

Village of Lordstown Board of Trustees of Public Affairs

December 15,

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RECORD OF PROCEEDINGS
MEETING OF THE LORDSTOWN VILLAGE BOARD OF PUBLIC AFFAIRS
1455 Salt Springs Road, Lordstown, Ohio
December 15, 2020
4:20 p.m. to 6:20 p.m.

IN ATTENDANCE: Mr. Kevin Campbell, President
Mr. Michael Sullivan, Vice-President
Mr. Thomas Dietz, Board Member
Mr. Darren Biggs, Supt. of Utilities
Ms. Cinthia Slusarczyk, Clerk
Mr. Christopher Kogelnik, Engineer
ALSO PRESENT: Mr. Bob McNutt, CT Consultants (call-in)

RECORD OF PROCEEDINGS taken before me, DEBORAH LAVELLE, RPR, a court reporter and Notary Public within and for the State of Ohio on this 15th of December, 2020.

MR. CAMPBELL: I'll go ahead and call this meeting to order. Would you please stand with me for the Lord's Prayer and Pledge of Allegiance.

ROLL CALL:

MR. CAMPBELL: Roll call please.
MS. SLUSARCZYK: Kevin Campbell.
MR. CAMPBELL: Here.
MS. SLUSARCZYK: Thomas Dietz.
MR. DIETZ: Here.
MS. SLUSARCZYK: Michael Sullivan.
MR. SULLIVAN: Here.
MS. SLUSARCZYK: Darren Biggs.
MR. BIGGS: Here.
MS. SLUSARCZYK: Cinthia Slusarczyk, present. Chris Kogelnik.
MR. KOGELNIK: Present.

APPROVAL AND CORRECTION OF MINUTES:

MR. CAMPBELL: Okay. We have a couple chunks of minutes for approval, November 17 of 2020 and December 1 of 2020.

MS. SLUSARCZYK: Did you want to verbally acknowledge that Bob is on the --

MR. CAMPBELL: Oh yeah, I should. At this point, Bob McNutt from CT consultants is on line. He's on the phone right now just so everyone's aware. That's the only other person in attendance other than what we have here, so thank you. Approval and Correction of Minutes. We have November 17 of 2020 and December 1 of 2020.

MR. DIETZ: These were on the computer, weren't they?

MR. SULLIVAN: Yeah.

MR. DIETZ: Okay.

MR. CAMPBELL: I'll make a motion to approve November 17, 2020.

MR. DIETZ: I'll second.

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MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: And --

MR. SULLIVAN: Make a motion for December 1.

MR. CAMPBELL: I'll second that. All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

CORRESPONDENCE:

MR. CAMPBELL: Very good. Cindy, any correspondence?

MS. SLUSARCZYK: I have one correspondence from Rhonda Snyder. She enclosed a letter with her water payment stub and it reads: "Cindy. We're still disputing the validity of this bill and are only paying to avoid a shut-off of utilities. We would like to set up a conference call and discuss this with you, the BPA and persons protecting our interests. Please advise us to when that is convenient for the requested Lordstown parties. Thank you. Rhonda Snyder." And she left a phone number. I did -- I called her -- this was received on December 7 -- and I left a message that day about our Board meeting tonight if she'd like to attend or she could come in and speak under public comments, that the meeting is open to the public. I have not heard anything. The bill that she was disputing she was billed -- it was a meter change. There's an actual picture of the meter that the guys and Darren, our superintendent, took and provided for us of the meter. She was billed. It's just that the bill is a little bit higher. We would refer this to, quote, like a catch-up billing for stuff that the old radio reading devices may not have recorded. And it was -- without looking, I think the account -- it looks like 29,000 gallons. Here's a copy of the work order as well from that day when it was done.

MR. CAMPBELL: Okay. So I guess back up one step. Darren was there. What was the issue with the old water meter? Did it quit functioning or --

MS. SLUSARCZYK: The radio reading device quit working.

MR. BIGGS: Right.

MR. CAMPBELL: Oh, okay. The meter was still going, it wasn't transmitting anything. So that's why I was trying to understand the catch-up part of the meter reading.

MR. SULLIVAN: So how does that work then? How does it catch it up?

MS. SLUSARCZYK: The billing was behind the meter.

MR. SULLIVAN: So the new --

MS. SLUSARCZYK: When they actually went in --

MR. SULLIVAN: The new meter with --

MS. SLUSARCZYK: The reader stopped at some point in time. When they went in and changed it, they read the meter head directly. It's the odometer instead of -- so when it was changed that's the actual picture of the meter, and that's what we billed up to.

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MR. SULLIVAN: How much was the bill?

MS. SLUSARCZYK: Honestly I couldn't tell you the total bill amount because there's other things on that, but it was for 29,000 gallons of water.

MR. CAMPBELL: So their previous bill should have been lower.

MR. BIGGS: Probably a bunch of them. A lot of times that radio's real close. But over the years if it gets one off, two off, you know, the actual odometer on there, by the time we go and change it we always do the final off the meter itself not the radio, that's the actual. This is so we don't have to come in every time. The radio part is -- slowly it got behind.

MR. CAMPBELL: Oh, so they'll get more and more out of sync.

MR. BIGGS: Not necessarily more and more. They're off for a little bit. And let's say it's in there for ten years, it could be off two clicks, you know what I mean, every -- do you follow what I'm saying? It doesn't necessarily slow down, but it could be off a little bit.

MR. CAMPBELL: Okay.

MR. BIGGS: And it's nothing major, but over time it just keeps adding up on there. That little bit off, it will be off the next time a little bit and off the next time a little bit.

MR. CAMPBELL: But that off that bit, that off keeps accumulating is what you're getting at?

MR. BIGGS: The radio will actually be less than -- in this case the radio was less than the meter itself.

MR. CAMPBELL: I understand that part of it. I'm just trying to understand what you explained that as time goes on it continually keeps getting more off.

MR. SULLIVAN: So they're still getting a bill, but it's two percent off?

MS. SLUSARCZYK: It could miss a pulse.

MR. BIGGS: It will send off a pulse to that radio. And if it misses one out of every five times, okay, now that's one off. This is gonna show one more, okay. Then the next fifteen times now it's two off, okay. Make sense?

MR. CAMPBELL: I understand now. So it does keep accumulating if it misses a pulse over the ten-year period?

MR. BIGGS: Right. And by not going in the house, we were getting a radio reading until it quit. So the catch-up is we always do the final off of --

MR. CAMPBELL: And that's what this picture is of?

MR. BIGGS: And I still have all that.

MR. CAMPBELL: You have a picture of the old meter, this is what it read?

MR. BIGGS: And I actually have that meter still in my office in case there's any question about the numbers on there. But that's what happens. And it's not -- it's common with the pulse ones. You know, she's not the only one. Sometimes it works in their favor, sometimes it would be a refund.

MS. SLUSARCZYK: It will pick up a false pulse.

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MR. CAMPBELL: Because it's not 100 percent, it gets some hiccups.

MR. BIGGS: The radio reading. And that's why if there's an issue they're always encouraged to look at their own compared to what is on the billing. They can always double-check that and --

MR. CAMPBELL: Okay. Well, it doesn't sound like anything we did outside of our normal process from what you explained, and we have the proof to show what the actual meter had on it.

MR. BIGGS: Just a shock to the resident when it goes not in their favor. You don't hear the ones that get a refund.

MR. CAMPBELL: Just like you explained it here. We -- so I guess have they heard that explanation that we just went through?

MS. SLUSARCZYK: I did explain that to her that it was probably a catch-up reading. And --

MR. CAMPBELL: Well, she may not have understood what a catch-up reading meant.

MS. SLUSARCZYK: I think what may have generated part of the call, the contractor hit the water line out front of her home, and she thought that the water could have been lost via that way. And I explained to her the only way we can bill is it has to flow through the meter. That's on our dime, not theirs. So after the conversation I don't know what she still thought or understands, but then that's why I offered the ability to speak to the Board tonight. But she did not attend so --

MR. CAMPBELL: Okay. All right. I guess if she needs more detail then she can call back. I'm glad they did move forward from the payment so we don't have issues from that side of it. That's appreciated from the Board, that's for sure. Was there any other correspondence?

MS. SLUSARCZYK: No.

PUBLIC COMMENTS:

MR. CAMPBELL: Okay. Any Public Comments at this point? I don't believe there's any public here to comment.

NEW BUSINESS:

1. 2021 Meeting Dates

MR. CAMPBELL: New Business, 2021 Meeting Dates. Man, let's gladly say goodbye to 2020. Meeting dates. Cindy put together the meeting dates, which is the Tuesday -- the third Tuesday of the month, right?

MS. SLUSARCZYK: Correct.

MR. CAMPBELL: So I'm fine with just letting that roll again for next year. Are you gentlemen? **I'll make a motion to approve the 2021 meeting dates that Cindy distributed.**

MR. SULLIVAN: **Second.**

MR. CAMPBELL: **All in favor?**

(All respond aye.)

MR. CAMPBELL: **All opposed?**

(No response.)

MR. CAMPBELL: Mark your calendars until we decide to change it. I don't think we had to move too many this year. Even

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a lot of extras, but not too many that we actually had to move. Thank you, Cindy.

OLD BUSINESS:

1. Lordstown Motors Draft Agreement with the City of Warren

MR. CAMPBELL: Old Business, quite a list here. Number 1, Lordstown Motors Draft Agreement with the City of Warren. I don't believe there's any changes on that front.

MS. SLUSARCZYK: No.

2. ODFL Draft Agreement with the City of Warren

MR. CAMPBELL: Number 2, Old Dominion Freight Line Draft Agreement with the City of Warren. Same thing, any updates on that? No updates?

MS. SLUSARCZYK: Correct.

3. Gresham Smith - Battery Plant nka Ultium

MR. CAMPBELL: Number 3, Gresham Smith Battery Plant, also known as Ultium. So I guess that's the official name of it now, right?

MR. SULLIVAN: What, Ultium?

MR. CAMPBELL: Ultium Cells.

MR. KOGELNIK: L.L.C. It's drilled in our head.

MR. CAMPBELL: So good. On this, what topics of discussion do we have?

MR. KOGELNIK: Well, we have the bid opening coming up this Friday at 2:00 p.m. for the first section of water main. Can you hear me? And so I'll be here for that and I'll have to take the bid documents from the Village, drop it off to get those documents scanned to file so Bob and the rest of the staff can begin, you know, the contract process with the contractor. So that will be this Friday at 2:00 p.m. And the bids are supposed to arrive at the Clerk's desk.

MR. SULLIVAN: Do you need us here or --

MR. KOGELNIK: Cindy's usually here for bid opening. And I usually accompany those, so I was planning to be here.

MR. DIETZ: Where are these bid openings for, what part of the water line?

MR. KOGELNIK: Okay. So you heard that Ultium needs that immediate source of water by I think it was February 1 or March 1. Bob, are you there? Bob?

MR. McNUTT: Yeah. March 1. Did you hear that?

MR. KOGELNIK: Yeah, you're loud and clear. So March 1. And so the first section of water line, Tom, is to go from the Village's 12-inch on the east side of the road near the Henn Parkway intersection across the road. And then when it gets across the road, it's gonna go north along the edge of the road there in the road right-of-way up to the point where we get to the northern part of that curbed part of Ultium's property line where it abuts the railroad and we're gonna stop right there. That's the first section of water line that we're talking about that's gonna go out for bid. All right.

MR. SULLIVAN: Probably the toughest because you gotta go under the ground.

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MR. KOGELNIK: Well, it is gonna be a tough short section, yes. Because there's a lot of utilities that we have to cross there and, you know, you gotta make the connection point, then you've got a roadway crossing. So I'm not gonna pretend that it's easy. But if we get a capable contractor there we should do okay.

MR. SULLIVAN: This is Warren water?

MR. KOGELNIK: We're gonna cross -- we'll be crossing the Warren water line.

MR. SULLIVAN: Right.

MR. KOGELNIK: But we're not gonna be at all connecting to it.

MR. DIETZ: We have a 12-inch down that side of the road too.

MR. CAMPBELL: Yep.

MR. KOGELNIK: Okay.

MR. CAMPBELL: Any concerns or questions on that, Darren, from your side?

MR. BIGGS: Not at this point, right, until we see who's gonna be doing it.

MR. McNUTT: And I have a question just because I didn't see your dates. But when is the first BPA meeting of the year such that we could have a recommendation from those bids for a proposed award?

MS. SLUSARCZYK: January 19.

MR. McNUTT: January 19. Okay.

MR. CAMPBELL: That's our regular scheduled one. But I mean it's -- none of us here want to hold up anything. So if it's something that needs to move faster, the Board can meet just to get that moved so --

MR. McNUTT: We might very well want to move much quicker than that. I know without Solicitor Dutton available until January 11 I don't know how that might impact our time, but we'll want to try to get things done early on that first or second full week of January.

MR. CAMPBELL: All right. Just be in communications with Cindy and we'll make sure that we'll get a meeting if we need it. Thanks, Bob. Any other discussion around Ultium Cells at this point?

MR. KOGELNIK: Well, we -- as you heard or might have heard from the Council meeting last night, Council agreed to start the process of securing the land for the tank. And there is one item that we still have to work through in order to close that deal, and it is the two easements that cross over the cell tower easement. And the purpose for that is for access for the Village to access the driveway there. So basically the cell tower and the Village will share that driveway for access to each other's facilities. And we have to clear -- we have to get those easements from the parent property owner, which is Tri-Mor. So we have a conference call tomorrow, Bob -- I think it's at 9:45 -- with Mayor Hill and Solicitor Dutton about that. So that's -- that is the huge step in the process. We have to get the property. And then we're learning that USEDA may require that we wait until they provide us the funding for us to let other projects, and we're still trying to find out the implications of doing

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that. So we -- time is everything with these projects, and so we're trying to identify these hurdles in front of us and tell everybody this is what we're gonna do with them or this is how we're gonna maneuver around them.

MR. CAMPBELL: Okay. Yep. It's on those unforeseen hurdles that always get you. Any other questions about that topic? Okay. We'll move on.

4. Master Water Model Plan Update

MR. CAMPBELL: Master Water Model Plan Update. So do we have any updates or needs for where we're at with that?

MR. KOGELNIK: Bob, do you have any more updates for the master water plan?

MR. McNUTT: I think the master water plan was finalized. Remind me if that was not the case, if I still owe a document or an update on the document. But the master water plan should be done. We'll talk about fees here in a few minutes.

MR. KOGELNIK: Let me work with Cindy to find out if we have a bound document. And if we don't, we'll supply a couple bound documents for the Village so that they have them to use at their discretion.

MR. McNUTT: Sounds good.

MS. SLUSARCZYK: Would you like to remove that from the agenda?

MR. CAMPBELL: Yeah, I guess at this point we don't need it on the agenda, the water model. Yeah, go ahead and scratch it.

MR. KOGELNIK: I don't foresee us having any more work on that.

MR. SULLIVAN: When you talk about those bound, you'll get one for each of us?

MR. KOGELNIK: Yeah, we can probably do that, Mike. Yep.

MR. DIETZ: What's gonna be the cost?

MR. KOGELNIK: It's built into it. You're not gonna get --

MR. DIETZ: I'm just asking.

5. Utility Department Billing

MR. CAMPBELL: Okay. Number 5, Utility Department Building. I think that's all, I guess, depending on how things shake out with how things go, right?

MR. SULLIVAN: Is that property we were talking about, are we talking about enough property there for the utility building?

MR. KOGELNIK: Yes. And as Bob will let you know, there's a lot of moving parts on that small footprint. And you know, we started off with a little over 8.1 acres I think it was when we first conceived this project. Now we're down to roughly what is it, 4.2 or something like that? So we're nearly half. So we really have some challenges here. We believe that there's still, you know, an opportunity here to do exactly what we want to do. And obviously there are some ties to what TEC wants to do with the use of the space of that property. Bob, did you want to go ahead and mention that?

MR. McNUTT: Yeah. I'll see if what you're thinking --

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but as Chris said, you know, we can use that current property for our utilities building. I actually am working with our architects to lay out the draft layout and draft costs, and that was a separate purchase order from the Village to do that work. But there are some opportunities with the TEC approach. The first opportunity comes in the form of relocating the water boosting pumping station. One of the difficulties is the fact that our tank farm is one of the high points in the Village. If we also put our pumping station at the high point, the suction side pressures can be an issue. So when TEC brought up the idea of relocating the booster station to an area that really helps them, in their mind, redo or minimize some of their costs, it actually would help the suction pressures on our booster station, making it really a more attractive site. So if as we go through that evaluation quickly, if that pans out and if TEC provides the site of whatever, the former hardware store or whatever, I don't know the history there, but a site that could work, could work well for the booster station, we'll look at the idea of knocking down the building, getting rid of it and possibly building the utilities facilities building as I am calling it at that same site. That site provides for space and more flexibility versus trying to get into our utilities building and garaging on the current site which would require some site work and renovation efforts, a two-story garage at the lower elevation and the office space. So that is one of my thoughts right now. That if we can get that other site for the booster station -- I guess in the past the Village and Chris and Darren and folks, maybe probably Bruce in the past, have looked at the actual building for the utility building does not work so get rid of it and use the site to build a new one. So maybe that's a little confusing, but that's kind of what we're looking at right now.

MR. CAMPBELL: Okay. No, I don't think that's confusing at all.

MR. SULLIVAN: Using this site here?

MR. BIGGS: Peterson's building.

MR. CAMPBELL: He says instead of using it by where the water towers are because we're losing acreage and space. Because if it opens up that we can make something work for TEC down the road where Peterson's is, get rid of the building and have a nice level site and go from there.

MR. DIETZ: That suction side of the pumps can be different than having them up there because they would be so much higher.

MR. KOGELNIK: Let me also say something with regard to the access. You probably have all heard how nervous I am about that driveway. There's those cement trucks come rogue in and out of there pretty frequently sometimes. If at all possible, I would like to avoid that.

MR. CAMPBELL: Yeah. That's gonna be a very busy area.

MS. SLUSARCZYK: When they're operating. But in all honesty, it's been dead for many years.

MR. BIGGS: Yeah.

MS. SLUSARCZYK: It's not.

MR. BIGGS: Except for TJX and the battery plant. Well,

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it could at any time, you're still right. It could at any time because it is crazy, but normally it's not.

MR. KOGELNIK: You know, this is close to your administration office here. But I -- you know, that is gonna be a high traffic area with regard to a lot of construction as the years go by; and if at all possible, I would very strongly try to avoid it.

MR. DIETZ: I agree with Chris because if it -- right now when everything gets done, it's gonna be done. But if they decide to build something else, that concrete place is gonna be busy again.

MR. CAMPBELL: Yep, yep. Okay. Good. Any other updates on that?

MR. McNUTT: The other thing with that site, just as you guys may remember, maybe not, we -- originally had looked at three elevated water tanks with losing our four acres off the site, almost four acres, we do not have room if we put the utility building on that site, we do not have room for a third tank. So if we do relocate and the pumping station and utilities facility building, then that north area where we're looking at that becomes a good site for the third water tower. Then as Chris was probably gonna say, we could actually re-modify the driveway, have one driveway through there and actually avoid needing the easement for ingress/egress to the site; but we may still need an easement or need an easement change for some utilities, the electric and communication utilities that cross where we're about to build Tower 1.

MR. KOGELNIK: And if we did that for the benefit of TEC's request, would we also ask for them to contribute to the building.

MR. CAMPBELL: I'm saying yes.

MR. KOGELNIK: Yeah, I would say yes. We're --

MR. McNUTT: And I would see that very clearly, especially if we help them in any way, shape or form with any type of funding. If Meander water helps pay for the 24-inch water line or anything else, I think we should ask them to pay that same amount of money towards that building if not more. I think we should absolutely make them pay for our new building that we want. Again, financially advantageous hopefully to get some funding and help them pay for our new building out of that straight off.

MR. SULLIVAN: Sounds good.

MR. CAMPBELL: I think we're all in agreement on that. Anything else?

MR. McNUTT: That's all I have so far. On the rate study and stuff when they talk about rates, but as far as the site that's what I'm thinking. And I actually shared that with Steve Remillard. Then I just told him look, if you're coming in, if you're doing all this, because he was talking about getting help with funding, like if we do anything like that we're gonna be quite frankly looking for you to pay for or assist in paying that same funding amount towards something. But that's my recollection is what I told him. I'm not the Village or the Board, I'm just telling him what I want.

MR. CAMPBELL: Understood. Appreciate that.

6. I&I

MR. CAMPBELL: Number 6, I&I. Anything on that topic at

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this point?

MR. SULLIVAN: Yeah. We had a meeting the other day, a telephone meeting, with Chris. And we went over -- you know, I don't know if you remember, there was a six or an eight point plan.

MR. CAMPBELL: Yeah, I do recall.

MR. SULLIVAN: Well we went through it and we got down to six, and we decided that that's where we needed to put our direction or discussion anyway. Would you give them an update?

MR. KOGELNIK: That's basically it.

MR. CAMPBELL: I don't remember what number 6 was though, sorry.

MR. KOGELNIK: Six was the meat and potatoes of infiltration and inflow studies. And what we were gonna do in 6 was to try and find the actual leaks, figure out, you know, what we're gonna do with these actual leaks and fill those actual leaks, okay. So rather than --

MR. CAMPBELL: On our part of the system; is that correct? Is that what you're saying?

MR. KOGELNIK: Yes.

MR. CAMPBELL: We don't foresee too much of that.

MR. KOGELNIK: What other part?

MR. CAMPBELL: Well, what I meant was under what the Village owns and controls. Are you talking even on residential parts we were gonna search and find and fix?

MR. KOGELNIK: Well, that's something that Mike and I didn't talk a whole lot about, okay. The purpose of the pilot study is to select a certain area in the east side sanitary sewer district that you think that is worthwhile studying that you're gonna see oh, I can make an example out of this small area.

MR. CAMPBELL: Okay.

MR. KOGELNIK: All right. And ideally our proposal initially was for public and private, okay.

MR. CAMPBELL: Okay.

MR. KOGELNIK: And so it's hard to do public work on private property as you can imagine. And that's why our proposal was set up like it was gonna be orchestrated in the Cleveland Metropolitan District that it had educational components, it had public outreach, it had legislation, it had all of that gingerbread stuff. The meat and potatoes of all of this is in task 6, okay. And so Mike says potentially the administrative functions and the educational functions could be handled in different ways that we wouldn't have to do the work, we would just do the task 6 and be concerned about that, put out all of our emphasis in task 6 so that we could help the Village find those things, figure out a plan to solve those issues for I&I, and then look for funding for that if it at all exists and implement the project, and then carry that through in other parts of the east side sanitary sewer, that district that warranted it. The only way to do this is to really put forth a good effort on flow monitoring and figure out where your leaky parts of your sanitary sewer district are right now. We don't really know, I don't think, exactly where the worst parts are at. You might have, you know, a hunch. And if you do, we need to know what that is.

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MR. SULLIVAN: You used the flow meters in several places, didn't you?

MR. BIGGS: Correct. And we didn't get a huge difference on them.

MR. KOGELNIK: Okay.

MR. BIGGS: We got clogging up problems from using it and that, but we didn't come up with anything. The only thing we could really do was the -- we'll say the small developments, that's all gravity. So you know, that doing Brook Hollow, those were all done. I talked with Chris about that to see how the meeting went and whatever. I mentioned grinder pumps to him, all the water running in from the yards getting in those grinder pumps. I think that's a good place to start.

MR. KOGELNIK: Yeah. So there's got -- with every I&I project, if you can't figure out quickly what little items you can attack, you're kind of hopeless. You're just gonna spend a bunch of money and you're hoping to figure out in a quick way where the water is coming from. See, you are dependent on your operations staff and what you're learning from talking with the public. This is one example right here. And so you have a limited amount of grinder pumps. I would -- I can go out to the site right now with Darren and his staff, look at one of these grinder pumps. We can figure out okay, what about this grinder pump looks bad and good, and then we can carry that thought forward and inspecting the rest of them in the pilot study area and figure out how many do we have, how much potential water could be coming in there.

MR. SULLIVAN: We got 44.

MR. BIGGS: Somewhere around there, Mike. Yes.

MR. KOGELNIK: And then there's certain systems, like gravity systems, that are probably going to have more potential for infiltration and inflow than pumping systems. And so we have to pick those apart. So there is a sophisticated way to drill down and figure out a starting point. We just don't want to arbitrarily start this thing and think we're gonna get a meaningful answer. There has to be a good approach to this, okay. And so that's why it takes some homework before we even get started on this. Now one thing we have, we've got Imperial. Imperial already has a meter. We should be able to learn a lot from that, okay. So that's -- we can draw a circle around that, and we know what we can do with that system right now. We have to pick apart a couple other systems and figure out, you know, what in that system do we know, what don't we know. And we have to figure out, you know, the risks of staff starting in one of those areas. That's what I can help out with.

MR. SULLIVAN: Okay. And the thing we didn't talk about is cost.

MR. KOGELNIK: Okay. So right now I think we had -- Mike, I don't have the figure in front of me, but we held the 2017 proposal cost. I think it was like 37 or 39 thousand dollars.

MR. SULLIVAN: But that was for the whole thing.

MR. KOGELNIK: That included everything, all of the tasks. So if you don't have to do those administrative and educational and legislative functions that we talked about, perhaps

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those tasks can come down to near zero and leaving task 6. Now in task 6 do you want to increase the amount of work that we do? You already have a flow meter, we know that, so we can use that flow meter. You got one, right?

MR. BIGGS: Uh-huh.

MR. KOGELNIK: Okay. So that's how I'm thinking of to do that. But I don't know whether or not you want to increase the amount of time we spend in task 6. And I would use your ability to communicate to the public, especially now that we're in a pandemic everybody is getting up to speed with the Internet and whatnot, your website, and educate the public by way of your website. Tell them what you -- what you're planning to do, where you're planning to do it, what you're looking for, and while you're looking for it save them money. If at all possible, maybe you can include in your bills to them a note or something that says what you're planning to do when you're planning to do that. So I can help with that stuff. It's we just -- I'm very apprehensive to just automatically start without any rhyme or reason, okay. It was a good discussion though.

MR. CAMPBELL: All right. Are we good for that topic or anything else?

MR. SULLIVAN: Well yeah, I'd like to get started with it.

MR. KOGELNIK: All right. Well, why don't I start to scratch together some thoughts and put it in a memo form for Darren and the Board here to consider. And then you guys can back, check me, and let me know that sounds logical or that doesn't sound logical, this is what we can do Chris, this is what we can't do. And then we'll get a better a more solid starting point.

MR. SULLIVAN: Okay.

MR. CAMPBELL: All right. Sounds good.

7. Sanitary Sewer Rate Review

MR. CAMPBELL: Number 7, Sanitary Sewer Rate Review. I guess a hot topic on that is a letter that came from Warren about the agreement that we were trying to just get extended before the end of the year. Paul does have the letter that we're gonna send back.

MS. SLUSARCZYK: They have a copy of it as well.

MR. CAMPBELL: And you guys have a copy of it in your packets from today. So I guess we'll see where this all goes. I'm not sure how some of that's gonna play out yet until we start down that road. You should have it.

MR. SULLIVAN: This letter?

MR. CAMPBELL: Yes, that's it.

MR. DIETZ: Was that on the computer too?

MR. CAMPBELL: Yeah, I believe Cindy did send it out.

MS. SLUSARCZYK: I don't believe so. I think Solicitor Dutton sent it to me, and then I presented it and for the Mayor and Kevin to sign. But I made copies of it knowing that you would be in today to see it.

MR. CAMPBELL: Okay. So I guess that's where we're at to that end of it.

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8. Warren Water

MR. CAMPBELL: Number 8, Warren water. I'm not sure there's much changed since our last meeting on that topic. Does anybody have any updates from --

MR. SULLIVAN: Did they ever give us a price?

MR. CAMPBELL: No, I don't believe there's been any, nothing that I've seen. Nothing for bulk rate or topic of discussion.

MR. SULLIVAN: That's what I meant, the bulk rate.

MR. CAMPBELL: No, no.

9. Personnel

MR. CAMPBELL: Number 9, Personnel. Is there anything at this point that we need to cover, any updates?

MS. SLUSARCZYK: We've advertised the part-time position within the Clerk's office. We're accepting those applications or resumes until Monday. And then we also advertised in the newspaper and at My Valley Jobs Today and OTCO for the full-time labor machine operator position. As of now I have one resume for the part-time clerk and we have two for the labor machine operator. Labor machine operator has a longer open time for submission. Okay.

MR. CAMPBELL: Very good.

MR. SULLIVAN: When is that date that --

MS. SLUSARCZYK: For?

MR. SULLIVAN: That they have to be back in.

MS. SLUSARCZYK: It runs into January.

MR. BIGGS: For which one?

MS. SLUSARCZYK: For yours.

MR. BIGGS: The 4th, I believe. I think it was the 4th.

MR. SULLIVAN: So whatever it is, we just do it at the next meeting.

MR. CAMPBELL: Those will just be the resumes. He'll have to look at them and we'll have to interview them. He will be taking resumes up until the 4th. Then our meeting.

MR. SULLIVAN: But at some point we need to say yeah or nay, and I would think that would be the 19th.

MR. CAMPBELL: Well, we would look at the resumes. First, Darren's gonna look at them.

MR. BIGGS: You'll have resumes, and I didn't know if you wanted to take a look at them or not. Obviously they are qualified, not qualified, interviews, bring it to the Board's attention.

MR. SULLIVAN: Who we want to interview.

MR. BIGGS: I'm not sure if that's gonna give you enough time. You don't want to do that all in one night. But yes, right after they're done we can start that whole process.

MR. CAMPBELL: The rest of the process.

MR. SULLIVAN: All I'm thinking is the sooner the better.

MR. BIGGS: Right.

MS. SLUSARCZYK: I think January is going to be action-packed.

MR. CAMPBELL: I do too.

10. Rate Study

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MR. CAMPBELL: Number 10, rate study. I know that CT's been working on this and gathering some information. Are there any updates on that or info needed?

MR. KOGELNIK: Bob, do you want to go ahead.

MR. McNUTT: Yeah, I can talk just briefly. I did send out an e-mail just basically laying out some of the information we needed. I did not set up an official kick-off meeting last week, I need to do that. So the question I have, Cindy, is that something that you and I are gonna be working mostly together on?

MS. SLUSARCZYK: I believe so. But I must say that next week I'll be here, but not much. But we do need to start that, at the very latest, the beginning of January because I will be off in January as well for a significant amount of time.

MR. McNUTT: I'm just wondering if we would have any time that we can for a conference call just between the two of us to chat through the kind of information I'm looking for.

MS. SLUSARCZYK: Sure.

MR. McNUTT: And if you have anything simple, easy, quick, ready to go, maybe you can start shooting me some information.

MS. SLUSARCZYK: Absolutely. Absolutely. If you get me a list --

MR. McNUTT: Send me some times you have available. This is already Tuesday. Wednesday, Thursday, Friday, any of these next three days and I'll try to shoehorn it in between all my other calls because it's that important. I got the rate agreement from Niles that you guys sent me. But that's where we're at. I got that, we just need to start pulling together more data.

MS. SLUSARCZYK: All right. Thursday will be the day that we could work on that, Bob.

MR. McNUTT: All right. Well you give me two seconds, I'll look at my calendar for Thursday. And it looks like, for the most part actually, Thursday is wide open minus one meeting I have at 8:00 to 9:00. So what, any other time, I'll send you a conference call. But you let me know what time works for you.

MS. SLUSARCZYK: I'm here. Whenever. You finish up your call and --

MR. McNUTT: I'll shoot you an invite, maybe at 9:00 or 9:30 Thursday.

MR. CAMPBELL: Very good. Appreciate it on everybody's part.

11. Permanent Part-time Employee

MR. CAMPBELL: Number 11, Permanent Part-time Employee. Anything, any other updates we talked about that --

MS. SLUSARCZYK: Like I said, advertised and taking applications.

12. Lordstown Village Plaza Bill

MR. CAMPBELL: Number 12, Lordstown Village Plaza Bill.

MR. SULLIVAN: I thought we took care of that last month.

MR. CAMPBELL: Well I know that we sent him the letter, correct? And I believe he did contact Cindy with some details once

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he got the letter because he had other questions about his account, some of his accounts through there. I know from before when I talked to him he was concerned about a potential renter coming into the plaza. Did he mention that to you?

MS. SLUSARCZYK: He did have two units, three and four, water turned on. So I'm assuming that's where new tenant or the preparation for a new tenant. He very clearly expressed his dislike for your resolution to the situation.

MR. CAMPBELL: As far as our adjusting for the bill; is that what you're saying?

MS. SLUSARCZYK: Yeah. But he's not here tonight. I don't know if or when he may reach out to you. But I explained how that was arrived at and --

MR. CAMPBELL: Well, I guess that's where it's at at this point unless you guys had other topics of discussion on it.

MR. SULLIVAN: No, I thought we did kind of what he wanted.

MR. CAMPBELL: Well, I believe what his -- he would prefer was the --

MR. DIETZ: Total write-off.

MR. SULLIVAN: That ain't happening.

MR. DIETZ: I'll vote no on that every time.

MR. CAMPBELL: I understand, I understand. I just want to make sure we're all on the same page and Cindy updated with the information that we have at this point. It is nice to see that maybe some stuff's coming back into the plaza. We have a lot of empty units in there, and I think as a Board we're trying to do the best we can from our side to not impede, you know, people coming into the plaza.

MR. SULLIVAN: Is that one restaurant that opened --

MS.SLUSARCZYK: Yeah.

MR. SULLIVAN: -- are they still open?

MR. DIETZ: Yeah, a couple hours a day.

MR. CAMPBELL: I believe so.

MR. SULLIVAN: Really.

MR. CAMPBELL: All right. I will guess we'll cross the rest of that bridge when it comes to us.

13. Imperial Master Metering

MR. CAMPBELL: Number 13, Imperial Master Metering. I know we discussed that at the last meeting. I believe you contacted them.

MS. SLUSARCZYK: Well actually, Tom came to the meeting and we adjusted the bill. And they paid the bill as adjusted.

MR. CAMPBELL: Okay.

MS. SLUSARCZYK: I think they were satisfied. He may have some questions with that. I don't know what they are if there are any.

MR. CAMPBELL: Well, at this point we're gonna continue to move forward with that billing structure, correct?

MS. SLUSARCZYK: Uh-huh, yes.

MR. CAMPBELL: All right. Then I guess the other question was, you know, what we're gonna do at this point now we have

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the meter in place and what we were doing in the past. Because honestly it could have went either way. We didn't know until we put the meter in. It could have ended up costing them more. Well then, does the Board go back to them saying you owe more now because of what we're showing? I think there was a lot of discussion about not knowing where we're gonna be until we got here. Now we're here. I guess it can be looked upon either direction, you know. I guess we'll see what they come to us with. I know there was some discussion.

MR. DIETZ: Have you heard anything, Darren? Have you heard anything from Imperial?

MR. CAMPBELL: About that master meter.

MR. BIGGS: About this?

MR. DIETZ: Yes.

MR. BIGGS: No. I had talked to Imperial and told them I would be over to try to help them with what we sent them and the differences in the readings. And I apologized to them because I haven't been able to do it yet. So --

MR. DIETZ: You don't have nothing else to do.

MR. CAMPBELL: All right. Well I guess at this point we followed up from the last meeting, adjusted the billing. I guess it's at this point do we want to -- well, I guess it still needs attention at some point.

MS. SLUSARCZYK: I don't think so, because I do believe truthfully at this point if there's a problem it's gonna go back to the contracts, not the meter.

MR. CAMPBELL: Well, I guess we take it off then.

MR. BIGGS: Let me ask you this. I don't know how the contract was before or whatever. But before I even entertain this, would the Board be willing to get rid of all the individual meters over there and deal with the four master meters that we have?

MR. SULLIVAN: We wanted to do that.

MR. CAMPBELL: You're saying for the water meters, get rid of all the individual water meters?

MR. SULLIVAN: Imperial was dead against that.

MR. BIGGS: What I'm saying, is the Board against it. Because I want to talk to them about it, but I don't want to spin my wheels if the Board's gonna be against that.

MR. SULLIVAN: I don't think the Board's against it.

MS. SLUSARCZYK: You have to consider you have minimum water bills out there. That is no longer based on flow. So you do need to look at that financially, not saying that's the reason you do everything you do. But there's a huge consideration. You have 280 accounts over there. Whether they use zero water or 9,000 gallons, they're paying a minimum sewer bill of \$45 a quarter. So if you go to one account and you just bill the sewage on that, it's going to be less revenue than --

MR. CAMPBELL: You're saying from both sides then because it's gonna be --

MS. SLUSARCZYK: That's why I said you need to look.

MR. BIGGS: Are you talking from the maintenance fee part?

MS. SLUSARCZYK: No, I'm talking about the base water,

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base sewer rate. There's a minimum bill now. I mean, we married these agreements and now you have a minimum bill of \$45. If that home is sitting empty, it's still paying that bill. So what you're collecting over there is greater because --

MR. CAMPBELL: It's individually metered.

MS. SLUSARCZYK: -- you've got a minimum bill and no usage. When you take 280 accounts, take that \$45, and if you're just gonna bill based on a consumption, before you were billing your consumption plus standard fees or minimum fees. There's a lot to consider.

MR. CAMPBELL: Like I said, this is the equation. I mean, the biggest hiccup we can't get past is double metering. They are unhappy with paying the difference because there's a double water meter in the place. We're all right, you can take over and bill all your individual stuff. They don't want to take over the whole billing aspect. Like she said, this is revenue that does come.

MR. BIGGS: Well if that's gonna be the financial part of it, I'll come with my own financial part on how much time --

MR. CAMPBELL: I was just getting there. I wasn't forgetting you.

MR. BIGGS: How much when we freeze. We had thirty-plus tags -- we had to tag each individual home there just today. And then if they don't pay, we go and turn them off.

MR. CAMPBELL: I understand. I wasn't forgetting that part.

MR. BIGGS: I want to get my part in there too. I think I can outweigh it.

MR. CAMPBELL: We'll see.

MR. BIGGS: I wanted to talk to them about it. I don't know if they are willing to entertain it or not. Why we have three master meters plus a meter in every home on a private line is just absolutely beyond me.

MS. SLUSARCZYK: And in addition to what Darren's saying, the E.P.A. with this metrics pulled out a view that was different in the past. Under the previous superintendent he took the three master water meters and said that's our tap, that's our commitment there, not 280 homes inside the park. Well the way the metrics are written and the description is connections, if they can get water from that line and turn the spigot they are a connection. So we cannot avoid or not acknowledge those 280 customers. So now we're responsible throughout E.P.A.'s eyes to their door, but we can't govern the lines that service those homes.

MR. CAMPBELL: I understand what you're saying.

MS. SLUSARCZYK: You know. And to my knowledge, they have never installed any of the flush hydrants or anything like that to assist in the water quality within the park. Just last week we had a plugged meter again at the end of the line.

MR. CAMPBELL: Things have gotten a lot better since MVSD cleaned up a lot of their stuff. I know it has dramatically helped the water tank and all the sediment going down into the park, but it's still not an area that can be circulated. So that stuff is a complicated equation saying if we get rid of it we gain this and that

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goes up and this goes down. And so --

MR. SULLIVAN: Well, could we --

MR. CAMPBELL: I think we have to look at it.

MS. SLUSARCZYK: It's definitely a whole different meeting. It needs to be addressed.

MR. McNUTT: If I could say something, this is Bob. When we do the water rate study, we can look at that particular issue on master meters versus individual meters. And I'm not sure, Cindy, what the E.P.A. is requiring as far as individual meters; but in every community that I've worked in, if they are a master meter community the City's responsibility typically ends at the master meter. We're not sure if something has changed in the last couple years regarding that, but that had been the long standing look at it in the past. I mean, if you guys are not reading the individual meters and if you don't have an agreement to do work on the private lines inside that complex --

MS. SLUSARCZYK: But we do have individual meters beyond there and they're ours.

MR. McNUTT: Right, right. That's the one difference that, again, we'll look at that with the rate study and see if you guys want to continue that. We'll look at cost implications and beyond that decide how you guys want to proceed, whether you keep those individual meters or not. But that is something we can look at during our rate study.

MR. CAMPBELL: Okay.

MR. SULLIVAN: Just so you understand when you do that, that you would have to factor in the costs that we're incurring from the Water Department and the labor and so on.

MR. McNUTT: Correct.

MR. SULLIVAN: Okay.

MR. CAMPBELL: Bob's a bright guy. I think he's got that one. Right, Bob? All right. Well, are we taking it off the agenda or leave it?

MS. SLUSARCZYK: I think the master meter we're done. If it's individual contracts --

MR. CAMPBELL: That's something separate.

PUBLIC COMMENTS:

MR. CAMPBELL: Next chunk of Public Comments which no public, no comments.

REPORTS:

1. Solicitor's Report

MR. CAMPBELL: All right, reports. Solicitor's Report. Anything from --

MR. SULLIVAN: No Solicitor.

MS. SLUSARCZYK: He will be out-of-town until January -- from I think December 27 through January 11. Quite a period of time for CT. And again, Chris, I don't know if you recall, but the plan sheets that might need additional signatures I asked for a couple weeks ago when we push the others through. We can hold them until you're ready for them, but I think we need to get them here because there's

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a lot of people that do leave it up or won't be available.

MR. KOGELNIK: Bob, I think that would be pretty simple and efficient for us to do, right? Bob?

MR. McNUTT: Sorry, I was losing my line there for a second. I missed what you were asking or what we could do there.

MR. KOGELNIK: We're trying to get the title sheets for the various projects all arranged so that we can get them into Cindy's hands so she can facilitate getting the signatures. Obviously that's a good thing, so --

MR. McNUTT: That's a good thing. But the way I'm looking at this right now with the hold-ups with the property transfer and the E.P.A., I don't think we need to worry about rushing that between now and January 11. But I think we'll need to get all of the sheets basically ready that second week in January for everybody to sign.

MR. KOGELNIK: Okay. All right. Well I'm gonna be out-of-town that week of the 11th also. Paul's birthday and my birthday are on the same day. So but anyways, if I'm out-of-town Bob, just use utilize Amanda, she can bring over the title sheets over to Cindy.

MR. McNUTT: Okay. Now wasn't it the plan sometime after January 4 to get everything over to Cindy for all the contracts? We are -- we're actually reviewing right now maybe merging the site work with the online Phase 2 for efficiency purposes based on time. So we're -- we'll make that final determination here before we do the title sheets.

MR. KOGELNIK: Okay.

2. Engineer's Report

MR. CAMPBELL: All right. Well, I guess we'll continue on to Engineer's Report. Anything else additional from our Engineer or for our Engineer?

MR. KOGELNIK: The one thing that I want to mention to you that we've had some discussion with Trumbull County about, the agreement with them for the sanitary sewer line from Ultium requires or allows them to pick the spot for their meter. And if you recall, that meter was on Ultium's property on the west side of the property before it went into that easement area. Now Trumbull County wants that meter to be placed at the end of that 1,600 foot sanitary sewer disposal line going into the interceptor. Their argument is that I don't know if it's an argument or if they're just doing that in principle. But they want that meter there so that they can capture all of the flow, infiltration and all of, you know, Ultium's flow coming through that line. Is it unreasonable? It's not unreasonable. I mean, if we would have known that, you know, four or five months ago that the Village was going to take over ownership of that line we would have probably said the same thing. The only different thing here is that Ultium has to find a way to get direct power to that meter. And it's not gonna be in a friendly location. There is direct power to one of General Motors' flow meters on Trumbull County's interceptor within 100 feet of that location I understand. However, the ownership of that location is not well-known. And so

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that's gonna be Ultium's responsibility to figure that out and to be able to install that meter where Trumbull County wants it to be installed. So the meter will be relocated from the west side of Ultium's property to that spot. The Village will own that 1,600 foot interceptor -- or not interceptor, but connector line going over to Trumbull County. The question was does the Village want their own meter on Ultium's property so the Village can understand what's coming through the connector. I don't know if it's necessary.

MS. SLUSARCZYK: Did you say double meter?

MR. KOGELNIK: You know how I feel about double metering, okay. It results in -- it has the tendency to result in problems. This is gonna be a connector line that should not have any connections to it, it's just gonna have a few manholes on it and it's gonna be, you know, constructed with state-of-the-art PVC piping, et cetera. If Darren has the opportunity to, are you gonna watch some of that installation of the connector line?

MR. BIGGS: Yeah.

MR. KOGELNIK: Okay. If you want us to see some of that, just to make sure that it's up to snuff --

MR. BIGGS: Somebody will --

MR. KOGELNIK: -- allow us the authority to do that and we'll do that. But I'm just telling you really, personally, I don't think it's worth installing another meter, okay.

MS. SLUSARCZYK: To be clear, the meter's gonna be closest to the Trumbull County line?

MR. KOGELNIK: Correct.

MS. SLUSARCZYK: So if I bill from that meter for Ultium, that's perfect for us.

MR. KOGELNIK: I have nothing more to say. I just think that for Trumbull County to tell us now is kind of crazy. But it is what it is.

MS. SLUSARCZYK: They did bring that up in a meeting down here, they didn't like the location at Ultium's; they wanted it at the end of the line.

MR. KOGELNIK: I know. But it's just another hoop that we're all telling Ultium they have to jump through. This is not the Village's problem, it's not Trumbull County's problem, it's always gonna be Ultium. So I wanted to just mention that. I don't think that there's -- we don't have any authorization from Steve Remillard or TEC to do any work authorization, so Bob and I are simply gonna take Bill Blank's advice and say hey, if he wants to call us and ask us for all kind of calculations to be run or whatever, we were more than -- we're more than willing to help; but we won't start until he signs a work authorization.

MR. DIETZ: Did you get that rail head thing straightened out over the water line?

MR. KOGELNIK: Cindy, did you want me to call that person that was representing the rail company?

MS. SLUSARCZYK: I'm trying to think back. I think he just wanted to see the plans. He was satisfied with what you sent me, I forwarded them to him. And I did tell him if he had any questions to get back to me. I was not here yesterday, but there was no message

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or anything. He confirmed that he received them and was quite happy with what he received. You're all aware that the old Magna Seating building was purchased by M&M Industries. M&M Industries plans on expanding, but they are also wanting to run a rail spur from the Norfolk-Southern line to their parcel, and that will cross over or come near -- I didn't know what their plans are. The lateral, I guess, maybe that ran from 45 back to Lordstown Energy Center. So they requested that information. It's clearly in the situation. But the building has transferred -- the account has transferred to M&M, and the owner confirmed to my face that they are putting in a railroad spur.

MR. SULLIVAN: Okay. So that's gonna be --

MR. McNUTT: If I could add just one thing in there. When we were talking with both LEC and Magna Seating about the -- or the owner of that property who owned the Magna Seating prior to this transfer, Davis Properties, regarding the ability to get an easement across that property to tie in this 24-inch diameter water line in the future between the LEC line and Route 45, we were told that they weren't considering having a rail spur. So we just had to confirm to them that our idea of an easement would not impact that. They didn't have, at that point, like any idea where it would be just somewhere coming of there. And I did inform them that we did have that 24-inch line through there, but they needed to be careful of that. So as we're providing information to them, the Village could also keep in mind that we may want an easement in the future to tie back in from LEC back out to 45. I will say this, a lot as Chris mentioned earlier. With all these large industrial customers coming in, there are a lot of responsibilities all being managed at the same time. And if things transpire with TEC the way I kind of envision it, we will not need that easement. But there's still a lot to be done there, a lot to be figured out.

MR. CAMPBELL: Yeah, Tom.

MR. DIETZ: From my understanding of that company, they make plastic pails that hold chlorine for your swimming pools, and the tablets to make those come in those big gray rail cars. If you go back up to Packard, you can see some of them.

MR. CAMPBELL: Okay.

MR. DIETZ: So that's why they need a rail head into there.

MR. KOGELNIK: Bob, the only other thing I had on my Engineer's agenda was regarding that, the delivery of all these projects. So as Cindy stated, in January it's gonna get nuts. And right now we're opening the first project on Friday. How soon thereafter are we gonna be into construction do you think?

MR. McNUTT: We need to be actually in construction before February 1. That's why we're looking at probably early to mid-January to get approval for the contractor, have him get material ordered. That will be very time-sensitive. So yeah, I can see them being on site before February 1 to start work.

MR. KOGELNIK: Okay. All right. So with that bid set, Bob has enlightened me that in addition to just the customary things that we normally see in a bid package, Cindy, we're also gonna see

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shop drawings. The shop drawings are gonna be provided by the contractors as an accelerated way to show us what products they are going to use on the project. And so that's gonna decrease the amount of wait time that we have to wait for traditionally those contractors to provide us those shop drawings. So I think as we go into January, Bob, we need to just list out those various projects for the Board to see in front of them, when they're going to be administered, and approximately when they're going to be going into construction. And that's also gonna help John-Carl Zarella I think from Ultium. Now Bill Blank had requested from me a couple days ago for me to figure out how much we're going to need to spend in engineering and in construction in '21. And so we need to work on that too. And some of what we're talking about here and forecasting helps to figure that out.

MR. McNUTT: Yes, you are correct. We can do all of that. I already had a preliminary schedule, we'll just have to go back and tweak them. Everything at this point rides on when the EDA comes through and -- or I should say and when the property transfer comes through. Those are the two job-stoppers until they are both resolved.

MR. KOGELNIK: I don't have anything further.

MR. CAMPBELL: The only thing that came to my mind, was there any further development or discussion on, both with TEC and LEC, going into Mud Creek? Has there been anything past what we discussed or brought up?

MR. KOGELNIK: No.

MR. CAMPBELL: Because that definitely affects a lot of things from --

MR. KOGELNIK: So this is -- that's a separate --

MR. CAMPBELL: Issue.

MR. KOGELNIK: -- issue that I think that we can keep out at bay for a while. But that's probably gonna come back to this Board in terms of sewer very soon. But it's just too premature to even have a meaningful discussion.

MR. CAMPBELL: Okay.

MR. DIETZ: Has anything else been done about trying to get that there one -- that sewer line down by Henn Parkway, the pumping station?

MR. KOGELNIK: No. That's the Trumbull County owned sanitary sewer that's parallel to 45 with that one pump station down there. I still believe that the Village should take that over if they could from Trumbull County. I don't know if there is any hurry to do that, Tom.

MR. DIETZ: Well it was brought up, I was just wondering.

MR. KOGELNIK: I think not even if the Village had control of that you could do more with that system than they can. That's my opinion.

MR. DIETZ: Because it collects that right off of Henn Parkway south to the ones up in the -- all the way down on the end of Lordstown on 45 and it comes back to there and it goes back up over the hill and dumps in by that big rock.

MR. KOGELNIK: Yep.

MR. SULLIVAN: With Smith gone, is that more difficult

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or less difficult to deal with the County?

MR. KOGELNIK: We're learning. I don't have an answer.

MR. CAMPBELL: Fair enough.

MR. DIETZ: That's a good answer.

MR. CAMPBELL: All right. Anything else for Engineer? All right Chris, we appreciate it. And Bob, we appreciate that.

MR. KOGELNIK: Could we let Bob go, or is there something else we would need to discuss?

MR. CAMPBELL: Well if we want to let Bob go, the only thing if he wanted to comment, there was the -- what do you call the term, the TEC term that Steve Remillard had sent? I don't mind discussing it as long as we can keep figures from being named because we're not in executive session, and all of the actual figures to that we need to keep tight. But Bob, if you could talk about -- just mention your concerns in a generality or if you want to put them out in e-mail.

MR. McNUTT: There are a couple of things in particular without actual numbers. The first is, you know, they're asking for a particular rate and a separate agreement.

MR. CAMPBELL: Yes.

MR. McNUTT: And my statement to that is I'm all against that. As I've mentioned to the Board before through this rate study, we need to be developing new rate blocks that parallel what they are looking for, no guarantees they will be the rates they are saying or hoping for. But I strongly advise we do not continue to get into a whole bunch of separate agreements that Cindy and Bill and everybody at the Village will have to try to keep straight and maintain in the future. The best way to go is to create the right rate structure, rate block; and they can add it in wherever they fall, whatever the rate block is from for the cost per block. That's my one statement that I really wanted to say right out of the gate. And the other one I mentioned earlier about, you know, kind of get some funding for our utilities facilities building. And the first thing I wanted to say in general, there are a lot -- there's still a lot of stuff about how they want to connect in. There's no drawings, there's no figures. We don't have laid-out plan. We have not had a chance to analyze through the water system model all of the things that they want to change quite honestly, you know, such as the location of the booster station. I'm all for the idea, but we still have to run the model to make sure of the sizing, capacities, booster pumping rates, and how things will work so that when we submit to the E.P.A. and finalize our designs, we're gonna get what we need to get to make our system work the right way. So those are the concerns that I have. As Chris mentioned, Steve and the TEC group have not signed any type of work authorization for us to do any of those analyses. So I'm just questioning proceeding until we have a better agreement with them overall and help them understand that they're not -- my recommendation is they are not gonna get a separate stand-alone agreement such as LEC did.

MR. CAMPBELL: Yes, I believe we're all on that same page.

MR. SULLIVAN: Oh, yes.

MR. CAMPBELL: Unfortunately, I think they're still trying to run under what worked last time with LEC. And whatever --

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like we said, the constraint they have for their financing, that's on that end. All we can do is work from how we want to structure ours; and if they want to fall in and work with that, great. And if it doesn't work with them it just doesn't work with them, I don't know what else to say.

MR. KOGELNIK: That's right.

MR. CAMPBELL: I think at this point I should come up with at least -- we should respond at some level to, you know, what he put out there. I think, you know, they put some effort and thought into that. I think they're trying to do the best they can from their side to get things locked in and moving. But like I said, there are so many unknowns, for us to consider some of that stuff it's out of our realm.

MR. KOGELNIK: I think that, tactfully speaking, that we're telling them hey, we've seen this approach before; but here is the aches and pains we're going through right now. We're definitely going to be taking a look at this from OM&R and also the avoidance of a special agreement and dropping this into a tier structure. Bob, when you were saying that they were all shaking their heads up and down.

MR. McNUTT: I could hear it. I heard. Either that was Chris or you, Kevin, or Chris. I actually heard the rocks anyway. Just kidding, guys. The last thing on -- that I've taken a look at what they had, and I really put the comments through the PDF editor and I can shoot that over and you can see some of my comments.

MR. CAMPBELL: That would be great. I appreciate that.

MR. McNUTT: Okay. That's all I had.

MR. CAMPBELL: Anything else for Bob? We can let him go?

MR. SULLIVAN: Yeah.

MR. CAMPBELL: All right, Bob. We appreciate your time. And if we don't talk to you before, have a Merry Christmas.

MR. McNUTT: You guys too.

MR. CAMPBELL: All right. Was there anything else for Chris, engineering? We're good.

MS. SLUSARCZYK: Chris, did you want to talk to the Board about the invoicing that --

MR. KOGELNIK: For the meter manhole?

MS. SLUSARCZYK: The meter manhole and the one that you sent me like two weeks ago.

MR. KOGELNIK: Oh yeah, for the additional work that we did on the -- there was a couple things there with the pump station two air release valves and the air release valve also in the inside the pump station building. There was several chunks of hours of time that we had that I just didn't have a project number to associate with.

MR. CAMPBELL: Okay.

MR. KOGELNIK: Yet I had received inquiries as to hey, what are we doing on this, what are we doing on that. And so I provided some effort there, and I documented what time it took me to do that work; and I just never had a project number to associate with to bill against that, that effort. And so I'm asking the Board to consider payment for that work effort that's listed on that sheet that I sent to Cindy. What did it total, Cindy, something like \$4,000?

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MS. SLUSARCZYK: It looks like \$4,901.05.

MR. KOGELNIK: Yeah. Now that was -- it had a figure of around \$8,000 initially. But here's how -- I want the Board to understand what goes through CT during the normal course of a year. We often get inquiries hey, what do we do with this or what do we do with that, and we try to provide service every time. Because number one, you're our client, we're trying to just keep you doing, you know, your thing here successfully. Furthermore, it might eventuate into some service for CT. And so we have to figure out okay, is this something that is gonna become a project or is it something that's just an hour here or an hour there. Those are the difficult things to -- and then at the end of the year our president then goes and reassesses everything and says okay, we got this chunk of time, what are we doing with this, are we gonna carry it to '21 or what. And so in early '20, if we started off discussing the needs of TEC for their water, and some of that time was in that no-man's-land. And so I was able to move that time that amounted to about 4,000 bucks to the Ultium project and get that paid for. So -- but I have still \$4,900 that was for pump station two air release valves. I think there was a grinder pump issue or something like that for --

MR. CAMPBELL: I remember miscellaneous stuff throughout the year on that. That stuff's all buttoned up now or as far as we can push with the air release issue?

MR. KOGELNIK: Except no, we didn't solve the pump.

MR. BIGGS: It's still not. That's still not fixed. I don't know where we go.

MR. KOGELNIK: We have an issue where we thought that we were gonna expel the air at Pump Station 2's air, you know, at that high point there. And the contractor successfully installed it, but it didn't make any difference in the flow value. And the only thing I can surmise from that is there's some air bubble parked out there in the force main somewhere that is causing that pump station not to be able to pump at its duty point. So I don't have an answer for that right now without digging up the force main and trying to tap it there and put an air release valve on it there. If the Board wanted to do that --

MR. CAMPBELL: We don't know where that is though, right?

MR. KOGELNIK: Yes. You have a couple high points, rolling hills on Highland going towards number three. Before you get to the railroad tracks, Kevin.

MR. CAMPBELL: Okay.

MR. KOGELNIK: You could potentially dig up the force main there, put a tap on and try and manually expel it. That would be the next course of action. We just haven't gone there yet because that would take a lot of time on the part of Darren's crew and a lot of trial and error. And it's not perfect. So we're stuck right there.

MR. CAMPBELL: Well, that and not knowing how things may change with the needs of that system in the future anyway.

MR. KOGELNIK: Yeah. I actually --

MR. CAMPBELL: I mean, there's some stuff up there that may affect what is gonna be used on it.

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MR. KOGELNIK: Yeah.

MR. CAMPBELL: And I guess my first -- CT designed that system, correct?

MR. KOGELNIK: Yes.

MR. CAMPBELL: So these things that we're seeing aren't at fault because of the design or something was missed or --

MR. KOGELNIK: All I -- I've been on the record before stating that if that was my design, at those high points there would have been an access point so that we could expel air. That's been on several records before, I've said that probably a half a dozen times. You know, does that prohibit me from, you know, getting paid for, you know, diagnosing a problem ten years later? That's up to you.

MR. CAMPBELL: Good question. How do you gentlemen feel?

MR. BIGGS: If you're looking at me, I already gave Chris my opinion on it.

MR. SULLIVAN: What is it?

MR. BIGGS: I can explain it again. That's what I tell him. You design, it obviously has a flaw, whatever else, and then we try to fix it. That's gonna be a problem. We try to fix it again, that's not it. I mean, where do we stop trial and error and paying somebody that designed it that says that it should work and doesn't and pay them again to try something different and again to try something different? I go and put a water system in my house and it doesn't work, plumbers come back out until it works. I am not giving him extra money, but yet that's what we do.

MR. KOGELNIK: We tried to take the least invasive approach to this problem, and that was in the pump station.

MR. CAMPBELL: Yeah, I remember.

MR. KOGELNIK: And then we said we were gonna work our way to the more intricate stuff, and we're at that point where we need to probably do that. Now again, I don't know what the answer is, I don't know what the problem is. All I know is that the pumps are seeing some form of resistance, and that could be an air pocket in the line. It could be an obstruction in the line. I think that my hunch is there's an air pocket somewhere in there. So I don't have an answer for you. But I do know that we've put, you know, an effort into trying to solve this. Now some of the hours are not even related to that on this list.

MR. CAMPBELL: Yeah, there was some other issues. I think a grinder pump issue.

MR. KOGELNIK: If the Board wanted to talk amongst themselves and try to figure out what you can pay for, this is a request from me.

MR. CAMPBELL: Okay.

MR. KOGELNIK: And if you think that, you know, there's something else that's fair to the Board, talk to yourselves about that and come up with something that you feel is more reasonable. All I can do right now is --

MR. CAMPBELL: Present your side.

MR. KOGELNIK: -- hold out my hand and the list of hours

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I've got into it.

MR. CAMPBELL: We understand. We do appreciate you putting attention to it, and it's not unrecognized.

MR. KOGELNIK: But I want you to know there's times when, during the normal course of a year, what did we do with this, what do we do with that. And we don't have a retainer, and we have to be very, very careful about working ahead and in an entity like the Village here.

MR. CAMPBELL: Yeah.

MR. KOGELNIK: So that's that. Now the meter manhole project, I just looked Cindy, start-up on the meter manhole was May 7. So we have an invoice that was from June I think it was.

MS. SLUSARCZYK: Well, the invoice is dated December. But the work, the time associated to the invoice --

MR. KOGELNIK: The one for the meter manhole.

MS. SLUSARCZYK: It says June 29, 2020.

MR. KOGELNIK: So that invoice would have been for the period of May and closing out the meter manhole project. The meter manhole project had a budget for CT of \$35,000. With that invoice that she has in her hand I think we're at like 33. So we have that final invoice that just needs to be paid. We're asking for that to be paid.

MR. SULLIVAN: Well, didn't --

MR. KOGELNIK: Yes, TJX was paying for it.

MR. SULLIVAN: Yeah.

MS. SLUSARCZYK: TJX did not pay for the engineering. TJX was invoiced for the contractors.

MR. DIETZ: Installation?

MS. SLUSARCZYK: Uh-huh. That's when this -- when the project come to an end. That's why I asked and I asked if we were complete with the invoicing, and we were told yes. So is the -- we did not finish up -- to be clear on behalf of the Board so that you know, nothing was refunded to TJX because we've not had the opportunity to go back and review everything in the project and tell them you should pay us for part of the engineering. We weren't returning that money that the contractor did not spend until we knew where we stood with the final engineering. So I don't want to mislead you and say I didn't include that because we haven't finished it or I have not finished it. So this is -- you know, like he said, it's part of the \$35,000 that was there. It's just that it's -- I never seen this invoice until today.

MR. CAMPBELL: Okay.

MS. SLUSARCZYK: Again, if it's water and sewer you gotta get those invoices to me. They'll go direct deposit to a trash can if I don't catch them, if you don't get them to the right person.

MR. KOGELNIK: So you didn't receive this one in June.

MS. SLUSARCZYK: No. I have all my paperwork.

MR. KOGELNIK: Well then, that would obviously be our fault that we didn't send it in June. I don't know why we wouldn't have though.

MS. SLUSARCZYK: I don't want to say that you did not send it. I want to say that it was not sent to me.

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MR. KOGELNIK: Oh.

MS. SLUSARCZYK: And when you're billing utilities, it needs to come to me to ensure that it does get paid.

MR. KOGELNIK: All right.

MS. SLUSARCZYK: If it doesn't apply to that person, that's not mine, throws it away. Assume that I got it and I'm going to take care of it and --

MR. SULLIVAN: I don't understand the TJX part.

MR. KOGELNIK: Yeah, I don't either. I thought --

MR. SULLIVAN: If they owe for engineering, why wouldn't we just go --

MS. SLUSARCZYK: Because I'm one person with no help up there; and if you put one more thing on my plate, you're gonna have an empty desk. This is -- this is a to-do. And if you look at the back side of my desk, that's all to-dos. And like I told Bill, I can come in for 80 hours and we're not gonna get caught up.

MR. SULLIVAN: But we believe TJX will pay it, right?

MS. SLUSARCZYK: There's money that is held from the project that we're not refunding yet because when TJX wanted -- they said okay, give me an invoice what the contractor's bill was because he needed an invoice. So there's nothing -- they're not saying you owe us money, we're not saying -- it hasn't been cleared out by either one of us yet, okay. That has to be done. So this is arriving or here now before we've done that so it's not, quote, too late. But this just came to us --

MR. SULLIVAN: Okay.

MS. SLUSARCZYK: -- and he's asking for payment. So like I said, I was under the understanding earlier this year in talking to one that when the project finished I clarified I got everything, yes it was billed, it was good, everything was done, and this -- I just got this today. So --

MR. CAMPBELL: Well, I guess when you get a chance, whenever that --

MS. SLUSARCZYK: Yeah, I know.

MR. CAMPBELL: Does this stuff need to be paid by the end of the year is the problem?

MS. SLUSARCZYK: We can close it out. It will be cleaner books for you, because if it's this year's bill and the money's there and we pay it out --

MR. CAMPBELL: I'm just saying if we had a chance to look at saying we're going to include this. TJX paid this amount. Wherever we're at with that. The Board has the full particular purchase now that they paid all our invoices and we can make a balance decision.

MS. SLUSARCZYK: I would -- rather than leave one thing hang open rather than two things hanging open, we can clear up with TJX in 2021; but we should clear this out and be done and close the purchase order and be done and not carry that money over to next year.

MR. CAMPBELL: I make a motion that we pay this bill included in with the project and we end up where we end up. Any questions along that --

MR. SULLIVAN: Yeah. That won't -- so we'll go ahead and

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pay it?

MR. CAMPBELL: And then Cindy will --

MS. SLUSARCZYK: That will be part of the figures that we ask TJX to share in.

MR. SULLIVAN: Okay. I'll second it.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: As for the other, do you want to review it, pay it?

MS. SLUSARCZYK: Some of the expenses, like Chris said, it's not all related to the sewer.

MR. CAMPBELL: They're trying to balance up.

MR. KOGELNIK: If you want, I can circle those that are related to the pump station two air release vaults so that you can see them; and if you wanted to just delete them, delete them. I'm just -- I'm going to listen to what you say, that's all.

MR. CAMPBELL: No, I understand.

MR. KOGELNIK: Okay.

MR. SULLIVAN: Why don't you do that, and we'll make a motion to pay the --

MS. SLUSARCZYK: Balance?

MR. SULLIVAN: Yeah.

MS. SLUSARCZYK: After those have been --

MR. KOGELNIK: I'm fine with that.

MR. CAMPBELL: All right. Is that your motion?

MR. SULLIVAN: I make a motion to --

MR. CAMPBELL: I'll second that motion. All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: All right.

MR. KOGELNIK: Thank you very much.

MR. CAMPBELL: We appreciate you, Chris; and I don't want it to become an odd thing. Money always becomes an odd thing.

MR. KOGELNIK: I understand that.

MR. CAMPBELL: And I guess to follow-up with that, I don't foresee us -- until we know more what's going on with the east side sewer system, let's not waste any more time and effort. As long as it's doing what we need it to do, let's just sit and wait and see.

MR. KOGELNIK: Just so you are aware how it relates to how the pump it behaving.

MR. CAMPBELL: I think I understand.

MR. KOGELNIK: It's just making the pump work more frequently.

MR. CAMPBELL: It's working harder and not flowing as much as it should. It's not as efficient and --

MR. KOGELNIK: And as I stated, you have -- that's -- is that PVC, that force main?

MR. BIGGS: Uh-huh.

MR. CAMPBELL: I believe it is.

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MR. KOGELNIK: PVC has a shorter life span with cyclic fatigue. The more you run water through it, turn it on, turn it off, that's called cyclic fatigue; and this is a recipe for short life span on a force main. And it would not be surprising to me to start to see breaks on the force main. So we want to try and prevent that, and that's why we're trying to figure out this problem so that those pump runs aren't on-off, on-off, on-off.

MR. DIETZ: Is there a cleaner thing they can run through that that's solid that would force the air bubble in front of it?

MR. KOGELNIK: Interesting question. That's called a pig.

MR. DIETZ: Pig, yes.

MR. KOGELNIK: Usually it's a foam ball basically. It's for cleaning force mains. I'm not so sure I'd try it here because you have limited points of access.

MR. CAMPBELL: Yeah. You get it stuffed in there and you gotta dig it up.

MR. KOGELNIK: Then you got a big problem.

MR. CAMPBELL: Darren doesn't like big problems. Plus if I understand correctly, air will end up getting trapped in those spots again anyway. It might help us -- say it was to go in the line, and it comes back one or two months later because there's air back in there. Even the next day, who knows.

MR. KOGELNIK: If you really want to solve that, understanding Darren's staff limitations, I would just hire a contractor and say we want you to do some exploratory work here and put a tap on here so that we can expel air. And if it doesn't work, we want you to cover it back up, give us a price.

MR. CAMPBELL: Okay. All right. Anything else on -- I think we're down to -- anything else for engineering?

MR. SULLIVAN: We're down to Cindy.

MR. CAMPBELL: Yeah, we're down to Cindy. Thanks, Chris.

4. Clerk's Report

MS. SLUSARCZYK: I only have a few things.

MR. CAMPBELL: Can Chris go?

MR. KOGELNIK: Merry Christmas.

MS. SLUSARCZYK: Before you go, Chris, do you know the status of -- you were gonna review that trash bid book for those final changes.

MR. KOGELNIK: I didn't already? Okay. I thought --

MS. SLUSARCZYK: Last thing I knew that I had talked -- because Amanda had some changes in there she wanted me to review in November's meeting, and you were gonna go back and review those changes because I said I don't have the time.

MR. KOGELNIK: I'll go back through. I thought I had done that already, but I will definitely go back.

MS. SLUSARCZYK: We got to get that book out to advertise.

MR. KOGELNIK: I'm glad you said that because I was just talking to Amanda, and we were saying to each other that we thought that everything was done.

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MS. SLUSARCZYK: I just asked Amanda last week on the phone what's the status; and she goes I don't know, I thought --

MR. KOGELNIK: Okay, I will take care of that.

MS. SLUSARCZYK: Okay.

MR. KOGELNIK: Thank you for reminding me.

MR. CAMPBELL: Thank you, Cindy.

MR. BIGGS: Chris, one other thing. That thing for the storm water, is that being -- are you able to handle that now, or is there something that, you know, maybe the Board can help you with? Did you want to ask them or --

MR. KOGELNIK: So the notice of intent is a document that we were actually asking Dale Grimm to sign because he's in charge technically in Lordstown for storm water compliance. But I understand it's now gonna be you.

MR. BIGGS: Well, the thing from me talking with Bob, that was part of something that was being held up or holding up the project because that needs to get started. Dale was gonna do it. I told him I had the account, I had them all set up for it, and he was going through it in my office and he had talked to Bob at CT. From what he told me was he can't do it because he'll be gone before the project is finished. Talking with Bob and the crew today, that's not what they said, he can sign for it. Because he was saying that either the Mayor or somebody else, maybe Bill, had to do it or whoever may be the foreman over that or whoever might be taking charge or whatever. I don't know. But that was off, got a hold of, you know, Dale last week, and now nothing has happened in the meantime is what I'm saying. And my understanding is that's pretty important for the project time-wise.

MR. KOGELNIK: The notice of intent sets forth the storm water process, okay. And if the Village needs for CT to -- actually the more pertinent portion or decider here is Council and Kelly's department for storm water. If the Village wants for us to do that inspection on the storm water, because you have to do a post-construction storm water in addition to inspecting the storm water throughout the project, if you want us to do that we'll be happy to provide that service. That's something different than what we normally do because there is usually somebody from the municipality that does those inspections.

MS. SLUSARCZYK: And that's what Mr. Grimm told me is if he did the permit, he cannot inspect his own work being the applicant for the permit.

MR. KOGELNIK: Yeah. Yeah.

MS. SLUSARCZYK: So that -- you know, if the Mayor applied, then the Village is inspecting their --

MR. KOGELNIK: So we can provide the engineering inspection for that if you want us to. This is an unusual circumstance where we're designing the actual site improvements for that tank site, and that's where I think the NOI is pertinent to. But you know, you don't have anybody else on staff that is going to be in charge of storm water.

MR. BIGGS: What I mean, do you have it handled or do you need us to help move it along is what I'm asking.

MR. KOGELNIK: We haven't decided that I don't think yet.

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MR. BIGGS: We talked about it today. And I mean, obviously the foreman over there can do it; they just need to set up the account.

MR. KOGELNIK: Yeah.

MR. BIGGS: But -- all right. So apparently it's not an issue like I thought it was.

MR. KOGELNIK: I don't think -- I really don't think it is. It was just I think an issue in Dale's mind because he's retiring.

MR. BIGGS: I just wanted to make sure whatever we needed to do so we don't hold anything up.

MR. KOGELNIK: But I do think as time goes by as it relates to storm water and inspections and whatnot that we're gonna have to work with -- is it Martin Adler?

MR. DIETZ: Yes, Martin.

MR. BIGGS: Over there, uh-huh.

MR. KOGELNIK: So that's gonna become important. All right.

(Mr. Kogelnik leaves the meeting at this time.)

MR. CAMPBELL: Okay, Cindy. What else was on your report?

MS. SLUSARCZYK: Just an update on the Warren sewer agreement. We initially sent a letter to the City of Warren asking them to extend the flow from the Village on December 1, and they replied -- the Mayor gave me a copy of a reply from the City of Warren on the 9th that basically marked it up 150 percent and some really stringent implications there. So the letter that you have is our reply back asking them to extend. I told Paul we have two agreements. In 2007 when we built the east side sewer system we had a flow agreement and we had an O&M agreement, two separate ones. Down the road the O&M agreement expired. We knew it expired, we allowed it to expire, because we were paying based on a thousand per gallon. When that expired, it caused an issue when Lordstown Energy Center is is what it's coming down to, what do we do if we need the City of Warren to assist us in that situation. So Kevin worked on getting a response setting up categories, the cost associated, and the rates and how they were billed for such work; and in that agreement there's a clause that refers back to the rate for flow, okay. The rate -- not that they're not going to accept the flow but the rate of flow. So I talked to Solicitor Dutton about that, explained it to him, and then he wrote that reply. I don't know where the confusion is, it's not very clear. I don't think Warren can not accept it. However, based on the letter that's their response, I think the Village needs to really take careful consideration. We do need to work on getting that resolved definitely before 2022. But it might be necessary for the Village to look at their options for if you're getting other large customers you might need to request a treatment plant. Then you wouldn't have to worry about these running five or ten miles down the road. But it doesn't happen overnight. So the responses are there, I gave you a copy of that. It's very important. Again, if I'm not here in January or February when these things are moving back and forth that the ball

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doesn't get dropped.

MR. SULLIVAN: I would think there will -- there would be a lot of money out there for a project like that, a treatment plant.

MS. SLUSARCZYK: I would too. But you got to get permission from the E.P.A. to billed one, and as long as there's one that's working. However, it may not be working for us with the growth that's happening and it's crazy how far we have to run these lines to make it work. If the need is here, you have options. But again, the most important thing is we don't let that fall, you know. Best case scenario, we have until June or July of 2022 to come up with an agreement with the City of Warren; and based on the letter that they sent to us, I don't think they are gonna make it very easy to come up with an agreement between the two parties.

MR. CAMPBELL: I get the same impression, yeah.

MS. SLUSARCZYK: The next -- I mean, I had the trash bid book, still waiting. As soon as we get that or something back with that, we've got to get that advertised. If I'm not here in January and that comes back through or Chris submits that, we got to get it advertised.

MR. SULLIVAN: Are you gonna be gone the whole month?

MS. SLUSARCZYK: I don't know the dates. I'm really trying to -- I'm going to ask Bob on Thursday in our phone call if he can get me every project they have they build a timeline for get me that timeline so I can see the greatest void and work -- try to schedule in there. But I should know maybe next week or the week after as to when I'll have surgery. They're in the process of approving it.

MR. SULLIVAN: Are you having surgery or --

MS. SLUSARCZYK: I'll have two different surgeries, but it will be done together. So again, I'm trying to make it work. I have billing factors and all these other factors. But if we can hire a staff member, I told Bill maybe he should consider that we don't have light duty. So if we get an employee and get them in the door and I can work with them before surgery, maybe when I'm able to come back I can train without using my hand, you know. So that's something food for thought out there.

MR. CAMPBELL: I think it's a good option.

MS. SLUSARCZYK: Yeah. It might be the only option. Next thing I have is the -- I put the invoice or -- after our last meeting you ruled to vote -- or to bill, sorry -- for the grinder pump call-out from the City of Warren up on Salt Springs Road. And when I did the bill, I did -- the call-out from Warren was \$504.98. But our employees were there as well. I didn't want to send that invoice not knowing if I just misconstrued I'm only billing for what Warren billed us, but --

MR. CAMPBELL: Do we have anything in our past practice that falls -- not involving Warren, but from our involvement with something like that that we've billed accordingly?

MS. SLUSARCZYK: We've only ever had to send letters like if it was a grease -- you know, if they are backing up with grease we go out and do it a second time, they get a letter saying if it happens again you're getting billed. We've never had -- reached the step to

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bill a resident. I'm not asking you to bill them, I am -- I just want to make sure that I am clear as to what I am to bill them.

MR. SULLIVAN: You should put the labor cost in.

MR. CAMPBELL: Well she's asking, we have from Warren what they billed us and then we have our department which worked with them. Do we add all that and bill the resident or just bill the resident what Warren charged us?

MS. SLUSARCZYK: If you chose not to bill for your employees, I maybe would represent that to show them that --

MR. CAMPBELL: I think that's the way to go.

MR. SULLIVAN: I do too.

MS. SLUSARCZYK: Here's what it could have been, and we're only gonna bill you for that this time.

MR. CAMPBELL: I definitely want that in there.

MS. SLUSARCZYK: But I'm not the Board. I just need to know --

MR. CAMPBELL: That's where my mind was at. Are we good, gentlemen? Do you want a motion for that?

MS. SLUSARCZYK: I'm gonna -- actually I'll work on it because Darren will have to get me the figures and stuff like that, and then I'll send it to you before it gets mailed. In all honesty, it's probably not going to be dated in 2020 because I don't want them trying to pay -- Bill is closing the books on Friday. The last thing I need is a bill coming, you know, to add to the office chaos up there. I believe that's everything that I have for you. If you have any requests for me --

MR. CAMPBELL: Any questions?

MR. SULLIVAN: Huh-uh.

MR. CAMPBELL: The only statement I have -- I know this is something we've run across a couple times, and with the plaza billing it's been brought up again. I know Mike had one of our residents with an issue, they went to Mike, there was a misunderstanding between what you guys talked about, what you talked with Cindy, and similar stuff has happened with Imperial -- not with Imperial, with the plaza. So I just want to reiterate that the Board members one, I think it's very smart that we try to direct them to Cindy for dates, costs, you know, all that stuff because she has their account and can pull it up. So never speak along those lines unless you actually have something from Cindy. It's probably best they communicate with Cindy, then there's no miscommunication between it, there's no miscommunication. I just want to make sure that we have an understanding.

MR. SULLIVAN: I think Cindy originally told that person to call you, didn't you?

MS. SLUSARCZYK: No. The person called Ron Radtka, and Ron Radtka directed him to call you.

MR. CAMPBELL: I'm just saying as Board members, we have to watch because there's a misunderstanding from, you know, what she has to what we might say. So we need to make sure that we direct them to her so that they get accurate and precise information. And if there's anything the Board needs to review, make sure you say the Board has to review it as a whole, I'm only one person on the Board and,

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you know, it has to be brought up to us and we discuss it and make a ruling. So -- because obviously we've had a couple issues where there's been a misunderstanding from where we are and what we can do. I just want to make sure we understand that. I think it's the proper place to bring that up.

MS. SLUSARCZYK: I know a lot of times they don't want to hear what I have to say. But it is -- it's based on the facts or the rules up there. Only you can deviate from that. When there's a thing, I tell them this is what has to happen; you can go to the Board and you can ask them, and they typically do. I think we have triple the problems when it doesn't happen that way because well, he said, and that's not -- and unfortunately, with this last scenario you would not believe the things that were said, you know, or the promises that were made to this person; and he started at the top, and it went all the way through. And it's like I'm sorry, you know, there's nothing I can do. But this has gone on for years, and there's no way to resolve it.

MR. SULLIVAN: Are you talking about the one that I talked to?

MS. SLUSARCZYK: No, no.

MR. SULLIVAN: Because I was gonna say --

MR. CAMPBELL: But it's stuff that's along -- it's the same scenario.

MS. SLUSARCZYK: When they don't like what I have to say, then --

MR. CAMPBELL: Correct. And let's make sure as what Board we direct them to Cindy for proper information. And then if there's anything -- and honestly, I always say I prefer that you put it in a letter or statement to the Board so we all look at it. And nobody really wants to do much of that, but occasionally we do. But that's always the best direction for us to advise somebody coming to us.

MR. DIETZ: He won't talk to me because I'll tell him to pay the damn -- excuse me.

MR. CAMPBELL: Understood, understood. All right, anything else for Cindy?

MS. SLUSARCZYK: Briefly, I just want to comment. A while ago I had talked to Bill about the part-time employee, and I just said about working with them when I come in. And I said we need to get a desk and chair and computer. And he goes no, when you're not here they're here.

MR. CAMPBELL: How are you gonna train them then?

MS. SLUSARCZYK: If they're gonna be here three days and I'm gonna be here five days, there's only gonna be two days they will not be here. We need to, before we bring an employee in the scenario, figure out who, how, what, when, where, and why just because it's not going to be fair or polite to a new person. I have to work in that computer. And if I'm just gonna hire somebody to sit there and watch me, stop right now where you're at because I don't need a delay, I need another set of hands. I still can't wrap my head round like how does he think that's gonna work.

MR. CAMPBELL: Well there's space up there we can do that,

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right?

MS. SLUSARCZYK: Yes.

MR. CAMPBELL: The one side office isn't even used, even there.

MS. SLUSARCZYK: It makes no difference where as long as let's find out where and let's -- again, I have to get --

MR. CAMPBELL: But I think there's obviously --

MS. SLUSARCZYK: The software, the sign-ins, are they gonna use --

MR. CAMPBELL: A computer is not that much money if someone is gonna be trained as a back-up.

MS. SLUSARCZYK: Kevin's already replaced a C- drive.

MR. CAMPBELL: I nursed us through that last year.

MS. SLUSARCZYK: If we're going to do that, I need to act expeditiously.

MR. CAMPBELL: I think it's wise that the Board supports us that we can set up a second spot so someone can be trained for doing work.

MR. SULLIVAN: If he's got a big problem for paying for a second computer, we'll buy it.

MR. CAMPBELL: That's minuscule compared to what we need really. All right, duly noted. All right. Is there anything else? We don't have any quarterly billing adjustments. Any member comments?

MR. DIETZ: Yeah. When I --

MS. SLUSARCZYK: Just to put you back on track, Superintendent's Report.

MR. CAMPBELL: Did I skip you? So I did. We skipped someone.

MS. SLUSARCZYK: Superintendent.

5. Superintendent's Report

MR. CAMPBELL: There it is at the very top. We're not done yet, my mistake. Darren, Superintendent's Report.

MR. BIGGS: One last thing, disinfectant by-products, last month we had good numbers. Other than that --

MR. CAMPBELL: I know that we've been able to cut back a lot of our flushing expense because of how we structured stuff and doing that aspect, right? Will we still be doing some? Are there still some places we have to, right, but it's --

MR. BIGGS: Not necessarily for that. I mean, there's dead-end and stuff that yes, flushing is still gonna be a must. In the summer we may get -- on some of the ends we still collect chlorine levels and we may need to flush a little bit. Isn't as much as we have had to in the past, absolutely not, no.

MR. CAMPBELL: Great. Appreciate your efforts on that.

MR. BIGGS: If there is a low end, we might need to let it go for a while, turn the valve, get it going the other way. But you're looking at a really low flow rate for a couple days, three, four or whatever, and we're right back up again. So it's so much easier to get it there. Right, yep.

MR. CAMPBELL: Anything else for your report?

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MR. BIGGS: Nope.

MR. CAMPBELL: Anything for Darren?

MR. SULLIVAN: No.

MR. CAMPBELL: All right. Again, appreciate your time.

MEMBER COMMENTS:

MR. CAMPBELL: All right. Now was there anything --
Member Comments.

MR. DIETZ: That day that I was told to come in and sign
that cover letter --

MR. CAMPBELL: Oh, oh, yeah.

MR. DIETZ: -- the big map. I come in and I couldn't find
it and I asked. We don't know where any of her stuff is.

MS. SLUSARCZYK: Do you see what I work with? That's my
help.

MR. DIETZ: And that p****d me off. So the next day I
went in and got on Bill about it because I talked to you and told you
where it was and I told Mike where it was at. But that p****d me off
that I got that answer from those two. They knew nothing about her
work. I thought -- I said I thought that's why you brought -- she
was brought up here.

MR. SULLIVAN: That's what we were told.

MS. SLUSARCZYK: You know, I was asked by one of you
recently how much time am I getting, and I said just a few minutes
a week one week the previous week. I looked back at my daily deposits,
which is where I used to get a lot of help, and literally I think there
was four deposits done and there were dates that I wasn't here. Other
than when I'm here, you know, that takes an hour or two of your day
to making that deposit and you gotta reconcile everything to the "T"
before you can close all that stuff and get it -- scan it to the bank.
Now the bank teller -- the work in that department, you could easily
-- very easily have two other staff members just to keep up with that
with this growth and those projects going on. I'm not being
unrealistic. But I'll tell you what, the stress load up there right
now is -- it makes it very hard some days to come into that office
and work.

MR. DIETZ: And more under Member Comments is the Mayor
takes her to Niles to do a contract, she should be paid extra money.

MR. CAMPBELL: Did you talk to Bill about these things?
You said you came the next day and talked to Bill.

MR. DIETZ: Yes, about the two telling me they didn't know
where anything was on her desk.

MR. CAMPBELL: What was his -- did he have a response or
just --

MR. DIETZ: No.

MR. CAMPBELL: Okay. I was just curious.

MR. DIETZ: I don't think it's right.

MR. CAMPBELL: I was just curious if he had some response
and where we're at with it.

MR. DIETZ: He had said something, but I can't tell you.
It wasn't --

MR. CAMPBELL: All right. Well like I said, I'll talk

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to him when I talk to him about the computer for the person so we have some efficiency. And hopefully that will, like you said, get in the direction where it's actually relieving some workload and have some time off for stuff that you got to take off, so. Is he in tomorrow? I'll call him.

MS. SLUSARCZYK: I couldn't tell you.

MR. CAMPBELL: Anything else?

ADJOURNMENT:

MR. CAMPBELL: I'll make -- I'll take motions for adjournment.

MR. SULLIVAN: So moved.

MR. CAMPBELL: I'll second. All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: I guess we're adjourned.

(The meeting adjourns at 6:20 p.m.)

C E R T I F I C A T E

STATE OF OHIO)
TRUMBULL COUNTY) SS.

I, Deborah I. Lavelle, a Notary Public in and for the State of Ohio, duly commissioned and qualified, do hereby certify that the foregoing meeting before the Board of Public Affairs was written by me in the presence of the Members and transcribed by me using computer-aided transcription according to the stenotype notes taken at the time the said meeting took place.

I do further certify that I am not a relative, counsel or attorney of any Member, or otherwise interested in the event of this action.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office at Niles, Ohio on this 6th day of January, 2021.

DEBORAH I. LAVELLE, Notary Public
My Commission expires 4/16/2022

Submitted:

Approved By:

Cinthia Slusarczyk, clerk

Kevin Campbell, President