

Village of Lordstown is seeking a full-time accounts payable clerk Mon. – Fri., 8 am to 4 pm. Must be proficient in MS Word and Excel. Detail oriented, strong time-management skills, effective telephone communication and customer service. Will be trained on computerized accounting software. Send resume to: Village of Lordstown, 1455 Salt Springs Road, Warren, OH 44481 Attn: Village Clerk. Deadline is 2/23/2024.