

**STREETS, SIDEWALKS, PUBLIC PARKS, BUILDINGS,  
GROUNDS, AND GENERAL IMPROVEMENT COMMITTEE**

Liming  
Sheely  
Bowen

ORDINANCE NO. 64-2025

**AN ORDINANCE AMENDING PART NINE, STREETS, UTILITIES AND  
PUBLIC SERVICES CODE, TITLE ONE, CHAPTER 911 "EXCAVATIONS"  
OF THE CODIFIED ORDINANCES OF THE VILLAGE OF LORDSTOWN BY  
REVISING SECTION 911.02 "PERMIT REQUIRED" AND DECLARING AN  
EMERGENCY.**

**WHEREAS**, the Streets Committee has recommended that the Codified Ordinances of the Village of Lordstown should be revised to require that the Village of Lordstown be named as an additional insured on certificates of liability and the posting of a bond or letter of credit.

**WHEREAS**, the Council of the Village of Lordstown concurs with the recommendation of the Streets Committee and hereby amends Chapter 911 "Excavations" of the Codified Ordinances of the Village of Lordstown by revising Section 911.02 "Permit Required".

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF LORDSTOWN, COUNTY OF TRUMBULL, STATE OF OHIO:**

**Section 1:** That Chapter 911 Excavations of the Codified Ordinances of the Village of Lordstown is hereby amended by revising Section 911.02 "Permit Required" to read:

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**911.02 PERMIT REQUIRED.**

(a) No person, firm, company, including Trumbull County, or corporation shall engage in the business of contracting for services to be rendered, in part or in full, for any work in connection with any excavation in the public right of way of any street, avenue, road, drive, lane or any other public grounds for the purposes of installing, repairing, replacing or cleaning of any sanitary sewer, storm sewer, sanitary lateral, storm connection, underground low voltage cable, water line, water connection, gas line, gas connection, underground electric line and/or service and the installation, repair and replacement of sidewalk, driveway, curbing and any other type of excavation without first obtaining a permit **and shall provide one or more certificates of liability insurance in the amount of at least two million dollars with the Village of Lordstown named as an additional insured as well as post a bond or letter of credit in a form satisfactory to the Village of Lordstown, or cash, to cover the cost of any potential damage for a minimum amount of \$250,000.00.**

\* \* \*

**Section 2:** That all provisions of Part Nine Streets, Utilities and Public Services Code Chapter 911 Excavations of the Codified Ordinances not otherwise affected by these changes shall remain enforceable in accordance with their terms.





The Village of  
**LORDSTOWN**  
—Ohio, USA—

THIS APPLICATION IS FOR ANY WORK IN THE PUBLIC RIGHT OF WAY OF ANY STREET, AVENUE, ROAD, DRIVE, LANE OR ANY OTHER PUBLIC GROUNDS FOR PURPOSES TO INCLUDE BUT NOT BE LIMITED TO: INSTALLING, REPAIRING, REPLACING OR CLEANING OF ANY SANITARY SEWER, STORM SEWER, SANITARY LATERAL, STORM CONNECTION, UNDERGROUND LOW VOLTAGE CABLE, WATER LINE, WATER CONNECTION, GAS LINE, GAS CONNECTION, UNDERGROUND ELECTRIC LINE AND/OR SERVICE AND THE INSTALLATION, REPAIR AND REPLACEMENT OF SIDEWALK, DRIVEWAY, CURBING AND ANY OTHER TYPE OF EXCAVATION IN COMPLIANCE WITH VILLAGE OF LORDSTOWN CODIFIED ORDINANCE § 911.02.

### GENERAL INFORMATION

You must submit the following items for the application to be reviewed:

- (1) Application Form
- (2) Bond
- (3) Certificate of Insurance

**Application Form:** Please complete the application form. Do not leave any spaces blank. Application must be signed by the applicant, who must be an officer or legal signee of the company.

**Bond Form:** The applicant must submit a bond in the amount of the work performed or submit an umbrella bond in the amount of two hundred fifty thousand dollars (\$250,000.00). Any person providing an umbrella will be deemed to have met the bond requirement of this section for the duration of the performance bond.

**Certificate of Insurance:** A minimum coverage of \$2,000,000.00 is required.

Certificate must also include:

- (1) Village of Lordstown must be "additional insured"
- (2) 10-day cancellation must be given.



The Village of  
**LORDSTOWN**  
 —Ohio, USA—

**Internal Use Only:**

Application Received: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

Permit #: \_\_\_\_\_

<b>APPLICATION FORM</b>	
<b>Section I: Applicant Information</b>	
Application Date:	Application/Permit No.
Section I: Application Information	
Applicant Name:	Phone:
Applicant Address: _____	
Street	City State Zip
Applicant is:    Owner    Officer    Employee    Other	
If other, describe:	
Is Applicant above the age of 18?    Yes    No	Is Applicant a United States Citizen?    Yes    No
<b>Section II: Business/Contractor Information</b>	
Business Name:	
Phone:	Email
Business Address:	
Preferred Mailing Address: Applicant Address    Business Address	Contractor Federal ID:
<b>Section III: Summary of Proposed Work</b>	

Summary: (attach additional sheets if necessary)

Construction Period Beginning: (Date) \_\_\_\_\_ (Time) \_\_\_\_\_

Construction Period Ending: (Date) \_\_\_\_\_ (Time) \_\_\_\_\_

APPLICATION MUST BE FILED A MINIMUM OF 10 WORKING DAYS PRIOR TO COMMENCEMENT OF WORK

Provide plans or draw a sketch of proposed work on the attached sheet. Work shall be performed in conformity with Lordstown Codified Ordinances & Standard Construction Drawings

**Section IV: Signature**

Printed Name:

Signature:

Title:

Date:

**Section V: Application Conditions**

**The following items shall be considered as a condition of this permit application and failure to comply will be reason for immediate revocation of the permit, issue of a stop work order, and/or any other remedies or penalties as determined by State Law and or Village Ordinance, Rules or Regulations.**

***APPLICATION MUST BE FILED A MINIMUM OF 10 WORKING DAYS PRIOR TO COMMENCEMENT OF WORK***

1. By granting this permit is, the Village of Lordstown does not waive any rights or powers of ownership, management, maintenance, and/or control over the public right-of-way, and any use of said right-of-way is revocable by order of the Village Mayor or his/her designee and shall be in accordance with all laws, rules and regulations. This issuance of this permit by the Village is not intended to, nor shall it, grant or assign any real or personal property right or title in or to the right-of-way in the Village of Lordstown to the applicant.
2. By requesting and accepting this permit, Applicant acknowledges and agrees that they will be a temporary guest in the public right-of-way and are subject to and shall comply with all federal, state and local law, rules and regulations. Applicant further acknowledges and agrees that it will comply with any and all current and future ordinances and regulations of the Village during the pendency of any permit issued and any subsequent or continuing occupancy and/or use of the rights-of-way.



The Village of  
**LORDSTOWN**  
—Ohio, USA—

**EXCAVATION PERMIT**

**RIGHT-OF-WAY**

The Village of Lordstown has approved the following permit:

<b>Permit No:</b>	<b>Date:</b>
<b>Project Name:</b>	
<b>Company and Applicants Name:</b>	<b>Applicants Phone:</b>
<b>Permit is Valid</b>	
<b>Project Address:</b>	
<b>Start Date &amp; Time:</b>	<b>Finish Date &amp; Time:</b>
<b>Scope of Work:</b>	
<b>Conditions (if applicable):</b>	
<b>Approved</b>	
<b>By:</b>	<b>Date:</b>
<b>Signature:</b>	

Applicant understands that use of the right-of-way may be immediately terminated upon notice of the Village Engineer or his designee at any time. In the event of such notice from the Village Engineer or his designee, any and all use shall be terminated, all property or obstructions must be removed from the right-of-way, and the right-of-way must be returned to the original or better condition at no cost or expense to the Village of Lordstown

3. Traffic control shall be per the Ohio Manual of Uniform Traffic Control Devices, latest edition, and other applicable sections of the Ohio Revised Code and Codified Ordinances of the Village of Lordstown, Ohio.
4. Street pavement and sidewalk replacement, including trench fill material shall conform to the standards and specifications of the Village current on the date of approval of this permit. The Village Engineer shall determine the thickness and composition of the pavement. All construction work in the right-of-way shall be approved in advance by the Village.
5. The applicant shall notify all utilities and the Ohio Utilities Protection Service (1-800-362-2764) no less than 48 hours prior to any excavation activities. Applicant shall also comply with any other utility notification or "call before you dig" requirements in accordance with industry standard or law.
6. Applicant shall restore all areas disturbed by his/her operations to their original or better condition. Exceptions may be granted by the Village Engineer in circumstances where such restoration is not technologically feasible and/or economically impracticable
7. It is the Applicant's responsibility to contact the Lordstown Police Department (330) 824-2545 and to pay any applicable fees or costs for special duty law enforcement officers. A minimum of seventy two (72) hours' notice is required.
8. A copy of the permit must be placed on site during the hours of activity that was stated on the permit application.
9. The contractor shall provide, erect and remove all signs, barricades and other necessary traffic control devices to warn and/or detour traffic around construction. All traffic control shall be in place prior to any activities.

THE APPLICANT ACKNOWLEDGES AND AGREES THAT THEY HAS FULLY READ,  
UNDERSTANDS AND VOLUNTARILY ENTERS INTO THIS AGREEMENT.

**Signature:**

**Date:**