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RECORD OF PROCEEDINGS
MEETING OF THE LORDSTOWN VILLAGE BOARD OF PUBLIC AFFAIRS
1455 Salt Springs Road, Lordstown, Ohio
February 18, 2025
4:00 p.m. to 5:00 p.m.

IN ATTENDANCE: Mr. Christopher Peterson, President
Mr. Michael Sullivan, Vice-President
Mr. Darren Biggs, Supt. of Utilities
Ms. Cinthia Slusarczyk, Clerk
Mr. Christopher Kogelnik, Engineer
ALSO PRESENT: Ms. Jackie Woodward, Mayor
Mr. Tom Cowie, Imperial Communities

RECORD OF PROCEEDINGS taken before me, DEBORAH LAVELLE, RPR, a court reporter and Notary Public within and for the State of Ohio on this 18th of February, 2025.

MR. PETERSON: Ready?

LORD'S PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

MR. PETERSON: Welcome everyone. Roll call please.
MS. SLUSARCZYK: Christopher Peterson.
MR. PETERSON: Present.
MS. SLUSARCZYK: Michael Sullivan.
MR. SULLIVAN: Here.
MS. SLUSARCZYK: Stanley Czeck.
(No response.)
MS. SLUSARCZYK: Darren Biggs.
(No response.)
MS. SLUSARCZYK: Cinthia Slusarczyk, present. Chris Kogelnik.
MR. KOGELNIK: Present.
MS. SLUSARCZYK: Matt Ries.
(No response.)
MR. PETERSON: I guess I'll make a motion to excuse Stanley and Matt Ries.
MR. SULLIVAN: So moved.
MR. PETERSON: All in favor?
(All respond aye.)
MR. PETERSON: Opposed?
(No response.)
MR. PETERSON: Motion passed.

APPROVAL AND CORRECTION OF MINUTES:

December 17, 2024

January 7, 2025

MR. PETERSON: Approval and Correction of the Minutes. We'll do the December 17, 2024 meeting first. Did you get a chance to review them?
MR. SULLIVAN: Yes, I did.
MR. PETERSON: I'll make a motion we accept them.
MR. SULLIVAN: Second.
MR. PETERSON: All in favor?
(All respond aye.)
MR. PETERSON: Opposed?
(No response.)

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MR. PETERSON: Motion passed. January 7 meeting, I make the motion.

MR. SULLIVAN: Second.

MR. PETERSON: All in favor?

(All respond aye.)

MR. PETERSON: All opposed?

(No response.)

MR. PETERSON: Motion passed.

CORRESPONDENCE:

MR. PETERSON: Any correspondence?

MS. SLUSARCZYK: No.

PUBLIC COMMENTS:

MR. PETERSON: Public Comments. Any public comments? Okay. Seeing none, I'm moving right along.

NEW BUSINESS:

1. A Resolution amending the Rules and Regulations governing water use and service for the Village of Lordstown

MR. PETERSON: New Business, item number 1, a Resolution amending the Rules and Regulations governing water use and service for the Village of Lordstown.

MS. SLUSARCZYK: I put these on because this is what Matt sent to us with the --

MR. PETERSON: -- with the changes to be able to forgive and

--

MS. SLUSARCZYK: Yes. But that is the only change. I believe you and Darren talked about reviewing them in their entirety. So I didn't know if that was a decision made or not made, so I put them on here for you to decide if you want to --

MR. PETERSON: Do you want to pass this change and still continue to review?

MR. SULLIVAN: Yeah.

MR. PETERSON: Okay. So I guess I'll make a motion we amend the Rules and Regulations.

MR. SULLIVAN: Second.

MR. PETERSON: All in favor?

(All respond aye.)

MR. PETERSON: Opposed?

(No response.)

MR. PETERSON: Motion passed. So then the changes will go into effect.

MR. SULLIVAN: This is going to the --

MR. PETERSON: This is to give her the authority to be able to forgive bills that we discussed -- did we discuss the last meeting or two meetings?

MS. SLUSARCZYK: To forgive late penalties once. The change, I believe, is on page 11. It's in bold print.

2. CT Retainer

MR. PETERSON: Yep. Okay. Item number 2, CT Retainer.

MS. SLUSARCZYK: I don't have any formal legislation or packet. I just had an e-mail from CT where I think it was going up \$50, and the BPA would be \$550 a month.

MR. KOGELNIK: Yeah, per month.

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MS. SLUSARCZYK: SO originally it was \$500, and now the request is for \$550 a month.

MR. PETERSON: Okay. I'm assuming this goes before Council tonight too or --

MR. KOGELNIK: I was going to present it to Council as well, and I was going to highlight what this does and how -- and what changes we might have in my report. So I'm not asking for the Village's or BPA's unanimous approval right now, but there's some things for you to think about.

MR. PETERSON: Okay. So we'll just table this until the next meeting then.

MR. KOGELNIK: Yeah, that's fine.

MR. SULLIVAN: What things?

MR. KOGELNIK: Well, I'll get to it in my report if you don't mind.

MS. SLUSARCZYK: And his ordinance is good through March 31.

MR. PETERSON: I knew it was good through the end of March. Okay. All right. Any other new business. Seeing none --

OLD BUSINESS:

1. A Resolution recommending that Village Council authorize the Village of Lordstown to enter into a first addendum to the water supply agreement with the City of Warren for the Trumbull Energy Center project

MR. PETERSON: Old Business. Item number 1, the Resolution -- that's still tabled, correct?

MS. SLUSARCZYK: I did ask Matt and he said yes, that is still on hold.

MR. PETERSON: Okay. Still tabled.

2. Rules and Regulations Governing Water Use and Service

MR. PETERSON: Okay. Item number 2, Rules and Regulations Governing Water Use and Service. That's just to keep it on there for a review from us, correct? That's why we had it on there?

MS. SLUSARCZYK: Yeah. Do you want me to leave it on there? Do you want it left on there?

MR. PETERSON: We probably should because I want to remember to keep looking at it, yeah. Yeah. Trying to schedule a time for us to get together once Stanley's back and start digging into it.

3. Niles Bulk Water Agreement

MR. PETERSON: Item number 3, Niles Bulk Water Agreement.

(Mr. Darren Biggs arrives to the meeting at this time.)

MR. PETERSON: I know we met with Niles. I haven't really heard -- have you heard anything since?

MR. KOGELNIK: No. No, I was expecting that there would be some dialogue between the two, the Law Director from the City and Solicitor Ries.

MR. PETERSON: Yeah. They may have talked and Matt just didn't say anything, but I haven't heard anything.

MAYOR WOODWARD: They were going to, I thought. I thought they were scheduling something.

MR. PETERSON: Yeah, they were talking back and forth, but I don't know how far they've gotten.

MAYOR WOODWARD: I'll have to ask him for an update.

MR. KOGELNIK: I know we committed, but there will be some homework I called it at the meeting. But that would follow anything that the two legal people have.

MR. SULLIVAN: How was the meeting?

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MR. PETERSON: It was a meeting. That's the best way I can really describe it. It was -- both sides kind of gave their position, and the attorneys are going to work on it from there. Do you have anything to add?

MR. SULLIVAN: So no resolution?

MAYOR WOODWARD: It was really a lot of discussion about the rates that were being charged.

MR. PETERSON: The rates and --

MR. KOGELNIK: I thought it was an excellent venue for the Village to state their position, and they did.

4. Trumbull Energy Center - Warren Water Line

MR. PETERSON: Okay. Item number 4, Trumbull Energy Center Warren Water Line. Chris, do you want to take this one.

MR. KOGELNIK: Myself, Martin, and Darren have been attending the construction meetings. We're on like -- I think we just had the third one. And we're waiting for, you know, the contractor for the water line to submit his RFI to the City of Warren for the crossings. We haven't seen that yet. The real construction probably is just about to start. They're doing all their prep and layout, that's why they probably have -- they're probably accessing the points of entry from the south on Goldner Lane and they probably will start to do that up on Salt Springs at the Salt Springs crossing before too long. So those are the main things that are happening there.

MR. PETERSON: Okay. All right. Any more questions on that. Seeing none --

5. Trumbull Energy Center, Sanitary Sewer

MR. PETERSON: Trumbull Energy Center Sanitary Sewer.

MR. KOGELNIK: Okay. So real quickly, I've taken a look at the possibility of aligning a new pressure line from the TEC future admin building along the proposed water line all the way up to where the Village's 15-inch gravity sanitary sewer comes out of the LEC facility. Darren, you and I discussed this over the phone. That would be around 3,000 feet or so, and they'd have to cross through a couple wetlands here and they'll also probably have to be inside the First Energy easement. Both of those are going to be challenging, okay. But could they do that; there's always the possibility that they could. But it wouldn't be this year or next year, it would be a long time before that happens. Here's another thought. From where the future TEC admin building is add -- imagine having a pressure sewer line going straight out to State Route 45's right-of-way and then south along the right-of-way of State Route 45 and tie into your existing force main. You could do that.

MR. PETERSON: And there would be no wetland or easement concerns because they would be on the road right-of-way.

MR. KOGELNIK: I wouldn't say there won't be any easement concerns. Technically they're on their own property until they get to the State Route 45 right-of-way. And then there's the decision should TEC, you know, utilize their front setback to put the new sanitary sewer in going due south to your force main, or should they, you know, be inside the road right-of-way. I would recommend putting it in on their property. That's the way that would typically be handled. I think that the Village should look at this. I think that that would, I think, solve what you've been talking about making them connect to the east side system and it's kind of a less impactful route.

MR. PETERSON: Okay.

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MR. SULLIVAN: Have we talked about utilizing the corner out there?

MR. KOGELNIK: That's also a discussion item that comes down here. So if the Village is interested in that, I'll draw that up on a piece of paper real quick concept. That way you guys can have it, Darren can have it, and the Mayor can have it when you guys talk about or resume your discussions with Steve Remillard about this, you can have a picture that illustrates that. This isn't a lot of flow that they're going to [Type here] be pumping out, it's just their 15 or 16 people at their admin building, that's it.

MR. PETERSON: Okay. Item number 6 -- any more questions on that? Mike, do you have anything? Okay.

6. Project Funding

MR. PETERSON: Item number 6, project funding.

MR. KOGELNIK: Really no updates other than what I've already told you guys. The BPA and Council need to be moving in the direction of advertising services for the water booster station and the future 24-inch water line project. The booster station is -- you guys are going to be asking for a time extension because --

MR. PETERSON: Yeah.

MR. KOGELNIK: -- because of the ARPA funds. So those are the two things you really need to do to set yourself up to access U.S. E.P.A. grant. You can't access those funds unless you go through those processes, and the first process is the RFP -- or RFQ for the services.

MR. PETERSON: Okay.

MR. SULLIVAN: Is the extension going to be a problem?

MR. KOGELNIK: From Trumbull County Commissioners? I don't know.

MS. SLUSARCZYK: It was my understanding that they had to have the money spent by December 31.

MR. PETERSON: They had to have the money spent by December 31. I don't know how that works with an extension.

MR. KOGELNIK: We'll talk about that a little bit more down in my report.

7. Proposed Hallock Young Road Water Line Improvements

MR. PETERSON: Item number 7, proposed Hallock Young Road Water Line Improvements.

MR. KOGELNIK: There hasn't been -- this is the connector water line on Hallock Young Road. There hasn't been any movement on this. And I don't know if the Village wants to even move forward on this until you start really seeing good positive revenue, right?

MR. PETERSON: Correct. Yeah, we want to get that first and see where we're at.

8. Salt Springs Road Booster Station Relocation

MR. PETERSON: Salt Springs Road Booster Station Relocation. You just want to cover that in your report?

MR. KOGELNIK: Yeah, I can cover it in the report.

9. Imperial Sewer Agreement

MR. PETERSON: Imperial Sewer Agreements. I have not heard anything. Mike, have you heard?

MR. SULLIVAN: Not a thing.

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MR. PETERSON: I know Matt wasn't going to be able to be here, so --

MR. SULLIVAN: Matt said at the last meeting that he was going to be talking to their attorney.

10. Utility Department Building

MR. PETERSON: Okay. Item number 10, Utility Department Building. I believe that's being worked on.

MR. KOGELNIK: Martin did say something to me in a phone call today that he's working on something for the building.

MR. PETERSON: Yeah, okay.

MAYOR WOODWARD: Do you want details?

MR. PETERSON: Go for it.

MAYOR WOODWARD: Some members of Council, and I think Chris, were going to meet. We're going to take a look at the rec building to see if there's any potential there for relocation of the Water Department. And I believe that some of the Council members are going to meet over and take a look at the Water Department garage to see the -- whatever has been fixed, the painting, the drywall work --

MR. PETERSON: Yeah.

MAYOR WOODWARD: -- to see if it's to everybody's satisfaction.

11. I&I

MR. PETERSON: All right. Item number 11, I&I.

MR. KOGELNIK: Okay. So I did talk with our group that handles the I&I, and they could meter a point in that Pump Station 4 tributary area. But I don't know if it's worth the money. The point that I was wondering about if you would be interested in is the flow coming down Hallock Young Road and the 12 or so homes along Ellsworth-Bailey. That's like 17 dwellings. It's really not a big amount of flow most likely, and from what I heard I think -- Darren, did you say the County inspected that line before it was turned over to the Village?

MR. BIGGS: That's correct, inspected and it was cameraed.

MR. KOGELNIK: And I think it was found to be satisfactory. So it's really not a huge need to study, you know, that part of the system.

MR. PETERSON: That part of the system, yeah.

MR. KOGELNIK: I mean, I -- the Imperial trailer park is already handled because it's picked up by the master meter, so any surcharge above the threshold the Village is covered for that. And so I'll be honest with you, going down through my report and talking about this connection that we're talking about for the TEC admin building, I probably recommend that the Village put their money into Lift Station No. 4 and upsize that lift station because it's the last lift station that you haven't updated.

MR. PETERSON: Haven't done anything with.

MR. KOGELNIK: And those pumps, they're right at the margin where they need more horsepower. I'd recommend you consider that.

MR. PETERSON: Yeah. That was built just for Imperial and like two homes there originally, correct?

MR. KOGELNIK: The lift station, yes.

MR. PETERSON: And then we added all this when TJX came in.

MR. KOGELNIK: So if the burning desire is to get TEC connected, I think this in combination with what I just stated before about aligning a sewer down State Route 45 and connecting to the force main, I think that would set you up pretty good.

MR. PETERSON: Okay.

MR. SULLIVAN: I would be comfortable if we could go back to our original where we saw the amount of I&I per quarter, which was like six

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to nine thousand a quarter, then we changed the program I guess you would say.

MS. SLUSARCZYK: You mean when we first detected the I&I? We stopped being able to measure that when LEC connected to the system. We were able to take the --

MR. SULLIVAN: No, this is after LEC.

MS. SLUSARCZYK: No, unless we're talking two different things. That was what stopped. There's too much difference. A couple hours of time was what they put into our system to throw off --

MR. PETERSON: It throws everything off.

MS. SLUSARCZYK: Yes.

MR. PETERSON: I mean -- I haven't been part of the whole process, but I mean do we have an I&I problem on the east side? Do we think we had a problem and LEC connected and we couldn't really measure it anymore?

MR. SULLIVAN: Well, originally CT said they didn't think we had a problem. But we started looking at those reports, they were showing the amount that we were eating.

MS. SLUSARCZYK: Right.

MR. SULLIVAN: And like I said, it was from 6,000 to 9,000 a quarter.

MS. SLUSARCZYK: It was higher than that.

MR. SULLIVAN: Was it?

MS. SLUSARCZYK: Yeah, it was much higher. And Mark DeLisio from CT is the one that actually confirmed that when that Pump Station 2 ran after the hours that ran after a rain fall event was, you know --

MR. PETERSON: Significantly higher.

MS. SLUSARCZYK: -- much higher, yeah. And he -- I believe in his report he said it would be beneficial for us to pursue the I&I.

MR. SULLIVAN: This is when the system's pretty new and they were supposed to be from 10 to 20 percent on a new system and we were 240 percent. And we've never seen anything that actually showed that that came down.

MR. PETERSON: You put meters on --

MR. SULLIVAN: He put meters in on the three substations.

MR. KOGELNIK: We put meters in just that station, Mike, and we put three meters in that substation's tributary area. So for example, at the intersection of Highland and Salt Springs, and then there was two at Hood and Brook Hollow.

MR. SULLIVAN: And I know Darren did some smoke testing, correct?

MR. BIGGS: We did a little bit of smoke testing, yeah. We did some.

MR. SULLIVAN: That was Brook Hollow?

MR. BIGGS: Brook Hollow, we did metering down there.

MR. SULLIVAN: Which ones did you smoke test?

MR. BIGGS: The smoke test was from on Hallock Young, 45, to where it turns to gravity. That's where we were able to. After that there's so much that LEC puts in it's hard to do.

MR. PETERSON: It's hard to tell.

MR. SULLIVAN: I just like to see somebody to show me where we went from 240 down to almost nothing. That don't make any sense.

MR. KOGELNIK: So we did -- like you guys are understanding, we did the flow monitoring at those three spots in Pump Station 2's tributary area. And for the couple months we had meters in there it was --

MR. SULLIVAN: It was a low.

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MR. KOGELNIK: It was really low. So you know, I&I is one of those things where you have to be always present in order to detect it.

MR. PETERSON: Yeah, because it could have been three months of not much rain too, you don't know.

MR. KOGELNIK: We haven't really -- knock on wood, we haven't had many huge unhandleable storm events, but we have had some significant ones that have showed up in a negative manner. So all I'm saying is you could spend more money pursuing flow monitoring, smoke testing and et cetera; but I venture to say that your biggest source of those leaks is probably going to be on private property. How do you want to handle that when the time comes? How do you envision handling that when that happens?

MR. SULLIVAN: Well, at the time we sent out letters telling people if there was a problem in their system that they had to fix it.

MR. KOGELNIK: Yep, that's right. And you know you already have a report from us that shows that, you know, that during relatively dry times the flow was minimal. So it's -- right now what I'd recommend you do, which is one of the first things you would do is what Darren did on Hallock Young Road, and that was smoke testing. If you could, do smoke testing in the Pump Station 2 tributary area. Now there's only one -- well no, Salt Springs Road would be the more difficult one to test for smoke testing because it picks up the flow from LEC, so that one would be difficult to understand. But Brook Hollow, Hood Drive and that other area down in the dip there where the grinder pumps are at, those would probably be a little bit easier to handle for smoke testing. I'd recommend you guys do some smoke testing down in there if that's -- I -- if Pump Station 2's tributary area is your biggest source of I&I. I'll be honest with you, I think your bigger source comes from Lift Station 4. So --

MR. PETERSON: What are you thinking, Mike?

MR. SULLIVAN: Well like I said, you know, if we're at --

MR. PETERSON: I mean, if we're a greater amount --

MR. SULLIVAN: We're losing money in the sewer system and even more so since LEC reduced the amount of flow that they put in.

MR. KOGELNIK: So we have about \$15,000 left over in the budget for the I&I project. And like I said before at the last meeting, we could utilize that to do more flow monitoring. But \$15,000 doesn't get you that far these days in the grand scheme of things. So this is one of those things where you really got to be smart about how you're going to spend that money. And that's --

MR. PETERSON: Darren, do you got anything --

MR. BIGGS: I think smoke testing is a great idea, but we're only going to be able to do basically the homes with grinders and whatnot. Anything that's force we can't get anything down in there, we can't get the flow. So the normal things it did just doesn't happen here.

MR. SULLIVAN: Can we use the \$15,000 for the smoke testing?

MR. KOGELNIK: Yeah.

MR. BIGGS: One of the things with the smoke testing, if we could get it on a grinder and going towards a home. But that's coordinating with them; hey there could be smoke in your home, and you got to set days and times and all that. And that's going to be a nightmare, it's not going to be as simple. And plus once we do that, if there is something in the home or you see it coming out a downspout or whatever else you got to have the backing from the BPA. How far are you willing to take this to make them fix that, okay. So you may have a battle there just to give you a heads up. One of the other things that I think I've been seeing now from checking this stuff out, I think we need to look into some risers, Chris, on these grinder pumps. They are an absolute nightmare, they are costing us a

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fortune, and I think we're getting some I&I in there. We got called out this past weekend and there's a swell going right to it. No downspouts, they're just running it down to the ground. You got snow melting, you got rains, it overflows. You get all that flow into these grinders. Now that aren't that many I know. I know there is some, and I think that's one of the quicker fixes we can do right, Chris, find some kind of riser on there and redo those so it will just lay there.

MR. KOGELNIK: You're the first person that sees all of that local flooding, Darren. Nobody is better at that than you guys because you're right there. If you see that, if you know how high the water gets there -- do you know approximately, is it a couple feet?

MR. BIGGS: It's going to be as high as the lid and it goes inside of it, so --

MR. KOGELNIK: All right.

MR. BIGGS: Do you see what I'm saying? It's either -- we can't seal them all that well. Put a riser on there and build it around there and you're looking at road right-of-ways; but I think that's where we need to start. I believe that we already have I&I because of the run-off just out of the yard going into the grinder pumps. I believe that would be the cheapest.

MR. KOGELNIK: So those risers -- if you were looking at a two foot riser water tight, probably looking at around a couple thousand dollars apiece tops. It would be a good idea. Now the other thing, you'd have to somehow get the homeowners to not bang into them with their lawn mowers or whatever.

MR. PETERSON: They're going to.

MR. KOGELNIK: These are plastic that we're talking about.

MR. BIGGS: Yeah, you got the fiberglass and you got the plastic, and that's what happens too. No one wants to weed whip around there, they get as close as they can. They keep breaking, and we do what we can to fix them. They are setting too low anyway.

MR. PETERSON: I would say let's get a price on -- do you know how many we would have to get?

MR. BIGGS: Not offhand, Chris, no.

MR. PETERSON: Can you have it by next meeting?

MR. BIGGS: Yeah.

MR. PETERSON: Look at that, see how many we need. That might be the easiest fix for now.

MR. BIGGS: Chris, how easy is it to put those on?

MR. KOGELNIK: All you have to do is take off the top, and if there's -- there should be a ring around there that receives the top lid, and then you just bolt down the new --

MR. BIGGS: What seals that riser on them?

MR. KOGELNIK: There's a rubber seal, it's like a flange to flange, and then you bolt that down, then you put the top on the extension.

MR. BIGGS: Okay.

MR. KOGELNIK: Simple as that.

MR. BIGGS: Okay.

MR. PETERSON: Okay. Let's get all that together and --

MR. BIGGS: I would think that he's saying there's money left over or whatnot, but I want to start there. Now as far as the, you know, percentage of being over and whatever else, I've asked for those, you know, results for that. So I can't even analyze them. I can't say where those numbers came from to try to figure out if that's true or if not.

MR. PETERSON: You've never seen the original results from when they did it?

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MR. SULLIVAN: She should have that. I'm sure we got that upstairs in the minutes.

MR. BIGGS: But does it have the actual numbers and --

MR. SULLIVAN: Well, it should.

MR. BIGGS: Okay. I mean, I might be able to help with that. I don't know. I asked for anything, where that came from originally. I got nothing to go off of.

MR. PETERSON: I assume it's meter readings compared to Warren.

MS. SLUSARCZYK: That's exactly what it was. We billed against what hit Pump Station 3.

MR. BIGGS: Do we still have that information?

MS. SLUSARCZYK: Yes, I do. It's billing records.

MR. PETERSON: Okay.

MS. SLUSARCZYK: That's what I said. When you simply look at what we were billing and what we were billed for, that's why I brought it to the Board's attention, hey look at this. They brought in CT, and that's when they -- Mark -- that's right -- Mark DeLisio.

MR. KOGELNIK: Mark heads up our I&I group.

MS. SLUSARCZYK: They come in and started the program. And they confirmed, you know, after a significant rain event, they were just able to capture it a couple times. But I don't know if there's any figures as a percentage or what it was there, but it was --

MR. KOGELNIK: Like I said, the data that we collect was from our meters. But the data that we collected didn't show a whole lot of spikes at Pump Station No. 2. I know that there has been older data. I've seen some of that, but I haven't seen it in total where there was some spikes, flow spikes, at Pump Station 2. We know that.

MS. SLUSARCZYK: Yeah. The original data started from the onset of the system, and then Imperial connected and then LEC connected. And then those two factors, I mean, you know, kind of -- we don't know what time the meters were read at LEC versus what time ours were. Theirs are three month, ours is monthly. There's too many variables.

MR. SULLIVAN: So we're going back to when Bruce was Super?

MS. SLUSARCZYK: Oh, absolutely.

MR. PETERSON: Okay.

MS. SLUSARCZYK: It started operations in 2008. I think Bruise left in '18 or '19.

PUBLIC COMMENTS:

MR. PETERSON: Okay. Public Comments. Any additional public comments? Seeing none --

REPORTS:

1. Solicitor's Report

MR. PETERSON: Solicitor's Report. I didn't have anything from him, did you?

MS. SLUSARCZYK: No. He just e-mailed that he was sick and if you had any questions or anything feel free to contact him.

2. Engineer's Report

MR. PETERSON: Okay. Engineer's Report.

MR. KOGELNIK: I'll pass out -- Mike, if you can hand one down. The 24-inch water line, we attended a meeting with Niles like I said. I thought that the Village did a good job expressing their position about the rate issue between Niles and Lordstown. And I expect that that's going to carry on because that needs to be resolved before we can do anything with regards to you authorizing for any design services. Furthermore, we can't

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-- you can't authorize for design services until you do the RFQ for the services.

MS. SLUSARCZYK: Chris, can I ask -- you said that's something that Matt had to prepare?

MR. KOGELNIK: Uh-huh.

MS. SLUSARCZYK: Has anybody asked Matt to prepare that information?

MR. KOGELNIK: No. That's been the problem, Cindy. So thank you for asking that pointedly. The Board and the Council should do that. Actually that has to come from Council.

MS. SLUSARCZYK: And I was talking to Bill about it and kind of got into a little debate over it. And it's like Bill, we can't start, you know, if it's the design, if this engineer knows they all have to submit to that. But it's required under the loan or the grant money to do that. So we can't proceed with no one until that has been created and put out there and submitted to the Village.

MR. KOGELNIK: Yeah. You will receive qualifications in the end from your advertisement for consultation for the design. You'll rank them, rate them, select one. That's part of the process that you have to go through in order to access those U.S. E.P.A. funds. Until then you can't touch them. Now we're doing some small due diligence things, like I said, for you. Those really aren't impacted by this.

MR. PETERSON: So Council needs to give you the authority to --

MS. SLUSARCZYK: No, Chris can't do it.

MR. PETERSON: Council needs to give the authority to Matt to do the RFQ.

MR. KOGELNIK: That's correct. We can't even help you with the RFQ. It's written into the requirements.

MR. PETERSON: Mayor, is that something you can talk to Council about?

MAYOR WOODWARD: Is this something we want to go forward with right now? Is this pretty urgent?

MR. KOGELNIK: Yeah, you should, because here is what it impacts. It impacts your booster station and the water line.

MAYOR WOODWARD: Okay. Maybe this should go to a Utility Committee --

MR. KOGELNIK: As soon as possible.

MAYOR WOODWARD: Okay. So give the authority to Matt to --

MR. KOGELNIK: Prepare an RFQ for the U.S. E.P.A. funding for the water booster station and the future water line.

MR. SULLIVAN: So is that the money from the County?

MS. SLUSARCZYK: Part of that is, yes.

MR. PETERSON: The other part is the money from the U.S. E.P.A.

MR. KOGELNIK: All right. So the air release valve replacements project is in construction. That seems to be going okay, but there's really not any meaningful real construction going on for another couple months. Pieces and parts have to be ordered. We've already started reviewing shop drawings for that. There's a lot of work that goes into coordinating that. In fact, this morning I was on the phone with Kevin Robertson just explaining to him we've got three locations in the City of Niles' property jurisdiction and just trying to get his understanding of what permits the City might have. I'm going to go through the one -- the items on my list pertaining to BPA.

MR. PETERSON: That's fine.

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MR. KOGELNIK: State Route 45 water booster station. So Chris Peterson and I talked a little bit about the possibility of placing this booster station at the corner of Hallock Young and State Route 45 on the Clean Energy property, basically right at the corner. There are wetlands that are mapped there. I don't have the data for those wetlands, but we would need it to properly site it. There could be enough area to place the booster station right there, but it would be really close to the road. I would love to have a little bit more space for setback to put the booster station a little farther back off the road. Basically right now what you're talking about is hugging that power pole line, if you know where that's at. So if that's the quickest path to get you the booster station built you might need to look at that. The only thing that you would have to redo is you'd have to carve out an easement, you'd have to do the Geotech, and perhaps we don't need to do the environmental the ecological if the property owner already has that area mapped. We just need to get that information off of him.

MR. SULLIVAN: And if the property owner said we'll just give you that piece of property, then we couldn't need the easements?

MR. KOGELNIK: No, you'd need an easement. You cannot use the government's money, Mike, to build on private property. You have to have an easement in the Village's name.

MR. SULLIVAN: Well, what I'm saying is if they just sign that over, that chunk of property, to the Village.

MR. KOGELNIK: Okay. Okay, yeah. If that were the case, then yes. Yeah, that would be your parcel in that case, that wouldn't be an easement.

MR. SULLIVAN: I don't know if they --

MR. PETERSON: In my conversations with Steve, he seems very open to it. He didn't seem to have an issue. We just need to know how much we need. That was the biggest thing, we just need to know how big of an area. Mayor, I'm assuming you heard the same thing.

MAYOR WOODWARD: Yes.

MR. PETERSON: How big an area do you need, and he didn't seem to have an issue.

MAYOR WOODWARD: He wanted us to tell him -- he wanted Chris to tell him how much and where.

MR. KOGELNIK: So Darren, I would like to review a concept plan with you for placing that there to see if you think it's enough room, okay. And then what we need to do, we need to get that information for the wetlands from Steve, and then we have to confirm with Steve that the concept plan that the Village has meets his approval. Then the Village can start to negotiate for an easement or property.

MR. PETERSON: Okay.

MR. KOGELNIK: All right.

MR. SULLIVAN: Did we ever hear back from the other one?

MR. KOGELNIK: No, I don't think so.

MR. PETERSON: I know Matt was working on it, but I haven't heard anything from him.

MR. KOGELNIK: That would have been kind of a better site, but this site will work.

MAYOR WOODWARD: I don't -- there hasn't been any updates from Matt about the property, the other property owner. The Trumbull County Land Bank has said that they may be able to get that done by April. But that doesn't help us in acquiring it, it just gets the demolition completed.

MR. KOGELNIK: That sounds more like a possible problem we should avoid. Yeah, we should probably go to that spot that we're talking

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about in this meeting right now. But as Cindy stated, you know, the ARPA money has to be spent by November something.

MS. SLUSARCZYK: November 1 we have to have it recorded and reported to Trumbull County.

MR. KOGELNIK: So --

MR. PETERSON: Because they have to have it done by December 31.

MS. SLUSARCZYK: That is correct.

MR. KOGELNIK: The first thing I'm already thinking about, if we can put out a public works contract it would be lump sum. That way, you know, you would be able to get the contract --

MR. SULLIVAN: Get the whole \$200,000 at one time?

MR. KOGELNIK: Well yeah, so to speak. But he would be able to -- he would be able to invoice for a percentage of what he's completed.

MR. PETERSON: Uh-huh.

MR. KOGELNIK: So this is a significant push for the Village, everything what I just said about this particular water booster station. Your focus needs to be on this one if you want to utilize that U.S. E.P.A. funding.

MS. SLUSARCZYK: I sent an e-mail out last week that the old the original property that we were looking at -- or not the first one, but the old greenhouse property transferred January 15 to Spirongo. They are the owners of the Lordstown Commerce Center, which there's a good relationship with them.

MAYOR WOODWARD: Are you on -- that's the wrong side of the road, isn't it?

MS. SLUSARCZYK: No.

MR. KOGELNIK: It's on the east side of the road, Mayor, closer towards --

MAYOR WOODWARD: Just north of the Bingham property. Okay. I thought that the other property was on the west side.

MR. KOGELNIK: Yeah. The Spirongo property kind of has frontage on 45 and then wraps around a little bit.

MAYOR WOODWARD: Okay.

MR. KOGELNIK: That's pretty much it that I had except for our retainer. So the retainer comes with an agreement. The agreement is -- it's up March 31. Our retainer with the BPA is \$500 a month, and we were requesting a ten percent increase in that just to keep up with inflation. We didn't ask for an increase yet. I got an e-mailed message from Clerk Blank that said Council is not in favor of increasing the retainer amount. So we'd recommend eliminating the retainer completely and the fee, and instead go with a Master Service Agreement and task order for each and every project. That's something that I'm not asking the BPA to say yes or no to right now, but it's something for you guys to talk about internally and --

MR. SULLIVAN: Well, we really can't talk about it until we would see numbers --

MR. KOGELNIK: You won't see any.

MR. SULLIVAN: -- compared to the \$550 and the charge for each and every one.

MR. KOGELNIK: There won't be a -- there wouldn't be a \$550 amount.

MR. SULLIVAN: Well, I understand that. But there is -- well, there's a \$500 now.

MR. KOGELNIK: Right.

MR. SULLIVAN: So you're saying -- first you said let's go to \$550.

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MR. KOGELNIK: That's what I asked for initially.

MR. SULLIVAN: And then you said if that's not amenable, then we'll go to --

MR. KOGELNIK: Zero.

MR. SULLIVAN: And --

MR. KOGELNIK: A task order for every meeting.

MR. SULLIVAN: Every meeting that you would come to, what would it cost?

MR. KOGELNIK: It would be my billing rate. We probably charge -- we probably charge a nominal like \$250 or \$300 per meeting.

MR. SULLIVAN: And we're talking going to two meetings a month, so we're right where we started if not more.

MR. PETERSON: Yeah. Have you sent them figures to Council yet?

MR. KOGELNIK: I didn't send those figures to Council.

MAYOR WOODWARD: And I'm not sure -- sorry to interrupt -- but I don't remember Council speaking in a public meeting or having a conversation about it. So --

MR. PETERSON: I never heard anything either.

MAYOR WOODWARD: So I'm not sure that Council has discussed it yet.

MR. KOGELNIK: Well, I want you to know there's a lot that goes into that, just -- more than just me showing up for a meeting. I do show up at a meeting, I produce a report. More so than anything, if you have something that you express a need for, it's my job to carry that to my staff and/or like people like City of Niles or MVSD and communicate with them so that I can bring answers back to you so you guys can make informed decisions. The other thing is I have access to four funding experts at my firm, and they all to one degree or another know the make-up of the Village of Lordstown. And they feed me information, not monthly but probably three or four times a year about specific funding. One is coming up next month, and that is the renomination of your Ohio E.P.A. funds for Hallock Young Road and for the future water line project. And the Mayor's already given me her blessing that we can do the renomination. It's not really a big commitment for the Village, there's no financial commitment for it. But --

MR. SULLIVAN: So the renomination would be up and above the 4 million?

MR. KOGELNIK: The renomination -- yes, that's right, Mike. So the grant covers like 4.2 million I think it is. Anything above that, for right now there's no better idea other than Ohio E.P.A. WRSLA loan. So what I'm saying is those staff know when they have to come to duty for the Village of Lordstown and start to, you know, draft these applications out and things like that. And they're also looking out for hey, you know Lordstown's got these five sanitary sewer extension projects that we talked about, they might want to consider this funding or that funding. So there's a lot that goes into this is what I'm trying to say.

MR. PETERSON: Uh-huh, absolutely.

MR. KOGELNIK: And we did -- I don't think that we're asking for too much there, but that was the answer we got. And if the Village doesn't want to do that, then we'd probably recommend doing away completely with the retainer and just go with the task order and Master Service Agreement. Think about it and get back to me please. That's all I have.

MR. PETERSON: Okay. The one question I did have, since you brought up the renomination -- something I've learned at work -- would we even have a shot at principal forgiveness?

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MR. KOGELNIK: No.

MR. PETERSON: Okay.

MR. KOGELNIK: I already checked.

MR. PETERSON: I know letters of support, if you're trying to get principal forgiveness, is important. I didn't know if you needed them or not.

MR. KOGELNIK: Honestly, if you guys were eligible for principal forgiveness I would be a lot more aggressive right now. You're not even there.

MR. PETERSON: I think they were, but I just wanted to be sure. All right. Any questions for Chris?

MR. SULLIVAN: No. So what are we going to do, have the Mayor go back to Council?

MR. PETERSON: She's going to check with Council. We have until next month to renew because it's March 31, right?

MR. KOGELNIK: Yeah.

MR. PETERSON: We have time.

MS. SLUSARCZYK: I think what Chris was saying with having all this stuff with his aside, that is something that is done under the retainer, his grant applications and loan application process. And we're really probably the thickest we've ever been in seeking funding and grants and loans in general in many years. So I mean, it is a very active topic right now.

MR. SULLIVAN: Yeah. For 50 bucks to walk away from it don't make sense.

3. Utility Committee Report

MR. PETERSON: Okay. Utility Committee Report.

MAYOR WOODWARD: The -- right now the last meeting was just discussing the Village's electric aggregation, so there was nothing other than that.

MR. PETERSON: All right. I'm assuming you're taking the retainer to the Utility Committee first?

MAYOR WOODWARD: The retainer for --

MR. PETERSON: CT. Or do you go to Finance first?

MAYOR WOODWARD: That's going to be Finance.

MR. PETERSON: Okay. Clerk's Report.

MR. SULLIVAN: Do you go to Finance?

MR. KOGELNIK: Not unless I'm asked to. I think I've gone to two or three.

MR. SULLIVAN: I'm thinking if she's going to throw that out to Finance that maybe you should be there.

MR. KOGELNIK: Okay.

4. Clerk's Report

MR. PETERSON: Clerk's Report.

MS. SLUSARCZYK: I have no report.

MR. PETERSON: Okay.

MS. SLUSARCZYK: Do you have any questions for me?

MR. PETERSON: I don't. Do you?

MR. SULLIVAN: No. You're doing a fine job.

MS. SLUSARCZYK: Thank you.

5. Superintendent's Report

MR. PETERSON: Superintendent's Report.

MR. BIGGS: Couple quick things. We had our backhoe serviced and a cylinder replaced on there. Just wanted to let you know it was \$2,902.04. I didn't ask for permission, it was just a higher number so I

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wanted to let you know when you see that come through it was fully serviced and we got a new cylinder on the front bucket.

MR. SULLIVAN: We raised that to five, didn't we?

MR. PETERSON: Yeah.

MR. BIGGS: There was two schools, both backflow, that I'll need permission for. One was for \$150 and one for \$790.

MR. SULLIVAN: Make a motion to approve the schools.

MR. BIGGS: I know Chris --

MR. PETERSON: Can you wait another meeting to do that?

MR. BIGGS: This is you guys' rules.

MR. PETERSON: It's an OTCO class.

MR. SULLIVAN: When is it?

MR. BIGGS: April, if I remember right.

MR. PETERSON: Yeah, I think it's in April.

MS. SLUSARCZYK: I think our pay resolution says he needs approval of the Board president, not necessarily a motion. And Mike is vice-president, so if you had to --

MR. PETERSON: Mike can give him the authority.

MS. SLUSARCZYK: Would that be acceptable? Darren, what was the figures again so I can make sure --

MR. BIGGS: One was \$150 and the other is \$790.

MS. SLUSARCZYK: So neither one of those exceeded his thing, but that's -- of the schooling language, that's the only reason it's an acknowledgement of them doing it.

MR. PETERSON: Are you okay with that?

MR. SULLIVAN: (Nodding head.)

MR. PETERSON: You're good to go.

MR. BIGGS: One more continuing education, \$340 for his time this year.

MR. SULLIVAN: Is that on the computer or --

MR. BIGGS: He's going to do it virtual, yes. Not in person, yes.

MR. SULLIVAN: I don't have a problem with it.

MR. PETERSON: Yeah, it's you.

MR. SULLIVAN: Yeah, because you're --

MR. PETERSON: Because I'm on the OTCO Board. I'm the president of the OTCO Board.

MR. BIGGS: Last thing, our disinfectant by-products, they came back, they were excellent this last time. Just wanted to update you on that.

MR. PETERSON: Do you still have to do that four times a year?

MR. BIGGS: Four times a year, yep. That's all I got.

MR. SULLIVAN: Where are we with the building now?

MR. PETERSON: We're meeting today to look at the rec building, and then we're going to go look at what they did with the existing building to see.

MR. SULLIVAN: What rec building?

MR. PETERSON: The rec building up at 45 on the park -- the one that is out front by the soccer fields -- to see if that would work for them for now. Okay.

MR. SULLIVAN: Are we going to do fun days?

MAYOR WOODWARD: We don't have a rec department.

MR. PETERSON: There's not a rec department anymore. So the fun days --

MR. SULLIVAN: That needs to be fixed.

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MR. PETERSON: Okay. Any more questions for Darren? Seeing none --

MEMBER COMMENTS:

MR. PETERSON: Member Comments. Do you have anything? But I do. The one thing I had, I think at least next month we need to go two meetings going forward for a couple months to get everything kind of on track, and I think a month between meetings is slowing things down. So is everybody okay with the first Tuesday of the month, that way we have first and third Tuesday. Does that work for everybody?

MS. SLUSARCZYK: Are you saying for March? I'm open on March 4.

MR. PETERSON: Do we have to call that as a special meeting.

MS. SLUSARCZYK: Your rules say you have one monthly meeting. And unless you're changing your bylaws, I would just call it a special meeting.

MR. PETERSON: Just call it a special meeting.

MR. SULLIVAN: Because we don't plan on doing that forever.

MS. SLUSARCZYK: Did you want all the agenda items on there or like --

MR. PETERSON: I think all the agenda items.

MS. SLUSARCZYK: All of them?

MR. PETERSON: I would. We can always skip over them if we don't need them. I would say yeah, just a regular agenda so it would be a special meeting so we can't modify. But I would say so. Wouldn't you agree?

MR. SULLIVAN: Yes, definitely.

MS. SLUSARCZYK: Okay. So March 4.

MR. PETERSON: Yeah, March 4. I would say -- Mike, do you agree first and third Tuesday going forward until we change it? That way everybody knows.

MR. SULLIVAN: Yeah.

MR. PETERSON: Do you need a motion for that?

MS. SLUSARCZYK: I don't think so. You just call it a meeting, right?

MR. SULLIVAN: It's a special meeting.

MAYOR WOODWARD: It couldn't hurt.

MR. PETERSON: I make a motion we go to two meetings a month for the foreseeable future until we change it back to one a month.

MR. SULLIVAN: Second.

MR. PETERSON: All in favor?

(All respond aye.)

MR. PETERSON: Opposed?

(No response.)

MR. PETERSON: Motion passed.

QUARTERLY APPROVAL OF BILLING ADJUSTMENTS:

January, April, July and October

MR. PETERSON: No quarterly adjustment.

ADJOURNMENT:

MR. PETERSON: Motion to adjourn.

MR. SULLIVAN: So moved.

MR. PETERSON: Second. All in favor?

(All respond aye.)

MR. PETERSON: Opposed.

(No response.)

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MR. PETERSON: Motion passed. Meeting is adjourned at 5:00 p.m.

C E R T I F I C A T E

STATE OF OHIO)
TRUMBULL COUNTY) SS.

I, Deborah I. Lavelle, a Notary Public in and for the State of Ohio, duly commissioned and qualified, do hereby certify that the foregoing meeting before the Board of Public Affairs was written by me in the presence of the Members and transcribed by me using computer-aided transcription according to the stenotype notes taken at the time the said meeting took place.

I do further certify that I am not a relative, counsel or attorney of any Member, or otherwise interested in the event of this action.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office at Niles, Ohio on this 2nd day of March, 2025.

DEBORAH I. LAVELLE, Notary Public
My Commission expires 4/15/2027

Submitted:

Approved By:

Cinthia Slusarczyk, Clerk

Chris Peterson, President