

**STREETS, SIDEWALKS, PUBLIC PARKS, BUILDINGS,
GROUNDS, AND GENERAL IMPROVEMENT COMMITTEE**

**Jones
Sheely
Mansell**

ORDINANCE NO. 36-2017

**AN ORDINANCE AMENDING AND RESTATING ORDINANCE NO. 34-2015
AUTHORIZING THE USE AND RENTAL OF VILLAGE PUBLIC
BUILDINGS BY THE GENERAL PUBLIC PURSUANT TO OHIO REVISED
CODE SECTION 721.23 AND ESTABLISHING RULES AND
REGULATIONS FOR ALL VILLAGE PUBLIC PARKS, BUILDINGS AND
GAZEBO, REPEALING ANY AND ALL OTHER ORDINANCES IN
CONFLICT THEREWITH.**

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF
LORDSTOWN, COUNTY OF TRUMBULL, STATE OF OHIO:**

Section I: That January 1, 2010, the use and rental of Village Public Buildings, i.e., Administration Building, Park Pavilions and Gazebo, and the rules and regulations for such uses of such public buildings by the general public shall be under the jurisdiction of the Superintendent of the Streets, Sidewalks, Public Parks, Buildings, Grounds, and General Improvement (the "Street Commissioner") and pursuant to the attached **Exhibit "A"** entitled "Rules and Regulations" which is incorporated by reference as though fully rewritten herein.

Section II: That the Council of the Village of Lordstown hereby amends and restates Ordinance No. **34-2015** and any other Ordinances in conflict therewith are hereby repealed.

Section III: That the consumption of alcoholic beverages shall not be permitted on Village property, including the roadways and parking lots located therein, except in conjunction with Article 12 of the Rules and Regulations attached hereto.

Section IV: That no person shall obstruct traffic on the roadways, access roads or parking lot areas.

Section V: That no person shall operate a mini-bike, dirt bike, all-terrain vehicle or dune buggy anywhere on Village property.

Section VI: That no person shall disturb the peace in the parks.

Section VII: That excessively loud music and noise are prohibited and the use or playing of musical instruments in the parks is permitted only for the enjoyment of the individual using the instruments, and in so doing, the instrument must be played in a manner that will not disturb or be offensive to other park visitors; which regulations also apply to radios, tape decks, stereos and record players.

Section VIII: That no person shall carry within the parks, buildings, grounds or gazebo bows, crossbows, longbows, or arrows, fireworks, explosives, **sling shots** of any kind, nor discharge any of the same. **That no person shall carry within the parks, buildings, grounds or gazebo firearms or ammunition, unless otherwise allowed by law.** This Section shall not apply to licensed fireworks operators under contract with the Village of Lordstown.

Section IX: That no person shall discard or dump within the parks, buildings, grounds or gazebo any paper, garbage, ashes, bottles, cans, refuse or foreign materials of any description. Refuse, garbage, and other residue of a picnic or other permitted activity shall be deposited in receptacles provided for such purposes.

Section X: That Village parks shall be closed from 11:00 p.m. to 8:30 a.m. No person shall park a vehicle within any park during the hours of darkness, except when park facilities are being used in accordance with the regulations of the facility. The Streets, Sidewalks, Public Parks, Buildings, Grounds and General Improvement Department may close any drive or facility or cease any activity at any time, where in the Department's judgment, acting through the Street Commissioner, such drive, facility or activity is deemed unsafe or the best interests, general well being and safety of the public is not being observed.

Section XI: That no person shall in any way injure, deface, destroy, disturb or remove any part of a building, equipment, sign or structure or any tree, flower, shrub, plant or other vegetation.

Section XII: That parking or driving of motor vehicles is permitted only in parking areas provided for that purpose and is not permitted outside of the roadways, parking lots and access roads. No person shall park or stop a motor vehicle in areas not designated for parking.

Section XIII: That all animals must be on a leash while on Village property. The owners are responsible for cleaning up after their pet.

Section XIV: That any person using park recreational equipment must pick up and return it by the time designated by the Street Commissioner.

Section XV: That no hunting or trapping is permitted on park property.

Section XVI: That no person shall roller skate or skate board on the tennis courts or basketball courts of the Village parks.

Section XVII: That no person shall wear any type of shoes with metal spikes on any paved surface of Village parks or grounds (such as walks, tennis courts, basketball courts).

Section XVIII: That tennis courts and basketball courts will officially open from the first Monday of April and remain open as long as weather permits (as determined by the Street Commissioner). Lighting for said courts will be provided beginning the first Monday of June and continue until the third Friday in September.

Section XIX: That a concession stand is available for rental at an additional fee of One Hundred Dollars (\$100.00) per day. The renter is responsible for any equipment damage during use and is responsible for cleaning up when done.

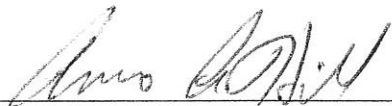
Section XX: That park visitors are subject to state and federal law and local ordinances. Federal, state and local ordinances shall prevail when and if these rules and regulations conflict therewith.

Section XXI: That no person shall refuse to comply with any reasonable order of any police officer, park official or employee relating to any specific facility or these general rules and regulations. No person shall willfully resist, obstruct or abuse any police officer, park official or employee in the execution of his/her duty.

Section XXII: That violators of any of these rules and regulations are subject to suspension of park and building privileges for a period of time to be determined by the Street Commissioner, Mayor, and Police Chief. Violators must make restitution for any and all damages.

Section XXIII: That the passage of this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings in accordance with the provisions of Ohio Revised Code Section 121.22.

Passed in Council this 11th day of July, 2017.

_____, Mayor

_____, Clerk

First reading was May 15, 2017

Second reading was June 12, 2017

Passed Emergency on July 11, 2017

RULES AND REGULATIONS

FOR LORDSTOWN VILLAGE ADMINISTRATION BUILDING, PARK PAVILIONS AND GAZEBO

Reservations must be made in person at the Administration Offices located upstairs at the Administration Building. Date will not be guaranteed until deposit and fees are paid. When reserving available dates, dates will be held for one (1) working day.

The premises shall be used by the Lessee subject to the following conditions set forth by the Lessor.

1. Bookings must be made at least one week in advance of desired date, except for funeral dinners. Organizations or individuals, including residents of the Village of Lordstown, shall reimburse the Village a cancellation fee for Sixty Dollars (\$60.00), if they fail to notify the Village of a cancellation of a reserved date for any building or pavilion at least seventy-two (72) hours before such reservation. Reservations for building and pavilions shall be made no sooner than the first working day of the calendar year in which the event is to take place with the exception of an early date or special occasion, such as a wedding or anniversary, which will be determined by the Street Commissioner. Those special occasions may be made one year in advance.
2. Gazebo reservations will be made at the Administration Building at no charge. Reservations can be made one (1) year in advance. Such reservations can be made in the prior year with the approval of the Street Commissioner.
3. There will be a **Fifty Dollar (\$50.00)** fee for use of the Administration Building for meetings of local non profit organizations **which exceed** thirty-five (35) people plus a Fifty Dollar (\$50.00) deposit. **Use for local non profits shall be limited to four (4) times per year.**
4. Meetings of thirty-five (35) people or less may use the Recreation Building on Tod Avenue at no charge, with no deposit required. The Building must be cleaned, and garbage taken home at the completion of each meeting. Any other use must be approved by the Street Commissioner.
5. Lordstown Sport Teams such as Baseball, Softball, and Soccer, may use the Recreation Building and/or Pavilions at no charge for Team picnics, meetings or sign ups, upon approval of the Street Commissioner.
6. There will be no charge, or deposit, for building use during working hours, 8:00 a.m. through 3:00 p.m. This will apply to uses such as meetings. Please see Rule #10 concerning dinners for a funeral.
7. No individual (except for licensed law enforcement personnel) shall be permitted to carry a firearm (concealed or otherwise) into any building or facility. Pursuant to Ohio Revised Code Section 2923.1212, the Village of Lordstown shall post in all buildings, facilities or upon any premises owned by the Village a sign that contains the following: "Unless otherwise authorized

by law, pursuant to the Ohio Revised Code, no person shall knowingly possess, have under the person's control, convey, or attempt to convey a deadly weapon or dangerous ordinance **into Village buildings or facilities**".

8. Pursuant to Ohio Revised Code Section 3791.031, smoking shall not be permitted within or upon buildings or facilities owned by the Village of Lordstown; however, smoking shall be permitted in a designated area upon the premises situated away from the entrance way of such buildings or facilities.
9. Lordstown Village residents will pay a fee of \$200.00 (\$400.00 for non-residents) for the use of the Administration Building Hall for personal uses such as weddings, receptions, parties, showers, dinners, etc., for no more than 140 persons, with full kitchen use. Signing of the rental agreement holds the Village resident responsible for the actions of and damages caused by any and all guests. Building is NEVER to be left unattended during rental period. Loss of building deposit will result if building is found unattended. FEE DUE AT TIME OF BOOKING. (If the wedding, party, shower, reception, dinner, etc., is being held in honor of a Lordstown Village resident, then resident fees apply.) Building rental for a fund raising event to assist with expenses arising out of an "emergency situation" (i.e., accident, severe illness, fire, act of nature) occurring to a Lordstown resident which is hosted or sponsored by a Lordstown resident shall be charged **\$50.00**. Similar fund raising events hosted or sponsored by a Lordstown resident for a **non-Lordstown** resident shall be charged at \$100.00.
10. There is a \$50.00 **refundable** charge **and a \$50.00 fee** for funeral dinners for Lordstown Village residents or their immediate families, **i.e., spouse, children, step children, parents or spouse's parents, step parent, grandparents, or spouse's brother, sister, grandchildren, brother-in-law, or sister-in-law**.
11. For use of **the Administration Building Hall**, the Lessee shall deposit with the Lessor the additional sum of \$50.00 for Lordstown Village residents (\$100.00 for non-residents) as Surety Bond for the faithful performance of all items in this agreement. The Lessor shall retain such amount if Lessee breaches any items in this agreement. LESSEE WILL BE LIABLE FOR DAMAGES IN EXCESS OF THE DEPOSIT AMOUNT. DEPOSIT FEE DUE AT TIME OF BOOKING. Refund of deposit will be mailed to Lessee after Council approval.
12. When alcoholic beverages are served (in accordance with building rental -- alcohol not permitted in parks), a Lordstown uniformed police officer MUST be on duty. Lessee must acquire and pay a deputy through the Lordstown Police Association. **The deputy must be on duty from the beginning of the event through the time when the building is secured by the employee closing**. Failure to do so will constitute loss of deposit and future renting privileges.
13. The Lessee may have the use of the facilities until 12:00 midnight with a limited time afterwards for compliance with **#12**. All parties must be disbursed by 12:30 a.m. (Exception: New Year's Eve party)
14. **THE LESSEE SHALL DO ALL BASIC CLEANING. (SEE CUSTODIAN'S CHECKLIST, WHICH IS POSTED IN KITCHEN.) ANY EXTRAORDINARY CLEANING NEEDED**

AFTER USAGE WILL BE DEDUCTED FROM LESSEE'S DEPOSIT AND/OR BILLED AT CUSTODIAN'S CURRENT RATE OF PAY.

15. The Lessee shall be responsible for all breakage, damage, loss and theft of Lessor's property. The Lessee shall be billed for the additional charges.
16. The Lessor shall not be liable to the Lessee for loss or damage, to person or property, resulting from the use of the above premises.
17. DOORS AND HALLWAYS MUST BE LEFT CLEAR AND EASILY ACCESSIBLE FOR EXIT AND NO TABLES OR OBSTACLES SHALL BE IN HALLWAYS.
18. NO appliances, furniture, tables, chairs, dishes, silverware, etc., are to leave the Building(s) at any time.
19. Chairs and tables are available for use by Village residents by executing an Agreement for Furniture Rental (a copy of which is attached to these Rules and Regulations). There is a \$50.00 deposit for the rental of tables and chairs. There is a \$5.00 rental fee for each table with eight chairs. There is a \$1.00 rental fee for each additional chair or chairs with no tables. If tables and chairs are not returned on the agreed date in accordance with the Agreement for Furniture Rental, the Lessee will be charged a late fee of \$10.00 per day which shall be deducted from the deposit for each additional day until the tables and chairs are returned. If any tables and chairs are not returned or are returned damaged, the Lessee will be charged the current replacement costs.
20. Lordstown Village residents upon payment of a \$60.00 non-refundable fee may reserve the pavilions at Founder's Park and/or Village Park. Pavilion rentals are limited to one (1) **rental which may include both pavilions** per family/organization/event per month. All pavilions have electric and water. Reservations for the pavilions are to be made at the Administration Building Clerk's Office. **NO ALCOHOLIC BEVERAGES ARE PERMITTED IN THE PARKS AT ANY TIME.**
21. A Surety Fee of \$50.00 for recreation equipment will be charged when renting pavilions, if Lessee requests said equipment.
22. These rules, regulations and rates are subject to change at any time deemed necessary by the Streets, Sidewalks, Public Parks, Buildings, Grounds, and General Improvement Committee with the approval of Council.
23. In the event the Lessee of the Administration Building Hall does not wish to clean the building after use, he/she may opt to hire one of the Village building employees independently of this contract to clean the building.