

Village of Lordstown Board of Trustees of Public Affairs

April 1,

25

RECORD OF PROCEEDINGS
MEETING OF THE LORDSTOWN VILLAGE BOARD OF PUBLIC AFFAIRS
1455 Salt Springs Road, Lordstown, Ohio
April 1, 2025
4:00 p.m. to 5:38 p.m.

IN ATTENDANCE: Mr. Christopher Peterson, President
Mr. Michael Sullivan, Vice-President
Mr. Stanley Czeck, Board Member
Mr. Darren Biggs, Supt. of Utilities
Ms. Cinthia Slusarczyk, Clerk
Mr. Christopher Kogelnik, Engineer
Atty. Matthew Ries, Solicitor

ALSO PRESENT: Ms. Jackie Woodward, Mayor
Ms. Jessica Blank, Village Council
Mr. Ernie Bowen, Village Council
Ms. Nancy Goddard

RECORD OF PROCEEDINGS taken before me, DEBORAH LAVELLE, RPR, a court reporter and Notary Public within and for the State of Ohio on this 1st of April, 2025.

MR. PETERSON: I'd like to call this regular Board meeting April 1 to order. Please stand for the Lord's Prayer and Pledge of Allegiance.

LORD'S PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

MR. PETERSON: Welcome everyone. Roll call please.
MS. SLUSARCZYK: Chris Peterson.
MR. PETERSON: Present.
MS. SLUSARCZYK: Michael Sullivan.
MR. SULLIVAN: Here.
MS. SLUSARCZYK: Stanley Czeck.
MR. CZECK: Here.
MS. SLUSARCZYK: Darren Biggs.
MR. BIGGS: Here.
MS. SLUSARCZYK: Cinthia Slusarczyk, present. Chris Kogelnik.
MR. KOGELNIK: Present.
MS. SLUSARCZYK: Matt Ries.
ATTY. RIES: Here.

APPROVAL AND CORRECTION OF MINUTES:

March 18, 2025

MR. PETERSON: Approval and Correction of the minutes from March 18. Did everybody get a chance to review them? **I'll make a motion we accept them.**

MR. SULLIVAN: **Second.**
MR. PETERSON: **All in favor?**
(All respond aye.)
MR. PETERSON: **Opposed.**
(No response.)
MR. PETERSON: **Motion passed.**

CORRESPONDENCE:

MR. PETERSON: Any correspondence?
MS. SLUSARCZYK: No.

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PUBLIC COMMENTS:

MR. PETERSON: Okay. Public Comments. Any public comments?
Okay. Seeing none --

NEW BUSINESS:

1. A Resolution of the Board of Public Affairs of the Village of Lordstown recommending that the Village of Lordstown accept a perpetual right-of-way and exclusive permanent easement for a water booster station from Spirongo Lordstown, LLC.

MR. PETERSON: First item under New Business, a Resolution of the Board of Public Affairs of the Village of Lordstown recommending that the Village of Lordstown accept a perpetual right-of-way and exclusive permanent easement for a water booster station from Spirongo Lordstown, LLC. Does anybody have any questions about that?

MR. SULLIVAN: Do we have to have anything from the homeowner or --

MR. PETERSON: From the property owner.

MR. KOGELNIK: Matt has prepared an easement agreement.

ATTY. RIES: Yeah, we have an easement agreement. They haven't signed it yet. We just prepared it based on my understanding as to what they would agree to. But I haven't had any -- I'm not sure who's had direct communication with the property owner, but there's an easement agreement as part of that resolution.

MR. KOGELNIK: So the Village would have to do the negotiating with the property owner. I'm not involved with that. We only prepared the document.

MR. SULLIVAN: But the property owner does have to agree?

ATTY. RIES: Oh, yeah.

MR. PETERSON: Yeah.

ATTY. RIES: He'll have to sign off on the easement. It will

have to be notarized. My understanding is they're willing to give us that easement for \$1 basically; you know, some consideration. And -- but again, that's just what I've been -- you know, I haven't heard that directly from the property owner. So once we pass this resolution we need to -- somebody needs to -- whether it's me or somebody else needs to approach the property owner or his representative and say this is what we're getting ready to pass for the Council meeting, are we in agreement with this. But my understanding is that's what the property owner -- the property owner is good with those terms.

MR. PETERSON: I believe Councilman Moseley has been talking to the property owners too, correct Chris?

MS. SLUSARCZYK: Yes.

MR. PETERSON: Your understanding.

MS. SLUSARCZYK: Yes.

MR. PETERSON: That's who's been facilitating everything.

MR. SULLIVAN: I thought we were having a hard time getting a hold of the property owner.

MR. PETERSON: They had a discussion.

(Mayor Jackie Woodward enters at this time.)

MR. PETERSON: Any other questions? Seeing none, I guess I'll make a motion.

MR. CZECK: I second.

MR. PETERSON: Do we need roll call?

MS. SLUSARCZYK: No, not for a resolution.

MR. PETERSON: Just checking.

MS. SLUSARCZYK: You'll sign it before you leave tonight, I have a copy of it here for you.

MR. PETERSON: All in favor?

(All respond aye.)

MR. PETERSON: Opposed.

(No response.)

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MR. PETERSON: Motion passed -- or Resolution passed. Sorry.
MS. SLUSARCZYK: This will become Resolution 2025-5.
MR. PETERSON: Thank you, Cindy.

2. A Resolution approving the request for qualifications-engineering services in connection with the Salt Springs Road water booster station relocation project

MR. PETERSON: Item number 2, a Resolution approving the request for qualifications-engineering services in connection with the Salt Springs Road water booster station relocation project.

(Jessica Blank enters at this time.)

MR. PETERSON: Do you have anything to say about that?

ATTY. RIES: This is the RFQ our committee put together. It is my understanding it was time-sensitive and had to be approved by this meeting in order to start soliciting professional quotes for different professional engineering services. So if it's approved, then the Village can start advertising.

MR. SULLIVAN: I make a motion to approve.

MR. PETERSON: Motion.

MR. CZECK: Second.

MR. PETERSON: I'm sorry.

MR. KOGELNIK: Can I ask a question? Was that the full description that you just read?

MR. PETERSON: That's the full description for the resolution.

ATTY. RIES: That's the title of the resolution.

MR. KOGELNIK: Okay. But it's not a full description of what you're going to request in the qualifications ad?

ATTY. RIES: No, there's a whole -- I mean, it's a couple pages RFQ.

MR. KOGELNIK: The reason is -- I just want to emphasize this -- is for the construction engineering phases of the water booster station and not the design phases.

MS. SLUSARCZYK: See in the project summary and what is in the statement, the Village of Lordstown is seeking qualifications from interested firms for the engineering, design and construction management of the Salt Springs Road water booster station relocation project. So you're saying the design needs struck?

MR. KOGELNIK: Yes. You can only RFQ for what you intend to use the U.S. E.P.A. funds for, as that is only construction phase services plus the physical construction. The design you are -- you, the Village, are obligating yourselves to pay for that.

MS. SLUSARCZYK: Which we have been paying for since 2022.

MR. KOGELNIK: That's right. I just want to clarify that.

MS. SLUSARCZYK: I think we just need to strike engineering design from this.

MR. PETERSON: Okay. Would that --

ATTY. RIES: Yeah. I mean, if that's with a -- we'll just take the word design out. I'll modify it so it will be subject to the word design being removed from the RFQ.

MR. KOGELNIK: Before this meeting I confirmed exactly that with our funding expert.

MR. PETERSON: Okay. So do you want to make your -- amend your motion?

MR. SULLIVAN: Yeah, to remove design from the above motion.

MR. PETERSON: Remove design from the RFQ.

MR. CZECK: I second that, yes.

MR. PETERSON: All in favor?

(All respond aye.)

MR. PETERSON: Opposed?

(No response.)

MR. PETERSON: Motion passed.

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MS. SLUSARCZYK: This will become Resolution 2025-6. So based on that motion, are you also giving me permission to advertise?

ATTY. RIES: Yeah, that would be what we would want.

MR. PETERSON: Do you need a motion to do that?

MS. SLUSARCZYK: Typically, yes.

MR. PETERSON: I make a motion that you advertise the RFQ.

MR. CZECK: I second that.

MR. PETERSON: All in favor?

(All respond aye.)

MR. PETERSON: Opposed?

(No response.)

MR. PETERSON: Motion is passed.

3. A Resolution recommending that the Council of the Village of Lordstown enter into a master agreement for professional consulting services agreement with Verdantas, LLC

MR. PETERSON: A Resolution recommending that the Council of the Village of Lordstown enter into a master agreement for professional consulting services agreement with Verdantas, LLC.

MR. SULLIVAN: So moved.

MR. CZECK: I make a second.

MR. PETERSON: Okay. All in favor?

(All respond aye.)

MR. PETERSON: Opposed?

(No response.)

MR. PETERSON: Motion passed.

MS. SLUSARCZYK: This will become Resolution 2025-7.

MR. PETERSON: Dash seven, okay. And just -- item number 4, I'm going to call an executive session at the end of the meeting.

MS. SLUSARCZYK: Item four?

MR. PETERSON: Yes.

MS. SLUSARCZYK: We don't have an item 4 under New Business.

MR. PETERSON: Yeah, I'm just adding. Are we okay to do that?

ATTY. RIES: He's just saying under the agenda he's going to call for the executive session.

MR. PETERSON: Okay. All right.

OLD BUSINESS:

1. A Resolution recommending that the Village Council authorize the Village of Lordstown to enter into a first addendum to the water supply agreement with the City of Warren for the Trumbull Energy Center Project

MR. PETERSON: Seeing no other new business, Old Business. Item number 1, I'm assuming we're still tabling that?

ATTY. RIES: Yes.

MR. PETERSON: Okay.

ATTY. RIES: Yeah, we're still waiting to hear back.

MR. PETERSON: Still waiting to hear back.

2. Rules and Regulations governing water use and service

MR. PETERSON: Item number 2, Rules and Regulations governing water use and services. Anything to add to that?

MR. CZECK: No.

MR. PETERSON: Okay. I know we're working on it. We'll just kind of keep it on the agenda so it doesn't get forgotten.

3. Niles Bulk Water Agreement

MR. PETERSON: Item number 3, Niles Bulk Water Agreement.

ATTY. RIES: Same status, I haven't heard back from Phil Zuzolo. They're open to doing one agreement under LEC and our other agreement and agree upon our interpretation of how the rate should be calculated. But he -- you know, this was months ago I spoke to him, and he was going to talk to the auditor and people on his end. And I have not heard back from him, so --

MR. PETERSON: Okay. Any questions for Matt?

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MR. CZECK: No.

MR. PETERSON: Seeing none --

4. Trumbull Energy Center - Warren Water Line

MR. PETERSON: Trumbull Energy Center Warren Water Line.

MR. KOGELNIK: Darren and myself and Martin attended the sixth progress meeting last Thursday. There really wasn't anything pertinent to existing utilities. There was mentioned, more so than anything, we understood that they've got a lot of challenges along their alignment that they're dealing with and they're kind of -- I don't want to say jumping around with regard to their progress, but it's not a constant progress from, you know, point A being down at the TEC site moving north towards, you know, their end point outside of the Village. So they're all around the Village. In fact, on Friday we got a call that they were going to be doing some small work over there by Brunstetter, so that tells you how far, you know, they're willing to go to just keep busy.

MR. CZECK: Yeah, I see a lot of trenching going on on Brunstetter.

MR. KOGELNIK: Is that right?

MS. SLUSARCZYK: Pipes in the ground.

MR. CZECK: They've got quite a run.

MR. KOGELNIK: This is one of those situations where if the contractor is needing to move, restage, remobilize to different areas you really got to watch the impacts to the roads. And so Martin's job gets a little bit more cumbersome. But nothing really that deals with utilities, Chris.

MR. PETERSON: Okay. Any questions for Chris on that? Seeing none --

5. Trumbull Energy Center - Sanitary Sewer

MR. PETERSON: Item number 4 -- I'm sorry, item number 5, Trumbull Energy Center Sanitary Sewer.

MR. KOGELNIK: No response yet from --

MR. PETERSON: I was going to say I didn't see anything yet.

MR. KOGELNIK: -- the gentleman from TEC.

But we've made it crystal clear this past month, you know. I think the Village sent a letter to TEC further reinforcing that.

MS. SLUSARCZYK: That email was sent on March 27 to Mr. Harvey, and he confirmed receipt.

MR. PETERSON: Yeah.

ATTY. RIES: And just in connection with that, I followed up with their attorney about the valve replacement. As of last week, he was going to meet with Mr. Harvey trying to get their ducks in a row. I think they're trying to figure out who's on first right now, and then they want to have -- he's going to reach out to me to talk about all of these issues, and then they want to have a larger meeting with the decision makers involved and the attorneys involved too. It's just kind of do an introduction like a Zoom meeting or something, or maybe even in person, so we can kind of figure out where we're at with a lot of these issues going forward.

6. Project Funding - Eastgate FY2026 ARC Pre-Applications

MR. PETERSON: Cool. All right. Item number 6, Project Funding Eastgate Fiscal Year 2026 ARC Pre-Application.

MS. SLUSARCZYK: You had me add this specifically to this topic.

MR. KOGELNIK: So a couple years ago the Village did ask us to help apply for this same program through fiscal year '24 and was unsuccessful. We scored 9th which is kind of at the very end. We asked for the full amount though, that was why. And in Trumbull County you are eligible to request up to \$500,000 I think the limit is. But if you look at the projects that did get funded, the eight above Lordstown, they averaged \$225,000 in their request. So that tells you how much you have to scale your

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request back when you go to ARC. Another thing to think about with regard to ARC is it's federal money. And so and I'll talk to that a little bit in my report, but I requested through Congressman Joyce's office CPF funding as a priority 2 project for Hallock Young connector, the full \$1.8 million. So if you get that, that would be wonderful, right? But you wouldn't be able to use that ARC if you got that also. So you can't match federal with federal. You can match federal and state, federal and local, state and local, et cetera. So keep that in the back of your mind when we're being aggressive and trying to go after this. We'll do that application for you, but we want to make you mindful of that, in regards to project funding. Is there anything else with regard to the ARC fiscal year 26?

MR. PETERSON: Do you need a motion from us to move forward?

MR. KOGELNIK: Yeah, you will need to approve that because there was work -- or a task order attached to that one. Did you get that?

ATTY. RIES: There should be -- the MSA has four task orders attached to it.

MR. KOGELNIK: It was, I think, \$3,500 hourly, not to exceed or something like that.

MS. SLUSARCZYK: Correct.

MR. PETERSON: Yeah.

MR. KOGELNIK: So we would be able to do the pre-application for that. There's a mandatory meeting at Eastgate coming up that we would attend on your behalf. It's a pretty significant application.

MR. PETERSON: Okay. Does anybody want to make a motion?

MR. CZECK: I'll make a motion.

MR. PETERSON: Make a motion --

MR. CZECK: To authorize the --

MR. KOGELNIK: Application.

MR. CZECK: -- services or application for CT -- not CT --

MR. KOGELNIK: Verdantas.

MR. PETERSON: I'll second that. All in favor?

(All respond aye.)

MR. PETERSON: Opposed?

(No response.)

MR. PETERSON: Motion passed.

MR. KOGELNIK: In regards to project funding, this past month we did, like I said, make two requests through Congressman Joyce's office. Priority number 1 was for \$4.8 million for the -- a second request through the future 24-inch water line. And then priority 2 was a 1.8 -- \$2.1 million request for Hallock Young connector. And why that's sort of \$2.1 million you might be asking is because the U.S. E.P.A. grant only covers up to 80 percent. You could apply for a hardship and seek a request from them to get the full 100 percent, but we've been told to dial in 80 percent. So that's why I penciled in 80 percent of that amount for Hallock Young connector.

MR. SULLIVAN: Is the 4.8, is that in addition to the --

MR. KOGELNIK: Yes.

MR. SULLIVAN: So it would be \$900,000.

MR. KOGELNIK: Roughly \$9 million is what our total request is. And we have received confirmation that the Village can make a second request on the same program. So it's already in, it's submitted. There's probably going to be a number of other procedures that we have to go through. Cindy probably remembers all we had to do for fiscal year; '24. But we will keep in touch with the congressman's office. Now part of this approach is always kind of keeping them aware of your support letters. So if you got other, you know, letters of support you want to include, just channel them to me. I'll just upload them to their point of contact, Bridgett Hennie. So this is -- this isn't a static process in other words. You keep pushing. Hopefully it -- you know, you get, you know, maybe one or two of those funded. Can't guarantee anything especially, you know, with the uncertainty that exists now. I have no idea what is going on. But all we can do is keep asking.

MR. PETERSON: Any questions for Chris on that? Seeing none --

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7. Proposed Hallock Young Road Water Line Improvements

MR. PETERSON: Proposed Hallock Young Road Water Line Improvement.

MR. KOGELNIK: So that's just -- you know, I already addressed that. The project is done. Here's something else you got to do for that project. You should renew the application.

MR. PETERSON: Application?

MR. KOGELNIK: Or I'm sorry, the Ohio E.P.A. permit. Because if we're going to be pursuing funding we've got to have that piece of paper in hand. And if you're going to do that, you got to be committed to do the project. So if you want us to renew that Ohio E.P.A. permit, let me know and I will get our staff to coordinate with Ohio E.P.A. It shouldn't be anything on our part because it's -- the design is done, we're just renewing the permit. I'd recommend you do that.

MR. PETERSON: I would say renew it, yeah.

MR. SULLIVAN: Yes. Do we need a motion?

MR. KOGELNIK: You should.

MR. PETERSON: I'll make a motion we renew the E.P.A. permit for Hallock Young Road water line improvements.

MR. SULLIVAN: Second.

MR. PETERSON: All in favor?

(All respond aye.)

MR. PETERSON: Opposed?

(No response.)

MR. KOGELNIK: Nothing further on Hallock Young connector.

8. Salt Springs Road Booster Station Relocation

MR. PETERSON: Salt Springs Road Booster Station Relocation.

MR. KOGELNIK: This is another one of the task orders that's in your packet. This includes the redesign services for the booster station as well as the easement coordination that we have done. All total we've -- I think we've looked at five parcels. To one degree or another, we've done easement work. And so right now, you know, which parcel we're targeting --

MR. PETERSON: Looking at.

MR. KOGELNIK: And we're waiting for your approval to proceed.

MR. PETERSON: Do you want to make a motion or do you want me to?

MR. CZECK: Go ahead.

MR. PETERSON: I'll make a motion we approve the work authorization.

MR. KOGELNIK: Okay.

MR. CZECK: Second.

MR. PETERSON: All in favor?

(All respond aye.)

MR. PETERSON: Opposed?

(No response.)

MR. PETERSON: Motion passed.

MS. SLUSARCZYK: Who seconded the motion? Thank you.

9. Imperial Sewer Agreement

MR. PETERSON: Okay. Imperial Sewer Agreement.

ATTY. RIES: No status update. I sent their attorney the changes we discussed. I sent it over to her -- I'm pointing there because he's usually there but he's not here today. I sent them over I want to say January 3. I never heard back from her. If you want me to keep trying to push this through, you know, she's been kind of difficult to deal with. We've offered money. They've been fighting with us on the terms. We revised it so it was sort of a middle-of-the-road approach based on what they were asking for and what we wanted, which was a fair compromise. So I just never heard from her. I can follow-up with her if you want, but I'm just waiting like a sleeping dog to write a check.

MR. SULLIVAN: I don't think we should.

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MR. CZECK: The ten-year term will be up before they get this done.

ATTY. RIES: Yeah, that too.

MR. PETERSON: I would say let's wait to hear from them. Are you guys okay with that?

MR. SULLIVAN: Yeah, fine.

10. Utility Department Building

MR. PETERSON: Item number 10, Utility Department Building. Any updates?

MR. BIGGS: I don't have any updates.

11. I&I

MR. PETERSON: Okay. Item number 11, I&I.

MR. KOSELNIK: Darren and I just were talking before the meeting. He's got some new information he might report in his report. I also looked at the existing sewer mapping along Highland Avenue north of Salt Springs Road. I counted around nine buildings that looked like they may need an extension on the pump bay 16, the grinder pump bay 16. And so Darren might talk to that in his report.

PUBLIC COMMENTS:

MR. PETERSON: All right. Any additional public comments? Okay. Seeing none --

REPORTS:

1. Solicitor's Report

MR. PETERSON: Solicitor's Report.

ATTY. RIES: No report.

2. Engineer's Report

MR. PETERSON: Engineer's Report.

MR. KOSELNIK: The only couple things I have left, Chris, are on your RFQ for the engineering services. For the future 24-inch water line, are you going to include the design and construction of that project in with RFQ; or is that RFQ only for the water booster station?

MR. PETERSON: I was under the impression it was only for the water booster station.

ATTY. RIES: Yes.

MR. KOSELNIK: Just wanted to ask that because we need to be careful not to start the design services on the future 24-inch water line until you go through this RFQ service.

MR. PETERSON: Yeah.

MR. KOSELNIK: Or RFQ process.

MR. PETERSON: Okay.

MR. KOSELNIK: And then on the air release valve replacement project, it looks like April 22 and 23 they are targeting for the vault improvements inside the big MVSD meter vault. And then attached to my report, second page, you'll see the schedule of the air release valve improvements. There's nine of them.

MR. PETERSON: Yep.

MR. KOSELNIK: Now one thing that I do want to watch for are the deliveries of the pre-cast concrete vaults to each one of those sites. We just don't want the contractor setting those gigantic vaults out there without the Road Department, County Engineer and Niles knowing, we got to plan that out. Everybody has got to be in agreement with that. So I'm staying on top of that. That's all I have. Does anybody have any questions for me?

MR. PETERSON: I don't. Do you guys?

MR. SULLIVAN: No.

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3. Utility Committee Report

MR. PETERSON: Utility Committee Report.

MR. BOWEN: No report.

4. Clerk's Report

MR. PETERSON: Okay. Clerk's Report.

MS. SLUSARCZYK: I only have one item on my report tonight, and it kind of -- today we had a resident come in, and she questioned the sanitary sewer service extension on North Highland. Her daughter is at 3911 Highland Avenue, and the County is requiring them to connect -- to update their septic system or connect to sanitary sewer, which we have not put and installed the sanitary sewers up there. She is on that band-aid from years ago. So I gave her Mr. Bowen and Mr. Bond's contact phone numbers and told her to reach out to them, but I wanted the Board -- to let you know that she's been persistent so --

MR. PETERSON: Okay.

MS. SLUSARCZYK: That's all I have in my report. If you have anything for me --

MR. KOGELNIK: Cindy, is that north of the drainage area for Highland Avenue? There's a storm sewer that cuts across the road through that low area. Is that north of that?

MS. SLUSARCZYK: I believe, yes.

MR. KOGELNIK: That's where we had done that preliminary design back in 2016. I have some information about that if you need it. If you need it.

MS. SLUSARCZYK: I believe that's what they were going to extend prior to the General Motors closing.

MR. PETERSON: Closing, yeah.

MS. SLUSARCZYK: And then they had to cancel the project.

MR. KOGELNIK: That's right.

MS. SLUSARCZYK: So that's probably how she got the band-aid letter on the address. But mother sold the home to the daughter, so I don't know if that's -- if it's a new spur or if she's just following through to get that done. But --

MR. KOGELNIK: Yeah. Mayor, that was in with the five sanitary sewer extensions that we put together. So the Mayor has a copy of all that.

MR. PETERSON: Okay. Any other questions for Cindy? Seeing none --

5. Superintendent's Report

MR. PETERSON: Superintendent's Report.

MR. BIGGS: Adding to those grinders that Chris was talking about, we're -- we got a bunch of pricing for it and that's what we're comparing and how they're going to work for us and how easy they are to install. That's where we're at right now. Got some good prices, but we got to make sure it works in our situation so that's where we're at. This month we'll have the three main gallon tank inspection for our warranty and whatnot, make sure everything was okay with that. The 500,000 gallon tank, I talked to the E.P.A. to see if they had any help that where we could go for money for a demolition with that. There is none unless you apply for a loan. They did offer with the demolition of the tank. We would have to cut and cap or, you know, redo the lines up there. They would be okay with just cut and cap if the tank sat there for a little while.

MR. PETERSON: Oh, okay.

MR. BIGGS: They're more concerned with that.

MR. PETERSON: It's tied in currently.

MR. BIGGS: With the demi we would have to do both. If we do the cut and cap that would satisfy them so they know it can't be used. That's their concern.

MR. PETERSON: Okay.

MR. BIGGS: So something to think about. We'll have to do both steps.

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MR. CZECK: What's the feed line out of that tank? What size is it? Ten-inch, twelve-inch, what comes out of there.

MR. BIGGS: Well, it should be only like a twelve, I think.

MR. KOGELNIK: I think it's a twelve.

MR. BIGGS: But there's a whole bunch that all connect up there now from the new project, so it will all -- it will take some work to get that done. Phone and internet at the rec, installation was \$249. \$533.99 monthly though. Do we want to go forward with that?

MR. PETERSON: How much was it? I'm sorry.

MR. BIGGS: Monthly \$533.99.

MR. PETERSON: How much are you currently paying?

MR. BIGGS: Cindy, have you got any idea?

MS. SLUSARCZYK: No, because it's a combined bill. I could look and see, but I think each phone is like 40-some dollars. But I might be confusing with the cell, so I need to look at that for you.

MR. BIGGS: The only thing, I got a paper I can give you guys on what they were going to do. The only thing I asked for was what was exactly down there be down there, and that was the price we got.

MS. SLUSARCZYK: But I don't think there's any access in the building already.

MR. BIGGS: There's nothing there.

MS. SLUSARCZYK: So I think that's just set up in operations. But when they redid the phone service they didn't put that in the rec building. So I don't know if they would charge for that or not.

MR. PETERSON: So part of that fee might be more putting everything in.

MS. SLUSARCZYK: I would say based on what we paid for the phone service that does not include installation to the building. I think that would be for them to connect it and hook it up at the building. But I don't think from a main -- you know, a main line to the building, the rec building was not part -- did not get --

MR. PETERSON: Did not get anything. Yeah, it didn't have any service.

MS. SLUSARCZYK: Yeah, just to be clear.

MR. CZECK: Do we know we're going there?

MR. PETERSON: As far as I understood from Council, that's what Council's wishes were.

MR. SULLIVAN: What's the status with the revamped building here?

MAYOR WOODWARD: The Water Department building? It's been remediated and they can work out of it.

MS. SLUSARCZYK: I heard there was an estimate for the roof repair. It was like \$60,000 on the rec building. Is that accurate?

MS. BLANK: That can't be right. Sorry, I've seen that building.

MS. SLUSARCZYK: I'm saying I heard.

MR. PETERSON: I heard \$12,000, so I don't know.

MR. KOGELNIK: I heard \$12,000.

MR. PETERSON: And regardless, you guys are doing that anyways, correct?

MAYOR WOODWARD: The bidding, yes. The roof needs replaced anyway. So that was going to be done regardless. And I believe the AC unit, whatever repair that needed, that needed to be done anyway.

MR. KOGELNIK: And it sounded like Martin did a bunch of work around the perimeter of the building, right?

MAYOR WOODWARD: I don't know.

MR. CZECK: Yeah, that water stopped.

MAYOR WOODWARD: I thought you meant the rec building. The existing Water Department building, yes. Yes. They diverted the water from flowing under the door, which was part of the water mold issue. And what else was there? Did the floor drain get put in?

MR. BIGGS: The floor drain got put in. One bay has a floor drain in there now.

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MR. PETERSON: With all the rain on Sunday, have you been over there, was there any water issues that you saw?

MR. BIGGS: I don't know.

MR. CZECK: The question is, do we need to move then? There's the question.

MR. SULLIVAN: Yeah. Because maybe we spend all the money fixing it and I don't know. It's probably more room than down there, wouldn't it be.

MAYOR WOODWARD: They were cleared to go back in February, so they just --

MR. BIGGS: The guys have been working out of there.

MAYOR WOODWARD: They've been in there. They were cleared in February to work out of there. But I think --

MR. BIGGS: All our stuff's in there. We still have to go in there to get all our stuff to do anything. It's just not eating in there, no offices in there.

MR. SULLIVAN: Your office is back there?

MR. BIGGS: It's still there. So you got to go in there, get the trucks out, and anytime we need something go back over there. It's just there's no offices and we won't eat nothing there. That's the only difference in that building now with us.

MR. SULLIVAN: Well, that's all I'm saying, wouldn't that be a better option than the rec building.

MR. BIGGS: It doesn't give us any more room though. The room that we had still wasn't addressed over there. It's just there's just not enough room to work anymore. We have no storage, we have no lunch room, we still don't have anything.

MR. SULLIVAN: But the rec building doesn't give you that either, does it?

MR. BIGGS: It gives you a restroom and a lunch room and a bigger place for the office and that opens that up. And we've searched a lot of places. This is where I've just ended up going everywhere. I guess I'd just ask for a clean place to work out of and eat out of. I didn't ask for too much, but apparently -- so that's what it did. It created an office and left more room over there and an actual place to eat like every other department has.

MR. CZECK: Well there's the question, what -- you know, what do we do?

MR. SULLIVAN: I guess Council --

MR. KOGELNIK: Does your Planning Department utilize the space where Darren's at currently?

MR. PETERSON: I believe -- Mayor, I believe they do when we weren't in there, correct?

MS. SLUSARCZYK: There was a conference table in there prior. It was my original office, and then it became a conference room with a conference table; and they did have a refrigerator, microwave like some of their overflow stuff in there but not use it. I mean, they took advantage, you know what I mean. They occupied some stuff in there. But the conference room table, I think I know one meeting we had in there with Imperial. But I don't --

MR. KOGELNIK: So you know, this has been talked about for a while now, and it was actually put on paper through a report from us. The existing building, you know, at that corner of the office or the complex site, it does not have enough office space. And the office space is immediately adjacent to a garage area. Not the perfect situation for dust, fumes, that sort of thing. So you know, if you're paying attention to that then it does make some sense to have Darren have more office space at that other rec center building. But if that's not -- you know, if those things aren't important, then you can either stay in the same place you're at right now, which is right next to Planning and Zoning, or improve the existing building at the corner of the complex.

MR. CZECK: I don't think it would be -- I mean, I don't now how

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efficient it is to have an office over there, your equipment's over here. It's already not -- I mean, to me it's not -- doesn't make sense.

MR. PETERSON: No. It makes more sense to put an addition on the existing building, add a lunch room and add an office.

MR. KOGELNIK: Yeah.

MR. PETERSON: If we have to -- I mean, if we have to pay for it, we have to pay for it. But I think that's what needs to happen. That's just my opinion.

MR. SULLIVAN: I agree.

MR. KOGELNIK: Yep.

MR. CZECK: I don't want to keep kicking the can down the road, but it makes sense.

MR. PETERSON: It makes more sense to keep everything in one area.

MR. KOGELNIK: I don't know any water or sewer department that operates with an office in one spot and a garage they have to get in a truck and go to.

MS. SLUSARCZYK: I will say having him in this building is very convenient for my aspect of getting him and to the guys. But for them to go to the rec department building, I don't know how that would have worked. It would have been a lot of back and forth. I mean, there's five times a day or more that he's up or I'm down just with work orders, tasks, the phone calls. So I think that would put a little bit of a stressor on the communication and ease of making the department work. But if he's back there in a bigger facility that worked for years, I mean it's still only a minute walk to that building. But --

MR. PETERSON: Well, why don't we do this if everybody is okay. Move him back to that building with the understanding that we're going to figure out plans and put an addition on that building to add a lunch room and an office.

MR. SULLIVAN: Immediately.

MR. PETERSON: Yeah, as soon as we can. I mean, will that work?

MR. BIGGS: I think that's probably the best.

MR. PETERSON: All right. Is everybody okay with that?

MR. BIGGS: I'm with Stan, the efficiency just isn't there.

MR. CZECK: That makes sense.

MR. PETERSON: Council good with that? I know there's only two members here, but --

MS. BLANK: I have a lot of opinions, and I'm just trying to weed them through on what to say right now. I mean, I know the whole exterminator thing was an issue with them having rodents back there. That was addressed at a Council meeting. It's under whatever the budget is; so like we said, they could go ahead and call to have that done. I don't know if that's been done.

MR. PETERSON: Is that something you do, Darren?

MR. BIGGS: It's something we do.

MS. BLANK: I thought Martin was doing it.

MR. BIGGS: As far as myself goes, we just catch them daily.

MS. BLANK: Like do we have an exterminator come out with those big traps? I know we do at the pound because of the sanitary plant next door, the big traps out. They come out and check them and redo them instead of just murdering the mice by yourselves.

MS. SLUSARCZYK: So they can come back the next day. You catch it, take it, put it in the woods, and it comes back. Other duties as assigned has been working.

MS. BLANK: I mean, is it a huge issue over there?

MR. BIGGS: Yeah. Yeah, the mice get in and they chew the wires and they are running around and they are up on the tables.

MS. BLANK: Have someone else kind of monitor that.

MR. BIGGS: You're going to get it sitting in a field. There's not much you can do. I catch them and do what you have to do with them.

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MS. BLANK: And if we had a professional catch them and check on them weekly --

MR. PETERSON: I would say check that out Darren and get prices, and whatever the best price is --

MS. BLANK: Sorry, I wasn't trying to put more on your plate but --

MR. BIGGS: That's all right. Because if you remember the report that was done, there's a whole list of problems with that building that really haven't been addressed. Chris, am I wrong?

MR. KOGELNIK: That's right. And I mean, we've talked about that too. Anything is fixable, repairable, updateable. How much money do you want to do that, you know. So that's where you really got to rely on an architect to kind of direct you. We thought we did that. So if it were my building, yes, you'd need more space. And the drainage sounds like it's been addressed, which is a big part of what we talked about in that report. If the rodent thing is something you're going to handle through a service, that's what I would do. It gives you the confidence it's getting done. And then the next thing is the air quality in that building. Now I'm not talking about the mold. But if you start up engines in a building and you got an office door that's attached to that, that's not good. You should have an operating motor, operated damper. You should have clean air coming in through one vent and a MOD on the other side or something like that.

MAYOR WOODWARD: Martin was supposed to get pricing for an exhaust fan.

MR. CZECK: That won't take much to fix that.

MR. BIGGS: It's been sitting over there, Mayor, on the floor.

MS. BLANK: It needs installed.

MAYOR WOODWARD: It's not installed. Is that something the Road Department guys can install, or are we waiting for --

MR. BIGGS: They opened up the hole, there was an existing hole. They opened it up and boxed that in. The fan's right below it, and it looks like it's all boxed in.

MAYOR WOODWARD: So we're addressing that.

MR. KOGELNIK: If that's addressed that's cool, that's very good. Next thing would be the electric. The electric has been a problem because it's derived from the Road Department building. And that's something that's probably going to be a little bit more complex to fix or to update. But you know you should be -- that building should have an appropriate size subpanel off of the Road Department building if that's what the intention is. If not, it should have its own service.

MR. PETERSON: I would say it should almost have its own service I think.

MR. KOGELNIK: So there's not enough GFCI receptacles in that building and, you know, they need that in order to run those power tools.

MR. BIGGS: Chris, as far as the service goes, we went there, it was just an easy way to get power. But it runs to the generator that's up there at the Road Department also.

MR. PETERSON: Okay.

MR. BIGGS: So I mean --

MR. PETERSON: Are you going to have a spare generator?

MR. BIGGS: I asked Martin to ask his committee when I thought I was going down there. We're not going to have a spare generator, no. Are you thinking that big one? Yeah, we could use that one. That will work.

MR. PETERSON: I mean, that will work.

MR. BIGGS: Yeah, we can use that one, right?

MR. PETERSON: Do you have another place to put it or --

MR. BIGGS: No.

MR. PETERSON: Everything else has generators on it.

MR. BIGGS: Right.

MS. SLUSARCZYK: When you say big one, Darren, are you talking the ones that were in storage?

MR. BIGGS: No.

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MS. SLUSARCZYK: Because they were sold.

MR. BIGGS: The one at Pritchard Ohltown now, the new one.

MR. PETERSON: Once this booster station's on -- so let's -- we can get you a generator and power. I would say let's start moving forward on this stuff.

MR. KOGELNIK: Do you know anything about the generators? How does that work with -- because that system at Pritchard Ohltown Road, is that 230 volt three-phase?

MR. BIGGS: No.

MR. KOGELNIK: 480?

MR. BIGGS: No. I believe it's a two-phase. Everything had to be re-adjusted over there. As the three-phase coming out of the hole, but it wasn't locked up --

MR. KOGELNIK: Okay then. Well, you might be okay.

MR. BIGGS: That's why it's been taking so long to get that wired in, Chris.

MR. KOGELNIK: Okay.

MR. BIGGS: The details on there, don't hold me to any of that, that's why we hire electricians. But I think that's the case. Everything -- the transfer switches and everything had to be lowered and reworked to where it's at over there.

MR. PETERSON: I would say I'll sit down with Darren, go through stuff, and we'll have something for the next meeting and start working towards that direction. Is that okay with everybody?

MR. CZECK: Yes, I'm fine.

MR. SULLIVAN: (Nodding head.)

MR. PETERSON: What else you got, Darren?

MR. BIGGS: Speaking of that booster -- the Pritchard Ohltown booster station, the generator's been wired in, on the third we're going to have an inspection and training. And then the E.P.A. can come out, do their inspection, and then we should be reimbursed shortly after that. That project will be done. And that's all I had.

MR. PETERSON: Anybody have any questions for Darren?

MR. CZECK: No.

MEMBER COMMENTS:

MR. PETERSON: Okay. Member Comments. Does anybody have any?

MR. CZECK: None.

MR. PETERSON: Okay. I'll make a motion we go into executive session to discuss discipline of an employee within the department.

MR. SULLIVAN: Second.

ATTY RIES: Say who you're inviting.

MR. PETERSON: Inviting the Solicitor, the Board, and the Mayor.

MR. CZECK: Is that everybody?

ATTY. RIES: You got to do a roll call.

MS. SLUSARCZYK: I need -- did you make the motion, Chris?

MR. PETERSON: Yeah, I made the motion.

MR. CZECK: I'll second. That's fine, I'll second.

MR. PETERSON: Roll call please.

MS. SLUSARCZYK: Peterson.

MR. PETERSON: Yes.

MS. SLUSARCZYK: Czeck.

MR. CZECK: Yes.

MS. SLUSARCZYK: Sullivan.

MR. SULLIVAN: Yes.

(The Board, Atty. Ries, and Mayor Woodward go into executive session at 4:55 p.m.)

(Executive session ends at 5:37.)

MR. SULLIVAN: I make a motion to adjourn.

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MR. PETERSON: You have to make a motion to come out of executive session first.

MR. SULLIVAN: I make a motion to come out of executive session.

MR. PETERSON: I'll second it. Roll call please.

MS. SLUSARCZYK: Peterson.

MR. PETERSON: Yes.

MS. SLUSARCZYK: Czeck.

MR. CZECK: Yes.

MS. SLUSARCZYK: Sullivan.

MR. SULLIVAN: Yes.

ADJOURNMENT:

MR. CZECK: I'll make a motion to adjourn.

MR. SULLIVAN: Second.

MR. PETERSON: All in favor?

(All respond aye.)

MR. PETERSON: All opposed?

(No response.)

MR. PETERSON: Motion passed.

(The meeting is adjourned at 5:38 p.m.)

C E R T I F I C A T E

STATE OF OHIO)
TRUMBULL COUNTY) SS.

I, Deborah I. Lavelle, a Notary Public in and for the State of Ohio, duly commissioned and qualified, do hereby certify that the foregoing meeting before the Board of Public Affairs was written by me in the presence of the Members and transcribed by me using computer-aided transcription according to the stenotype notes taken at the time the said meeting took place.

I do further certify that I am not a relative, counsel or attorney of any Member, or otherwise interested in the event of this action.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office at Niles, Ohio on this 8th day of April, 2025.

DEBORAH I. LAVELLE, Notary Public
My Commission expires 4/15/2027

Submitted:

Approved By:

Cinthia Slusarczyk, Clerk

Chris Peterson, President