studying to pass the second one. I think he already took it and missed it by one or two. I hope he can come back to the department and fill in some gaps that we have.

PUBLIC COMMENTS:

MR. CAMPBELL: We're down to our second chunk of Public Comments. Any comments at this time from our public attendees? I assume not. Very good, okay.

REPORTS:

1. Solicitor's Report

MR. CAMPBELL: Reports. Anything from our Solicitor?

MS. SLUSARCZYK: No.

2. Engineer's Report

MR. CAMPBELL: Engineer's report. I believe this is the point you guys are -- anything else and cover your presentation.

MR. KOGELNIK: Right. All right. So Bob McNutt is here with me today, and you've all met Bob before. Bob's our -- one of our water experts. And what I'm passing out is the proposal document that we had for the water model update. And what we're gonna do is, this is similar to what we talked about at the last meeting. We wanted to talk you through this because your interest, as we know it, is trying to understand how you could sell more water off of the 24, understanding what your current limitations are for distributing water in the Village, and also understanding the other issues that might exist in the Village with regard to water distribution. And so the last time we updated the water model and it wasn't exactly comprehensive for the LEC project; right, Bob?

MR. McNUTT: We did a little bit on LEC, but truly the last update was 2012 when the Village was looking at all of the gas fracking facilities and determine how to give them water at that time.

MR. KOGELNIK: So what we wanted to do tonight or today was to walk you through what this document really means pictorially. And over time I think what we really want to have is some static drawing that illustrates what we're studying, what the current issues might be, so that you kind of can be laser-focused on the areas of issue, okay. The one thing that we sort of focused on -- and Bob will get into this -- during the last model was that Brunstetter was a pinch point, so to speak, in the Village, and it's one current limitation. So he'll talk about that. He'll also talk about, you know, the amount of water you're selling and conveying right now through the 24. Understand that the City of Warren is planning a five-mile long water line to serve TEC, and I think that's gonna be a 24-inch water line. And I think Paul had sent us some sort of a preliminary legislative document that suggested that it was gonna be something on the magnitude of

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6 million gallons per day at 55 PSI delivered. That's -- that's a lot of water with a high expectation on pressure at the end. We were -- I think we were -- what were we, Bob, in terms of million gallons per day on the LEC project?

MR. McNUTT: We're at three-and-a-half on the LEC project, and we're down around 32, 35.

MR. KOGELNIK: PSI.

MR. McNUTT: PSI, depending on what's coming out of MVSD plant at the time.

MR. KOGELNIK: So at this time the Village really has no clear understanding of what the TEC project even looks like. On the LEC project, when we developed that one, it was more like a design/build effort where we got to see drawings of what they had in terms of a water tank, how they were gonna make the connections, how we were gonna meter, then we had Bob at my side doing all the design. We don't have anything like that. But yet we constantly get reminded that the developer is planning to build this TEC project, I've heard this fall, I've heard next spring. I just -- you know, I'm waiting for a thud on the desk when a bunch of plans are coming from Massachusetts, delivered to the Village, okay it's time to review and we don't have time to react. So I'm hoping that we still have a little bit of time to react, and part of that is by way of doing this study.

MR. CAMPBELL: I agree. Before we continue -- I know we have an audience here -- would you guys prefer he moves this easel to the side so when they're talking -- you're looking at the back. I don't want you guys missing out. Sorry for the interruption, continue please. So do you want to take it from here.

MR. McNUTT: Thank you guys. I love water distribution systems. This is my career. I do this all over the place. We're looking at a lot of stuff. TEC is just one of many options. I get calls from Chris and Jeff Smith all the time saying well, you know, we're looking at maybe some other development somewhere else in town, you know; how much water could we maybe -- for Mahoning County sanitary engineers, what can we get Council here. Maybe Ohio Commerce Center wants to do something. There's lots and lots of draws, a lot of people are coming in and asking about water. So I had fun over this weekend. So I wanted to talk a little bit about, you know, when we start looking at all of these types of things but we don't have a plan together, it's basically like jumping out of an airplane without a parachute. It really is. And you know, the rates get coupled right into that. You know, the water rates, the improvement you need, how are you gonna fund them. All of that really starts with a good plan. The other thing that I want to mention right out of the gate is we're completely tied to Niles in the big sense. You know what I'm showing here is our Village line is here, we have a 10-inch a long time ago came in from Niles down here, we have a 12-inch over on Brunstetter. You know, in '06 or so we put in this 24-inch because we were looking for doing something with G.M. Then LEC came, so we're able to do something with the 24 all by itself. So there's something we can do there to see how much water we can get. And even during the LEC project, even they it was design/build, it was still like pulling teeth from those guys to get them to commit how much water do they want to use. It was going from only we need a million gallons a day, three, six, five, they were all over the board. And you know, we can't do a hydraulics system analysis easily unless we know what type of demands to put down here. So when we did look at this, you know, I came across this model that CT had done actually in 2004 which included Niles. There is so much with Niles in place, especially on Brunstetter, you have their entire system that impacts what you can get up there. And so we looked at that because at the time Bruce really wanted the booster station to be up there, and we looked

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at how much can we get. Now using this old model, so we have stuff that was 15 years old, don't know where we're at. This is why we need to update the model, and we're gonna need to work with Niles because we need a better picture of what their demands are because that impacts what we can get across the 12-inch. That's where it starts. What do we need. We need to update this, so there's lot of different players in here. TEC, LEC, what are they really pulling on a daily basis now that they've been operating a while. How much more can we pull out. How far can we really pull their pressure down. Because once we know that, I can put more and more demands on that 24-inch down here and see how much more we can pull through that system. That -- the operations tied into our control valve out on Salt Springs Road all the way down by MVSD. There were some changes in that control sequence that happened back in '16, '17 when we did this last work. So I need to work with Darren and your distribution staff and really understand how is that really working. Is it working the way I designed it. We know, for example, and I mentioned it in this proposal, there's an issue right now at the pumping station on Salt Springs. We just can't seem to get the water through -- at least from what our SCADA system is showing us and the alarms that Darren's getting, we're not getting the water through that pumping station like we should. So part of this proposal is to sit down, come out here and work through that -- what's going on, where are the hydraulics, what are our pinch points -- so that we can allow Darren some sleep without lots and lots of alarms going off all the time. So that's just one of the many things we need to look at. Again, just from the big picture sense, I'm gonna turn this over and we're gonna look at -- this is all diameters on this side. This we looked at a quick water scenario. We know down here at LEC we're pulling out three-and-half million gallons a day. So we've got a rate there. And then we looked at again just the way the system's set up now, not an updated model but the best I have, if we pulled another three million gallons on down here for TEC and look at how the system is basically set up right now, what type of pinch points are we gonna have, what we can see over on Brunstetter. And it's not just Brunstetter. Now these colors here are reflecting how much friction loss or how much process pressure loss is through a pipe and it's on the hydraulic gradients. More than three foot per thousand of loss, that's a lot of loss. And what we're trying to get across 5,000 feet here, three foot of loss is 15 feet, that's 6, 7 PSI in just a few short feet. This is what we need to update this model. See what we got and play with lots and lots of scenarios to see how much more woke get to serve TEC. But under this quick scenario we can see all the way back through Niles. We have issues. We have pinch points coming from Niles through Brunstetter. Once you get out here, this 12-inch breaks down into a couple 8-inches. This is only 5,000 feet here. And the way the Village is set up, much like any Village, you have skeletal mains. You don't have the same distribution pipe connection networks like Niles has right over here. And that's one of your issues. Because you don't have that, the pipes you need to convey that large amount of water, like the 24-inch needs to be much bigger than the 12- and 8-inch. So the model is gonna help us figure that out. We need to update it. We need to work with Niles to do that, quite frankly. We have to get a better picture from their demands. What is LEC really doing, how much are they pulling instantaneously, how often. And through redeveloping this, we'll be able to get a good picture of today's system. You know, what can we do today to TEC; if there's other issues on the board like today, who else do we need to look at. Are you looking at some other developments in town, wherever it might happen to be. We can look at that in the existing system model. But this goes even further than that. Another thing I have as an additional service is looking to the next step. How do we want our system to develop,

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where do we think development is gonna happen over the next 20 years. That is also needed so we can apply the demands and see in addition to TEC -- maybe for TEC, as an example, maybe I need a new line down through here that is across Brunstetter, maybe I need a 16 and a 16 down here. But if you look at the demand potential through that corridor, maybe that 16 is too small, maybe we need a 20-inch for 10 years out or 5 years out depending on what development options are. So that is looking at the future system model. Looking around, working with your development staff, trying to figure out what you need, and then sizing all of that infrastructure for that. The third step is really to develop it into a master plan. That's saying today for TEC, as an example, maybe 16 by itself would do; but now we know we need a 20, so we reinforce something with a 20-inch possibly, we don't know yet. But if we reinforce that with a 20, we look out 5 years in the future, maybe this is 10, maybe this is 15 years out and you develop a capital improvements plan. That master plan, capital improvements plan, also goes right with your asset management plan, which I think was done last year, and there should be a capital improvement plan with that. You marry those two together. Because when we talk about rates, what needs to go into the rates, your plan. And now you'll know what you need to help fund your plan as well. So the rates are directly tied to the study, to the planning, to what you think you're gonna need and what seems realistic over that amount of time. So that's, I know, just a skeleton of what's in the proposal; but that's basically what we're talking about doing.

MR. KOGELNIK: The BPA may recall talking about some of those elements. We didn't go into that fluent of detail as Bob just did, so thanks Bob. The capital improvement plan is something that I really encourage the BPA to do. I know that you don't have any money to do any project improvements right now in terms of replacing valves and that sort of thing. But you need to know that I attended the Eastgate meeting for OPWC. You know, I occasionally promote OPWC funding, it's relatively simple. And the Village has a lot at stake to apply to OPWC. You have economic impacts always occurring here, they like to fund those kind of projects. And you have big water demands, and those are big. So there are -- the Village very, very seldom applies to OPWC. That's just one. And then there's OWDA. So there's a lot of things that could be utilized in conjunction with a capital improvements plan, and that's why we're really trying to encourage you to start writing your plan down.

MR. McNUTT: Well, besides the fact that it's now required by law in the asset management plan. I emphasize that to all my clients, it's now a requirement to have a capital improvement plan. It's no longer a good idea. Here's the other thing with that master planning, my last picture. If you do it right, you know, it's pretty easy to have confidence in what you're doing and knowing that you're gonna come in for a nice, safe landing. I told my wife that I was gonna get some mileage out of these pictures yet. All right.

MR. KOGELNIK: So --

MR. CAMPBELL: So what's this showing here (indicating).

MR. McNUTT: So what we have here, this is more of a blow-up that Chris pulled together from the LEC project.

MR. KOGELNIK: Yeah. So what we wanted to do on the LEC project, we needed to understand where we were drawing the water from. We obviously knew that the existing meter vault on Salt Springs Road was a big -- gonna be a big impact. But so what this shows, Kevin, is in red, that's the -- that's what we call the Niles feeders on the MVSD system. So you've got a 24-inch going through the center, and you have a 20-inch westerly and a 20-inch easterly. I believe the Brunstetter connection comes off of the 20-inch westerly, correct?

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MR. SULLIVAN: And the Brunstetter is what, 16?

MR. KOGELNIK: No, I think it's only 12 or 10.

MS. SLUSARCZYK: Ten.

MR. KOGELNIK: I think it's 10.

MR. CAMPBELL: I think it is 10.

MR. McNUTT: I got a 12 out here, but here's a 20-inch coming up here and it's showing less than 12-inch size. So I don't know exactly which pipe you're connected in. This pipe goes all the way up to the north. Their 20-inch goes all the way up here, but we're tied in somewhere down here on a much, much smaller line (indicating).

MR. KOGELNIK: I'm fairly certain it's a 10 on Brunstetter, but I could be wrong. But the purpose of the study is to understand --

MR. SULLIVAN: So for us to supply the Trumbull Energy, we would need a 24-inch line?

MR. McNUTT: Well, the model is gonna help us determine how much more we can actually get out of the 24. That's like the first --

MR. SULLIVAN: There is currently a 24 from Niles.

MR. KOGELNIK: No. Well yeah, there is a 24. That's yours. That's the 24 we've been talking about. The new 24 that is being talked about is an --

MR. McNUTT: That's a City of Warren --

MR. KOGELNIK: It's a concept line that is gonna be cross-country, so to speak, into Lordstown and feed TEC.

MR. SULLIVAN: That's from Niles.

MS. SLUSARCZYK: No, from Warren.

MR. SULLIVAN: Well, I understand -- I'm trying to figure out what we would have to do if Niles came into the picture.

MR. CAMPBELL: And that's what their point is, without a water model we really wouldn't know what we need yet.

MR. KOGELNIK: Yeah. Because you might be looking at two or three things, Mike. You might be looking at selling water through the 24, you might be looking at upsizing the 12-inch line. It is a 12, I just saw that on my map.

MR. McNUTT: Here's the 12.

MR. KOGELNIK: And you might be looking at adding a booster to bring more water through the Brunstetter connection and then down into to feed the Village connection. So the model might suggest or predict several options. But what you're looking for from us are options, and that's what we're gonna try and get out of the study.

MR. SULLIVAN: So the 24 you have proposed there, Warren would pay for to our border and we would pay for it from there to the plant?

MR. KOGELNIK: The Warren water line is gonna be all Warren's responsibility. The Village has no stake in that particular water line if that were to come to fruition.

MR. McNUTT: I'm just gonna draw a line. I have no idea where they're talking about. But there's Warren, it's a completely separate line is what Warren is talking about doing. No connection to you as far as I know. They're gonna do it, it's what they want to do. They want to get the full benefit out of that and not have any connections to your distribution system. That's kind of the way they would want to go with that. And the nice thing for them, and I might point this out because I do distribution systems, they have that nice Warren tank that G.M. is no longer using. That is actually a very good thing for them to be able to provide TEC with a tank full of water that they can use a lot quicker than what we have available for them right now because we can't let them use our Route 45 tank.

MR. SULLIVAN: I believe that there will be something in the plant sooner than later.

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MR. McNUTT: And I hope so.

MR. KOGELNIK: We all hope so. Everybody understands that. You know, one thing that I've often wondered -- and we kind of talk about this -- is okay, so a new tenant comes into the plant, who gets to serve them.

MR. CAMPBELL: Well, they already announced the agreement that Warren had with G.M. is null and void now.

MR. KOGELNIK: Well, you also have --

MR. CAMPBELL: That means you're starting from scratch.

MR. KOGELNIK: You've always got a prime piece of property right across the street called NorthPoint. You got a lot to think about. And that's why I have been suggesting to the Village Council to do some level of comprehensive planning to at least just highlight the parcels that they feel are right for redevelopment, and they will not do that. So you have been expressing the more need to understand how you can sell more water. Your request is trumping their ability to plan right now. So that's why we're suggesting via the proposal that's in front of you to do some level of master planning, to give you some of these answers that would have otherwise come through comprehensive planning from the Village first. Do you get that?

MR. CAMPBELL: I understand, yep.

MR. SULLIVAN: Ask a dumb question -- do you know how much water a battery plant would use?

MR. KOGELNIK: No, I have no idea.

MR. CAMPBELL: Like they said, until the whatever it is gives you their requirements --

MR. SULLIVAN: I just wondered.

MR. KOGELNIK: Here's what we do normally in planning like we're talking about. If we don't have developers we can talk to about a real project -- in the case of TEC it's somewhat of a real project. But if we don't have that, we usually provide some sort of a flow allocation to an acreage so that we have -- we've got a starting point, okay. And that's how we would do that. Your LEC, your TEC projects, I mean, those would never show up on anybody's radar. Those are dream projects for any community, okay. And so we had to basically, you know, do whatever it took to accommodate them. And you know, a battery project, that electric car that could come into the General Motors plant, who knows. And so we have absolutely no idea right now. All I could say is well, you know you had a car plant there for the General Motors facility, you knew what the water demands were for that, let's start there, you know. But for NorthPoint, those vacant pieces of land right there and other vacant pieces of land that might be industrial or commercial zoned, we're gonna have to come up with some theory of how much per acre and assess some sort of a demand figure from them so that when we build this model we can plug it in and say you know what, you've got some room for future capacity. And when the Regional Chamber calls us at the eleventh hour to ask for hey, do you have room for this commercial building to come in --

MR. CAMPBELL: Which happens quite often.

MR. KOGELNIK: They literally call us on Friday afternoon asking for us to commit by Friday evening.

MR. SULLIVAN: So we just --

MS. SLUSARCZYK: They want a number like off my lips. I said I have to refer to the Engineer.

MR. KOGELNIK: It's ridiculous. And even with the water model that's gonna be a ridiculous request.

MR. McNUTT: I always ask the question how much water do you want. Not how much water, but what is the flow profile. You might use like

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LEC uses two MGD on a daily basis. But on a peak hour you need 3.5 right now, that's almost double that. We need to know what they need average, we need to know what they need maximum and their peak demand. And for many commercial/industrial, the fire flow is what ends up dictating at the end of the day. Chris is mentioning commercial property. I use 500 gallons per acre for blank commercial, industrial is 1,000. Barring something special like that or a great micro-brewery that might want to move in and bottle some beer, those are the dream projects, those numbers have worked great for me for 30 years.

MR. CAMPBELL: Thank you. That gives us a big picture for that. Now what you have in this proposal, I think you had it broke up because there's been, I guess, the internal dialogue between us and Council of funding this model.

MR. KOGELNIK: I remember.

MR. CAMPBELL: And I believe you have in here, all right, if we had to break it -- you know, not one entity paying versus the other, where would be a good place to say all right, this is more I guess BPA stuff, this is more Council stuff. I believe that's in this if I remember.

MR. KOGELNIK: Well, no.

MR. McNUTT: It was in the last version.

MR. CAMPBELL: That's where I was.

MR. McNUTT: And just to help you think through this, last time we had \$21,500. I held that same number for you. So for the existing system model, analyzing this and bringing -- to bring it up-to-date, look at some of these TEC right now, we can still analyze it for that same price. So that same breakdown should still work.

MR. KOGELNIK: Time out, Bob. Allow us to catch up a moment. We did have some penciled breakdown that I had provided on one of the proposal documents. And if you're still interested in that percentage between, you know, BPA, Utility Committee or something like that, I can go back and give that breakdown again. Because the price has not changed.

MR. CAMPBELL: Let me -- we were hoping to have somebody from Utility Committee tonight to see all this good stuff and maybe provide some input, but let me at least communicate to them and see if they're entertaining -- as this Board sees it, our job is to run and maintain, not future growth, you know. That's Council's side. So that's where the squabble begins. Ultimately the big picture for our department is to keep our water rates low without having to increase them, because at this point we're gonna have to increase rates again just because we're not selling water like we were when the G.M. plant was there. So we have to look at other avenues and funding aspects, maybe selling water into Newton Falls. There have been little -- not little, but there's been other projects where there's the avenue of selling enough water to keep our rates reasonable for our residents. So that's where this Board is like okay, if you want to get to that next step we gotta spend money so we can know where to direct and what we can supply and who we can feed. I hope Council will see the same things that we're seeing, that this is needed to get to where we have to be, you know. So let me talk to them. If they're willing to say yes, I understand it, it's an expansion aspect, blah-blah-blah, Council is going to pay for this, they might want another presentation, I don't know. Or they may be back to no, they were thinking the other way where it's all yours, you need to pay for it out of your department, and that's where the split came about. All right, fine, let's say we'll do that, we'll do that, let's get it done. I'm willing as this Board member to say let's get it done, whatever it takes, because it's needed for our Village, period. We need to find ways to sell more water and replace and recoup some of the aspects that we've lost. So let me do some poking on this side between Utility Committee and Council;

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and if it comes to be, I'll let you know that we might want a breakdown. If not, then you won't have to do it. So don't waste your time until I get a little form of direction. I appreciate it though.

MR. KOGELNIK: Okay. Okay.

MS. SLUSARCZYK: Can I ask a question?

MR. CAMPBELL: Yeah.

MS. SLUSARCZYK: With this proposal, you would be able -- if you did this water model, you would be able to test to see if we can meet the demands or the requested demands of TEC?

MR. McNUTT: Uh-huh.

MR. KOGELNIK: Yes. Via the existing system, right.

MS. SLUSARCZYK: Yes.

MR. McNUTT: What we would do, the way the proposal is written up, the first \$21,500 is the existing system model; and that's where I would look at the way the model is today. You might have two or three years that you want to look at right now. We're not talking the additional future, but we would look at this right now and see what you can get. And I can even tell you what you would have to upgrade or improve what you want to get more. So that's the existing system model, the first portion of that.

MS. SLUSARCZYK: So with the request that we have in front of us already, wouldn't it be appropriate to go with the first phase of the water model? Or do you still think that's something Council would need to -- because there was multiple phases to the study. This is just the first phase.

MR. KOGELNIK: Right.

MR. CAMPBELL: I see what you're saying, to go ahead, for this Board to move forward.

MS. SLUSARCZYK: You have a request for --

MR. KOGELNIK: Yeah, that's a good point. And if you're interested in maintaining -- you know, you stated the growth stuff. That is for the Village, and that's how we thought when we made the initial percentage breakdown, Kevin. So if you think that this is for your sustainability of the existing system and maintaining it, yeah, I would agree that we probably could proceed with that.

MR. CAMPBELL: What do you gentlemen feel?

MR. SULLIVAN: Yeah, I agree with you that we need to be prepared. I think that -- I would really like to see too where Niles could play into the scenario.

MR. CAMPBELL: Well the aspects in my mind, yes, we've discussed and covered Niles. That's part of this equation. Let's say for right now LEC, for an example, is fed from Warren and Niles, correct? And if -- depending what happens with the G.M. facility, there's gonna be an excess amount of water on the Warren line for us, right? So even if we can't supply all the water from Niles for TEC, there may be the same situation that we could bring both parties together again for TEC like we did for LEC. We don't have control over that aspect. That would be us sitting down with Warren saying here's what we think would work better than a 24-inch \$6 million water line running strictly for that, why don't we deal with what we have. We can capitalize on selling more water, bring more funds to the Village, rather than just capitalizing on a slight overhead this big large water line coming in would give the Village. There's some revenue there, but it's pretty minuscule. But there's no expense with TJX -- I mean, no risk with TJX; but it's just not much money. You know, I'm thinking if we can take the \$6 million we're gonna spend and we can go to them and say rather than you spending \$6 million, why don't we use what we have in place, we can collect more revenue, save more money, we get revenue out of working kind of a combo deal again with Warren and Niles, it may be the best solution at least for

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Lordstown. It's in our domain here to make that kind of -- steer that direction. So there's some things we need to think about as a Board. Let me talk to the Utility Committee and at least get a feel for where they are with this. I wish they would have come to at least see and understand more. I don't think they fully understand what this water model would encompass and --

MR. KOGELNIK: Yeah. I get the same feeling, I'll be honest with you about that. But I mean, this gets you the reliable answers from a model that you're asking about for selling more water, period. And it also -- correct me if I'm wrong, it will also identify the limitations in the existing system and make recommendations for what the improvements need to be to get to that point of selling water; correct, Bob?

MR. McNUTT: Correct.

MR. CAMPBELL: Okay. Did we not pay for the last one in '12?

MS. SLUSARCZYK: We did. I think every water model has been paid for by -- I've been here since '06. They ran something with it early and then -- I could go back and look.

MR. CAMPBELL: Yeah, out of curiosity. Okay. Any other questions at this point?

MR. KOGELNIK: I don't have anything else.

MR. CAMPBELL: Have you got anything else to add? You did a nice job.

MR. McNUTT: I could talk forever. I think we all want to go home, it's a nice day.

MR. CAMPBELL: I think you've covered the aspects of what we need and where we need to go from it. Let me get a little feedback from the other side, and hopefully we can come together and make a decision and get rolling.

MR. SULLIVAN: We agree we need to get rolling.

MR. KOGELNIK: I didn't want to put too much effort into the mapping just yet because we're not under any authorization. But being we've got our hands around Lordstown's water distribution system for a few things, we know the various maps we do have. But ultimately with this new water modeling effort I do want to provide the BPA with a new map, an updated map that is a little bit more clear to read than the one we have that's hanging in the other room. Thank you.

MS. SLUSARCZYK: Going forward, the NorthPoint property, when you're -- if and when they do run that, the NorthPoint property, there is a request for what we can supply to that parcel now.

MR. KOGELNIK: Okay.

MS. SLUSARCZYK: Currently our response to them was it was supplied by the City of Warren.

MR. KOGELNIK: Yeah.

MS. SLUSARCZYK: So we were waiting for Warren to reply to the Regional Chamber for that. But this would allow us to see what we could supply to that site or what --

MR. KOGELNIK: Right. That's how I'm thinking too. What I'm thinking right now, based on your current -- only your current request, you have -- actually have three main items. You have the G.M. facility, you have TEC; and you have these things what I call potential parcels, and NorthPoint is one of them. Bob, NorthPoint is a property right across from 45, across from the LEC Henn Parkway area.

MR. McNUTT: Okay.

MR. KOGELNIK: So it's a pretty good size piece of property, has been looked at by a few potential developers now, and it represents a water demand.

MR. McNUTT: We can certainly analyze that.

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MR. CAMPBELL: Okay.

MR. KOGELNIK: So thank you all very much. We appreciate your time.

MR. CAMPBELL: What else did you have for Engineer's report?

MR. KOGELNIK: I had nothing further. I think we covered it with the TJX effort for water and sewer. I think that that's in hand right now.

MR. CAMPBELL: Any questions from the Board for our Engineer?

MR. KOGELNIK: I did want to say this. After we get this done, I think that what we want to work on next is your rate study long-term.

MR. SULLIVAN: Yeah, I was gonna --

MR. KOGELNIK: We can't even pretend to say that though right now because we don't know what the improvements may be that would land in a capital improvements plan that would dictate your rates, okay.

MR. McNUTT: That's a very important piece of any rate improvements.

MR. CAMPBELL: Yeah, it's a step forward. Very good. Okay.

3. Utility Committee Report

MR. CAMPBELL: If nothing else, we'll go down to our Utility Committee report. Any updates from -- I don't believe there's any meeting.

4. Clerk's Report

MR. CAMPBELL: Cindy, Clerk's report.

MS. SLUSARCZYK: On October 1, I stated earlier, that we received a rate increase from the City of Niles giving us a 90-day notice. Again, I will be meeting with Stephanie and Andy next week. They want to come in and discuss those rates and the questions that I asked. I don't have a date. They just replied to me today from obviously the beginning of October. I want to meet with them, and I'll let you know what those answers were. Next, the trash and recycling rate actually decreased for this upcoming year. We went from \$16.07 down to \$15.95 a month; and the bag service, the bags will be dropping to \$21 after -- for the bags after the current ones are sold. We purchased them at \$21.10, so we have to sell them out before we can change that price. But people should be seeing that on their next trash bill from Republic.

MR. SULLIVAN: I'm sorry, I missed it, how much it was.

MS. SLUSARCZYK: It went from \$16.07 to \$15.85. It was a 12 cent drop.

MR. SULLIVAN: For the bags?

MS. SLUSARCZYK: Well, the bags just dropped 10 cents each or -- yeah, they went from \$21 -- \$21.10 to \$21.

MR. SULLIVAN: And the garbage has dropped?

MS. SLUSARCZYK: The garbage dropped. That's based on the fuel index and the period of time that they use, gas price overall dropped in those 12 months from the previous year.

(Bob McNutt leaves the meeting at this time.)

MR. SULLIVAN: So are they still looking at raising the rates for the --

MS. SLUSARCZYK: For recycling. Our contract isn't due to expire.

MR. CAMPBELL: A couple years, I think.

MS. SLUSARCZYK: '21. We still have some time left on that. Hopefully they can get a little bit more aggressive with their education and do something what they asked of us, because since they've come I haven't received or heard besides the rate change. That's all I heard.

MR. SULLIVAN: When I was in Houston they didn't come up with

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any of those restrictions like they did here. Picked it up once a week.

MR. CAMPBELL: All right. Well, that's where it sits for now. And if they come to us, we'll cross that bridge.

MS. SLUSARCZYK: I also e-mailed the Board House Bill 163, which is kind of very important to what Chris was saying about funding from the State of Ohio. Whether it is OW -- ODWC or ODA, any of those is Ohio funding. This House Bill 163 will penalize the communities that charge or surcharge outside users. We do have outside users, they are surcharged. However, we too are considered an outside user by the municipalities that sell us water. So it's a double-sided sword. Where would the benefit be. I think that's something that the Board -- we need to maybe sit down and have a work session and go over that and then get a letter out to the State of Ohio whether you support it or you reject it. It's a bill in front of the House and, you know, a notice has went out. So we don't have a lot of time to react either way, but I do think you should have input. You have pros and cons just like I don't know how they do that. I did not read that whole thing.

MR. CAMPBELL: I read part of it until I got bored. It's not a fun read.

MS. SLUSARCZYK: Exactly. That's why I said -- I quit too. As soon as you get distracted with somebody else at the window, it stops. But I do think it's very important to this water department to understand what is happening with that House Bill.

MR. SULLIVAN: What's the number of the bill?

MS. SLUSARCZYK: 163. The part of the body -- I'll just read a small section.

MR. CAMPBELL: She has a copy in our mailbox.

MS. SLUSARCZYK: Definitely.

MR. CAMPBELL: You have a copy in your mailbox. Do you have it there? I don't think he got his mail. I have it because this is my stuff.

MR. SULLIVAN: That's this one?

MS. SLUSARCZYK: No, that's from CT. It looks like this (indicating).

MR. SULLIVAN: Oh yeah, I got it.

MS. SLUSARCZYK: But they would actually stop funding projects -- like if we surcharged our customers, that would stop Ohio funding as for grants and loans.

MR. CAMPBELL: They'd cut us off.

MS. SLUSARCZYK: Because we're surcharging. We don't have enough outside users to risk that penalty. We haven't needed the funding because we were able to self-sustain.

MR. CAMPBELL: But that's drying up.

MS. SLUSARCZYK: And those details are -- that's why I think the work that Chris and Bob are trying to present to us is very critical. We have to know what we need to stay, what it's going to cost to meet those needs. But again, that is everybody's homework for that. Just the note that the City of Warren's rate study that was requested in regards to the sewer rates, they challenged -- couldn't challenge the rate until they got the rate study. It wasn't coming, wasn't coming. So I asked the City of Warren myself for it, and I forwarded it to the Solicitor on September 26 so they have it. I have not had a reply or any comments from anybody, but they do have the rate study that the City of Warren performed. I too have a copy of it if you would like it. I think I e-mailed it to everybody. It would have been at or around September 26 that I did it. But rate study is here if you would like to see it justifying the city. Again, what Warren has implemented they did have a rate study, and I don't think it was too much of a challenge of their rates when they justified them as much as how the County would impact the rates to the west side users. I mean, that's

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where the rate study wasn't done. But they're changing things within their department as well. Next I have, due to the Windows 7 support stopping, Joel Davis, our IT support, told us that we have to have our now computers in and installed before the first of January because of the cyber security and Windows and firewalls and all that great stuff. So typically I purchase mine through CMI who installs all our software, finance, payroll, tax all our -- they install it -- bring it in, install it and we're up and running. Darren and my computers are the same age. He has a lot more computers over there than what I do. But that's something that we're going to have to act on immediately. But I have no clue what it's gonna cost. I think the last time we bought computers and had them installed was almost \$4,000 for everything, for both computers.

MR. CAMPBELL: I believe that. I believe that's about right.

MS. SLUSARCZYK: You have four now.

MR. BIGGS: I think so.

MS. SLUSARCZYK: He won't need the software on -- the billing software and stuff on the ones he uses for the SCADA system; but he'll need the SCADA system stuff transferred as well, which I'm sure will take days and plenty of planning.

MR. CAMPBELL: Probably have to upgrade -- I assume that the vendor has upgraded software when you go to Windows 10. Sometimes you do, sometimes you don't; but a lot of times vendors will have update software that causes other fun. But, yeah. And it's unfortunately the direction it needs to go because the patching for Windows 7 is gonna stop.

MS. SLUSARCZYK: So that is something we'll be working on probably within the next two weeks to get some quotes and estimates for you. Just because of the time it takes to order and get them in and then --

MR. CAMPBELL: Get it done.

MS. SLUSARCZYK: -- get them installed. I just wanted to comment, I had -- was questioned on the TJX billing for the water line break. One of the Councilmen come in and questioned if we had the bonding and insurance. And I want to answer to you absolutely, they were not permitted to do anything until we had the bond in hand. I don't know who stated the fact that there was not a bond in place, but I can assure you the bond is in place.

MR. CAMPBELL: Okay, good.

MS. SLUSARCZYK: And the invoice will be forthcoming to the contractor as well once the department is able to coordinate that. And in addition, I need -- upstairs I pointed out to you we have to pay for 50 water meters, total of \$3,700. I got your signature on there. But we need a motion for you to allow the expense. He was invoiced for \$1,700 of that already which you did sign and approve. But we need a motion on record for the --

MR. CAMPBELL: I'll make a motion to approve the purchase of 50 water meters for the department.

MR. SULLIVAN: Second.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: Very good. Thank you.

MS. SLUSARCZYK: The next two things I have are account related. And if we keep it to the account number and address, I think it would be okay to discuss. Account 12 9 -- I'm sorry, 1290.3. It an account that was in default, and it was one of those scenarios that the account was capped and -- let me see what the proper word is there -- and inspected within Imperial Communities. It was on the original list. However, the account

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grew to -- at the time on the last billing, the contract had a balance of \$257.40. If I close that account out to the date that there was a new tenant application, it's probably gonna be \$278.40. But I need the Board's permission to --

MR. CAMPBELL: Move forward with the account. Because yeah, you guys recall that -- I think Bruce or Darren -- it's been sitting, it's been vacant.

MS. SLUSARCZYK: It was an empty lot.

MR. CAMPBELL: It's been buttoned up. And now finally it's gonna get used, and she needs the approval of the Board to clear the funds out.

MR. SULLIVAN: I make a motion to clear the account.

MR. DIETZ: I'll second it.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MS. SLUSARCZYK: This situation brought up a question. We've instilled that account maintenance fee on every account. So going forward, those accounts are still accounts and it was to hit every account. Do those inactive accounts, are they still going to qualify for that \$3 a month charge?

MR. CAMPBELL: That's a good question.

MS. SLUSARCZYK: Correct.

MR. CAMPBELL: I think that's the proper way to handle it.

MR. SULLIVAN: I do too.

MR. CAMPBELL: Because it's an account -- well, it's an account that still sits in our system. So when we lock stuff to an account, it's an account. At this point there would be covering the account maintenance aspect of it.

MS. SLUSARCZYK: But for the water and the sewer we'll write those charges off?

MR. CAMPBELL: Yep.

MS. SLUSARCZYK: The next account is very similar, it's account 1509.5. It's also under default. But the scenario there is on dash four, the fourth tenant in the home. We applied the deposit of the customer that left a balance of \$20.20.

MR. CAMPBELL: Twenty dollars twenty cents?

MS. SLUSARCZYK: Correct. We shut the water off when the bill was unpaid, and the person at the address -- or I should say the water service at the address was turned back on by someone other than the water department. Water was used, and it generated a bill. The new person came in when we verified that bill and that reading, they shut it off again. When this time they secured the meter so it could not be turned back on, which triggered the new person living at the service address to come in and make application. They made application and paid the bill on the default account. But to start this new person's account I have a balance out there of \$20.20. I asked permission from the Board, I e-mailed you at the time because he needed water, it was a Friday afternoon, what do you want me to do. He had actually promised it that he would come in and pay that \$20.20 so he could get water and it wouldn't be a problem. That did not happen. And now I need to transfer the accounts next week for the billing.

MR. CAMPBELL: All right. So if I understood that long --

MS. SLUSARCZYK: There's three potential accounts.

MR. CAMPBELL: But to sum it up, there's \$20.20 unaccounted for from previously tenants, not -- well, from previous situations.

MS. SLUSARCZYK: Yeah. Same service address, same person, different accounts.

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MR. CAMPBELL: So. And at this point you need either we say that you need to pay it or we waive it and move forward; that's what our decision is.

MS. SLUSARCZYK: There was a boyfriend/ girlfriend in Account 4. Account 5 girlfriend terminated her service which made the default account, and then the new applicant was the boyfriend. So it's -- that's why I said this is --

MR. CAMPBELL: All right. To get us moving and cleaned up, I'll make a motion that we waive the \$20.20 and you clean up the account and get it moving forward.

MS. SLUSARCZYK: You want to write off the twenty --

MR. CAMPBELL: Yeah. Do I have a second?

MR. SULLIVAN: Second.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: Thank you. I know some of those are very convoluted.

MS. SLUSARCZYK: It's just the authority to do that, I do not -- I didn't have. I told you there would possibly be two residents here that had questions on their accounts. They are not here tonight, so I'm not going to bring those up if -- they may come at a later date and time, but they are not here right now. So --

MR. CAMPBELL: Any questions for our clerk?

MR. DIETZ: No.

MR. CAMPBELL: All right. Thank you, Cindy.

5. Superintendent's Report

MR. CAMPBELL: All right. Superintendent's report, Darren. What do you have for us, sir?

MR. BIGGS: Besides what was already talked about, we did the lighting copper test and everything passed.

MR. CAMPBELL: Thank you for doing that.

MR. BIGGS: We're done with that now, and everything is good. One of the things, I would like to fill that permanent part-time position that we have open if I can. A gentleman worked for us before, did a good job, I got a hold him, he's willing to come back. I don't know for how long, but I gotta have somebody.

MR. CAMPBELL: Yeah. Yeah. I guess to recap, I spent a little time with Darren looking over department stuff.

MR. SULLIVAN: Can we --

MR. CAMPBELL: Well, let me get there. So I guess back up a step, before that is -- you know, through the issues of the department and the Village not receiving that much revenue from G.M. that they had -- we had kind of a financial meeting with the department heads, and we're trying to make sure that every department watches as much as they can. And they asked us to consider not fulfilling that permanent part-time position that we had vacant. So meeting with Darren and discussing some of these things, our dilemma is that, as you well know, we discussed earlier Mike's been out for a while from his ankle injury and Darren is more than short-handed. I don't see how we can't move forward with not pulling that person in. One, he can hit the ground running for us, which is a big deal. Really it is. He doesn't have to spend all that time training him or getting him up to speed. He can hit the ground running and get some well-needed stuff off of Darren's plate. The second part of this is I believe that person's temporarily, I guess, at this point out of work; and it may only be a for

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a short time that he can work anyway. So I think it may work out best for both of us because we need somebody and he needs something for now. So I recommend we move forward with this person at this time to get him in our department so we can get some work done. So that's my two cents. Anything else you want to add to that?

MR. BIGGS: I think you said it all.

MR. SULLIVAN: Who is it.

MR. BIGGS: Sam Wills.

MR. CAMPBELL: All right. I'll make a motion to pull Sam Wills in as our permanent part-time person.

MR. DIETZ: I'll second it.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: All right. Very good.

MR. BIGGS: Everything else is -- was pretty much discussed, unless you guys had anything you needed me to add to.

MR. CAMPBELL: You took us off with a lot of big issues.

MR. SULLIVAN: So personnel, are you still waiting for both of them to pass?

MR. BIGGS: No.

MR. SULLIVAN: Mike passed, right?

MR. BIGGS: The water side. He still needs to get through the sewer. The other one still needs both. Next test is beginning I think November 6 I believe it is.

MR. SULLIVAN: So at what point --

MR. CAMPBELL: I think one has until February.

MR. BIGGS: That sounds about right. I believe until like February time's up I think, if that's what you're asking.

MR. CAMPBELL: For the one. The other one has more time.

MR. SULLIVAN: I just don't want to get caught --

MR. BIGGS: The other one is done. He still has even more time than that for the other part. What's that, Mike?

MR. SULLIVAN: I don't want to get caught where you are like you are now.

MR. BIGGS: Right. And it's --

MR. CAMPBELL: That's all the more reason --

MR. BIGGS: It's pretty much out of our control right now. We just gotta ride it out.

MR. CAMPBELL: There's nothing else we can do.

MR. BIGGS: It's getting rough, I know that, but --

MR. SULLIVAN: Yeah. Motion to adjourn.

MS. SLUSARCZYK: No, no, no.

MR. CAMPBELL: All right. So any more questions for --

MR. SULLIVAN: We had Member Comments.

MEMBER COMMENTS:

MR. CAMPBELL: Member Comments. Any member comments at this point?

MR. DIETZ: I watched them do the connection up there on the water line.

MR. CAMPBELL: At TJX?

MR. DIETZ: Yeah. It was -- I met the inspector from CT. He was there the whole day that I know.

MR. CAMPBELL: All right. Any other member comments? All right.

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QUARTERLY APPROVAL OF BILLING ADJUSTMENTS:

MR. CAMPBELL: Now we go down to the Quarterly Billing Adjustments for October. I know we viewed them upstairs. Any questions or concerns with them? Then I'll make a motion to approve the October quarterly billing adjustments for our department.

MR. SULLIVAN: Second.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.) MOTION TO ADJOURN?

MR. CAMPBELL: All right, Mike.

MR. SULLIVAN: Motion to adjourn.

MR. CAMPBELL: I'll second that. All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: Very good. Meeting adjourned.

(The meeting adjourns at 5:30 p.m.)

C E R T I F I C A T E

STATE OF OHIO)
TRUMBULL COUNTY) SS.

I, Deborah I. Lavelle, a Notary Public in and for the State of Ohio, duly commissioned and qualified, do hereby certify that the foregoing meeting before the Board of Public Affairs was written by me in the presence of the Members and transcribed by me using computer-aided transcription according to the stenotype notes taken at the time the said meeting took place.

I do further certify that I am not a relative, counsel or attorney of any Member, or otherwise interested in the event of this action.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office at Niles, Ohio on this 5th day of November, 2019.

DEBORAH I. LAVELLE, Notary Public
My Commission expires 4/16/2022

Submitted:

Approved By:

Cinthia Slusarczyk, clerk

Kevin Campbell, President