

January 18,

22

**RECORD OF PROCEEDINGS**  
**MEETING OF THE LORDSTOWN VILLAGE BOARD OF PUBLIC AFFAIRS**  
**1455 Salt Springs Road, Lordstown, Ohio**  
**January 18, 2022**

**IN ATTENDANCE:** Mr. Kevin Campbell, President  
Mr. Michael Sullivan, Vice-President  
Mr. Christopher Peterson, Board Member  
Mr. Darren Biggs, Supt. of Utilities  
Ms. Cinthia Slusarczyk, Clerk  
Mr. Christopher Kogelnik, Engineer  
**ALSO PRESENT:** Mr. Don Reider, Utility Committee  
Mr. Tom Cowie, Imperial Communities  
Mr. Nicholas Gutierrez

RECORD OF PROCEEDINGS taken before me, DEBORAH LAVELLE, RPR, a court reporter and Notary Public within and for the State of Ohio on this 18th of January, 2022.

MR. CAMPBELL: Let's go ahead and call the meeting to order. Please stand with me for the Lord's Prayer and Pledge of Allegiance.

**ROLL CALL:**

MR. CAMPBELL: Cindy, roll call please.  
MS. SLUSARCZYK: Kevin Campbell.  
MR. CAMPBELL: Here.  
MS. SLUSARCZYK: Michael Sullivan.  
(No response.)  
MS. SLUSARCZYK: Christopher Peterson.  
MR. PETERSON: Here.  
MS. SLUSARCZYK: Darren Biggs.  
MR. BIGGS: Here.  
MS. SLUSARCZYK: Cinthia Slusarczyk, present.  
Chris Kogelnik.  
(No response.)  
MR. CAMPBELL: All right. I'll make a motion to excuse Mike and Chris Kogelnik.  
MR. PETERSON: I'll second that.  
MR. CAMPBELL: All in favor?  
(All respond aye.)  
MR. CAMPBELL: All opposed?  
(No response.)

**APPROVAL AND CORRECTION OF MINUTES:**

MR. CAMPBELL: All right. We have one set of minutes on for approval. It's December 15. Can I pass those by myself?  
MS. SLUSARCZYK: He can approve them. He couldn't edit them. He's just supporting your recommendation.  
MR. CAMPBELL: All right. If you're all right with that.  
MR. PETERSON: (Nods head affirmatively.)  
MR. CAMPBELL: I make a motion to approve the

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December 2021 minutes.

MR. PETERSON: I'll second that.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

CORRESPONDENCE:

MR. CAMPBELL: All right. Cindy, any correspondence?

MS. SLUSARCZYK: No new correspondence.

PUBLIC COMMENTS:

MR. CAMPBELL: All right. Public Comment. Any public comments at this point? I believe you're Nick Gutierrez, right? We have you on the agenda, so you don't have to speak under public comments.

MR. GUTIERREZ: That's fine.

MR. CAMPBELL: I guess that's it for public comments.

NEW BUSINESS:

**1. Election of Officers**

MR. CAMPBELL: New Business, Election of Officers. Can we do that or wait until the next meeting with the third person?

MS. SLUSARCZYK: Honestly, I don't know. I don't know if you can vote for yourself.

MR. CAMPBELL: Just keep it on then.

MS. SLUSARCZYK: Or you could vote for yourself, I guess.

MR. PETERSON: Could I nominate him?

MR. CAMPBELL: We know that's coming anyway. It's not gonna change or hurt anything for this meeting, we'll make it for next meeting. All right. Or when we do it at our -- on the February 10 meeting.

MS. SLUSARCZYK: That's a special --

MR. CAMPBELL: Make it at our next meeting.

**2. Nicholas Gutierrez, 3947 Radtka Drive**

MR. CAMPBELL: All right. Nick Gutierrez, am I pronouncing that right? We'll give but five minutes. And I think Cindy gave me a heads-up that you want to keep some stuff off the record, so we can have an executive session.

MR. GUTIERREZ: On the record. Just trying to resolve all this.

MR. CAMPBELL: All right. Would you prefer that just the Board members and Cindy and you and I go back?

MR. GUTIERREZ: That would be awesome if we could just pop it out and be done with it.

MR. CAMPBELL: I make a motion to go to executive session to cover personal account information, or what else do we have for that?

MS. SLUSARCZYK: It's account protected

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information.

MR. CAMPBELL: There you go, account protected

information.

MR. PETERSON: I'll second that.

MR. CAMPBELL: All in favor? Cindy has to do roll call.

MS. SLUSARCZYK: Campbell.

MR. CAMPBELL: Yes.

MS. SLUSARCZYK: Peterson.

MR. PETERSON: Yes.

(The Board goes into executive session at this time.)

(Mr. Gutierrez leaves the meeting after executive session.)

MR. CAMPBELL: Let's get back on the record and see if we can finish up. Okay. So we can finish up that piece of business, make a motion on Nick Gutierrez's account that we'll waive the penalties and split the remaining bill at 50 percent. Do I have a second?

MR. PETERSON: Second.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

3. Recommendation to Village Council: A Resolution authorizing the Village of Lordstown to extend water utility service to Joe Koch Construction, Inc., 2169 Pritchard Ohltown Road, in the Township of North Jackson, Mahoning County, Ohio and declaring an emergency

MR. CAMPBELL: Very good. All right. Number 3, Recommendation to Village Council: A Resolution authorizing the Village of Lordstown to extend water utility service to Joe Koch Construction, Inc., 2169 Pritchard Ohltown Road, in the Township of North Jackson, Mahoning County, Ohio and declaring an emergency. So this is anything outside the boundaries of Lordstown has to go to Utility Council, and then it starts here and we have to give our blessing so then they actually have the control outside of Lordstown. Okay?

MR. PETERSON: Okay.

MR. CAMPBELL: I know Darren's been involved. I think this will be the second one connected across, third.

MR. BIGGS: On Pritchard, I believe third.

MR. CAMPBELL: So you got some homes built up on there and connecting onto the Jackson side. I make a motion to approve that resolution.

MR. PETERSON: I'll second that.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

MR. CAMPBELL: Do you have an official one we can

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scribble on?

MS. SLUSARCZYK: This is not for you. We have a recommendation for the Utility Committee. Tomorrow I will submit the actual typed-up resolution you have before you to the Utility Committee for their meeting to make the next Council meeting.

MR. CAMPBELL: Do you have any questions on that, Don?

MR. REIDER: No, no. That's very good.

**OLD BUSINESS:**

**1. City of Warren - Bulk Water (Warren Water)**

MR. CAMPBELL: Old Business. City of Warren Bulk Water. I have no new information on that. Things have kind of been sitting since the holidays. Haven't heard from Siderewicz or the second power plant. I guess until that kind of shakes out keep it on here.

**2. Ultium Sewer Connection**

MR. CAMPBELL: Number 2, Ultium Sewer Connection. I don't know -- Chris isn't here, but I don't know if there is anything updated on that that you know of, Darren?

MR. BIGGS: As far as I know, the meeting that we were supposed to have, you know, of two of them over there, as far as I know I haven't heard that ours is up and running, everything put together, I haven't heard anything about that. The other thing added today is the other -- basically the Trumbull County one we'll call, it the second one. But I don't know in the winter months, I don't even know how we're gonna get to that anyway. So I don't know how we can possibly get reads from it. I couldn't send a truck back there today, there's no way. We gotta come in on the Lordstown Motors side too and run all the way back through there to get to the tracks. And so, I don't know how we're gonna be able to read that second meter in there.

MR. CAMPBELL: That's not good.

MR. BIGGS: We can try.

MR. CAMPBELL: All right. Well is there something that Chris could help with at this point, like maybe design different or something that works better? Or not really, huh. Nothing you can think -- I'm just throwing it out there.

MR. PETERSON: Is that Warren City's meter?

MS. SLUSARCZYK: Trumbull County's.

MR. CAMPBELL: Trumbull County's meter.

MR. BIGGS: It's our meter but that's -- they -- that's their billing meter, okay. If that makes sense.

MR. PETERSON: They don't get electronic reads off of it, it's manual?

MR. BIGGS: They go in there too. I don't know how they are going to do it. It was coming off the Ultium side, but Lordstown Motors cut us off theirs and they said you can come in on our way but --

MR. PETERSON: It's too treacherous.

MR. BIGGS: It's a good distance back there anyhow,

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and a lot of it's off-road. I told the guys don't go back there today. Get stuck and we gotta bring another truck.

MR. CAMPBELL: Get tow trucks and --

MR. BIGGS: Anyway, it's something we're reading right now for us. So if it's gonna become a billing issue, we'll have to figure something out. But right now --

MR. CAMPBELL: We'll keep it on there, let's not let it go. Keep it on there until we get it straightened.

### 3. Imperial Sewer Agreement

MR. CAMPBELL: Imperial Sewer Agreement. We have a meeting scheduled for February 10.

MS. SLUSARCZYK: Yes. The -- we have two items for that meeting. And we wanted to confirm that you wanted it as a meeting, a topic in a meeting, and not just a one Board member and Imperial. You did want Imperial on the agenda for that meeting.

MR. CAMPBELL: Yes. Yeah. I'd like to do the presentation first and then so --

MS. SLUSARCZYK: That's what we have.

MR. CAMPBELL: How long do you think? I guess you guys are welcome if you want to listen to the presentation. It's on our new meters that we're looking to go with the cell-based system. But that will be the beginning of it. At least half an hour.

MR. BIGGS: I'll ask him again. And I ran into Mr. Radtka a while ago, and I told him you could probably plan on closer to 5:00 if we started at 4:00. But I can try to narrow that down. Just so they weren't --

MR. CAMPBELL: Yeah, it's you guys' call if you want to sit through that or just come in towards the end of it and --

MR. COWIE: Will it be a regular meeting?

MS. SLUSARCZYK: A special meeting.

MR. CAMPBELL: A special meeting but only two items on the agenda, that presentation and Imperial with the sewer stuff. Just wanted to let you know that. It starts at 4:00, and then they'll probably -- we'll be ready for you about 5:00 I guess.

### 4. Rate Study - Water

MR. CAMPBELL: Number 4, Rate Study for Water. I don't think there's been any adjustment or changes on that, or are we finished up and done with it because --

MS. SLUSARCZYK: The last thing was that Bob said that basically now the rate study that we had, if you wanted to do something with it we'd have to revise all those figures and bring them up-to-date.

MR. CAMPBELL: Yes. It has been a while.

MS. SLUSARCZYK: Well, it was last year. But when we didn't implement the TEC --

MR. PETERSON: Is there a chance, Cindy, I can get a copy of it so I can read it?

MS. SLUSARCZYK: It's mostly Excel worksheets, and

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they were never really formatted to print. So what I have up there I can copy for you, absolutely.

MR. CAMPBELL: Yeah, e-mail them to you, just go through and look at it. It's -- there's a lot in there. That's no two second glance, I'll tell you that.

**5. Ultium (No Discussion.)**

**6. Utility Department Building**

MR. CAMPBELL: Number 6, Utility Department Building. We'll keep that on the agenda. I don't think there's any update on that over the holidays.

**7. I&I**

MR. CAMPBELL: Number 7, any I&I update, Mr. Darren?  
MR. BIGGS: No.

**8. Sanitary Sewer Rate Review**

MR. CAMPBELL: All right. Number 8, Sanitary Sewer Rate Review. That's still staying on there because we need to do that.

**PUBLIC COMMENTS:**

MR. CAMPBELL: Next section of Public Comments. I don't believe there's any additional comments.

**REPORTS:**

**1. Solicitor's Report**

MR. CAMPBELL: Reports. Anything from our Solicitor? I don't believe there's anything.

MS. SLUSARCZYK: Yeah, nothing official. We're working with him currently in regards to the meeting tomorrow with Ohio E.P.A. He has me submitting to him electronically the comments from public that are received within the administration building, and I'm forwarding to him. But it is my understanding he will be here tomorrow night for the 6:00 p.m. meeting with Ohio E.P.A. in regards to LEC discharging into Mud Creek.

MR. CAMPBELL: Was it here or the school?

MS. SLUSARCZYK: It's here.

MR. CAMPBELL: At the admin building. Very good.

**2. Engineer's Report**

MR. CAMPBELL: No Engineer's report, Chris is not here.

**3. Utility Committee Report**

MR. CAMPBELL: Utility Committee Report. Anything Don has?

MR. REIDER: I don't have a report. It's my first day.

MR. CAMPBELL: Well, thanks for joining us. We appreciate that.

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MR. REIDER: I will try to continue to do that.  
That's my obligation.

MR. CAMPBELL: Very good.

#### 4. Clerk's Report

MR. CAMPBELL: Clerks Report, Cindy. Anything?

MS. SLUSARCZYK: Every -- no, nothing really. You know everything that's happening within the office right now. I was off until last Wednesday, and when I returned it was we had the Ohio E.P.A. meeting and a lot of extra things going on, which you're all up-to-date with that, the delinquent account that we had that was addressed in tonight's meeting. You have the meeting dates for the year. As far as Mike, he e-mailed me earlier, so I don't know.

MR. CAMPBELL: I hope he's all right.

MS. SLUSARCZYK: Yeah, me too. So the meeting dates are all set. Mr. Reider came in, we were going to review the sanitary sewer rate when he has his next Utility meeting, I'll attend to review the sanitary sewer rate with them. As you know, January put into effect the new sanitary sewer rate from Warren.

MR. CAMPBELL: The agreement.

MS. SLUSARCZYK: With the City of Warren. So we will review that, which as you said was on our agenda. But right now there's too much up in the air.

MR. CAMPBELL: Any questions, Chris?

MR. PETERSON: No.

MR. CAMPBELL: She'll help you get up-to-speed with the rest of us as you step into things. Cindy is definitely the key to the office area.

MS. SLUSARCZYK: I would like to report on that note, sorry, that the office, there's been a transition in staffing; that our payroll clerk Debbie Bracken will go officially to Planning and Zoning next Monday, and JoEllen in Finance will start do payroll, and then after that I will be training in Payroll and more of Finance and will slowly transition through all the aspects of the office. And Becky will start full time. Right now she's working strictly with residential billing, we're gonna transition that to the business bills and other tasks in the department. But our goal is at the end of this year have her do all billing. She's still got a lot to learn, there's too many contracts out there. But right now everyone's training, and we have to figure out what our tasks and our responsibilities are on a day-to-day basis before anything else happens.

MR. CAMPBELL: Okay.

MS. SLUSARCZYK: But I will still be with you guys, the Board, and the projects and all that, overseeing all of that with Bill.

MR. CAMPBELL: Very good. I did not know that, thank you for bringing that up.

#### 5. Superintendent's Report

MR. CAMPBELL: Superintendent's Report, Darren.

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MR. BIGGS: Going back to that February 10, is that -- that's gonna be a regular meeting then for Imperial? So it will be open to anybody?

MS. SLUSARCZYK: Yes, public meeting. It's a special meeting.

MR. CAMPBELL: Yeah. Well, I was gonna have a public meeting but maybe have an executive session when we come into their stuff. It's gonna be a meeting. I want the rest of the Board there, so we're gonna have a meeting and then go into executive session.

MR. BIGGS: Well, I had something extra with that. As -- I didn't know if I needed to be prepared for that. I just wanted to be clear with that.

MR. CAMPBELL: Yeah. We don't need executive session for the presentation.

MR. BIGGS: No, no, no, no.

MR. CAMPBELL: Good.

MR. BIGGS: Our trucks -- some of our trucks are set up for a plow already from the manufacturer, just need brackets and whatever else. I inquired today about one that was up at Kunkle. I don't know if it's available still or whatever else, I'm waiting on the Road Department to get back to me. But would there be a problem with me putting one on or possibly finding one so that we can do our stuff?

MR. CAMPBELL: Well, that is what's been in the past with -- I know you work tight with the Street Department; and if there's a need for it, you just usually contact them and they would get it.

MR. BIGGS: That's correct. But to put it mildly, it's getting more and more difficult. I would rather than be a little more on my own -- they are a little harder to deal with, let's put it that way. If that's what you wanted me to say with that.

MR. CAMPBELL: I wanted to know, so there you told me.

MR. BIGGS: We need to get into the stuff and they are busy.

MR. CAMPBELL: Especially when you get storms like that, nobody is free.

MR. BIGGS: We got stuck here. We come out on the weekends too. And you know, I just wanted to know what you thought to see if I should even look into something like that.

MR. CAMPBELL: I don't have a problem with it.

MR. PETERSON: I'm fine with it.

MR. BIGGS: I wanted to pass it by you.

MR. CAMPBELL: I think you're going the proper channels. See if we have one we can use at the Village, and if not see what it takes to -- we can get you a snow shovel.

MS. SLUSARCZYK: But his request is not unreasonable. This morning the fire department at 10:00 a.m. Travis had to call, they weren't able to get of the fire department and that could be a higher priority than the Water Department.



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And you were hours into the day.

MR. BIGGS: The thing is we're low, we get considered pretty low. If we need to get out, we need to get out. There's a difference.

MR. CAMPBELL: And that's a pretty easy fix to make us more self-sufficient, right?

MR. BIGGS: Right.

MR. PETERSON: We're not talking about a lot of money.

MR. CAMPBELL: Especially if there's one we can just use, get back.

MR. BIGGS: We got the new pick-up. Everything is fine with it.

MR. CAMPBELL: The old one is up there?

MR. BIGGS: That's the old one. We dug it out today. It's gonna be picked up. He had called this morning; he's coming from Akron. He needs to dig himself out and then make arrangements with us, and then we'll get it out of here. I have on here I believe that it sold for \$1,126 --

MR. CAMPBELL: Oh, okay.

MR. BIGGS: -- through the auction I think was the number final on there.

MR. CAMPBELL: Yeah, Travis has still been running that stuff, right?

MR. BIGGS: We work with him on our stuff with that. But yes, you're correct, he handles all that, puts everything on there, showed us how to do it.

MR. CAMPBELL: Well good, okay.

MR. BIGGS: But yes, Travis is still doing all that. So the decals and bed liner, everything is good. Everything is good on this one.

MR. CAMPBELL: They look sharp, I like them.

MR. BIGGS: That's all I had.

MR. CAMPBELL: All right. Any questions for --

MR. PETERSON: No.

MR. CAMPBELL: All right, appreciate it. Thanks for keeping us going with some water flow. There was something with the pump station down by me. I saw you guys working down there, I meant to ask you. If I recall I'll ask you. It just popped in my head, no big deal. All right, we're good.

MEMBER COMMENTS:

MR. CAMPBELL: Down to Member Comments. This is part of the agenda where any of the Board members, if there's anything additional we wanted to bring up or, I guess, comment on now is the time. So --

MR. PETERSON: I don't have anything.

QUARTERLY APPROVAL OF BILLING ADJUSTMENTS:

MR. CAMPBELL: All right. There's no quarterly billing adjustment, that's not until -- well, it is January. We don't have any?

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MS. SLUSARCZYK: I don't think you reviewed them.

MR. CAMPBELL: I think I did them last meeting.

MS. SLUSARCZYK: That would have been December. You actually review them this month. But I don't --

MR. CAMPBELL: I didn't review them when I was up there.

MS. SLUSARCZYK: And Mike didn't come in; and Chris wouldn't even have known to look at them, he wouldn't have known that yet.

ADJOURNMENT:

MR. CAMPBELL: I make a motion for adjournment.

MR. PETERSON: I second.

MR. CAMPBELL: All in favor?

(All respond aye.)

MR. CAMPBELL: All opposed?

(No response.)

(Meeting ends at 5:00 p.m.)

C E R T I F I C A T E

STATE OF OHIO )

TRUMBULL COUNTY ) SS.

I, Deborah I. Lavelle, a Notary Public in and for the State of Ohio, duly commissioned and qualified, do hereby certify that the foregoing meeting before the Board of Public Affairs was written by me in the presence of the Members and transcribed by me using computer-aided transcription according to the stenotype notes taken at the time the said meeting took place.

I do further certify that I am not a relative, counsel or attorney of any Member, or otherwise interested in the event of this action.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office at Niles, Ohio on this 2nd day of February 2022.

\_\_\_\_\_  
DEBORAH I. LAVELLE, Notary Public  
My Commission expires 4/16/2022

Submitted:

Approved by:

Cinthia Slusarczyk, clerk

Kevin Campbell, President