

May 16,

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RECORD OF PROCEEDINGS
MEETING OF THE LORDSTOWN VILLAGE BOARD OF PUBLIC AFFAIRS
1455 Salt Springs Road, Lordstown, Ohio
May 16, 2024
4:00 p.m. to 5:00 p.m.

IN ATTENDANCE: Mr. Christopher Peterson, President
Mr. Michael Sullivan, Vice-President
Mr. Stanley Czeck, Board Member
Mr. Darren Biggs, Supt. of Utilities
Ms. Cinthia Slusarczyk, Clerk
Mr. Christopher Kogelnik, Engineer

ALSO PRESENT: Ms. Jackie Woodward, Mayor
Mr. Terry Campbell, Utilities Committee
Mr. Tom Cowie, Imperial Communities

RECORD OF PROCEEDINGS taken before me, DEBORAH LAVELLE, RPR, a court reporter and Notary Public within and for the State of Ohio on this 16th of May 2024.

MR. PETERSON: I'd like to call this regular Board of Public Affairs meeting to order. Please stand for the Lord's Prayer and Pledge of Allegiance.

LORD'S PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

MR. PETERSON: Welcome everybody. Roll call please.
MS. SLUSARCZYK: Chris Peterson.
MR. PETERSON: Here.
MS. SLUSARCZYK: Michael Sullivan.
(No response.)
MS. SLUSARCZYK: Stanley Czeck.
MR. CZECK: Here.
MS. SLUSARCZYK: Darren Biggs.
MR. BIGGS: Here.
MS. SLUSARCZYK: Cinthia Slusarczyk, present. Chris Kogelnik.
MR. KOGELNIK: Present.
MS. SLUSARCZYK: Matt Ries.
(No response.)
MR. PETERSON: I guess I'll make a motion to excuse Matt Ries. He was out-of-town today and wasn't able to make the meeting.
MR. CZECK: Second.
MR. PETERSON: All in favor?
(All respond aye.)
MR. PETERSON: Here's Mike. **Motion passed.**

APPROVAL AND CORRECTION OF MINUTES:

MR. PETERSON: Approval and Correction of Minutes, first one being from **March 14**. Did everybody get a chance to review the March 14 minutes?
MR. SULLIVAN: I did.
MR. PETERSON: I'll make a motion to approve.

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MR. CZECK: Second.

MR. PETERSON: All in favor?

(All respond aye.)

MR. PETERSON: Motion passed. April 16 minutes. I'll make a motion.

MR. SULLIVAN: Second.

MR. PETERSON: All in favor?

(All respond aye.)

MR. PETERSON: Opposed?

(No response.)

MR. PETERSON: Motion passed.

CORRESPONDENCE:

MR. PETERSON: Any correspondence, Cindy?

MS. SLUSARCZYK: No.

PUBLIC COMMENTS:

MR. PETERSON: Okay. Any Public Comments? Anybody wishing to make public comments? Okay. Seeing none --

NEW BUSINESS:

1. Niles Bulk Water Agreement

MR. PETERSON: New Business. Niles Bulk Water Agreement. Any --

MS. SLUSARCZYK: Matt has reached out to the City of Niles. And when I spoke with him last, they have not responded to his request.

MR. PETERSON: Okay.

MS. SLUSARCZYK: So it's with our Solicitor, and everything is staying the same as it was until we meet.

2. Ultium Cells Parking Lot Addition - PPE Submission

MR. PETERSON: Okay. Item number 2, Ultium Cells Parking Lot Addition-PPE Submission.

MR. KOGELNIK: I don't believe we have received a PPE from Ultium Cells yet, have we?

MS. SLUSARCZYK: For the parking lot yes, we did.

MR. KOGELNIK: Oh. When did that come?

MS. SLUSARCZYK: A couple weeks, I think about two, about a month ago. There was nothing for water or sewer on it.

MR. KOGELNIK: Yeah.

MS. SLUSARCZYK: So I forwarded it to the Board. This is just to make sure that it hit the agenda and it was acknowledged, but there was nothing -- the Superintendent can speak for more to that.

MR. KOGELNIK: And I sent the summary of the meeting for the pre-application to everybody. And there was only one item that really impacted water and sewer, and they worked their way around that by not encroaching on the water easement. So there wasn't any impact right now from that project.

MR. PETERSON: Okay. Darren, are you good too?

MR. BIGGS: Yeah. Yeah, they took care of any issues we had.

MR. PETERSON: Okay.

MS. SLUSARCZYK: That was from 4/18, April 18.

MR. PETERSON: I was gonna say it was in April sometime.

MS. SLUSARCZYK: Yeah.

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3. Employee Interviews

MR. PETERSON: Item number 3, the Employee Interviews. We're going to do that at the end of the meeting. Is everybody is okay with that? Okay. I do have two other items if nobody has anything else. Item number 4, Core & Main. You said --

MS. SLUSARCZYK: They would be under Darren's report.

MR. PETERSON: So I don't have two items, I'm sorry. Anybody else have other New Business? Seeing none --

OLD BUSINESS:

1. Trumbull Energy Center - Warren Water Line

MR. PETERSON: Old Business, Trumbull Energy Center - Warren Water Line.

MR. KOGELNIK: We just received yesterday a full-size plan set, so the review has already begun but to a limited amount. I was thinking of doing all of that today and next week, but it's gonna have to be put off until probably next week now.

MR. PETERSON: Okay.

MR. SULLIVAN: Yesterday at the Roads Committee talked about the open cut on Brunstetter and Salt Springs.

MR. PETERSON: Uh-huh, yeah. And they did approve that, right?

MR. CAMPBELL: Yes, they did.

MR. SULLIVAN: And it was sent to us for our approval. I told them we were good with it.

MR. PETERSON: Okay, yeah. Do we need to vote on that? We don't vote on the open cut, but they were gonna do the air release valves.

MR. SULLIVAN: I thought we needed to.

MS. SLUSARCZYK: You have to have an agreement from the Solicitor.

MR. KOGELNIK: I would recommend that your Solicitor --

MR. PETERSON: I did talk to Matt, and Matt said as long as the Road Committee and the BPA was getting to --

MR. SULLIVAN: It goes to Council Monday.

MR. PETERSON: It would go through Council and Matt would draw up the agreement when I talked to him. Should we do a vote just -

MS. SLUSARCZYK: I would not until you have something ready.

MR. PETERSON: That's fine. Okay. Anything else on that? He's thinking --

MR. KOGELNIK: I don't think there is.

2. Trumbull Energy Center - Sanitary Sewer

MR. PETERSON: Okay. Item number 2, Trumbull Energy Center - Sanitary Sewer.

MR. KOGELNIK: Nothing more following, you know, our discussion with him. So there's quite a bit that Steve has that he has to get back to us.

MR. PETERSON: Back to you. We're waiting on Steve.

MR. SULLIVAN: I thought he was gonna be here yesterday but he wasn't.

MR. KOGELNIK: Well no, but we did have a meeting with him on Monday.

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MR. PETERSON: Okay. Anything else on that? Seeing none -

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3. Project Funding

MR. PETERSON: Item 3, Project Funding.

MR. KOGELNIK: Have you, Cindy or Chris or even Mayor, received anything more from U.S.E.P.A.?

MR. PETERSON: No, and I've been searching every day. I have been searching every day to make sure I didn't miss something in my junk or something.

MR. KOGELNIK: I will recommend somebody from the Village then get in touch with the person that I've been in contact with, Miss Carolyn Bank, because I think that's kind of weird. I've asked her twice now, and she said she would immediately follow-up by sending that information to your e-mail addresses and she hasn't. Something is wrong.

MS. SLUSARCZYK: I did receive the e-mails that you forwarded from her.

MR. KOGELNIK: Yeah, that was from my personal e-mail. That doesn't count.

MS. SLUSARCZYK: I just want to make sure that I have --

MR. PETERSON: That wasn't what you were talking about?

MS. SLUSARCZYK: I did get that.

MR. PETERSON: Okay. Who wants to contact -- or do you think it should be me, or do you think Cindy can contact her and that would be okay.

MR. KOGELNIK: She seems readily accessible by phone so, Chris, maybe you can call her.

MR. PETERSON: You can send me the information?

MR. KOGELNIK: Sure.

MR. PETERSON: I'll call her tomorrow.

MR. KOGELNIK: And in regards to other project funding, has there been any other decisions on ARPA from the County, Mike?

MR. SULLIVAN: Well, after I read that article in the paper Sunday or Saturday I texted Mauro, and I'm looking for it here. Here we go.

MR. KOGELNIK: We can get that information later.

MR. SULLIVAN: I have it here.

MR. KOGELNIK: Okay.

MR. SULLIVAN: So I read the whole article and I didn't see Lordstown in it. So I sent him a -- (reading text) Mauro, how are you doing. I just read the article in the newspaper. Got a little concerned I didn't see anything about Lordstown. Are you still on the right path? Please give me a contact as soon as possible (end reading). The next day he shot me back an e-mail, (reading) It hasn't been ruled out. We're still getting authority on projects together. No worry just yet. Hang on, still have faith we can add it (end reading).

MR. KOGELNIK: Okay. I do.

MR. SULLIVAN: I was thinking that it might be a good idea if you followed up with that and called him and say that hey, Mike said that we had a good opportunity here and we really need it or whatever, Mayor.

MAYOR WOODWARD: Okay.

MR. SULLIVAN: I'll give you his e-mail or his phone when I get done.

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MR. KOGELNIK: Mayor, the total amount that we've estimated construction for that water booster station is \$424,000. And so, you know, if they could pay for part of that then, you know, with the U.S.E.P.A. grant that we allegedly got you should be able to pay for all of the construction of that water booster station at least. So that would --

MR. SULLIVAN: But he did indicate originally that they'd pay for the whole thing. First --

MR. KOGELNIK: I remember he -- yeah.

MR. SULLIVAN: He ruled out the 1.8 trying to get and he said well, I don't think we can get that. And I told him about the booster station and he said well, I think we can get that covered.

MR. KOGELNIK: Well --

MR. SULLIVAN: But I think they said -- the article in the newspaper said there was like \$800,000 left.

MR. KOGELNIK: Well like I said, even if they gave us half of that, the other half we can use and the Village wouldn't have to pay for anything if the price is still \$424,000. So, all right. That's all I have for project funding.

4. Proposed Hallock Young Road Water Line Improvements

MR. PETERSON: Item number 4, Proposed Hallock Young Water Line Improvement.

MR. KOGELNIK: Chris, you asked I think last meeting or the meeting before last for the calculations to be run on debt service for the Hallock Young Road water line for paying for the construction. I have that loan calculator now. Jennifer just sent that to me before this meeting so I'll e-mail that to you.

MR. PETERSON: Okay, awesome.

MR. SULLIVAN: That's what we need to go to Council with.

MR. PETERSON: To go to Council, yep. Do you know when the next finance meeting is?

MS. SLUSARCZYK: 28th.

MAYOR WOODWARD: I'd have to look.

MS. SLUSARCZYK: It's the Monday after the holiday. Yes, May 28 at 3:00 p.m.

MR. PETERSON: May 28 at 3:00 p.m.

MR. SULLIVAN: So if you need me to go to that --

MR. PETERSON: I'll let you know.

5. Salt Springs Road Booster Station Relocation

MR. PETERSON: Salt Springs Road Booster Station Relocation.

MR. KOGELNIK: We have a meeting tomorrow, and I don't know if Matt is gonna be on that. He orchestrated the meeting with the attorney for the BHGH parcel on State Route 45. So I'm hoping we still have it because we'd like to -- we need to get a decision from the property owner about creating those two easements. So it's kind of an important meeting. I'm willing to have the meeting with the attorneys myself if Matt is comfortable with that. So if you do talk with him, let him know that.

MR. PETERSON: I'll shoot him a text and ask him if he'll be on it.

6. Imperial Sewer Agreement

MR. PETERSON: Okay. Item number 6, Imperial Sewer

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Agreement. I guess I'll take that one. Imperial did reach out to me, they accepted the terms of what we agreed to at the last meeting. So I did talk to our Solicitor, and he is working on his end to start drafting that. So -- and it's gonna be -- he said it's gonna be a little bit before he gets that drafted.

MR. COWIE: We understand it will take a little while. And then it will have to go through Council, is that --

MR. PETERSON: It would have to go through us and he said it would have to also go through Council, correct. Okay. Anybody else got anything else on that? Do you have a question?

MR. SULLIVAN: No.

MR. PETERSON: I thought you were asking a question.

MR. SULLIVAN: It wasn't just the 50 percent, it was a whole new agreement, correct?

MR. PETERSON: Yeah, yeah. Matt's working everything up, yeah. Okay.

7. Utility Department Building

MR. PETERSON: Item number 7, Utility Department Building. Anything?

MR. KOGELNIK: Building and Grounds Committee just approved the work authorization for our architects to take a look at the items in and around the existing building, so we're good to do that.

MR. PETERSON: Okay.

MR. KOGELNIK: I think that that has to go before Council for formal approval on Monday though.

MR. SULLIVAN: Is -- does that approval include the work being done?

MR. KOGELNIK: It's only for just an initial --

MR. SULLIVAN: Engineering or whatever.

MR. KOGELNIK: Initial investigation by our architects. It's a small dollar amount, Mike. It's not for any design or any construction.

8. I&I

MR. PETERSON: Okay. Item number 8, I&I.

MR. KOGELNIK: Darren did send me all the data that you had asked for for sewer. To be honest with you, I haven't looked at it a whole lot, just haven't had the time. But I will get to it.

MR. PETERSON: Okay.

MR. SULLIVAN: You know, on that last meeting you indicated that there should be a way that we could evaluate the amount of I&I like we did in the past.

MR. KOGELNIK: Yeah, I'm gonna try and use that if I can.

MR. SULLIVAN: Okay.

MR. KOGELNIK: Because we've got a meter at the Pump Station 2 where we're focusing that on. We've got the other meters at Lift Station No. 1 and we have the meter at the LEC site. So we ought to be able to, you know --

MR. SULLIVAN: Tell which one --

MR. KOGELNIK: -- see some data that makes some sense. So that's what we're gonna do.

MR. SULLIVAN: All right.

PUBLIC COMMENTS:

MR. PETERSON: Okay. Additional Public Comments, anybody

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have any?

MR. COWIE: Chris, just a clarification of what you just spoke about that agreement. He's just working on the agreement for the settlement?

MR. PETERSON: He's working on the agreement for the settlement, yes.

MR. COWIE: There's no other --

MR. PETERSON: I may have misspoke. The accounts and everything would be to be in a separate thing per Matt.

MR. SULLIVAN: Well, I think they all need to be done at the same time.

MR. PETERSON: Yeah. What we choose to do, Matt wants to do at the same time. He just wants to avoid --

MR. SULLIVAN: If we don't have an agreement here we shouldn't have one on the 50 percent.

MR. PETERSON: Correct, yeah. He is drawing up the 50 percent agreement right now is what he's doing for us to low at, and he would go from there. Matt said it has to be separate, the 50 percent agreement has to be separate from what else we want to do. Does that make any sense?

MR. SULLIVAN: As long as we understand they're tied together for full agreement.

MR. PETERSON: For full agreement, yeah. So what we're saying is we want to sit down and go over both the sewer and water contract, correct gentlemen, and sit down with you and have an up-to-date agreement.

MR. SULLIVAN: Get an agreement where you don't have to come every month.

MR. COWIE: Well, I'll probably be coming every month so -- but that was not our understanding. Our -- I think we conveyed to you we would settle up this 50 percent agreement and then let's see what you were proposing for a new agreement. But we're not tying those two together. That's the understanding.

MR. SULLIVAN: Well, my opinion is we need to tie the two together.

MR. COWIE: Why is that?

MR. SULLIVAN: Because why go through it. First of all, if we can't get a full agreement I wouldn't be in agreement of giving you 50 percent.

MR. COWIE: We already have an agreement, Mike. We have one in a contract with you now.

MR. SULLIVAN: I know you have a contract now, but we don't agree --

MR. COWIE: Well, tell us what you want to propose.

MR. SULLIVAN: We'll do that at the time.

MR. COWIE: But we don't see those tied together at this time. We want to settle this issue and that --

MR. SULLIVAN: We do see them tied together.

MR. COWIE: One should not be based on the other.

MR. SULLIVAN: One should be an agreement for the park.

MR. COWIE: One should not be based on the other one. One is the 50 percent agreement. The other one is looking at a new contract is what you want to do. Those two aren't tied together.

MR. SULLIVAN: Well I'm only one voice, but I don't agree with that.

MR. COWIE: Same here. I'm just telling you how we're

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viewing this.

MR. PETERSON: I would say let's let Matt draw up the agreement. We'll consider it and we'll have a meeting with us and go from there.

MR. CZECK: I think so. You gotta take the first step.

MR. PETERSON: That keeps the ball rolling and -- okay. Additional -- any more public comments? Okay. Seeing none --

REPORTS:

1. Solicitor's Report

MR. PETERSON: Reports. Solicitor's Report. I did not have anything from him. I asked him if he had anything, and he just said he was working on that agreement and a couple other things.

2. Engineer's Report

MR. PETERSON: Item number 2, Engineer's Report.

MR. KOGELNIK: I have nothing further to add other than we have drafted a proposal for that first section of the water line. And I'll pass this out to you guys for you to review. There's no price on this just because we just want to talk about the scope of work for right now. The one thing we recognize and, you know, I talked with our team about is you want to try and make an improvement to the road condition obviously between the railroad tracks on Salt Springs Road and Highland because that's the worst section; and you want to try and, you know, leverage that construction project to also pay for the pavement on that road. And so that's what we're gonna try and do too. And also the County has a bridge project on that road right in front of the lift station, so the timing of that might be able to be worked in their. So we're thinking to design -- we're thinking to design the majority of the project at least in concept and then, you know, to do the detail design for that section in between the railroad tracks and Highland. And then if we have the funding for constructing that or more, you know, in that section there then we would do that. I would also -- and the proposal doesn't say that, but I would also probably include if there's an agreement to pay for the replacement of the nine air release valves along the existing 24 as part of the project because you can probably get some better efficiency by doing that. So those are the scope items. Take a look at it. And then if the scope items look suitable to you, then we'll put a price to it; and hopefully by then we hear, you know, some more concrete information about the funds that we should have.

MR. PETERSON: There's about -- any other updates on the O.D.O.D. that you've heard?

MR. KOGELNIK: No. I'm told to consider a June date now.

MR. PETERSON: I heard that yesterday when I was in the class with ARCAP, and I didn't want to hear that, but that's kind of whisperings I was hearing.

MR. KOGELNIK: I don't know what the State is doing because right now we're speculating. And I say speculating because we're thinking that the O.D.O.D. funds are also tied with capital budget funds which are necessary for O.P.W.C. It's possible we might not have another round of O.P.W.C.

MR. PETERSON: Correct.

MR. KOGELNIK: Which would be hugely detrimental to everybody in the State of Ohio.

MR. PETERSON: Uh-huh.

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MR. KOGELNIK: So we -- everybody is just kind of walking on eggshells right now.

MR. SULLIVAN: Was there any possibility of funding for the Hallock Young project?

MR. KOGELNIK: I believe I did request that through O.D.O.D. as well.

MR. SULLIVAN: The State?

MR. KOGELNIK: O.D.O.D.

MR. SULLIVAN: So that would come in June too.

MR. KOGELNIK: If there's a decision. Don't hold your breath, Mike.

MR. PETERSON: Yeah, I wouldn't hold your breath.

MR. KOGELNIK: I have kept MVSD followed. And by the way, since Mike McNinch is retired I've been told that if you have communication or dialogue that you need to talk with them about regarding this project or any other projects contact Tom Holloway and Kedar Bhide. And James Woods, sorry.

MR. PETERSON: Anything else?

MR. KOGELNIK: No.

3. Utility Committee Report

MR. PETERSON: Okay. Utility Committee Report.

MR. CAMPBELL: The only thing, I brought it up a minute ago, we had a Road Department meeting yesterday and we had discussion, and we approved the open cut for Salt Springs and Brunstetter.

MR. PETERSON: Okay. Any questions for Terry? Seeing none

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4. Clerk's Report

MR. PETERSON: Clerk's Report.

MS. SLUSARCZYK: I have a work authorization from CT Consultants for the additional scope of work that's been performed in regards to the Pritchard Ohltown water booster station. It's attached to your agenda. The additional budget is for \$8,794.12.

MR. PETERSON: Chris, is this the work for --

MR. KOGELNIK: For the easement.

MR. PETERSON: For the easements and everything?

MR. KOGELNIK: Yep.

MR. PETERSON: Does anybody want to make a motion?

MR. CZECK: Yeah, I'll make a motion.

MR. SULLIVAN: Motion.

MR. PETERSON: First, second?

MR. CZECK: I'll second.

MR. PETERSON: All in favor?

(All respond aye.)

MR. PETERSON: Motion passed. Okay, anything else?

MS. SLUSARCZYK: I have two -- I don't know -- Darren, are you gonna cover your Core & Main in your additional supply expenses or --

MR. BIGGS: You, please.

MS. SLUSARCZYK: We have two invoices with Core & Main that total \$19,858.48 for the hydraulic valve couplings. Part of that total there was for the tap machine kit that you already approved separately. So, if we take that \$3,500 off you're talking \$16,284.12 that we need approval from the Board for. I do believe Darren got some of that approval as the work was being done.

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MR. BIGGS: What happens with that is I need some -- these have all been repairs and replacement parts on there. Knowing I would get a hold of Chris, get a hold of him easy, this is what we're doing. He says yes and I would come back in, normally Cindy is reminding me let's make it official in meeting. I've been forgetting to do that. She's not seeing all the bills, so thus we need to make this official. So anything over \$1,000 I'm still getting permission for. I've been forgetting to do that to make it official in meeting. And we might need to talk about that too, even with that \$1,000 that these are all replacement parts for stuff that I need to do anyhow. I mean, if you still need me to do that and try to remember that's fine. But there ain't much we can repair for under \$1,000. I can see if I'm buying something. But if I'm replacing something or getting something fixed -

MR. SULLIVAN: You want to raise the thousand?

MR. BIGGS: Maybe we should talk about it is what I'm getting at. I'm just having trouble remembering. But this is stuff that has to happen, you know. I mean, I'm getting a hold of him or I gotta get a hold of one of you guys and then remember, and it's getting a little -- if we still need to do it, that's fine. I mean, beyond purchases of, you know, me buying a truck or whatever, if it's replacing parts or getting stuff fixed maybe we can find a little smoother way.

MR. SULLIVAN: Even if we had a motion not to exceed \$3,000.00 or something.

MS. SLUSARCZYK: It wouldn't work in that situation either.

MR. PETERSON: It wouldn't work in that situation. Most of the time you're calling me and it's over \$5,000 usually, most of the time when you're calling, you know what I mean.

MR. BIGGS: You're correct.

MR. PETERSON: It's replacement parts, but it's --

MR. SULLIVAN: It's usually over \$5,000.

MR. BIGGS: Yeah, yeah. And I've been forgetting. And with Cindy picking up other stuff and Becky being up there -- normally she reminds me and --

MR. PETERSON: Normally she reminded you and you put it on the agenda.

MR. BIGGS: I write it down and let you guys know, but I've been forgetting it.

MR. PETERSON: And I don't know if this would be easier. If you call me and I put something in my box and just come in and sign it, and that way when I grab everything out of my box we know to approve at the meeting. Would that help any?

MS. SLUSARCZYK: It would, but it's probably not gonna make it to that point because he's in the field doing a fire hydrant, it's broke, it's leaking, he got your approval to go ahead and replace and repair; but when a bill comes in a month later his priority is not to -

MR. PETERSON: Put it in the box, yeah.

MR. BIGGS: I move on, it's not nothing out of the ordinary. It's a day-to-day thing that we do. I mean, if we could figure out a better way, but I've been forgetting to make it official with you guys. Everything that I've spent though I have asked permission if it was over \$1,000 but --

MS. SLUSARCZYK: This is materials. And I brought the paperwork if you would need to see it or like to see it.

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MR. PETERSON: I would say let us talk about it and -- yeah.

MR. BIGGS: That would be fair enough.

MR. PETERSON: Let us talk about it and see how --

MR. BIGGS: I agree, just -- there might not be a better way. I just apologize I've been forgetting to tell you guys. And normally Cindy's like Darren, let them know. I've been falling behind on that. She's trying to get caught up now.

MR. CZECK: We can look at something, because if it's a direct material -- I already saw this, Mike -- but we could probably raise the limits for, you know, material items that you have to buy so --

MR. SULLIVAN: But one of those was like \$16,000. That would still have to --

MR. BIGGS: It would. And that's a reimbursable one. But those are all parts that I had to do. It a whole bunch of -- I don't know if there's an easier way, but if we could figure out something. I don't think about that, I move on with my next day. My next day is a whole list of things, and I forgot to tell the BPA that I spent \$1,001 on a repair. Again, I apologize for this, I didn't know if it would be worth -- I mean, you guys see the bills, you see everything that I do, you know what I mean, and -- just something to think about I guess.

MR. SULLIVAN: Yeah, we'll talk about it and maybe next meeting come up with a solution if we can.

MR. BIGGS: Okay. Fair enough. So that's what Cindy's doing now, she's catching up for me because I haven't brought it to you guys and you get a whole month of -- they can rack up quick, you know. Next month might not be as bad. This month we're replacing hydrants and stuff and, you know, you're guaranteed many thousands of dollars.

MR. SULLIVAN: What's a hydrant cost?

MR. BIGGS: Would you -- Mike --

MR. PETERSON: \$3,500 to \$4,000.

MR. BIGGS: I was guessing \$2,500 to \$3,000, but it might be more now.

MR. PETERSON: It's up now. It's up from that.

MS. SLUSARCZYK: \$4,600.

MR. BIGGS: There you go. And that's just for me to replace a hydrant if we need the whole thing. That's no valve, that's no connectors, that's no labor, that's no dirt, that's -- you know, that's the hydrant only. So that's just an example.

MR. PETERSON: Okay.

MR. SULLIVAN: I was curious. When I was at the Roads meeting yesterday they were talking about the type of pipe that we're gonna put in, and they had changed -- the 24-inch had a different outside on it. What is that?

MR. BIGGS: What it is, is they wanted a 24-inch line. Okay. When you're working with smaller stuff and different kind of pipe, when you get higher in diameter either way it changes everything. So smaller one you can have the ID an 8-inch, and then the OD is gonna be a little bit bigger. As you get over 14 inches of that HDP -- their 30-inch is actually a 24 ID. So they're still gonna get 24 with three inch walls. They discovered that when they go to order a 24. And I think if I remember right you're looking at probably 18 inches if you were to get a 24. So that's why they want a 30, so they can still have the ID as a 24, correct.

MR. SULLIVAN: But the days of the asbestos pipes are gone.

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MR. PETERSON: Oh, yeah.

MR. BIGGS: Yeah, yes.

MR. SULLIVAN: I knew that we were dealing with them here and having them --

MR. BIGGS: Well if you remember, we needed to actually put that in our scope, you know, going out five, ten years or whatever, because I had mentioned I think eventually it's gonna come around that we're gonna be and we're full of it here. We got a lot of that pipe in the ground.

MR. PETERSON: Okay.

MS. SLUSARCZYK: So, can I have approval for \$16,284.12 for Core & Main?

MR. PETERSON: I'll make a motion we approve the Core & Main bill.

MR. CZECK: Second.

MR. PETERSON: All in favor?

(All respond aye.)

MR. PETERSON: Opposed?

(No response.)

MR. PETERSON: Motion passed.

MS. SLUSARCZYK: Thank you very much. The second one I have is for Summit Supply. There's two invoices, one for \$7,480; and the second one that is for the water main, tap and hydrant install at Bailey Road and second one is Hewitt Gifford "T" break and rake, \$3,450. Total is \$10,930 to Summit Supply.

MR. CZECK: Make a motion.

MR. PETERSON: I'll second. All in favor?

(All respond aye.)

MR. PETERSON: Opposed?

(No response.)

MR. PETERSON: Motion passed.

MS. SLUSARCZYK: Thank you very much.

MR. PETERSON: Do you have anything else?

MS. SLUSARCZYK: I have two requests. In the office upstairs, Bill and I have sought proposals or quotes for a new desk for the -- Diana and Becky. I don't want to use receptionist or whatever, it's not proper titles. The first request or proposal that we got for Becky's desk comes to a total of \$3,471. I did ask her to get a different desk, but Bill is waiting until the finance committee meeting on the 28th to see if Finance will approve of him buying Diana's desk. They want to get them kind of the same. But he asked me to ask the Board for approval for Becky's desk.

MR. PETERSON: Okay.

MS. SLUSARCZYK: Now, I don't have the quote for Hahn, but I wanted to put that out there for you now just to let you know what is -- what the figure is. And the desk would be similar in design to mine, you would -- it would be the U-shaped desk, of course. And Diana's would fit the corner, it would be a L-shape for that wall protruding out. But that's just to see if you support the purchasing of a desk or not. You don't have a price; we're not purchasing it yet. And then the second thing I have is my computer, I'm getting the warning signs. I bought it in 2012, and there's some days that it's not running, it will take a very long time to open the software. It's giving me the red flags. So, I was seeking proposals for that. Our software company does not sell the hardware anymore, so I would have to do it on my own. They gave me the specifications that I would need,

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and I kind of looked online; but building a computer is not really what I want to do. I have to -- you know, I want to try to send it out and get a quote. But to me those are two major expenses. We're probably talking about \$2,000 for the computer and everything, and the desk is \$3,000. So those are -- I'm not asking you to approve that, I'm just letting you know that that's probably next month I will ask the Board for. If you have anything you want me to consider or look at, I'm more than open to doing any of that.

MR. SULLIVAN: Do we still have the same IT person?

MR. PETERSON: Joel?

MS. SLUSARCZYK: Uh-huh. Do you have any questions for me?

MR. PETERSON: Any questions?

MR. CZECK: No.

MS. SLUSARCZYK: Chris Kogelnik stepped out in the meeting, but he asked us to work on the E.P.A. information. The first couple of steps as far as the SAM's account the Village has, but I don't know specifically what he meant by working for that since we got the e-mail indirectly. I did look into that, and the first couple things we did have a recent E.P.A. grant, very insignificant. So, I don't know if that's gonna cover that step in the process, but I foresee the next month we'll be working on that just to get that ball rolling.

MR. PETERSON: Okay. Seeing no questions, Superintendent's Report.

MR. BIGGS: Well either way, Cindy, did you -- how did you do with the pricing? Have we got any numbers for them for the --

MS. SLUSARCZYK: Darren must send out the questionnaire, the lead and copper questionnaire, and to have that printed. We formatted it and it is with the printer. The price I think was \$1,900.

MR. BIGGS: I don't remember. I knew you were working on it again this morning. I was just wondering if you had a number for them because it's gonna be over \$1,000.

MS. SLUSARCZYK: It should be a total of less than \$2,000. I used to take the stuff to ANN Printing in downtown Warren, and they sold to Minuteman Press. So sometimes printers will say oh, 10 percent overrun. I have no experience with them yet. But the quote that Darren was provided to send these printed, sealed and mailed, which the large part of it is the postage, is almost \$2,000 so -- and those we need the approval to just mail that no matter what the cost comes, even if it's \$1,950 or \$2,050.

MR. PETERSON: Can we just make a motion to mail them and -
-

MS. SLUSARCZYK: Yeah. We priced it out, we did it the best possible way.

MR. PETERSON: I'll make a motion.

MR. SULLIVAN: Second.

MR. BIGGS: She's been trying to make it as low as possible, different pages or one page. I don't know what you called it, envelope or no envelope. We just don't have a price yet, she was still doing the best to keep it as low --

MS. SLUSARCZYK: The quote is \$1,900-some. But like I said, sometimes printers will say oh, you always assume 10 percent overrun or --

MR. PETERSON: Yeah.

MS. SLUSARCZYK: But the mailer will be an 8 by 14 colored piece of paper folded and wafer sealed, it won't be stuffed into an envelope. That's the cheapest way.

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MR. SULLIVAN: Vote not to exceed 25.

MR. PETERSON: I'll make a motion not to exceed \$2,500. Do you think we're safe there?

MS. SLUSARCZYK: I think so.

MR. SULLIVAN: Second.

MR. PETERSON: All in favor?

(All respond aye.)

MR. PETERSON: Opposed?

(No response.)

MR. PETERSON: Motion passed. Okay. Anything else for Cindy? Seeing none --

5. Superintendent's Report

MR. PETERSON: Darren, you're up.

MR. BIGGS: Back to that letter I was working with Zoning, they were able to help me out quite a bit with putting that all together. I already had the letter, it's gotta go out. It's a lead and copper -- I'm sorry, lead inventory for all the residents. Zoning, particularly Dustin, helped me out big time with it. He was able to put a QR code on the letter where you can scan that, it will take you to a link and figure it out online, and it goes directly to a spreadsheet for me. So with Zoning's help, I would like to thank them, they did a good job helping us out. So it's interesting, it's kind of new for us and maybe we can use it for other things or anybody if we can get the bugs out, put it that way, if it works good. So that's going good.

MS. SLUSARCZYK: While he's on that subject with the Planning and Zoning office, and this using the website for that purpose to get people to go in and use that, a lot of times you can log in and put your own information in, your own e-mail in, and say hey, send me your updates like the E.P.A. does; if you put your e-mail in they have -- they have something they can send it out to you. I talked to Kellie about it, and they said it's under the Mayor's control. But if that's something our website would support where we say hey, if you have something new, an update, an e-mail can be sent to the residents. I thought it would be worth investigating. I mean, we could use it in this situation but we're behind the ball on that. We have no e-mails for that purpose. So maybe if -- we may never use it, but maybe next year we would be using it or, you know, community picnics, different things like that, all the different things that they're trying to do right now I think it could be an asset.

MR. PETERSON: Yeah.

MAYOR WOODWARD: Sounds like a great idea to me.

MS. SLUSARCZYK: Like I said, she said it would be through you; and until now I forgot to even mention it to you. It was just two days ago. It's not like I forgot it, but I wanted to bring that up. Sorry Darren, all yours.

MR. BIGGS: Disinfectant by-products, this last test we passed good again, updating you on that. The lead and copper test I got 40 bottles out, I got 40 of them back, I got 18 returned to me from the lab, letters back out. I gotta have it done by July, 40 of them. I got 18 back and I'm waiting on the lab for the rest of them. Everything is fine with that, just another thing that is taking up a lot of time, but we're doing okay. We'll meet the date. There is just a quick update on the overtime. The hydrants flushing and exercised, they are all completed now. Valves are about 35 percent. Did a couple

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dead ends. We still have a couple other things with the lead service lines and other things that we need to continue on with, but everything is going real good. In three weeks the guys total roughly 43.5 overtime hours in three weeks. That's where we're at just to update you. So everything is going good is, I guess, the bottom line with that. One of the things that Chris said earlier about MVSD, James Woods, if you needed to contact him I'm not real sure if he's still there. If you did need to contact him we'll have to find that out. I heard you say that, and I'm not sure he's still there.

MR. KOGELNIK: Mr. Woods as of today --

MR. BIGGS: I don't have a date for you, but --

MR. KOGELNIK: I had a conversation with him today, so --

MR. BIGGS: Okay. Well, there you go. I was down there I think two days ago and -- so feel free to call him, I guess, or see -- I just wanted to make sure. I don't know what's going on down there, that's their thing, but I thought I had it worked out. So forget that. If he talked to him, you're still good. I'm tonight asking for a full-time person. We have an opening for that. I wish there was more, but we got one. So if we could do that tonight, and also summer help. I got applications for summer help, I'll be asking for two gentleman with that also. And that's all I got.

MR. PETERSON: Okay. All right. Anybody have any questions for Darren? Seeing none, do you want to do Member Comments now? I guess we can and then we'll --

MS. SLUSARCZYK: Were you going to make an appointment tonight after executive session?

MR. PETERSON: I believe that was our intention, correct gentlemen?

MS. SLUSARCZYK: Then you might want to hold Member Comments briefly until that. That way I'll take the notes and we can let the transcriptionist go.

MEMBER COMMENTS:

MR. PETERSON: Any Member Comments? I do have something, I'm sorry. I did go to an ARCAP two-day class actually Tuesday and Wednesday. It was for governing boards and there were a lot of, of course, superintendents that went for Lisbon and kind of here too. But there was a lot of good information. I took a lot of notes. I will e-mail all my notes as soon as I --

MR. SULLIVAN: Get them fixed together.

MR. PETERSON: They're all typed up but they're all scattered. But it was really good training actually. And they're doing one for -- they did one for fiscal officers and like clerks and they're gonna do a couple more. I guess going to that allows you for every five years somebody on the board has to go, principal forgiveness.

MS. SLUSARCZYK: So, you went on behalf of Lordstown?

MR. PETERSON: Yeah, because it doesn't count for Lisbon. It didn't count for Lisbon because I'm not on their board so -- but yeah, it was a really good training. And the second thing I had, I did have a resident call me -- and I should have thought about it sooner -- they called me about the water bill. And Darren, correct me if I'm wrong, they have a grinder pump and the grinder pump is not -- and they got charged for water and sewer both, and they got charged for both when there wasn't a grinder pump in there. I didn't know what our procedure was. They said it didn't have a way to get into the sewer

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because there's no grinder pump in there obviously.

MS. SLUSARCZYK: Sewer is based off your water meter reading, not really the fact what registered in a meter at the sewer. That's your rules, not mine.

MR. PETERSON: If they didn't have access to sewer --

MS. SLUSARCZYK: Where did the water go?

MR. PETERSON: Good question. I don't know.

MR. KOGELNIK: Do they have a septic system?

MR. PETERSON: Darren, maybe you can elaborate on that a little bit more.

MR. BIGGS: Cindy, I briefly remember you had this discussion before because there's nobody living there. Now there's people trying to take care of the place so they are using a little bit of water -- or wanting to, let's put it that way. Nobody has been there and -- this was before me -- but there was a brand new grinder pump in there that we needed and it would have been sitting there for 10 years just going bad. We needed it somewhere else, we pulled it out now, you know. Okay. I know it was discussed before but not with me. So that's what happened. There was nobody living there, perfectly good grinder pump, we needed one --

MR. SULLIVAN: So we went and got it.

MR. BIGGS: For 10 years it would have been sitting in there going bad, and it don't make any sense on my end. But with billing end obviously that's a different story. That's kind of where we're at.

MS. SLUSARCZYK: The only way to avoid the sanitary sewer charge is if water is off at the curb. It's not off at the curb, it is on, because there is a boiler in the home. So again, in two different places in your rules it's based on the water meter reading and that. The charge would stand. We can't do anything about that. We're not --

MR. PETERSON: They just called me and asked and I said I'll bring it up. Yeah, I just --

MR. SULLIVAN: Yeah, we beat that dog to death probably seven, eight years ago.

MR. BIGGS: I briefly remember it, Mike, but yeah. I remember the discussion coming up, and I was hoping Cindy could remember a little bit more.

MR. PETERSON: I get both sides of it because if the grinder pump wasn't in there they didn't have access to sewer.

MR. SULLIVAN: But they never used the sewer.

MR. PETERSON: They never used the sewer until they had an issue, that was the problem.

MS. SLUSARCZYK: Well --

MR. PETERSON: They had a fairly large bill.

MS. SLUSARCZYK: If they plan on outside using water because somebody is going to be in the home I think we need to put a grinder pump in.

MR. BIGGS: This is all rumors.

MR. PETERSON: They would need to come and talk to you guys.

MR. BIGGS: They're well aware it's not in.

MR. PETERSON: As far as I know nobody is moving in the house.

MS. SLUSARCZYK: If someone is flushing the toilet --

MR. BIGGS: I'm not sure if there is or not, I just heard that. I don't know if they actually are. They're not the owners

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anyway of the place, it's a whole -- absolutely if they want to use it and they are paying for it I'll throw one in there. I need to know. I'm not just going to put one in there if it's not being used. That's not an issue, I have no problem putting one in there. So I mean, maybe if you get another phone call and they say they want to use it, give me a call.

MR. PETERSON: I'm gonna tell them to come talk to Cindy and tell them what your intention is, you know what I mean. If they're -- whatever they're gonna, do if they need one in there they need to talk to her and say hey, we're gonna be using it or we're not gonna be using it, you know what I mean.

MS. SLUSARCZYK: But our understanding was it was only on for the boiler. But if they do want to use it we cannot not put one in there if they're going to be flushing toilets.

MR. PETERSON: Yeah. Okay.

MR. BIGGS: That's all I have.

MR. PETERSON: Okay. Okay. So, **I make a motion for an executive session to consider the appointment, employment and compensation of two -- correct?**

MR. BIGGS: Correct.

MR. PETERSON: -- **two public employees for the Village of Lordstown Water Department, inviting Board members and Darren.**

MR. SULLIVAN: **These are full-time?**

MR. PETERSON: **Yes. Do I have a second?**

MR. SULLIVAN: **Second.**

MR. PETERSON: **Second. All in favor? I'm sorry, roll call. Have to do a roll call motion.**

MS. SLUSARCZYK: **Peterson.**

MR. PETERSON: **Yes.**

MS. SLUSARCZYK: **Czeck.**

MR. CZECK: **Yes.**

MS. SLUSARCZYK: **Sullivan.**

MR. SULLIVAN: **Yes.**

MAYOR WOODWARD: **Chris, you have to say if there will be action taken afterward.**

MR. PETERSON: **Thank you. There will be action taken after.**

(At this time, the meeting is off the record and the Board and Darren Biggs enter into executive session at 4:59 p.m.)

At 5:45PM the meeting is called back into session and minutes taken by C. Slusarczyk.

MR. PETERSON: **Make a motion to hire Kyle During for the full-time labor/machine operator position with successful passage of the pre-employment background check and physical.**

MR. SULLIVAN: **I'll second that motion.**

MR. PETERSON: **All in favor?**

ALL: **Aye**

MR. PETERSON: **I'll make a motion to hire Anthony Volpini for summer help.**

MR. CZECK: **Second the motion**

MR. PETERSON: **All in favor?**

ALL: **Aye**

MR. SULLIVAN: **I'll make the motion to hire Seth Chambers**

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for **summer help** also.

Mr. CZECK: Second the motion.

MR. PETERSON: All in Favor?

All: Aye

MR. SULLIVAN: Move to adjourn.

Mr. CZECK: I'll second.

All: Aye

C E R T I F I C A T E

STATE OF OHIO)
TRUMBULL COUNTY) SS.

I, Deborah I. Lavelle, a Notary Public in and for the State of Ohio, duly commissioned and qualified, do hereby certify that the foregoing meeting before the Board of Public Affairs was written by me in the presence of the Members and transcribed by me using computer-aided transcription according to the stenotype notes taken at the time the said meeting took place.

I do further certify that I am not a relative, counsel or attorney of any Member, or otherwise interested in the event of this action.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office at Niles, Ohio on this 11th day of June 2024.

DEBORAH I. LAVELLE, Notary Public
My Commission expires 4/15/2027

Submitted:

Approved By:

Cinthia Slusarczyk, Clerk

Christopher Peterson, President